**Senior Center Building Committee Meeting** 

**Date:** October 23, 2015 @ 10:00am

**Project:** Greenfield Senior Center **P3 JN:** 1516.00

Lane Kelley – Director of Finance

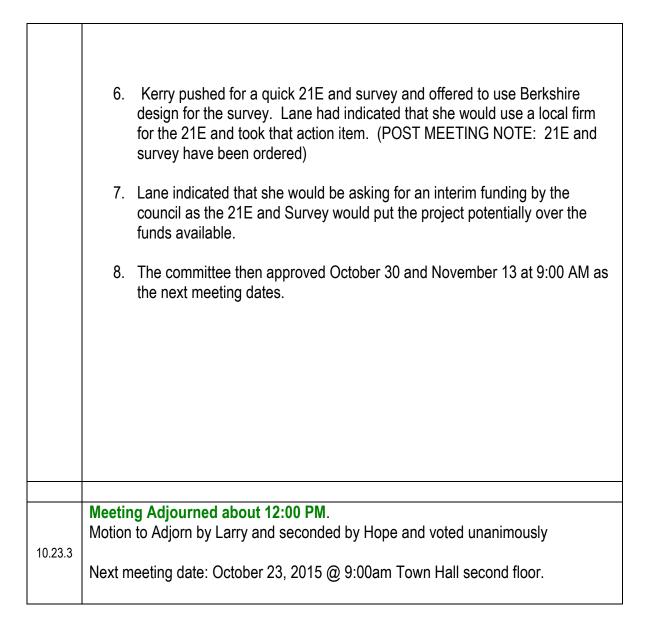
Ginger Carson

- Larry Jubb
- Jean Wall
- Hope Macary Director of Senior Center
- Jerry Moore

OPM - Daniel Pallotta

## The following transpired:

	Prior Meeting Minutes Review:
10.23.1	NONE
	Site Visit:
10.23.2	Site visit to Westfield Cancelled due to request of Westfield SC director, committee then visited Davis Street site starting at 10:00 AM
	<ol> <li>Committee walked the site had a brief discussion on Davis Street School and location of building. Kerry Dietz asked for some historical data on the site and a 21E and Survey will be ordered. Site appears without measuring to be able to accommodate a 10,000 SF Center with parking being the unknown.</li> </ol>
	Meeting adjorned to the Town Hall Second floor conference room.
	4. First order of business was to elect a chairman of the committee. Lane took nominations and Jean nominated Jerry Moore and it was seconded by Hope. The Nominations closed and the committee voted unanimously to appoint Jerry as Chairman. Jerry took control of the meeting.
	5. Jerry turned the floor over to Kerry Dietz who had a well prepared agenda of items to help her begin the process of understanding the project. Hope distributed a chart of current space utilization and proposed space needs. This was discussed and discussion of future needs was also discussed. There was much discussion around the kitchen function with Hope explaing that she wanted to make sure the kitchen was "experiential".



These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly