

Town of Greenfield

Fiscal Year 2017

Proposed Budget

William Martin, Mayor



About the Artwork

During the 2016 February school vacation, forty students from the Greenfield Recreation Department's February vacation week program took part in the Community Kids Bringing Art to the Heart of Greenfield Mural Project as part of the Massachusetts Cultural Council Adams Grant Program. With direction from local artist, David Serotkin, the students created a paper collage with positive and negative space that will be transferred onto a mural board and then hand painted by the students. The students will finish the painting in April with a spring installation date. The mural will be installed on the west side of the Greenfield Community College Foundation building in downtown Greenfield. We are excited to involve local artists and youth to expand Greenfield's cultural landscape.

*Christy Moore
Recreation Director*



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Updates

4/7/16 –Graphs on p. 66, 71, and 98 to include FY16 and FY17 numbers



**MESSAGE
FROM
THE MAYOR**



City known as the Town of
GREENFIELD, MASSACHUSETTS



OFFICE OF THE MAYOR

WILLIAM F. MARTIN

Mayor

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March 2016

To the elected City Councilors and residents of the Town of Greenfield:

It is my pleasure to present to you the Fiscal Year 2017 proposed Operating Budget. This is my seventh Council proposed budget. Not only does it represent another well structured, balanced and sustainable proposal, it exemplifies the strong teamwork of our municipal leaders. Together, we have economized, leveraged our assets and initiatives, protected services and programs and have laid a firm foundation for continued growth. The increase over Fiscal Year 2016 is \$231,439, less than a 0.05% increase, and demonstrates a level of municipal finance and budgeting that few communities can achieve. This proposal offers continued efficiencies and resident and business services that we have come to expect.

Creating an annual operating budget is not an easy chore. Actually, the process begins about five months after the last budget starts. For instance, when this budget is approved in May, we will start preparing for FY 2018 in October. The creation of this budget comprises setting a schedule and guidelines for departments to begin analyzing their expenses and projecting future budgetary impacts. After all requests are submitted to the finance team, further analysis of both expenses and revenues takes place and discussions continue with all parties. After several iterations and constant verifications, a final proposal is deemed responsible and sustainable. This process, without a definitive revenue guarantee from the State, must provide departmental needs and pave the way for future opportunities. Then, we present to the Town Council for approval. Just as the department leaders share their expertise in this budget as team members, we, the Executive and Legislative, must share our goals and responsibilities as a team as well.

While the crafting of the operating budget matures, the finance team coordinates the building of future financial expectations, verifies compliance with municipal law related to debt and reserve and assures that town financial policies (previously accepted by the Council) are followed. It is imperative that once we have defined where we have been as a community that we design a path to go where we want to be. One factor that has allowed for our surprising accomplishments is the ability to allocate cash reserves (by developing new revenue centers) to attain our goals while maintaining a high credit rating and stable debt picture.



*The Town of Greenfield is an Affirmative Action/Equal Opportunity Employer,
a designated Green Community and a recipient of the "Leading by Example" Award*

Together we can keep this momentum going. We must be proud of what we have accomplished. Let us take pride in recognizing historically low interest rates and seizing the opportunity to replace aging infrastructure and modernizing outdated buildings. Let us enjoy the status we have achieved as leaders in renewable energy, electrical aggregation, municipal broadband and providing opportunities with hundreds of millions of dollars of public and private community investment. I have often asked if we do not take the responsible action, who will? Shall we leave this job to our children that face an unknown economy? I would hope not.

In this FY 2017 proposed budget, by category, there are four areas that receive an allocation above the FY 2016 budget. The Legislative receives an increase due to the enactment of Town Councilor stipends; Education reflects a 2% increase for Greenfield Public Schools and 10% for Franklin County Technical School; a slight increase as well in Culture and Recreation to maintain community programs; and lastly, a larger increase in Miscellaneous to absorb increased costs in assessments for mandatory pension payments.

All other categories maintained a level funded status or endured a reduction in expenditures.

Again, at the risk of repeating myself, the primary purpose of an operating budget is to guarantee, as best we can, to provide for current services and programs, both to tax payers and employees, while we reserve the opportunity to seek a better life for all of our residents. For example, we are aware of the unfunded liability in Other Post Employee Benefits (OPEB). But, rather than fund in an operating budget we have been successful in funding OPEB (saved over \$1 M in 4 short years) with surplus funds derived from non-recurring revenue, new growth or other developed new revenue centers. Rather than assuming an automatic 2 1/2 % levy increase which impacts the tax payer, we do not use those funds for the operating budget. If we can continue to provide funds for the stabilization accounts we will be able to stabilize the budget, the taxes paid and reduce our tax rate.

Coupled with a strong partnership with the Collective Bargaining Units (CBA), we have been able to negotiate agreements on all tables save for two that we will enter discussions in the near future. To protect the future plans of our community, most CBA's have agreed to new wage plan structures and yearly pay increases of 3%, 2% and 1%. These agreements allow the community to ensure opportunities for growth in both the tax base and stabilization funds in outlying years. While we incur debt with some initiatives the benefits derived from these many projects are shared by the entire community and it is the employee unions, who are our community partners, which allow us the flexibility to reach our goals.

Debt! What is it good for? (Credit for the thought to Edwin Starr.) In short, debt is good for doing what you need to do to be competitive, safe, compassionate and strong but lack the funds to do it today. Very few of us, I would guess, would make a large purchase like a house, a business, insurance or a car without a little debt. Greenfield is basically the same. As a community, if we were to purchase everything today that we needed to be competitive, safe, compassionate and strong, we would have no budget. We would be bankrupt. Debt is not only good for the long term survival of communities but it is not destructive when planned. And bonds, well, there are many investors seeking municipal bonds at this time and maybe not so in the unknown future.

Our long term debt is \$44.4M and our limit is \$68.1M. Municipal strategy of "smoothing" allows for large expenditures. We have 6 bond issues from 1999, 2000, 2005, 2009, 2012 and 2014. The 2014 bond issue is the result of the new high school and represents 80% of that bond and is excluded debt. In other words, the other bonds are paid through the operating budget with 3 bond issues to be paid off in two years. At the time of the new high school bond, Standard & Poor gave Greenfield the AA rating with a stable outlook. They considered the overall net debt to be low at 2.8% of

market value based on key factors such as available reserves in excess of 8% of expenditures, good financial practices and policies, strong liquidity and adequate debt and contingent liability knowing the High School bond was being issued. So, debt prevents us from reaching beyond our means but allows us to reach our dreams.

I believe it is imperative that we utilize our access to municipal debt to repair, replace and advance our position as the regional center of Franklin County. It is this type of leadership that we must embrace to protect our future. It is our responsibility to lead and our obligation to adhere to high standards of financial management. We can do this together.

It is important to point specifically to the source of funds when planning institutional replacement. By institutional I refer to a senior community center, consolidated safety, emergency and communication outlet, parking garage, library and community energy and telecommunication infrastructure (GCET). The parking garage and GCET are paid by revenue derived from their services, combine some grants and is not tax payer based. Both of these initiatives have reached the final phase and fit into the debt picture as other debt is retired and await final approvals. The senior community center is tax based and paid via the debt line item in the budget, however, Proposition 2 ½ prevents any increase above that in any budget year. This initiative is beginning a final phase. The consolidated safety, emergency and communication outlet is in the early stages and has the potential to not only have a large impact for the town but the county as well. Source of funds will be grants, partnerships and bonding with 2018 as a target date. The library is in a preliminary phase of design and application with target dates of 2020 or 2021.

I offer this brief perspective to demonstrate how large projects can be identified, planned, funded and supported using a “smoothing” technique. All of these initiatives will be presented to the Council and obviously in much greater detail as they are publically discussed and molded to our community. Water and sewer upgrades and modernization are funded separately from revenues in each of their accounts which produce approximately \$4M annually. These projects are prioritized by regulation, emergency, law and scheduled replacement.

Just as it would be difficult to purchase a home without a stable source of income, a municipality must demonstrate its strength and ability to pay to the bond holder. The process to issue a bond includes an amortization like schedule for the term and the schedule is analyzed for successful conclusion by the bond holder. Throughout the many replacements, both of an institutional and infrastructure nature, it is incumbent for us, Greenfield, to remain financially strong and demonstrate our ability to remain a leader.

I thank you for enduring this longer than usual budget message and hope that this information was helpful. We can work cooperatively together for all of the residents of Greenfield, our tax payers, our business owners, our social agencies of today and those in the future. We look forward to the budget discussions as you conduct your review.

Respectfully submitted,

William Martin
Mayor

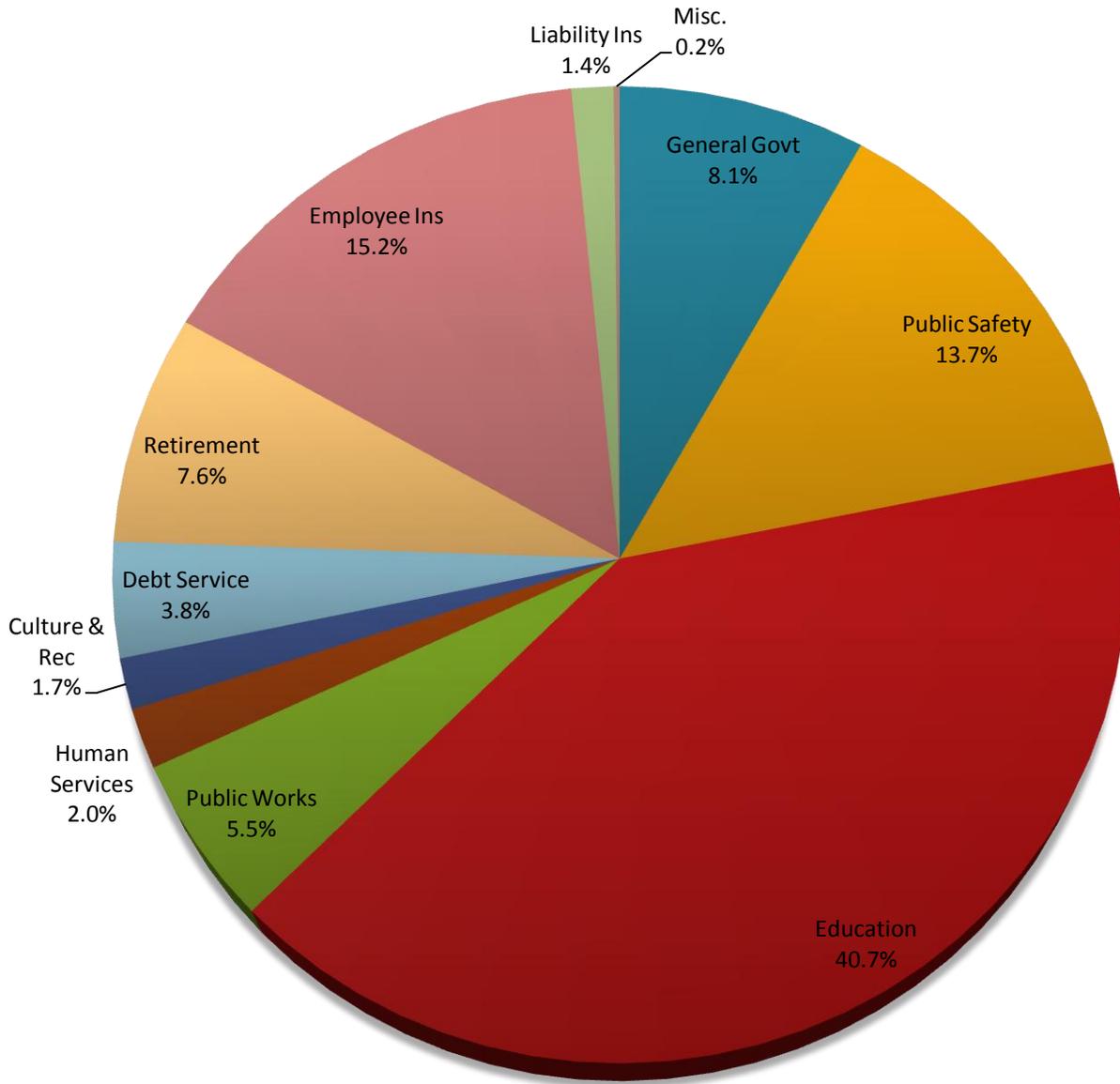


Fiscal Year 2017 General Fund Budget

Budget Recap

	FY13	FY14	FY15	FY16	FY16	FY17
	TAX RECAP	TAX RECAP	TAX RECAP	Requests	TAX RECAP	Mayor's
Appropriations:						
Operating Budget	41,533,283	42,856,205	43,818,251	46,422,272	45,156,330	45,778,670
Prop. 21/2 Exempt Debt Service	915,177	919,627	1,269,294	1,364,550	1,364,550	1,363,550
Total Operating Budget	42,448,460	43,775,832	45,087,545	47,786,822	46,520,880	47,142,220
Special Orders	0	28,699	0	0	0	0
Special Council Votes						
Total Appropriations	42,448,460	43,804,531	45,087,545	47,786,822	46,520,880	47,142,220
Other Amounts To Be Raised:						
Current Year Overlay	266,604	282,696	287,455	290,000	301,816	295,000
Overlay Deficit (Prior Years)	32,599	51,664	24,422	25,000	12,482	12,000
Snow & Ice Deficit	0	0	0	0	99,842	0
State Assessments	234,409	242,320	239,408	261,360	261,336	260,000
State Qualified Debt			2,157,150	2,156,400	2,111,994	2,081,595
School Choice Sending Tuition	2,149,486	2,259,509	2,284,531	2,199,691	2,309,748	2,219,000
Charter School Sending Tuition	1,380,103	1,397,197	1,274,106	1,313,559	1,157,809	1,113,300
Total Other Amounts To Be Raised	4,063,201	4,233,386	6,267,072	6,246,010	6,255,026	5,980,895
Total Amount To Be Raised	46,511,661	48,037,917	51,354,617	54,032,832	52,775,906	53,123,115
Estimated Receipts:						
Cherry Sheet Receipts	14,038,937	15,435,476	15,502,971	15,594,342	15,523,737	15,689,243
Mass. School Building Authority	924,760	921,580	924,760	921,580	924,760	924,760
Sewer Enterprise Indirect Costs	290,766	262,780	303,718	303,700	303,718	352,158
Water Enterprise Indirect Costs	269,505	270,290	285,322	285,300	285,322	300,049
Local Estimated Receipts	3,200,000	3,500,000	3,675,000	3,875,000	4,000,000	4,200,000
Pay As You Throw Fees	400,000	400,000	425,000	390,000	400,000	400,000
Parking Meter Receipts	150,000	325,000	400,000	350,000	200,000	300,000
Total Estimated Receipts	19,273,968	21,115,126	21,516,771	21,719,922	21,637,537	22,166,210
Other Available Funds:						
Transferred From Other Funds						
Overlay Surplus						
Stabilization Fund	225,500	0	0	0	1,400,000	750,000
Free Cash To Reduce The Tax Rate						
Free Cash						
Total Other Available Funds	225,500	0	0	0	1,400,000	750,000
Total Revenues & Available Funds	19,499,468	21,115,126	21,516,771	21,719,922	23,037,537	22,916,210
TOTAL TAX LEVY	27,012,193	26,922,791	29,837,846	32,312,910	29,738,369	30,206,905
Total Town Valuation	1,303,677,248	1,310,957,697	1,320,117,556	1,363,514,828	1,363,519,928	1,390,790,327
TAX RATE	20.72	20.54	22.60	23.70	21.81	21.72
Levy Limit Calculation:						
Levy Allowed For Prior Fiscal Year	26,091,220	27,042,849	27,979,293	29,088,818	29,088,818	30,219,064
21/2% Property Tax Increase	652,281	676,071	699,482	0	727,220	
New Growth	299,348	260,373	410,042	300,000	403,026	350,000
Levy Limit	27,042,849	27,979,293	29,088,818	29,388,818	30,219,064	30,569,064
Debt Excludable From Prop. 21/2	(9,583)	(35,203)	1,269,294	1,364,550	1,266,290	1,363,550
Maximum Allowable Levy Limit	27,033,266	27,944,090	30,358,112	30,753,368	31,485,354	31,932,614
Under/(Over) Allowable Levy Limit	21,073	1,021,300	520,265	(1,559,542)	1,746,984	1,725,708

FY 2017 Operating Budget Breakdown



Annual Budget

		FY15 Adopted	FY16 Adopted	FY16 Amended	FY17 Requested	FY17 Mayor
Legislative						
Town Council						
	Salary & Wages	39,730	40,000	40,260	67,200	67,200
	Expenditures	9,600	9,400	9,400	9,400	9,400
Total Town Council		49,330	49,400	49,660	76,600	76,600
Total Legislative		49,330	49,400	49,400	49,400	76,600
Executive						
Mayor						
	Salary & Wages	161,820	165,025	166,825	171,476	171,476
	Expenditures	13,600	13,300	13,300	9,200	8,900
Total Mayor		175,420	178,325	180,125	180,676	180,376
Assistant To The Mayor Econ. Develop. & Market.						
	Salary & Wages	56,880	75,000	75,000	75,000	75,000
	Expenditures	17,400	12,000	12,000	12,000	8,000
Total Assist To The Mayor		74,280	87,000	87,000	87,000	83,000
Total Executive		249,700	265,325	267,125	267,676	263,376
Financial Administration						
Reserve Fund		100,000	100,000	100,000	100,000	100,000
Accounting						
	Salary & Wages	141,970	142,820	150,520	164,650	164,650
	Expenditures	30,350	136,700	136,700	134,640	134,640
Total Accounting		172,320	279,520	287,220	299,290	299,290
Independent Town Audit		39,000	44,000	44,000	38,500	38,500
Assessors						
	Salary & Wages	98,400	93,200	96,500	97,385	97,385
	Expenditures	74,050	75,950	75,950	74,965	74,115
Total Assessors		172,450	169,150	172,450	172,350	171,500
Finance Department						
	Salary & Wages	88,200	99,500	101,300	102,500	102,500
	Expenditures	8,840	2,850	2,916	1,725	1,725
Total Finance		97,040	102,350	104,216	104,225	104,225
Treasurer/Collector						
	Salary & Wages	223,000	218,600	235,800	222,000	215,250
	Expenditures	90,700	55,950	55,950	55,810	55,810
Total Treasurer/Collector		313,700	274,550	291,750	277,810	271,060
	Tax Title	75,000	75,000	75,000	74,000	50,000
Total Financial Administration		969,510	1,044,570	1,074,636	1,066,175	1,034,575

	FY15 Adopted	FY16 Adopted	FY16 Amended	FY17 Requested	FY17 Mayor
Operations Support					
Legal					
Labor Legal Services	60,000	63,000	63,000	63,000	45,000
Town Attorney Services	50,000	70,000	70,000	70,000	75,000
Total Legal	110,000	133,000	133,000	133,000	120,000
Human Resources Office					
Salary & Wages	151,455	169,950	169,950	172,626	172,626
Expenditures	31,600	31,000	31,000	31,000	28,000
Total Human Resources	183,055	200,950	200,950	203,626	200,626
Management Information Sys.					
Salary & Wages	90,000	170,000	170,000	173,000	173,000
Expenditures	135,000	255,000	255,000	310,250	220,000
Total Management Info. Sys.	225,000	425,000	425,000	483,250	393,000
Total Operations Support	518,055	758,950	758,950	819,876	713,626

Licensing & Registration					
Town Clerk					
Salary & Wages	143,000	145,750	153,700	158,200	147,000
Expenditures	7,560	6,560	6,510	6,740	6,740
Total Town Clerk	150,560	152,310	160,210	164,940	153,740
Elections					
Salary & Wages	20,000	20,000	20,000	15,500	15,500
Expenditures	23,000	19,600	19,600	13,600	13,600
Total Elections	43,000	39,600	39,600	29,100	29,100
Board Of Registrars					
Salary & Wages	3,500	3,500	3,500	3,500	3,500
Expenditures	12,050	5,550	5,550	5,550	5,550
Total Board Of Registrars	15,550	9,050	9,050	9,050	9,050
Licensing Commission					
Salary & Wages	26,030	27,000	33,200	40,840	40,840
Expenditures	2,500	1,750	1,750	1,345	1,345
Total Licensing Commission	28,530	28,750	34,950	42,185	42,185
Total Licensing & Registration	237,640	229,710	243,810	245,275	234,075

Land Use & Development					
Conservation Commission	1,400	900	900	900	900
Planning Board	1,000	800	800	800	800
Zoning Board Of Appeals	1,000	600	600	600	600
Planning & Comm. Development					
Salary & Wages	105,000	106,450	112,150	115,093	115,100
Expenditures	21,850	21,350	21,350	12,700	11,700
Total Plan. & Comm. Develop.	126,850	127,800	133,500	127,793	126,800
Greenfield Redevelopment Authority	2,500	0	0	0	0
Total Land Use & Dev	132,750	130,100	135,800	130,093	129,100

		FY15 Adopted	FY16 Adopted	FY16 Amended	FY17 Requested	FY17 Mayor
Central Services						
Central Services						
	Expenditures		80,000	80,000	129,500	115,000
Total Central Services		0	80,000	80,000	129,500	115,000
Central Maintenance						
	Salary & Wages	389,455	395,650	411,625	423,455	423,460
	Expenditures	132,875	105,700	105,700	88,370	77,140
Total Central Maintenance		522,330	501,350	517,325	511,825	500,600
Energy Dept						
	Salary & Wages	42,000	73,700	73,700	100,520	122,325
	Expenditures	785,000	774,950	774,950	738,825	651,075
Total Energy		827,000	848,650	848,650	839,345	773,400
Total Central Services		1,349,330	1,430,000	1,445,975	1,480,670	1,389,000
Public Safety						
Police						
	Salary & Wages	2,422,015	2,851,320	2,851,320	2,942,562	2,908,062
	Expenditures	377,100	306,805	306,805	308,400	280,900
Total Police		2,799,115	3,158,125	3,158,125	3,250,962	3,188,962
Parking Enforcement						
	Salary & Wages	61,350	72,000	72,000	72,000	72,000
	Expenditures	69,000	75,000	75,000	75,000	69,000
Total Parking Enforcement		130,350	147,000	147,000	147,000	141,000
Dispatch Center						
	Salary & Wages	505,760	552,050	552,050	551,556	551,556
	Expenditures	6,500	6,500	6,500	7,000	7,000
Total Dispatch Center		512,260	558,550	558,550	558,556	558,556
Fire						
	Salary & Wages	1,746,220	1,781,700	2,051,100	2,107,157	2,072,176
	Expenditures	202,935	225,400	233,200	225,400	180,300
	Capital					
Total Fire		1,949,155	2,007,100	2,284,300	2,332,557	2,252,476
Building Inspector						
	Salary & Wages	163,800	165,300	172,000	169,880	170,300
	Expenditures	11,250	11,500	10,500	5,920	4,850
Total Building Inspector		175,050	176,800	182,500	175,800	175,150
Plumbing & Wire Inspections		62,500	75,100	75,100	75,100	75,100
Sealer Of Weights & Measures		11,000	11,000	11,000	11,000	11,000
Animal Inspector		3,200	3,200	3,200	3,200	3,200
Civil Defense						
	Salary & Wages	9,500	9,500	9,500	9,500	9,500
	Expenditures	9,500	15,750	12,000	12,000	9,500
Total Civil Defense		19,000	25,250	21,500	21,500	19,000
Animal Control Office						
	Salary & Wages	40,000	40,000	40,000	40,000	25,800
	Expenditures	2,500	2,500	2,500	2,500	2,500
Total Animal Control		42,500	42,500	42,500	42,500	28,300
Total Public Safety		5,704,130	6,204,625	6,483,775	6,618,175	6,452,744

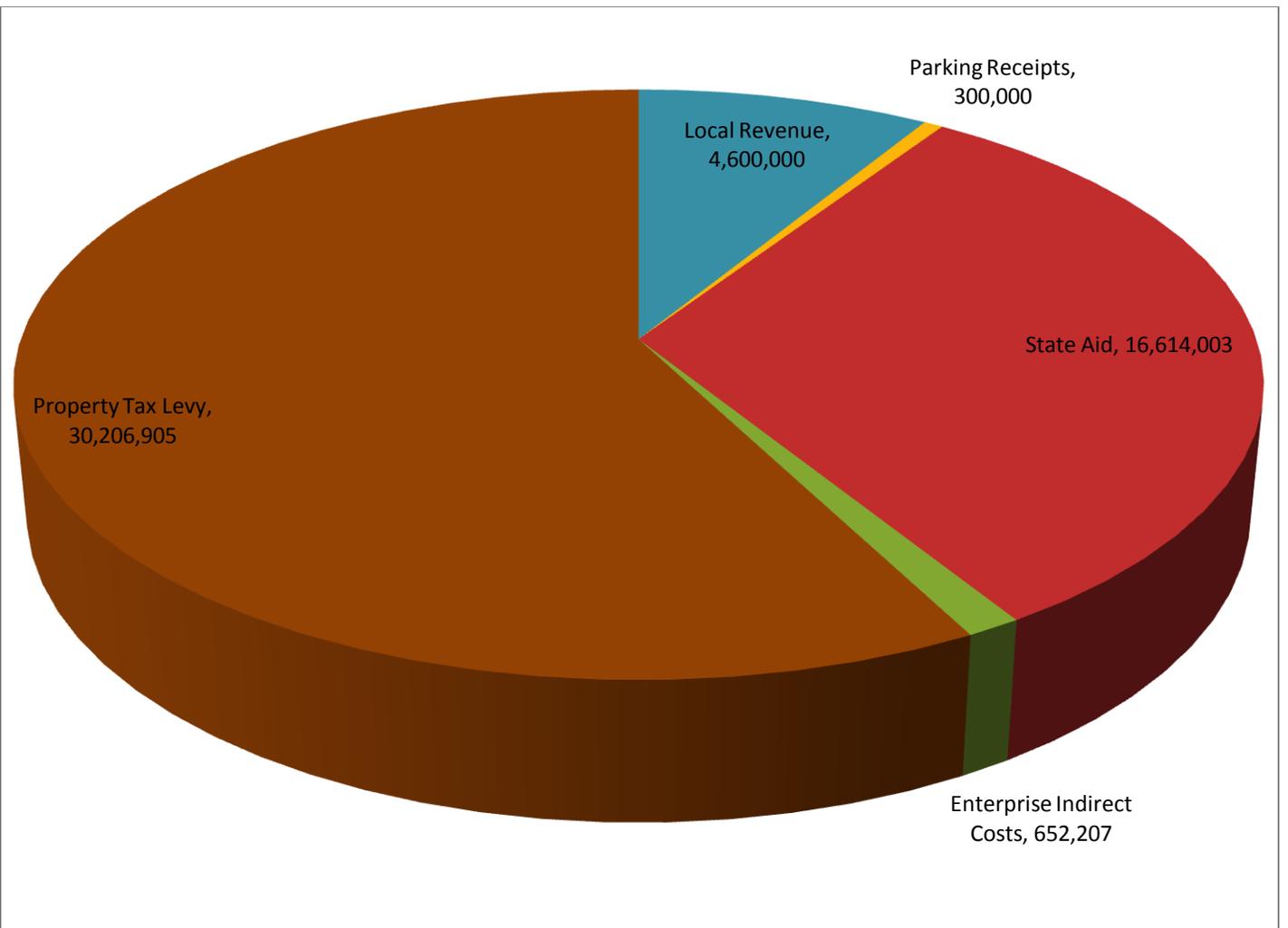
	FY15 Adopted	FY16 Adopted	FY16 Amended	FY17 Requested	FY17 Mayor
Education					
Greenfield Public Schools	17,015,800	17,526,275	17,526,275	18,180,157	17,930,000
Franklin Tech	1,184,760	1,136,420	1,136,420	1,257,537	1,257,537
Total Education	18,218,830	18,662,695	18,662,695	19,437,694	19,187,537
Public Works					
Operating Budget					
Salary & Wages	1,365,810	1,408,300	1,409,800	1,519,605	1,419,605
Expenditures	607,100	613,200	624,250	647,220	647,220
Total Operating Budget	1,972,910	2,021,500	2,034,050	2,166,825	2,066,825
Snow & Ice Removal					
Salary & Wages	74,500	76,500	76,500	74,000	76,500
Expenditures	125,500	143,500	143,500	154,000	143,500
Total Snow Removal	200,000	220,000	220,000	228,000	220,000
Total Public Works	2,172,910	2,241,500	2,254,050	2,394,825	2,286,825
Other D. P. W. Related Expenses					
Street Cleaning	60,000	60,000	47,450	50,000	55,000
Trash Disposal Fees	292,000	292,000	292,000	252,000	252,000
Cemeteries	0	19,500	19,500	10,000	10,000
Total Other D. P. W.	352,000	371,500	358,950	312,000	317,000
Human Services					
Health Inspection Service					
Salary & Wages	146,725	154,070	162,220	186,306	186,313
Expenditures	6,850	6,800	6,800	5,750	5,750
Total Health Inspection Service	153,575	160,870	169,020	192,056	192,063
Council On Aging					
Salary & Wages	127,350	133,200	148,200	138,899	138,899
Expenditures	11,935	10,885	10,885	11,735	10,135
Total Council On Aging	139,285	144,085	159,085	150,634	149,034
Youth Commission					
Salary & Wages	0	0	0	4,400	4,400
Expenditures		5,000	5,000	600	600
Total Youth Commission	0	5,000	5,000	5,000	5,000
Veterans' Services					
Salary & Wages	91,000	161,500	161,500	158,128	153,060
Expenditures	656,800	552,600	552,600	487,020	436,940
Total Veterans' Services	747,800	714,100	714,100	645,148	590,000
Domestic Violence Prevention	1,000	900	800	200	800
Human Rights Commission	1,000	700	700	200	300
Disability Access Commission	1,000	800	700	200	300
Total Human Services	1,043,660	1,021,455	1,044,405	992,838	936,897

		FY15 Adopted	FY16 Adopted	FY16 Amended	FY17 Requested	FY17 Mayor
Culture & Recreation						
Library						
	Salary & Wages	530,500	539,300	551,300	561,629	557,850
	Expenditures	101,200	108,275	108,275	116,000	106,500
Total Library		631,700	647,575	659,575	677,629	664,350
Recreation						
	Salary & Wages	107,000	130,000	135,000	133,608	133,000
	Expenditures	0	0	0	0	0
Total Recreation		107,000	130,000	135,000	133,608	133,000
Historical Commission		1,000	800	800	200	200
Total Culture & Recreation		739,700	778,375	795,375	811,437	797,550
Debt Service						
Bonded Debt						
Principal		1,855,000	1,695,000	1,695,000	1,598,000	1,598,000
Bonded Debt						
Interest		320,000	235,000	235,000	168,615	168,615
Short Term Interest		25,000	35,000	35,000	35,000	35,000
Total Debt Service		2,200,000	1,965,000	1,965,000	1,801,615	1,801,615
Miscellaneous						
FRCOG Core Assessments		110,900	90,650	90,650	92,835	92,835
Contributory Retirement		3,144,100	3,342,525	3,342,525	3,569,365	3,569,365
Non-Contributory Retire		30,000	31,000	31,000	32,000	32,000
Worker's Compensation		225,000	225,000	225,000	225,000	225,000
Unemployment Comp		100,000	100,000	100,000	100,000	100,000
Employees' Health Ins		6,650,000	6,700,000	6,700,000	6,700,000	6,625,000
Employees' Life Ins		65,000	70,000	70,000	72,000	72,000
Post Employment Benefits		50,000	0	0	0	0
Medicare Match		335,000	380,000	380,000	380,000	380,000
Liability Insurances		440,000	427,000	427,000	425,500	425,500
Total Miscellaneous		11,150,000	11,366,175	11,366,175	11,596,700	11,521,700
Total Operating Budget		45,087,545	46,524,380	46,911,380	48,052,249	47,142,820





FY2017 Estimated Revenue



Revenue Sources

Revenues are quite simply all monies received by a governmental unit from any source. There are four (4) primary categories of revenue: Property Taxes, State Aid, Local Estimated Receipts, and Other Revenues.

PROPERTY TAXES

In Greenfield, nearly 57% of all revenues come from property taxes. This has increased over the years as State Aid specifically has declined. By law, the city is allowed by law to tax up to the full amount allowable under Proposition 2 ½, but most recently, Mayor Martin has declined to do so particularly in consideration of the debt from the new high school which was voted to be exempt from Proposition 2 ½. In crafting the operating budget, the primary assumption is that none of the allowable 2 ½% of the previous year's levy will be added to create the current levy. The goal is as it has been to stabilize the tax rate as much as possible, reduce expenditures and costs and still provide the services the taxpayers expect.

STATE AID

The Commonwealth provides approximately 31% of Greenfield's revenues. While that percentage has dropped from a high of 37%, it is still considerably higher than the state average of 22%-23%. The first estimate for FY17 comes from the Governor's Budget and shows a 1.5% increase but we have chosen to reduce that 1.0% to reflect the historical pattern from previous years. The largest component of State Aid is Chapter 70 Educational Assistance which represents over 75% of the total. More in depth information is provided on page 21.

LOCAL ESTIMATED RECEIPTS

Local receipts are locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet. Projections of local revenues are often based on the previous year's receipts and represent funding sources necessary to support our annual budget. More in depth information and statistical trends for local receipts are included on page 25.

OTHER REVENUES/AVAILABLE FUNDS

Available funds are balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other onetime costs. The most common examples of available funds include free cash, stabilization funds, and overlay surplus.

To reiterate simplistically:

- **Free Cash** is made up of funds available for appropriation, which is generated when the actual revenue collections exceed the estimates or when expenditures are less than appropriated or both.
- **Stabilization Funds** are special revenue funds into which money may be appropriated and reserved for later appropriation for any lawful purpose.
- **Overlay Surplus:** The overlay account is established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account.

FY2017 Estimated State Aid (Cherry Sheet)

Named for the cherry-colored paper on which it was originally printed, the Cherry Sheet is the official notification from the Commissioner of Revenue of the upcoming fiscal year's state aid and assessments to cities, towns, and regional school districts.

The following table is the estimated revenue to be received by the town during FY 2017 from the State. The budget is an estimate based on the Governor's Fiscal Year 2017 Budget. Final Cherry Sheet figures will not be available until late in fiscal year 2016.

Cherry Sheet Revenue

Chapter 70	12,073,192
Charter Tuition Reimbursement	129,431
School Choice Receiving Tuition* (Offset)	661,041
Sub-Total All Education	12,863,664
Unrestricted General Government Aid	3,052,555
Veteran's Benefits	302,955
State Owned Land	29,197
Exempt, Blind and Veterans & Elderly	101,913
Public Library* (Offset)	34,413
Sub-Total All General Govt.	3,583,033

*The two figures shown as offsets relate to programs where money when received by the department may be spent without further appropriation.

Total Cherry Sheet Revenue	16,446,697
Offsets (School Choice and Public Library)	695,454
Net After Offsets	15,751,243

In addition to providing the community with aid, the State also takes back part of the aid in the form of an assessment. The State assessments are deducted from the payments given to the city. They cover the city's share of costs for statewide programs. The table below shows the estimated charges by the State.

State Assessments

Air Pollution Districts	4,383
RMV Non-renewal surcharge	40,080
Regional Transit	176,955
Special Education	41,902
School Choice Sending Tuition	2,219,044
Charter School Sending Tuition	1,113,260
Total State Assessments	3,332,304

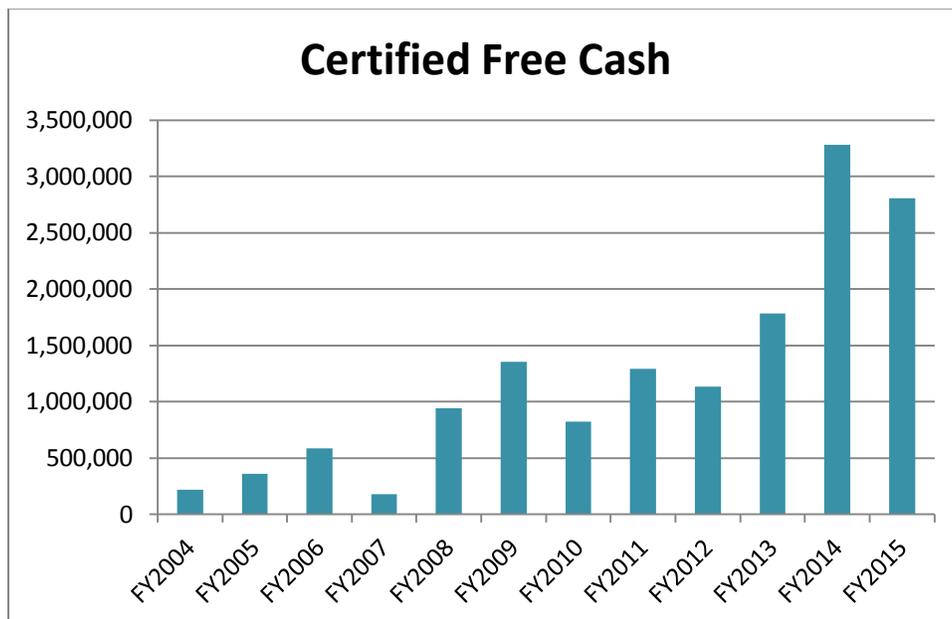
Free Cash

Free Cash is defined by the Department of Revenue as remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the accountant after all accounts are balanced at the end of the fiscal year. Free cash is not available for appropriation until certified by the Director of Accounts.

In keeping with municipal best practices, Greenfield has established a formal policy for Free Cash as well as other reserves. Specifically, the free cash policy is:

- The Town will maintain a free cash balance to provide a cushion against unforeseen expenditures and to avoid sharp fluctuations in the tax rate.
- Free cash will not be depleted in any given year so that there is a positive balance to begin the next fiscal year.
- Free cash will in fact be “budgeted” through the practice of conservative revenue projections to produce excess income. Departmental appropriations will be managed to produce departmental turn backs where and whenever possible.
- The ultimate goal for the Town is to generate 3%-5% of the operating budget in free cash.
- Free cash will be available to supplement current year operations only in the most extreme situations. Should such a situation arise, the available amount will be restricted to 1.5% of available free cash.

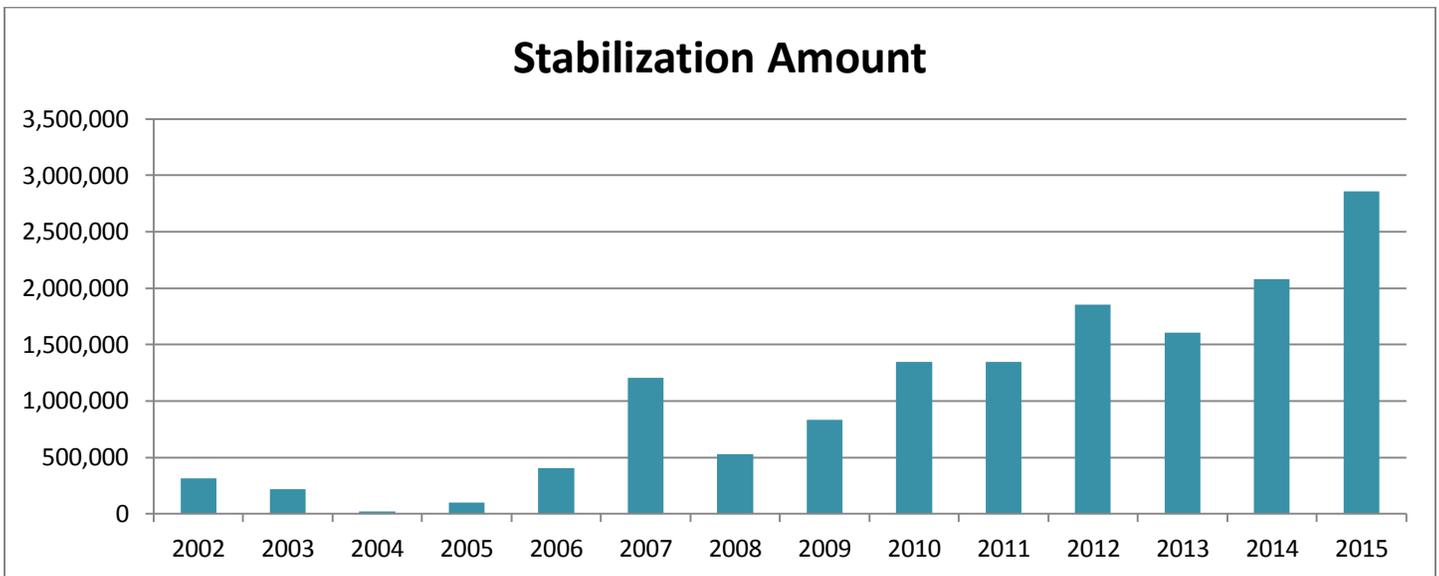
Estimating surplus revenue and Free Cash is difficult. To calculate Free Cash at any time before the books are closed and reviewed by the Department of Revenue would not be prudent. As indicated, the analysis of free cash has shown many variables contributing to the calculation. While most departments expect to spend the money appropriated, it is likely that some departments will not expend the full amount.



Stabilization

Chapter 40 §5B provides for the establishment of one or more stabilization funds. The aggregate amount in any stabilization funds may not exceed 10% of the equalized valuation of the city. Any interest earned is added to the fund. At the time of creating any such fund the city, town or district shall specify, and at any later time may alter, the purpose of the fund, which may be for any lawful purpose, including without limitation an approved school project under chapter 70B or any other purpose for which the city, town or district may lawfully borrow money. Such specification and any such alteration of purpose, and any appropriation of funds into or out of any such fund, shall be approved by a two-thirds vote of the city council.

Creating stabilization funds is considered a best practice in municipal finance as it forces a community to think long term, saves a community money, and helps it manage debt, as it can pay cash instead of borrowing and paying additional interest. Bond rating agencies look favorably on municipalities that have healthy reserves specifically in one or more special purpose stabilization funds.



Overlay

Allowance for Abatements and Exemptions - The unused portion of amounts provided in the tax levy for abatements and exemptions, also known as "Overlay." These exemptions range from Veterans, Elderly, and Hardship to mention a few.

In any given levy year there may a **surplus** in Overlay if the balance is greater than the uncollected taxes for that levy year. An Overlay Surplus may be released by request of the Mayor and then a by vote of the Board of Assessors. This surplus release becomes an available revenue source to be used for any legal, municipal purpose by recommendation of the Mayor and approval of the Town Council.

There may also be a **deficit** if the balance is less than the uncollected taxes. Deficit amounts must be raised on the following year recap. If any deficits exist an Overlay Surplus must first be used to be applied to the deficit before it can be used for any other purpose.

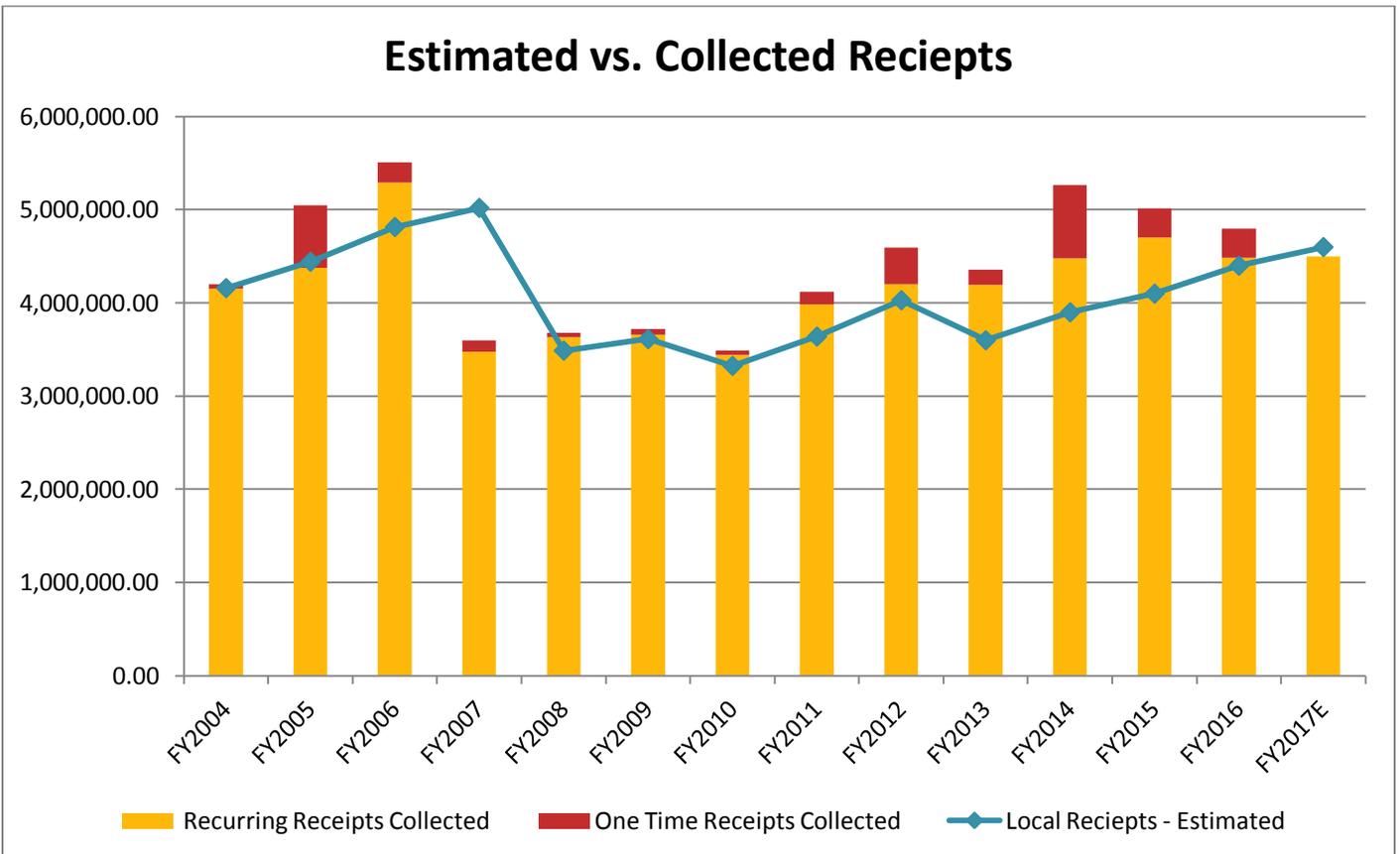
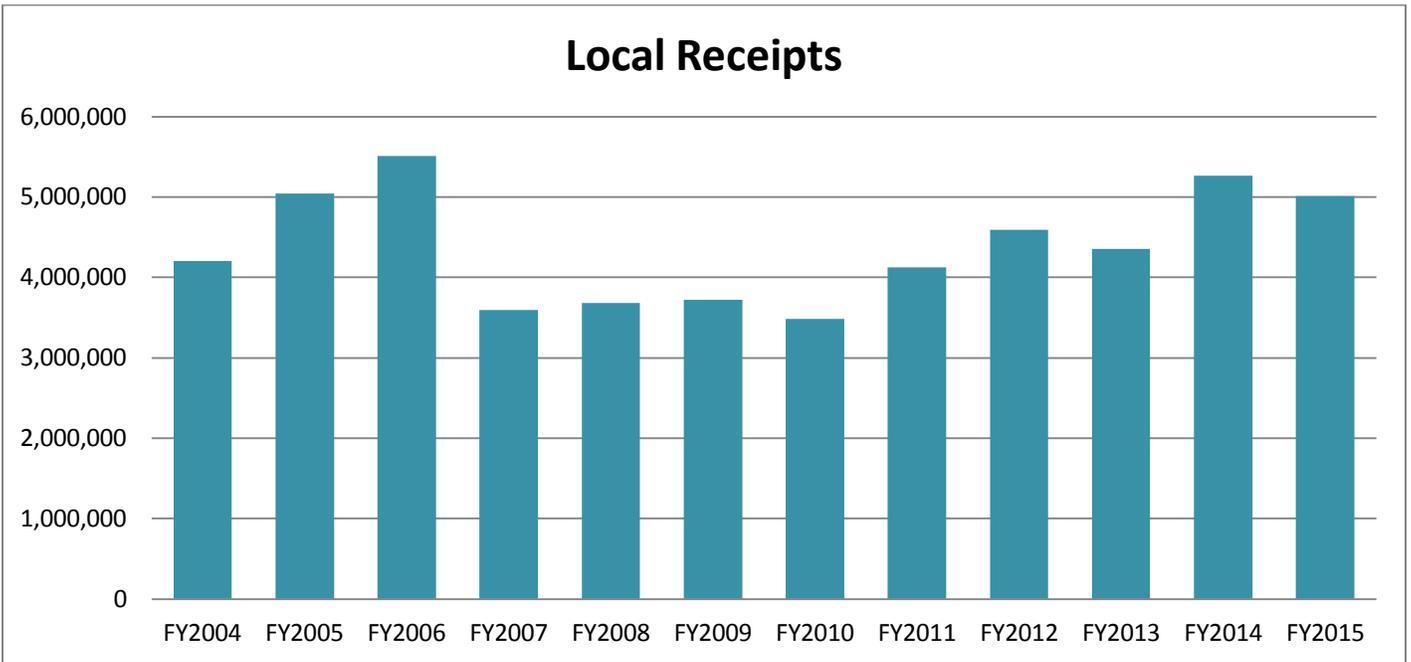
OVERLAY SURPLUS FY16

FY	OVERLAY ACCT #	OVERLAY BALANCE	REAL ESTATE RECIEVABLE	PERSONAL PROPERTY RECIEVABLE	POTENTIAL SURPLUS	POTENTIAL RELEASE	POTENTIAL DEFICITS
FY16	0100-1316	140,797.14	7,183,446.46	291,461.87	0.00	0.00	(7,334,111.19)
FY15	0100-1315	10,739.83	160,674.15	4,503.78	0.00	0.00	(154,438.10)
FY14	0100-1314	93,235.43	39.30	2,127.06	91,069.07	91,069.07	0.00
FY13	0100-1313	52,436.17	0.00	3,898.61	48,537.56	48,537.56	0.00
FY12	0100-1312	3,969.03	0.00	3,411.15	557.88	557.88	0.00
FY11	0100-1311	0.00	0.00	3,469.41	0.00	0.00	(3,469.41)
FY10	0100-1310	16,059.17	0.00	3,604.77	12,454.40	12,454.40	0.00
FY09	0100-1309	0.00	0.00	4,315.54	0.00	0.00	(4,315.54)
FY08	0100-1308	0.00	0.00	3,946.20	0.00	0.00	(3,946.20)
FY04	0100-1304	18,540.08	0.00	0.00	18,540.08	18,540.08	0.00
FY03	0100-1244	18,523.74	0.00	0.00	18,523.74	18,523.74	0.00
		354,300.59	160,713.45	29,276.52	189,682.73	189,682.73	(7,500,280.44)

Overlay Deficit to be raised in FY2017

(\$11,731.15)

Local Receipts



Revenue Summary FY13-FY17

GENERAL FUND	FY2013 BUDGET	FY2013 FINAL	2013 FINAL %	FY2014 BUDGET	FY2014 FINAL	2014 FINAL %
Property Taxes						
Personal Property	981,169	948,857	96.7%	1,030,672	1,038,737	100.8%
Real Estate	25,731,821	25,192,137	97.9%	25,606,243	25,457,388	99.4%
Pro-Forma Taxes	-	1,308		-	8,106	
Tax Title	-	458,212		-	391,765	
Foreclosures	-	87,723		-	-	
Total	26,712,990	26,688,237	99.9%	26,636,915	26,895,996	101.0%

Local Receipts						
Motor Vehicle Excise	1,295,000	1,414,198	109.2%	1,350,000	1,440,303	106.7%
Other Excise						
Meals	225,000	301,844	134.2%	280,000	302,546	108.1%
Room	225,000	233,065	103.6%	210,000	305,369	145.4%
Other	2,000	192	9.6%		654	
Penalty/Int Taxes	195,000	286,940	147.1%	240,000	302,079	125.9%
Payment In Lieu Of Taxes	20,000	18,012	90.1%	15,000	17,737	118.2%
Fees	93,000	171,562	184.5%	150,000	160,549	107.0%
Licenses & Permits	450,300	486,059	107.9%	450,000	666,295	148.1%
Fines & Forfeits	230,000	378,523	164.6%	300,000	396,330	132.1%
Investment Income	5,000	8,839	176.8%	5,000	19,010	380.2%
Medicaid Reimbursement	275,000	303,563	110.4%	275,000	235,091	85.5%
Misc Recurring	136,500	116,478	85.3%	400,000	163,613	40.9%
Misc Non-Rec Revenue	50,000	84,584	169.2%	75,000	784,638	1046.2%
Total	1,906,800	2,389,661	125.3%	3,750,000	4,794,214	127.8%

Pay Per Throw	400,000	476,837	119.2%	425,000	470,226	110.6%
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Misc Recurring						
Sale Of Publications	500	615	123.0%	500	593	118.6%
McKinney Vento Reimbursement	-	-	0.0%	15,000	112,601	750.7%
MRF Recycling Rev	65,000	52,576	80.9%	50,000	33,552	67.1%
Close-Out Rev Fds-53e1/2	54,500	63,287	116.1%	59,500	16,867	28.3%
Veteran's Svc Assessment	16,500	-				
Total	136,500	116,478	85.3%	125,000	163,613	130.9%

Misc Non-Recurring						
Misc Revenue	50,000	82,240	164.5%	50,000	158,024	316.0%
Misc Energy Rebates						
Bond Sale Premiums	-	-		-	471,827	
Tax Poss-Misc Revenue	-	-		-	149,216	
Motor Veh Lessor Srchg	-	2,344		25,000	2,591	10.4%
Total	50,000	84,584	169.2%	75,000	781,658	1042.2%

FY2015 BUDGET	2015 FINAL	2015 FINAL%	2016 BUDGET	2016 THRU FEB	2016% TODATE	2016 ESTIMATE	2016 ESTTOT%	2017 BUDGET
1,299,911	1,308,335	100.6%	1,289,500	1,000,212	77.6%	1,289,500	100.0%	1,237,920
28,128,480	27,895,165	99.2%	27,466,800	21,358,529	77.8%	27,467,000	100.0%	27,702,000
	16,272			2,270		2,500		-
	307,282		-	231,899		400,000		250,000
	149,726							
29,428,391	29,676,780	100.8%	28,756,300	22,592,910	78.6%	29,159,000	101.4%	29,189,920
1,350,000	1,482,510	109.8%	1,450,000	255,010	17.6%	1,450,000	100.0%	1,475,000
280,000	309,072	110.4%	300,000	170,200	56.7%	300,000	100.0%	300,000
280,000	296,804	106.0%	300,000	164,470	54.8%	285,000	95.0%	300,000
	563			1,556				
247,500	418,575	169.1%	300,000	159,347	53.1%	275,000	91.7%	300,000
15,000	28,707	191.4%	25,000	29,862	119.4%	35,000	140.0%	30,000
144,600	176,782	122.3%	170,000	126,414	74.4%	173,875	102.3%	180,000
556,000	716,587	128.9%	600,000	494,550	82.4%	638,250	106.4%	690,000
336,500	318,080	94.5%	320,000	225,929	70.6%	307,000	95.9%	320,000
7,000	59,674	852.5%	10,000	13,896	139.0%	17,500	175.0%	17,500
275,000	350,503	127.5%	325,000	111,837	34.4%	325,000	100.0%	335,000
390,000	104,065	26.7%	200,000	180,837	90.4%	235,403	117.7%	178,000
67,900	307,800	453.3%	-	317,115		320,000		
3,949,500	4,569,722	115.7%	4,000,000	2,251,023	56.3%	4,362,028	109.1%	4,125,500
425,000	435,757	102.5%	400,000	321,147	80.3%	400,000	100.0%	400,000
500	554	110.8%	500	420	84.0%	550	110.0%	500
65,000	-	0.0%	30,000	69,315	231.1%	69,315	231.1%	-
30,000	35,013	116.7%	29,500	13,564	46.0%	28,000	94.9%	30,000
20,000	65,539	327.7%	40,000	-	0.0%	40,000	100.0%	50,000
2,900	2,959	102.0%	100,000	97,538	97.5%	97,538	97.5%	97,500
118,400	104,065	87.9%	200,000	180,837	90.4%	235,403	117.7%	178,000
60,000	104,028	173.4%	125,000	34,141	27.3%	50,000	40.0%	
-	-		-	222,844		242,000		
-	-		-	-		-		
-	201,156		-	58,293		58,293		
5,000	2,616	52.3%	2,500	1,837	73.5%	2,500	100.0%	
65,000	307,800	473.5%	127,500	317,115	248.7%	352,793	111.3%	-

	FY2013 BUDGET	FY2013 FINAL	2013 FINAL %	FY2014 BUDGET	FY2014 FINAL	2014 FINAL %
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Penalty/Int Taxes						
Int On Excise	45,000	52,055	115.7%	45,000	54,967	122.1%
Int On Property Tax	95,000	97,404	102.5%	95,000	123,587	130.1%
Int On Tax Title	55,000	137,482	250.0%	100,000	120,915	120.9%
Int On Water/Sewer	-	-		-	2,610	
Total	195,000	286,941	147.1%	240,000	302,079	125.9%

Fees						
Coll Municipal Liens	12,000	19,900	165.8%	17,000	17,325	101.9%
Concomm App Fees						
Fees	5,000	24,914	498.3%	22,000	26,276	119.4%
Fire Detail Surcharge	-	-		10,000	5,663	56.6%
Fire-Miscellaneous	18,000	10,510	58.4%	9,000	2,423	26.9%
Library Fees	250	-		-	175	
Planning Bd Apps	500	1,125	225.0%	500	755	151.0%
Police Misc Revenue	500	1,407	281.4%	2,500	8,322	332.9%
Police Outside Duty Surcharge	10,000	45,680	456.8%	30,000	31,336	104.5%
Town Clerk Misc Revenue	41,450	59,523	143.6%	52,000	55,977	107.6%
Abandoned Property						
Trailer Parks Revenue	4,500	7,128	158.4%	6,000	10,297	171.6%
Zoning Board Fees	800	1,375	171.9%	1,000	2,000	200.0%
Total	93,000	171,562	184.5%	150,000	160,549	107.0%

Licenses And Permits						
Electrical Inspections	54,000	41,170	76.2%	40,000	121,034	302.6%
Excavation Permits	23,300	33,650	144.4%	30,000	36,925	123.1%
License Alcohol	60,000	64,625	107.7%	60,000	65,140	108.6%
License Commission Other	18,000	20,592	114.4%	18,000	19,103	106.1%
License Police Revenue	5,000	7,688	153.8%	6,000	10,825	180.4%
License Weights Measures	10,000	12,083	120.8%	10,000	10,005	100.1%
Permits Building Inspect	160,000	188,071	117.5%	175,000	266,610	152.3%
Permits Fire	15,000	17,110	114.1%	15,000	12,923	86.2%
Permits Health Revenue	55,000	55,815	101.5%	51,000	58,253	114.2%
Plumbing Inspections	50,000	45,255	90.5%	45,000	65,477	145.5%
Total	450,300	486,059	107.9%	450,000	666,295	148.1%

Fines & Forfeits						
Assessor Inc Exp Rpt Fee	15,000	42,861	285.7%	15,000	45,535	303.6%
Court Fines Revenue	20,000	16,755	83.8%	130,000	121,895	93.8%
Parking Tickets Revenue	72,000	127,725	177.4%	100,000	136,460	136.5%
Parking Tickets Surcharge	32,000	50,475	157.7%	39,500	49,695	125.8%
Police False Alarm Fee	1,000	825	82.5%	500	505	101.0%
RMV Non Renewal Surcharge	90,000	139,882	155.4%	15,000	42,240	281.6%
Total	230,000	378,523	164.6%	300,000	396,330	132.1%

FY2015 BUDGET	2015 FINAL	2015 FINAL %	2016 BUDGET	2016 THRU FEB	2016% TO DATE	2016 ESTIMATE	2016 EST TOT %	2017 BUDGET
46,000	65,811	143.1%	60,000	39,732	66.2%	60,000	100.0%	60,000
100,000	103,140	103.1%	100,000	62,836	62.8%	100,000	100.0%	100,000
100,000	238,554	238.6%	130,000	46,890	36.1%	90,000	69.2%	90,000
1,500	11,070	738.0%	10,000	9,890	98.9%	11,000	110.0%	11,000
247,500	418,575	169.1%	300,000	159,348	53.1%	261,000	87.0%	261,000

15,500	29,350	189.4%	28,000	18,175	64.9%	25,000	89.3%	27,000
24,000	26,938	112.2%	25,000	34,923	139.7%	38,000	152.0%	35,000
5,000	2,901	58.0%	2,000	503	25.2%	2,000	100.0%	2,000
2,500	2,100	84.0%	2,500	1,207	48.3%	2,000	80.0%	2,000
100	175	175.0%	100	142	142.0%	175	175.0%	175
500	1,000	200.0%	500	725	145.0%	1,000	200.0%	1,000
7,500	5,643	75.2%	5,500	2,246	40.8%	5,000	90.9%	5,000
30,000	37,675	125.6%	35,000	23,595	67.4%	30,000	85.7%	30,000
52,000	61,030	117.4%	60,000	37,329	62.2%	60,000	100.0%	60,000
	25		1,400	1,050	75.0%	1,200	85.7%	1,200
6,500	7,920	121.8%	8,000	5,544	69.3%	8,000	100.0%	8,000
1,000	2,025	202.5%	2,000	975	48.8%	1,500	75.0%	1,500
144,600	176,782	122.3%	170,000	126,414	74.4%	173,875	102.3%	172,875

80,000	130,248	162.8%	100,000	46,349	46.3%	90,000	90.0%	90,000
30,000	32,853	109.5%	27,000	19,250	71.3%	25,000	92.6%	25,000
60,000	65,525	109.2%	60,000	63,050	105.1%	65,000	108.3%	65,000
18,000	18,788	104.4%	15,000	15,893	106.0%	18,750	125.0%	19,000
6,000	4,381	73.0%	4,000	3,319	83.0%	5,000	125.0%	5,000
10,000	11,393	113.9%	10,000	1,433	14.3%	11,000	110.0%	11,000
236,000	325,649	138.0%	275,000	249,534	90.7%	300,000	109.1%	350,000
15,000	15,655	104.4%	14,000	9,925	70.9%	15,000	107.1%	15,000
51,000	56,904	111.6%	45,000	50,953	113.2%	57,500	127.8%	57,500
50,000	55,191	110.4%	50,000	34,844	69.7%	51,000	102.0%	51,000
556,000	716,587	128.9%	600,000	494,550	82.4%	638,250	129.1%	688,500

25,000	50,768	203.07%	50,000	44,671	89.3%	48,000	96.0%	48,000
130,000	96,767	74.44%	100,000	57,243	57.2%	95,000	95.0%	95,000
110,000	95,745	87.04%	95,000	76,770	80.8%	99,000	104.2%	99,000
41,000	35,920	87.61%	35,000	27,425	78.4%	35,000	100.0%	35,000
500	-		500	-	0.0%			-
30,000	38,880	129.60%	35,000	19,820	56.6%	30,000	85.7%	35,000
336,500	318,080	94.53%	315,500	225,929	71.6%	307,000	97.3%	312,000



SECTION 1: Legislative and Executive

Town Council

The powers and composition of the Town Council is outlined in the Home Rule Charter under Article 2.

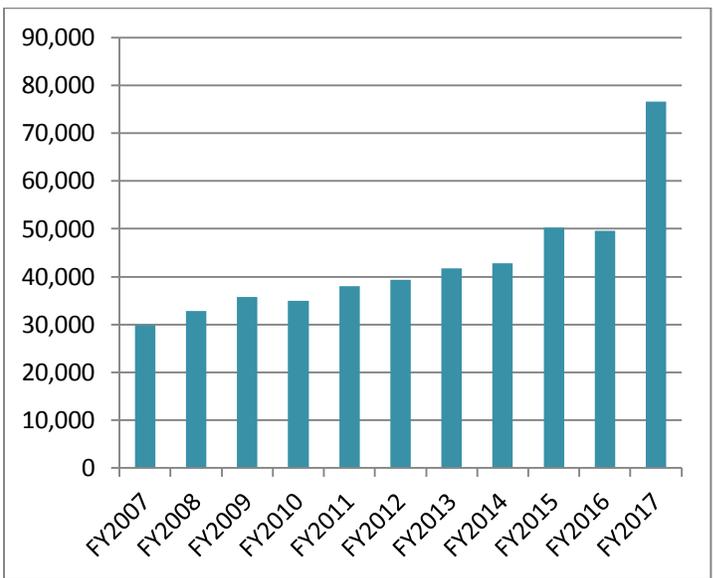
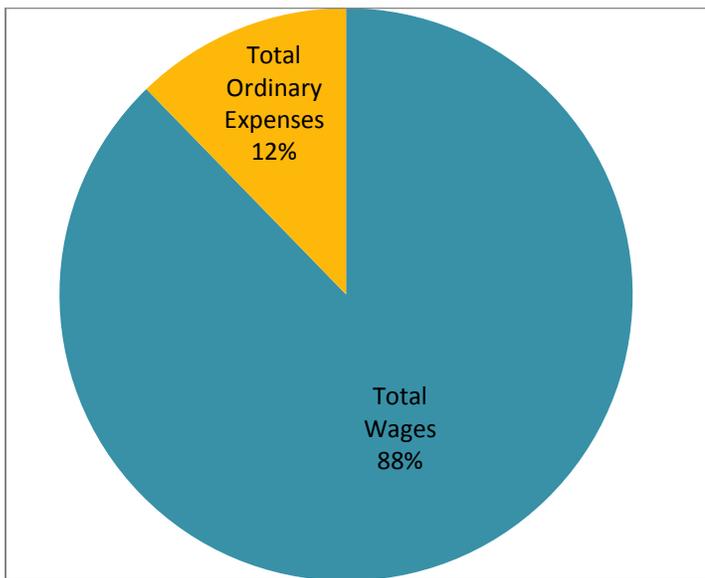
Executive

The powers and duties of the Mayor are also contained in the Home Rule Charter. They reside in Article 3.

Provision for Economic Development and Marketing is provided in the Home Rule Charter under §6-5.

Town Council

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.111.5111.0000	Sal & Wages -Full Time ¹	39,730	40,000	40,260	41,200	41,200
0100.111.5112.0000	Town Council Stipends ²	0	0	0	26,000	26,000
0100.111.5130.0000	Overtime	0	0	0	0	0
	Total Wages	39,730	40,000	40,260	67,200	67,200
0100.111.5344.0000	Postage	200	0	0	0	0
0100.111.5345.0000	Advertising	1,250	1,250	1,250	1,250	1,250
0100.111.5421.0000	Various Office Supplies	1,650	1,650	1,650	1,650	1,650
0100.111.5711.0000	Meetings, Seminars	5,850	5,850	5,850	5,850	5,850
0100.111.5712.0000	Mileage Reimbursement	650	650	650	650	650
	Total Ordinary Expenses	9,600	9,400	9,400	9,400	9,400
Total Town Council		49,330	49,400	49,660	76,600	76,600

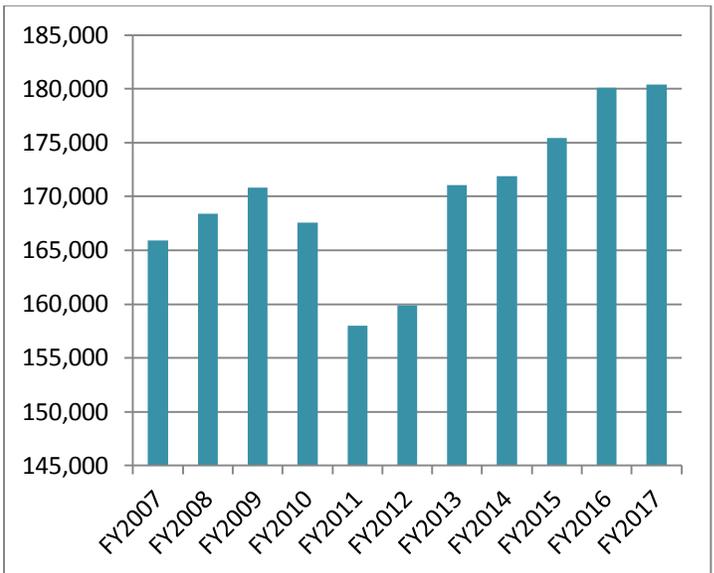
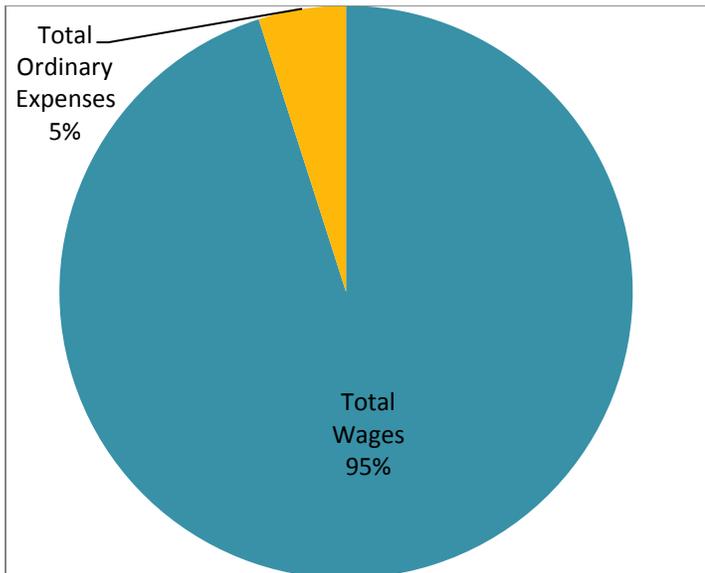


¹ Staffing: 1 FT Administrative Assistant

² Includes stipend of \$2,000 for each council member as voted by the Town Council in November 2013

Mayor

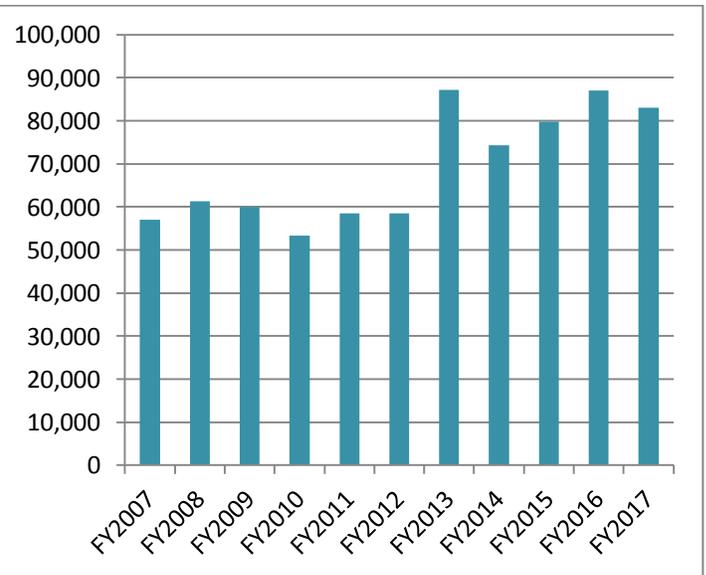
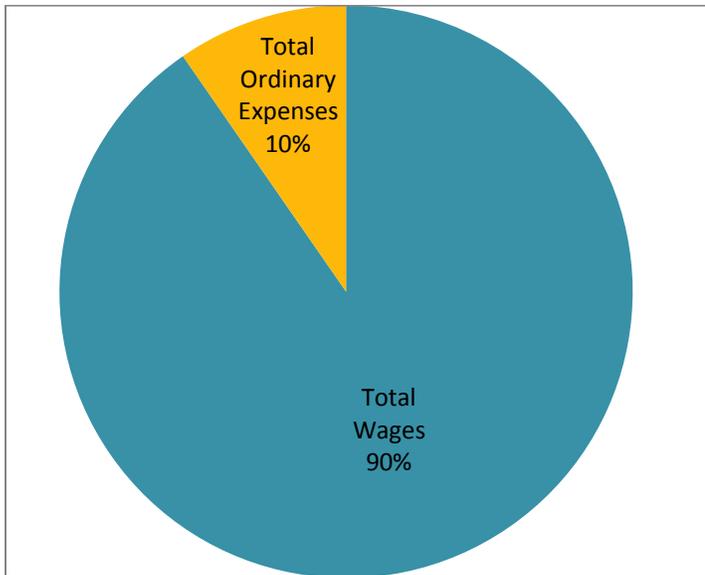
Account Number	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.120.5110.0000	Mayor Salary	74,620	76,115	76,115	77,936	77,936
0100.120.5111.0000	Perm Salary & Wages Full Time	87,200	88,910	90,710	93,540	93,540
	Total Wages³	161,820	165,025	166,825	171,476	171,476
0100.120.5200.0000	Purchase Of Service	1,500	1,500	1,500	750	750
0100.120.5341.0000	Telephone Mayor	1,200	1,200	1,200	650	650
0100.120.5344.0000	Postage	300	0	0	0	0
0100.120.5345.0000	Mayor Advertising	600	600	600	300	300
0100.120.5421.0000	Office Supplies	2,500	2,500	2,500	1,250	1,000
0100.120.5711.0000	Meetings & Seminars	2,500	2,500	2,500	1,250	1,200
0100.120.5733.0000	Dues & Memberships	5,000	5,000	5,000	5,000	5,000
	Total Ordinary Expenses	13,600	13,300	13,300	9,200	8,900
Total Mayor		175,420	178,325	180,125	180,676	180,376



³ Staffing: 1 FT Mayor, 2 FT Executive Assistants

Economic Development

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.125.5111.0000	Full Time Wages	56,880	75,000	75,000	75,000	75,000
0100.125.5167.0000	Unused Buy Back	5,571	0	0	0	0
	Total Wages ⁴	62,451	75,000	75,000	75,000	75,000
0100.125.5200.0000	Purchase Of Service	16,000	11,650	11,650	11,700	7,700
0100.125.5341.0000	Telephones	200	0	0	0	0
0100.125.5344.0000	Postage	200	0	0	50	50
0100.125.5421.0000	Office Supplies	800	150	150	75	75
0100.125.5711.0000	Meetings & Seminars	200	200	200	175	175
	Total Ordinary Expenses	17,400	12,000	12,000	12,000	8,000
Total Economic Dev		79,851	87,000	87,000	87,000	83,000



⁴ Staffing: 1 PT Assistant for Economic Development, 2 PT Special Projects

SECTION 2: FINANCE

Accounting Department

Assessing Department

Finance/Procurement Department

Reserve Fund

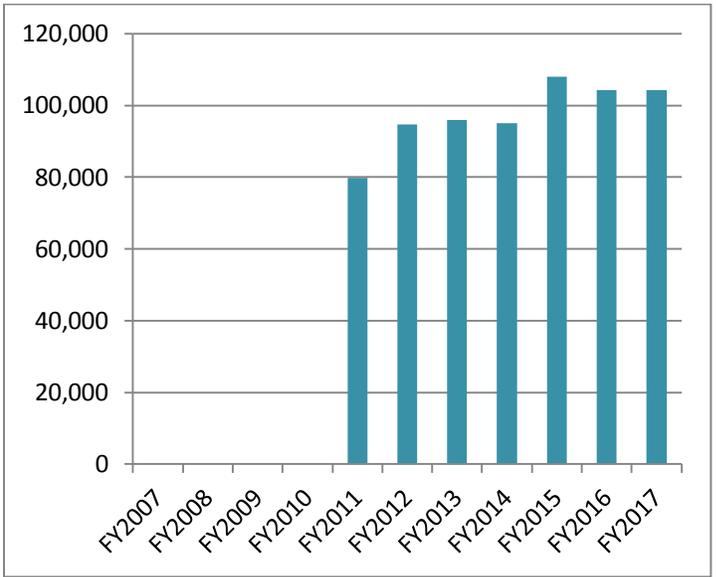
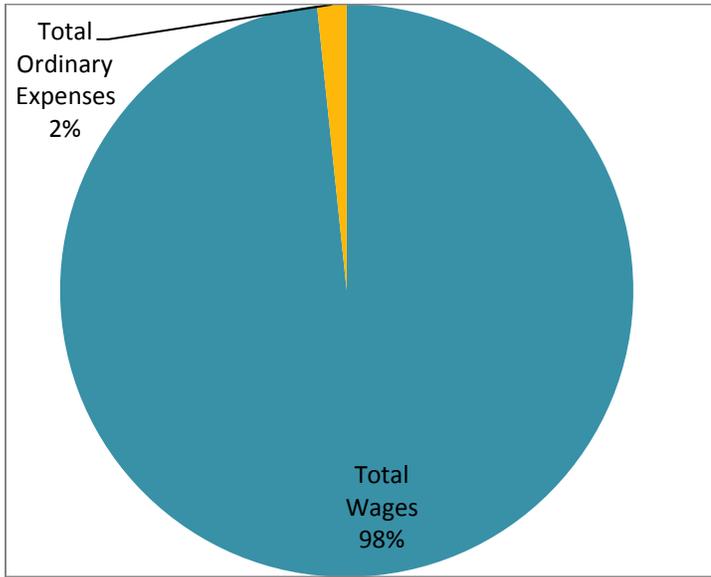
Tax Title

Town Audit

Treasurer/Collector Department

**Finance
Department**

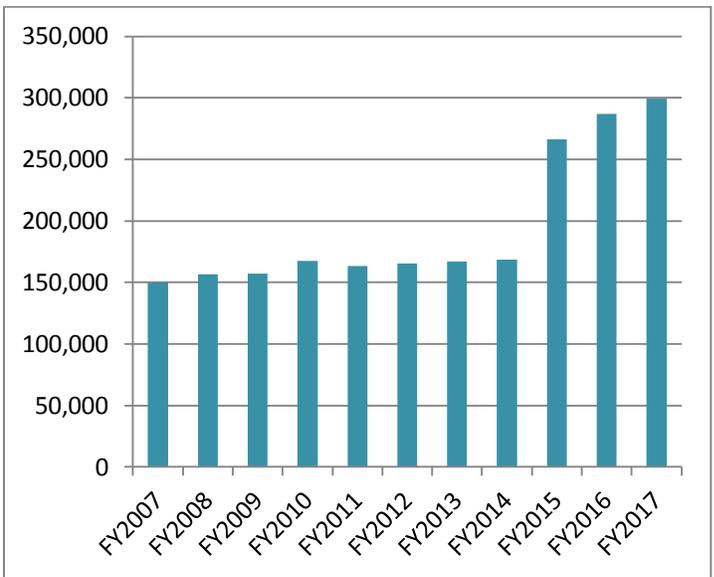
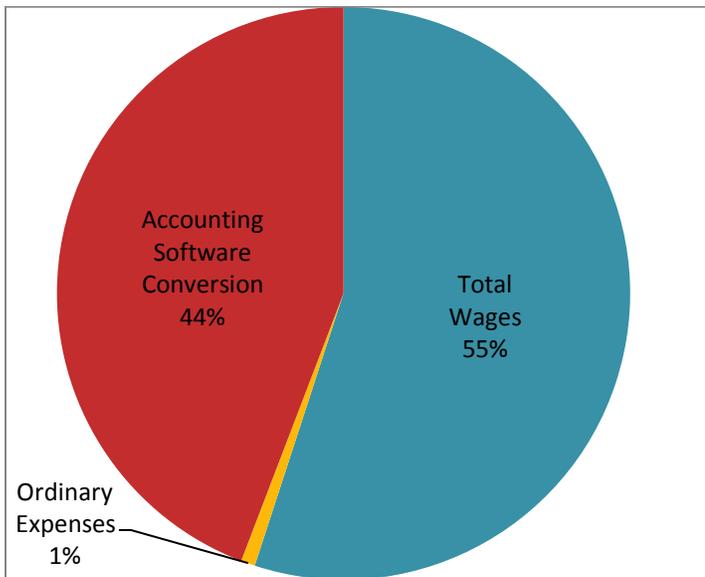
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.134.5111.0000	Finance Director Salary	88,200	99,500	101,300	102,500	102,500
	Total Wages ⁵	88,200	99,500	101,300	102,500	102,500
0100.134.5319.0000	Bond Issue Expense	5,000	0	0	0	0
0100.134.5321.0000	Schooling	1,000	750	750	500	500
0100.134.5341.0000	Telephone	240	500	500	0	0
0100.134.5421.0000	Office Supplies	750	800	800	500	500
0100.134.5711.0000	Meetings/Seminars	500	100	100	75	75
0100.134.5712.0000	Mileage Reimbursement	750	200	266	100	100
0100.134.5733.0000	Dues/Memberships	600	500	500	550	550
	Total Ordinary Expenses	8,840	2,850	2,916	1,725	1,725
Total Finance Director		97,040	102,350	104,216	104,225	104,225



⁵ Staffing: 1 FT Finance Director/Chief Procurement Officer

Accounting

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.135.5111.0000	Perm Sal Wages Full Time	148,101	142,820	150,520	145,000	145,000
0100.135.5122.0000	Temp Wages	0	0	0	19,650	19,650
0100.135.5130.0000	Accounting Overtime	0	0	0	0	0
	Total Wages⁶	148,101	142,820	150,520	164,650	164,650
	Accounting/Payroll Software					
0100.135.5245.0000	Maintenance	28,550	0	0	0	0
0100.135.5313.0000	Accounting Software Conversion	87,900	135,000	135,000	132,250	132,250
0100.135.5321.0000	Accounting School	250	300	300	1,000	1,000
0100.135.5344.0000	Postage	100	0	0	0	0
0100.135.5421.0000	Various Office Supplies	1,000	1,000	1,000	1,000	1,000
0100.135.5711.0000	Meetings, Seminars & Training	250	200	200	200	200
0100.135.5712.0000	Mileage Reimbursement	100	100	100	100	100
0100.135.5733.0000	Dues & Memberships	100	100	100	90	90
	Total Ordinary Expenses	118,250	136,700	136,700	134,640	134,640
	Total Accounting⁷	266,351	279,520	287,220	299,290	299,290



⁶ Staffing: 1 FT Accountant, 1 FT Administrative Assistant, 1 PT Administrative Assistant

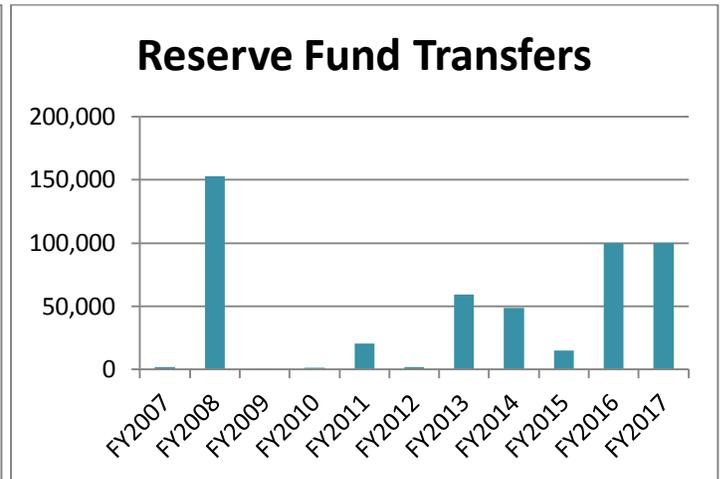
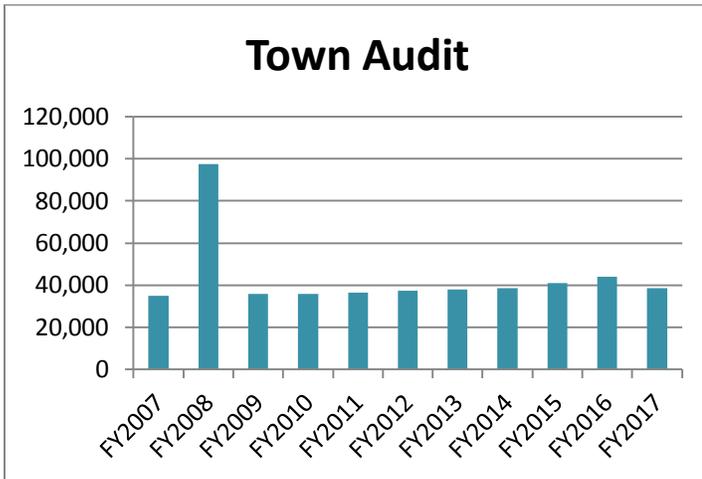
⁷ Software conversion and purchase began in FY2015

Town Audit

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.136.5301.0000	Auditing ⁸	41,100	44,000	44,000	38,500	38,500

Reserve Fund

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.132.5781.0000	Reserve Fund Transfers ⁹	150,000	100,000	100,000	100,000	100,000



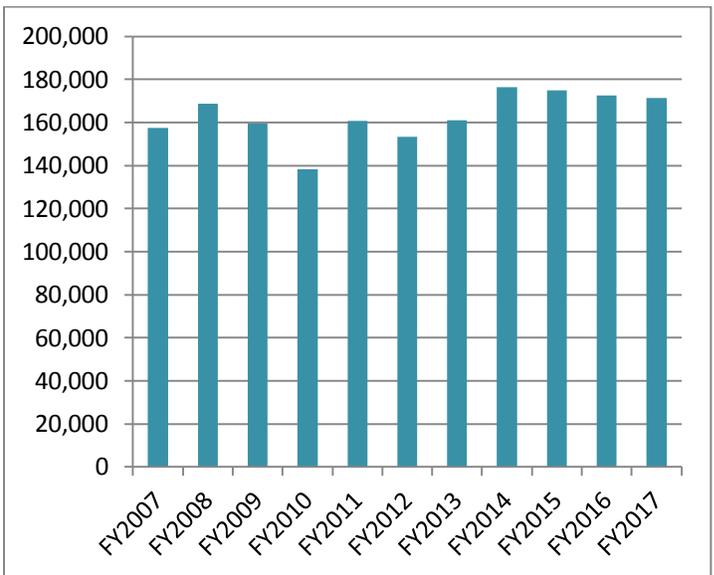
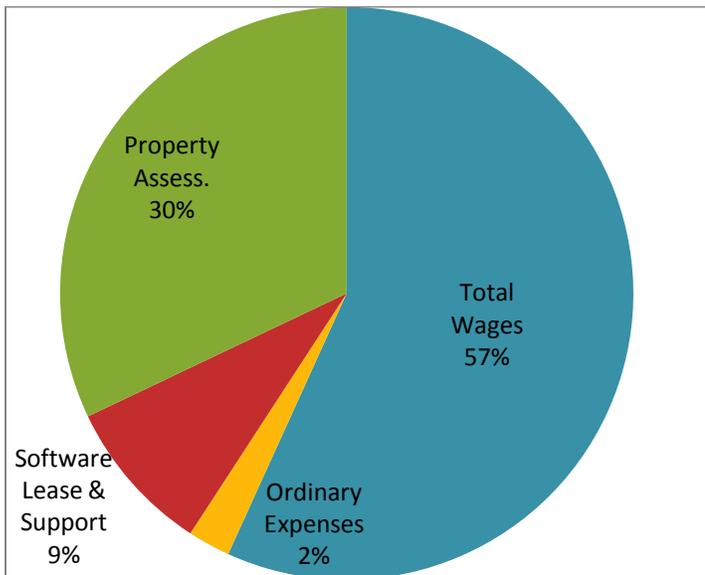
⁸ The objective of an audit is to obtain independent assurance that a community’s year-end financial statements are reliable, accurate, and complete. An audit also helps to ensure that financial checks and balances are in place to protect public assets. Greenfield has an independent audit performed by a certified public accountant every year.

⁹ An amount set aside annually within the budget of a city to provide a funding source for extraordinary or unforeseen expenditures. In a city, transfers from this fund may be voted by the city council upon recommendation of the Mayor. As with all reserves, Greenfield has an established policy for the Reserve Fund. It states:

“The Town will budget an amount for unforeseen and extraordinary expenses not to exceed 5% of the previous year’s tax levy for a reserve fund as allowed in MGL Ch40, S.5. The actual amount appropriated will depend on the financial strength of the Town. During difficult economic periods, the recommended reserve budget may be higher as departments struggle with tight budgets. During periods of revenue growth, a lower reserve balance may be justified as slightly more spending latitude may be given to departments. In all cases, reserve fund transfers will not be requested until a deficit actually exists in the departmental bottom line.”

Assessors

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.141.5111.0000	Perm Sal Wages Full Time	93,000	87,800	91,100	91,985	91,985
0100.141.5113.0000	Elect Offs Sal & Wages	5,400	5,400	5,400	5,400	5,400
	Total Wages¹⁰	98,400	93,200	96,500	97,385	97,385
0100.141.5243.0000	Off. Equip. & Furnishings	500	500	500	0	0
0100.141.5245.0000	Software Lease & Support	13,200	15,000	15,000	15,000	15,000
0100.141.5302.0000	Legal	1,000	1,000	1,000	1,000	0
0100.141.5312.0000	Property Assessments	55,000	55,000	55,000	55,000	55,000
0100.141.5318.0000	Recording	1,000	1,300	1,300	1,200	1,200
0100.141.5321.0000	Tuition - Assessors School	600	1,100	1,100	1,100	750
0100.141.5341.0000	Telephone	0	500	500	500	1,000
0100.141.5344.0000	Postage	1,200	0	0	0	0
0100.141.5345.0000	Advertising	200	200	200	50	50
0100.141.5421.0000	Various Office Supplies	800	700	700	500	500
0100.141.5556.0000	Magazine & Newspaper Subs	200	250	250	230	230
0100.141.5711.0000	Meetings, Seminar	150	150	150	135	135
0100.141.5712.0000	Mileage Reimbursement	0	50	50	50	50
0100.141.5733.0000	Dues & Memberships	200	200	200	200	200
	Total Ordinary Expenses	74,050	75,950	75,950	74,965	74,115
Total Assessors¹¹		172,450	169,150	172,450	172,350	171,500

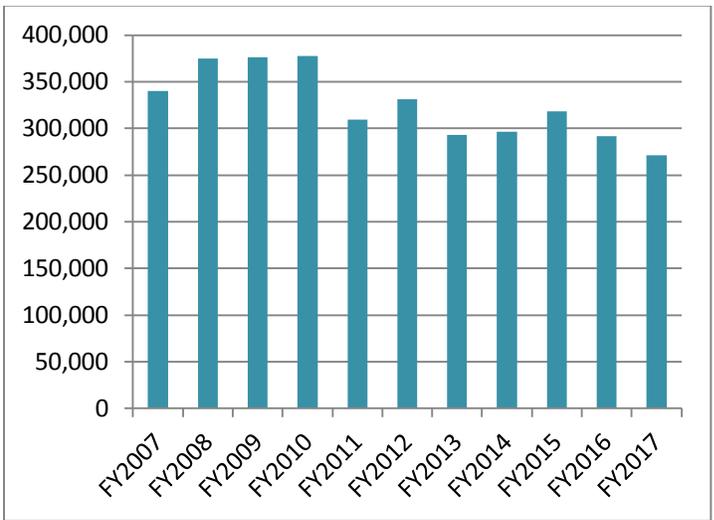
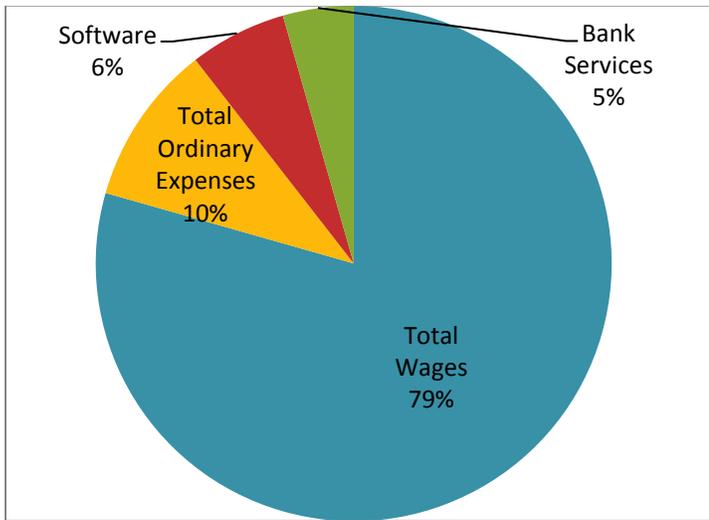


¹⁰ Staffing: 1 Chief Assessor, 2 Elected PT Assessors, 1 PT Administrative Assistant

¹¹ Fluctuations due to staffing changes, contract with outside vendor for valuations

Treasurer

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.145.5111.0000	Perm Sal Wages Full Time	182,000	183,600	193,200	187,000	180,250
0100.145.5112.0000	Perm Sal Wages Part Time	41,000	35,000	42,600	35,000	35,000
	Total Wages¹²	223,000	218,600	235,800	222,000	215,250
0100.145.5243.0000	Off. Equip. & Furnishings	14,450	10,000	10,000	9,000	9,000
0100.145.5254.0000	Software-Repairs/Maintenance	20,300	16,500	16,500	16,500	16,500
0100.145.5309.0000	Bank Services	21,200	10,000	10,000	12,000	12,000
0100.145.5318.0000	Reg. Of Motor Vehicle Fee	100	200	200	100	100
0100.145.5319.0000	Bond Issue Expense	0	5,000	5,000	5,000	5,000
0100.145.5321.0000	Schooling	200	300	300	300	300
0100.145.5343.0000	Printing	4,000	8,500	8,500	9,500	9,500
0100.145.5344.0000	Postage	25,000	0	0	0	0
0100.145.5421.0000	Paper, Stationery, Etc.	5,000	5,000	5,000	3,000	3,000
0100.145.5711.0000	Meetings, Seminars	100	100	100	100	100
0100.145.5712.0000	Mileage Reimbursements	150	150	150	200	200
0100.145.5733.0000	Dues & Memberships	200	200	200	110	110
	Total Ordinary Expenses	90,700	55,950	55,950	55,810	55,810
Total Treasurer¹³		313,700	274,550	291,750	277,810	271,060

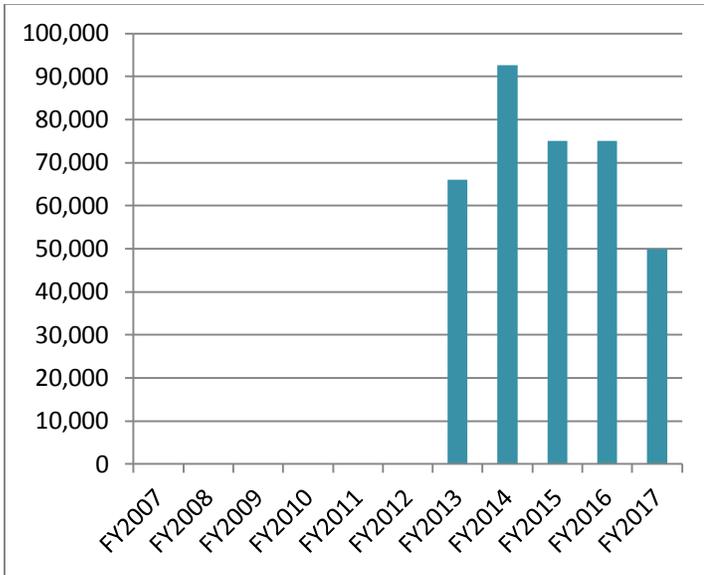


¹² Staffing: 1 FT Treasurer/Collector, 2 FT Administrative Assistants, 2 PT Administrative Assistants

¹³ Shifted postage budget to Central Services in FY2015, staff reduction through attrition, and new software improved efficiencies in FY2016.

Tax Title

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Approved	FY17 Request	FY17 Mayor
0100.158.5317.0000	Tax Title Legal Expenses	54,000	54,000	54,000	55,000	35,000
0100.158.5318.0000	Tax Title Filing Expenses	21,000	21,000	21,000	19,000	15,000
Total Tax Title¹⁴		75,000	75,000	75,000	74,000	50,000



¹⁴ When a taxpayer becomes delinquent in paying real estate taxes or other local charges that constitute liens on real estate, the municipality has statutory authority to take title to the taxpayer's property and, subsequently, to undertake proceedings to foreclose the owner's right to redeem that property from tax title.

Ch 60 §54, provides:

“Title to...land...taken [for nonpayment of taxes] shall...vest in the town, subject to the right of redemption. Such title shall, until redemption or until the right of redemption is foreclosed..., be held as security for the repayment of said taxes with all intervening costs, terms imposed for redemption and charges with interest. It is common for tax collectors and treasurers to use legal counsel specializing in tax title and foreclosure law to assure that all steps in the process of taking title or foreclosing are precisely followed.”



SECTION 3: OPERATIONS SUPPORT

Legal Counsel

Human Resources

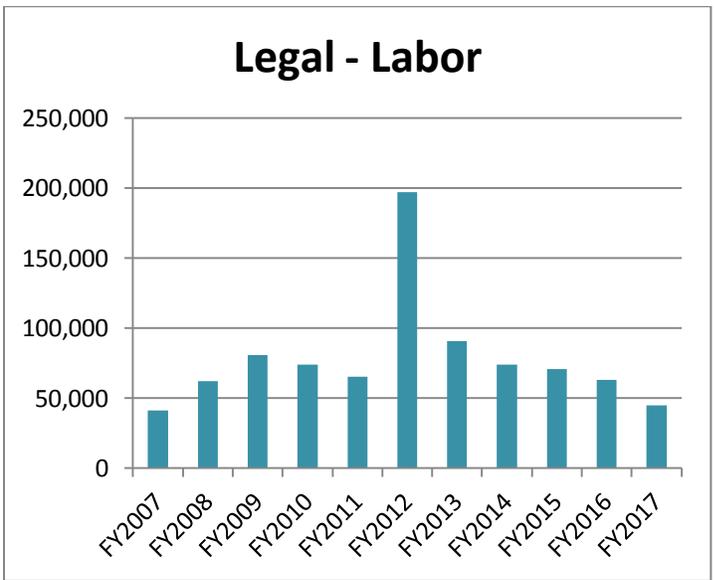
Technology

Legal Town

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.151.5302.0000	Town Attorney Services ¹⁵	50,000	70,000	70,000	70,000	75,000

Legal Labor

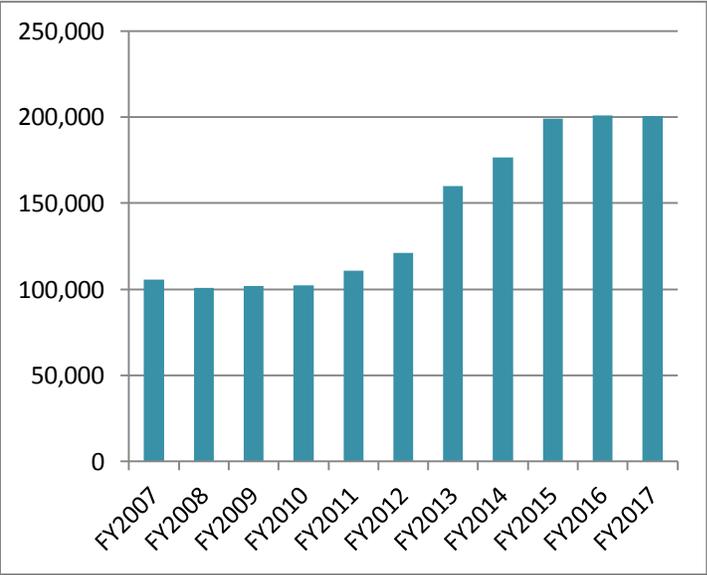
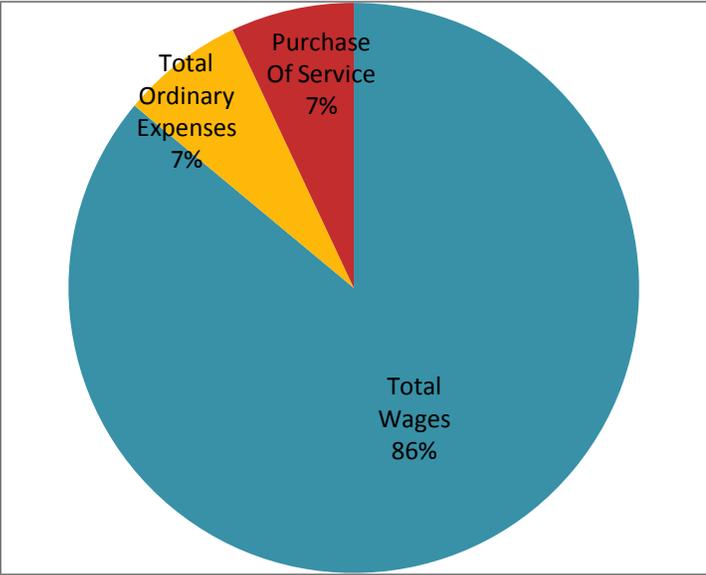
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.150.5200.0000	Labor Relations & Barging	28,000	28,000	28,000	28,000	15,000
0100.150.5305.0000	Labor Special Litigation	32,000	35,000	35,000	35,000	30,000
Total Legal Labor		60,000	63,000	63,000	63,000	45,000



¹⁵ Both general and labor counsel is provided to Greenfield by Sullivan, Hayes, and Quinn, LLC of Springfield.

Human Resources

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Adjusted	FY17 Request	FY17 Mayor
0100.152.5111.0000	Full Time Salary	151,455	169,950	169,950	172,626	172,626
	Total Wages ¹⁶	151,455	169,950	169,950	172,626	172,626
0100.152.5200.0000	Purchase Of Service	17,000	17,000	17,000	17,000	14,000
0100.152.5344.0000	Postage	600	0	0	0	0
0100.152.5345.0000	Advertising, Printing	8,500	10,000	10,000	10,000	10,000
0100.152.5421.0000	Office Supplies	1,500	1,500	1,500	1,500	1,500
0100.152.5425.0000	Office Equipment, Furnishings	1,250	1,250	1,250	1,250	1,250
0100.152.5711.0000	Meetings, Seminars	350	350	350	350	350
0100.152.5712.0000	Mileage Reimbursement	300	300	300	300	300
0100.152.5733.0000	Dues & Memberships	2,100	600	600	600	600
	Total Ordinary Expenses	31,600	31,000	31,000	31,000	28,000
Total Human Resources¹⁷		183,055	200,950	200,950	203,626	200,626

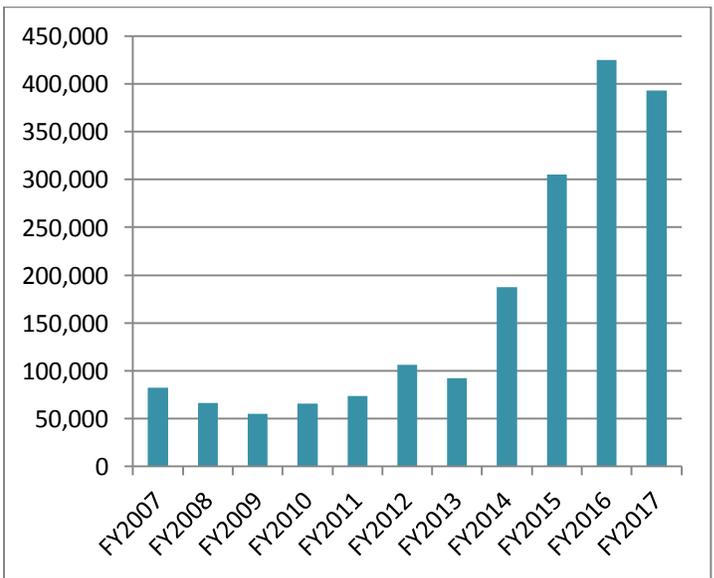
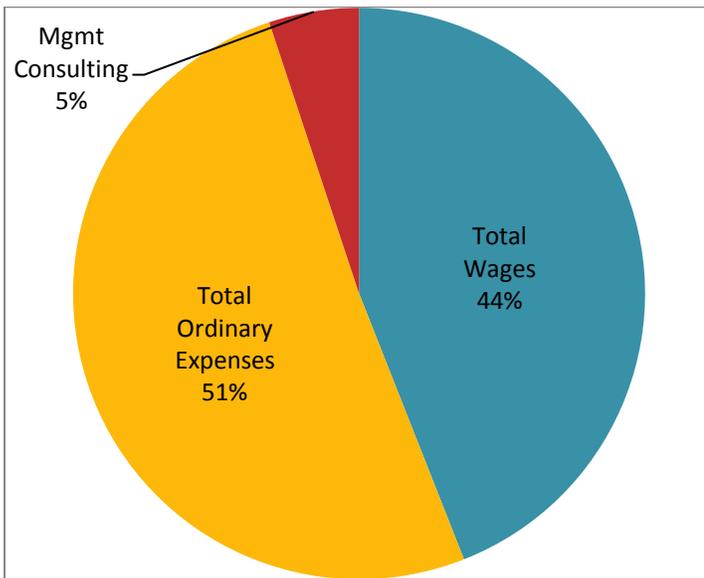


¹⁶ Staffing: 1 FT HR Director, 1FT HR Generalist, 1FT HR Assistant

¹⁷ Staffing increase, centralized advertising budgets, and addition of training budget. Training program translates into insurance credit rewards. In FY2015 and FY2016 we received \$18,115 and \$20,176 in credits respectively.

**Greenfield
Technology
Department**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.155.5111.0000	Perm Salary & Wages Full Time	50,000	170,000	170,000	173,000	173,000
0100.155.5112.0000	Perm Salary & Wages Part Time	40,000	0	0	0	0
0100.155.5122.0000	Temp Salaries/Part-Time	0	0	0	0	0
	Total Wages¹⁸	90,000	170,000	170,000	173,000	173,000
0100.155.5244.0000	Equipment Repairs & Maintenance	0	2,500	2,500	8,500	5,000
0100.155.5254.0000	Software Maintenance	0	2,500	2,500	20,000	39,250
0100.155.5313.0000	Management Consulting	117,500	100,000	100,000	100,000	20,000
0100.155.5314.0000	Website	10,000	10,000	10,000	10,000	10,000
0100.155.5342.0000	Data Proc. Comm. Lines	2,500	90,000	90,000	72,000	85,000
0100.155.5421.0000	Office Supplies	0	750	750	750	750
0100.155.5423.0000	AWS	2,500	1,750	1,750	10,000	10,000
0100.155.5858.0000	Purchase Computer Hardware	2,500	25,000	25,000	25,000	20,000
0100.155.5859.0000	Purchase Computer Software	0	22,500	22,500	64,000	30,000
	Total Ordinary Expenses	135,000	255,000	255,000	310,250	220,000
Total Greenfield Technology Dept.¹⁹		225,000	425,000	425,000	483,250	393,000



¹⁸ Staffing: 1 FT IT Director, 2 FT IT Support Specialists

¹⁹ Reestablishment of the Greenfield Technology Department. Reduction from shift to MLP. Land phones budget to Central Services.

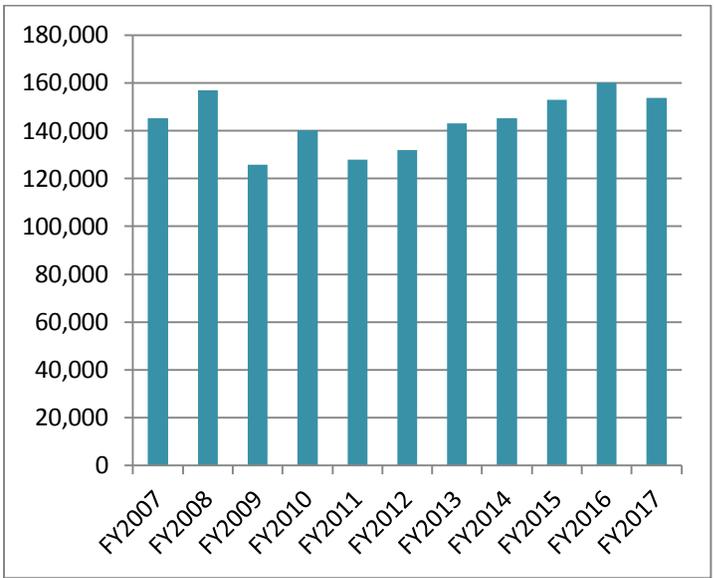
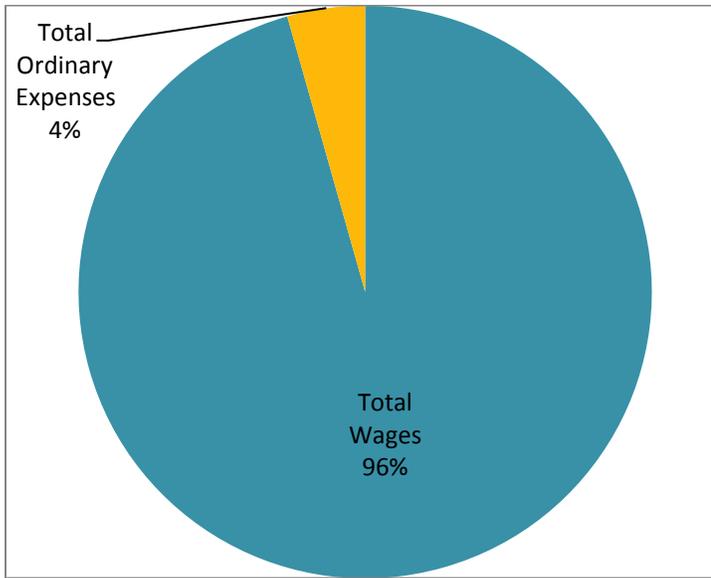
SECTION 4: LICENSING & REGISTRATION

City Clerk

Licensing Commission

City Clerk

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.161.5111.0000	Perm Sal Wages Full Time	143,000	145,800	153,700	158,200	147,000
	Total Wages ²⁰	143,000	145,800	153,700	158,200	147,000
0100.161.5243.0000	Office Equip & Furnishing	1,000	1,000	1,000	1,000	1,000
0100.161.5307.0000	Book Binding	1,000	1,000	1,000	1,000	1,000
0100.161.5344.0000	Postage	1,000	0	0	0	0
0100.161.5421.0000	Paper, Stat, Forms, Etc.	2,000	2,000	2,000	2,000	2,000
0100.161.5711.0000	Meetings, Seminar	2,000	2,000	2,000	2,000	2,000
0100.161.5712.0000	Mileage Reimbursement	200	200	200	200	200
0100.161.5733.0000	Dues & Memberships	360	310	310	540	540
	Total Ordinary Expenses	7,560	6,510	6,510	6,740	6,740
Total City Clerk²¹		150,560	152,310	160,210	164,940	153,740

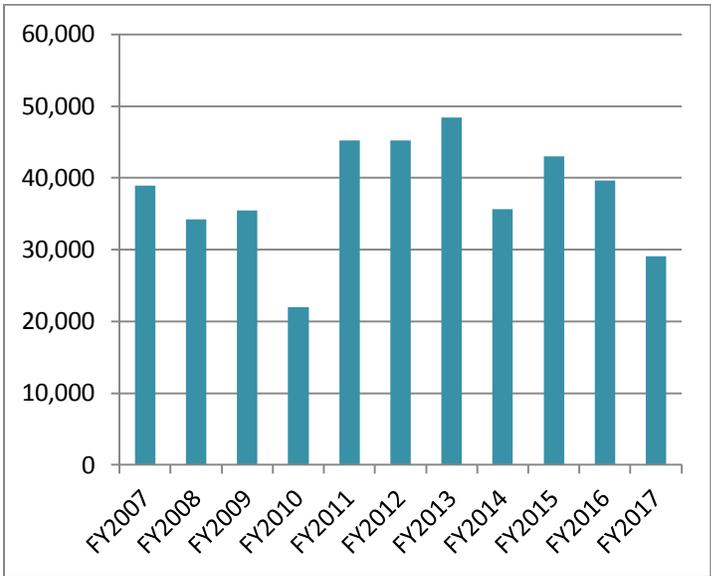
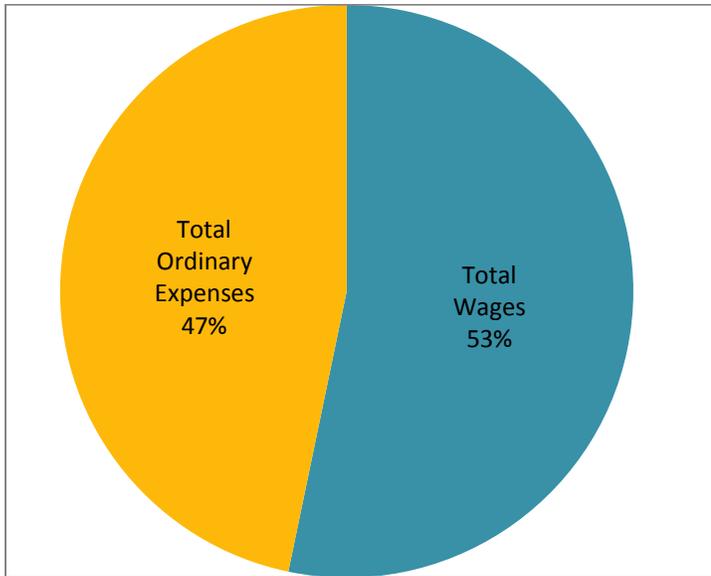


²⁰ Staffing: 1 FT City Clerk, 1 FT Assistant City Clerk, 1 PT Administrative Assistant

²¹ Staff reduction through attrition.

Elections

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.162.5122.0000	Temp Sal Wages Part Time	19,000	19,000	19,000	14,500	14,500
0100.162.5130.0000	Overtime	1,000	1,000	1,000	1,000	1,000
	Total Wages²²	20,000	20,000	20,000	15,500	15,500
0100.162.5200.0000	Purchase Of Service	8,000	8,000	8,000	5,000	5,000
0100.162.5230.0000	Transportation	1,000	1,000	1,000	1,000	1,000
0100.162.5291.0000	Custodial Serv. Contracts	2,100	2,100	2,100	2,100	2,100
0100.162.5343.0000	Printing	6,000	6,000	6,000	3,000	3,000
0100.162.5344.0000	Postage	3,400	0	0	0	0
0100.162.5421.0000	Paper, Stat, Forms, Etc.	2,500	2,500	2,500	2,500	2,500
	Total Ordinary Expenses	23,000	19,600	19,600	13,600	13,600
Total Elections²³		43,000	39,600	39,600	29,100	29,100

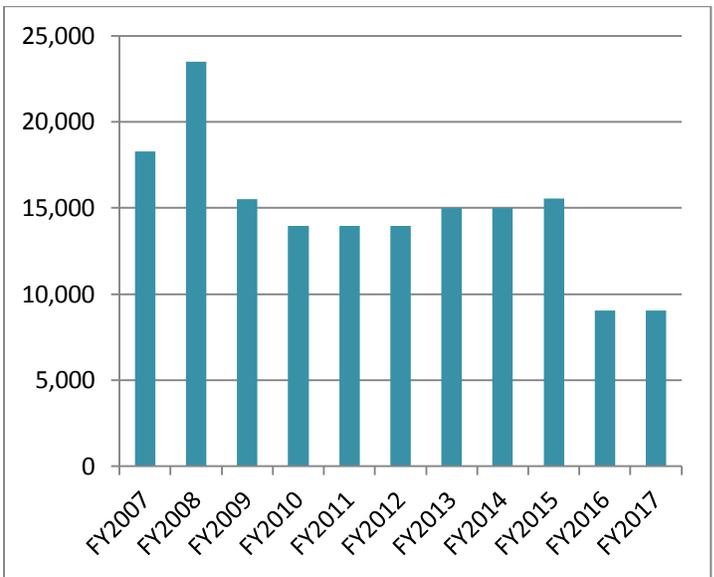
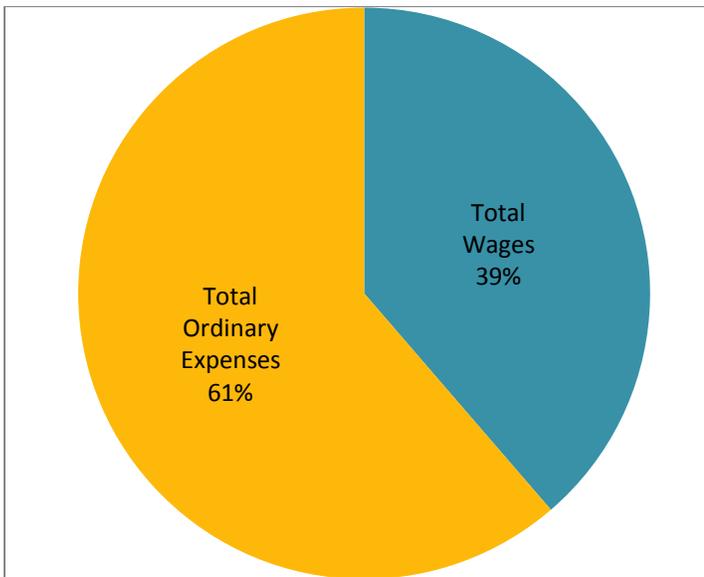


²² All wages are for poll workers and limited town staffing.

²³ State contribution for extended polling hours, decrease in wages.

Registrars

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.163.5112.0000	Perm Sal Wages Part Time	3,500	3,500	3,500	3,500	3,500
	Total Wages ²⁴	3,500	3,500	3,500	3,500	3,500
0100.163.5319.0000	Street Lists	4,500	4,500	4,500	4,500	4,500
0100.163.5344.0000	Postage ²⁵	6,500	0	0	0	0
0100.163.5421.0000	Paper, Stat, Forms Etc.	500	500	500	500	500
0100.163.5711.0000	Meetings, Seminar	500	500	500	500	500
0100.163.5712.0000	Mileage Reimbursement	50	50	50	50	50
	Total Ordinary Expenses	12,050	5,550	5,550	5,550	5,550
Total Registrar		15,550	9,050	9,050	9,050	9,050

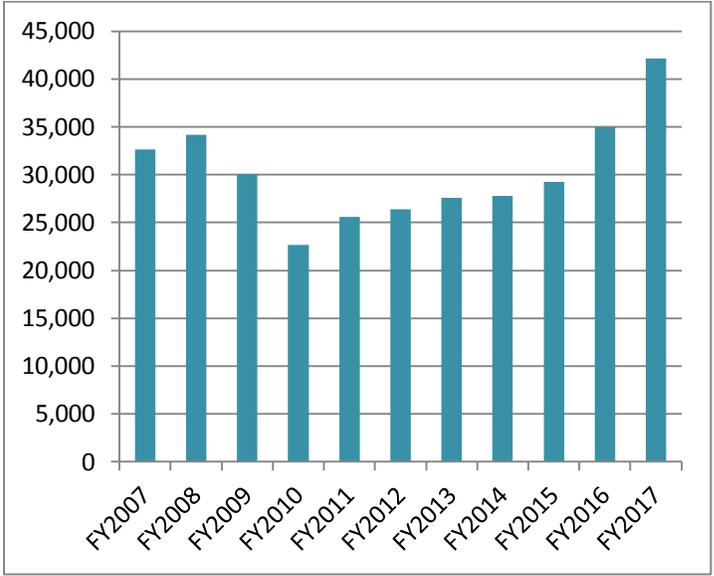
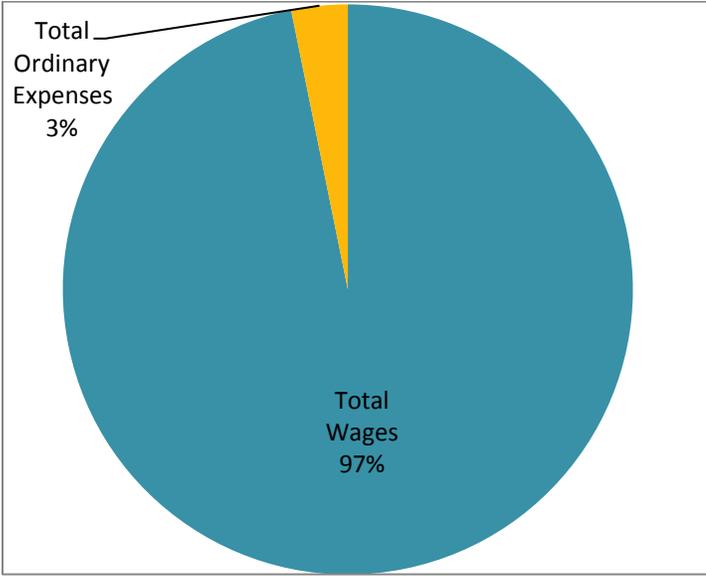


²⁴ Staffing: the Clerk serves as a Registrar along with 4 other appointed Registrars.

²⁵ Postage shifted to Central Services

Licensing

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.165.5111.0000	Perm Wages, Full-Time	26,030	27,000	33,200	40,840	40,840
	Total Wages²⁶	26,030	27,000	33,200	40,840	40,840
0100.165.5343.0000	Printing	450	450	450	0	0
0100.165.5344.0000	Licensing Postage	750	0	0	0	0
0100.165.5345.0000	Advertising	450	450	450	450	450
0100.165.5421.0000	Office Supplies	650	650	650	695	695
0100.165.5712.0000	Mileage	150	150	150	150	150
0100.165.5733.0000	Dues and Memberships	50	50	50	50	50
	Total Ordinary Expenses	2,500	1,750	1,750	1,345	1,345
Total Licensing²⁷		28,530	28,750	34,950	42,185	42,185



²⁶ Staffing: 1 FT Administrative Assistant

²⁷ Staff increased to Full Time.



SECTION 5: LAND USE & DEVELOPMENT

Planning Department

Conservation Commission

Planning Board

Zoning Board of Appeals

Conservation Commission

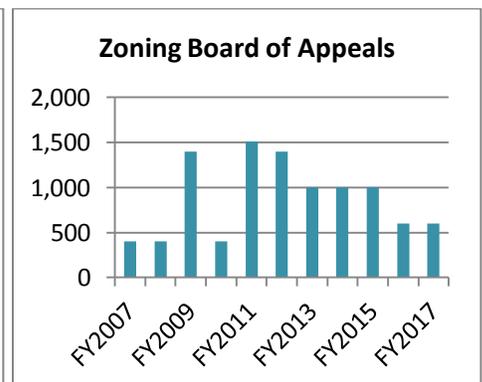
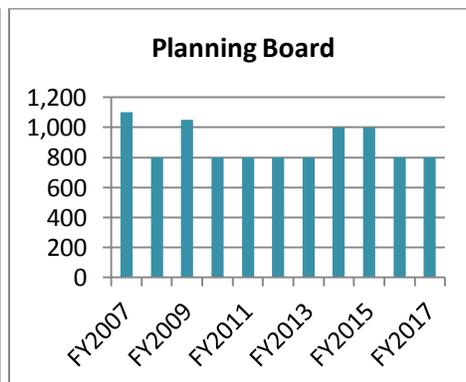
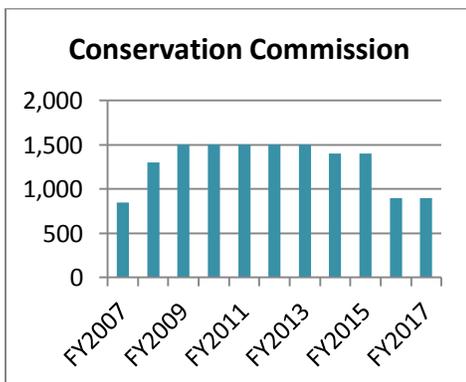
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.171.5200.0000	Purchase Of Service	150	150	150	150	150
0100.171.5344.0000	Postage	500	0	0	0	0
0100.171.5345.0000	Advertising	50	50	50	0	0
0100.171.5711.0000	Meetings/seminars/training	500	500	500	550	550
0100.171.5733.0000	Dues & Memberships	200	200	200	200	200
Total Conservation Commission		1,400	900	900	900	900

Planning Board

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.175.5344.0000	Postage	400	0	0	0	0
0100.175.5345.0000	Advertising	300	300	300	300	300
0100.175.5711.0000	Meetings, Seminars	200	200	200	200	200
0100.175.5712.0000	Mileage Reimbursement	0	200	200	200	200
0100.175.5733.0000	Dues & Memberships	100	100	100	100	100
Total Planning Board		1,000	800	800	800	800

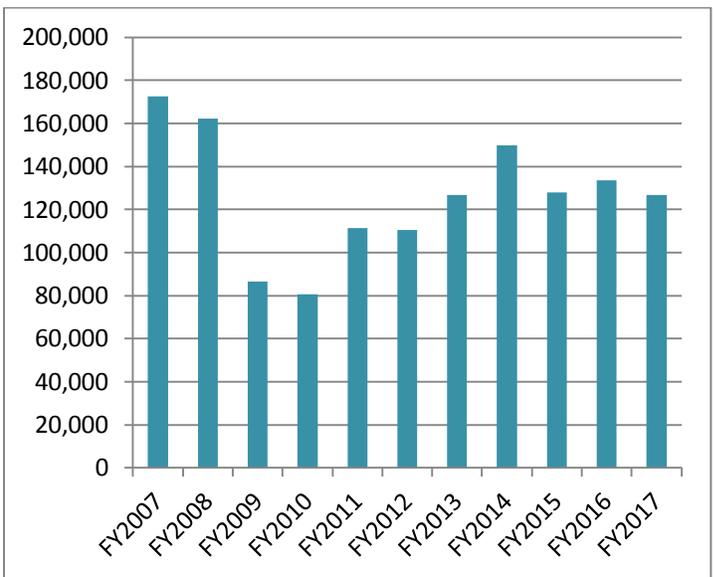
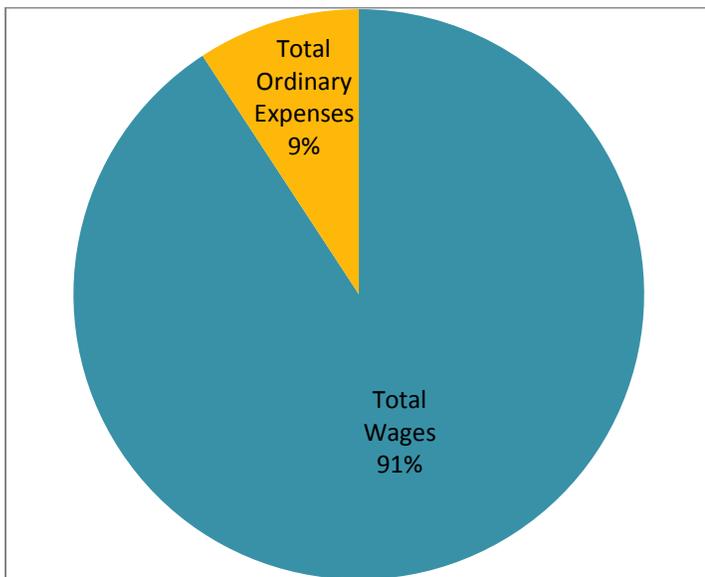
Zoning Board of Appeals

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.176.5344.0000	Postage	800	0	0	0	0
0100.176.5345.0000	Advertising	200	600	600	600	600
Total ZBA		1,000	600	600	600	600



Planning Dept

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.177.5111.0000	Perm Sal Wages Full Time	105,000	106,450	112,150	115,093	115,100
	Total Wages ²⁸	105,000	106,450	112,150	115,093	115,100
0100.177.5200.0000	Purchase Of Services	4,200	1,450	1,450	0	0
0100.177.5243.0000	Repairs/Maintenance Off. Equip.	200	400	400	200	200
0100.177.5245.0000	Computer Maintenance	3,250	2,800	2,800	3,250	3,250
0100.177.5270.0000	Rent	5,200	5,200	5,200	5,200	5,200
0100.177.5313.0000	Planning -Consulting Services	0	3,000	3,000	0	0
0100.177.5341.0000	Telephone Service	600	600	600	750	0
0100.177.5343.0000	Printing	100	100	100	0	0
0100.177.5344.0000	Postage	250	0	0	250	0
0100.177.5345.0000	Advertising	5,750	5,000	5,000	450	450
0100.177.5422.0000	Copy Machine & Supplies	500	500	500	0	0
0100.177.5425.0000	Computer Supplies	100	100	100	0	0
0100.177.5556.0000	Magazine & Newspaper Subs	100	100	100	0	0
0100.177.5711.0000	Meetings, Seminars	850	1,000	1,000	900	900
0100.177.5712.0000	Mileage Reimbursement	350	600	600	900	900
0100.177.5733.0000	Dues And Memberships	400	500	500	800	800
	Total Ordinary Expenses	21,850	21,350	21,350	12,700	11,700
Total Planning Dept		126,850	127,800	133,500	127,793	126,800



²⁸ Staffing: 1 FT Planning Director, 1 FT Conservation Agent/Permits Manager, 1 FT Grant Administrator, 1 FT Rehabilitation Specialist

SECTION 6: CENTRAL SERVICES

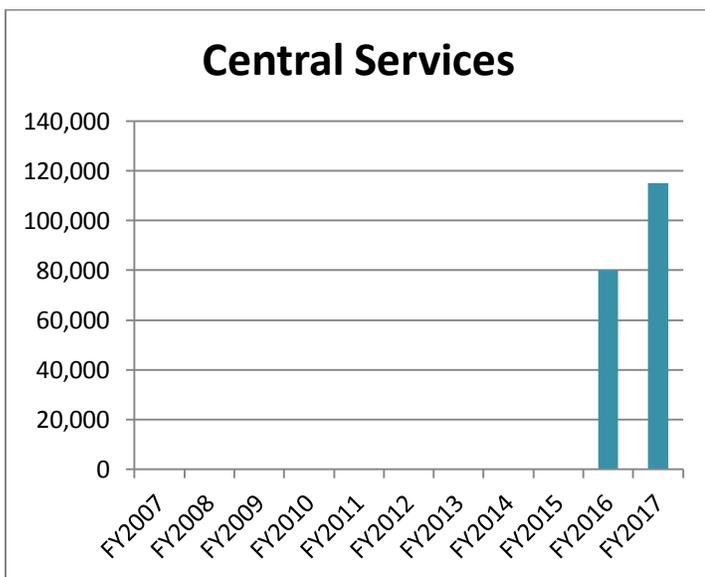
Central Services

Central Maintenance

Energy and Sustainability Department

Central Services

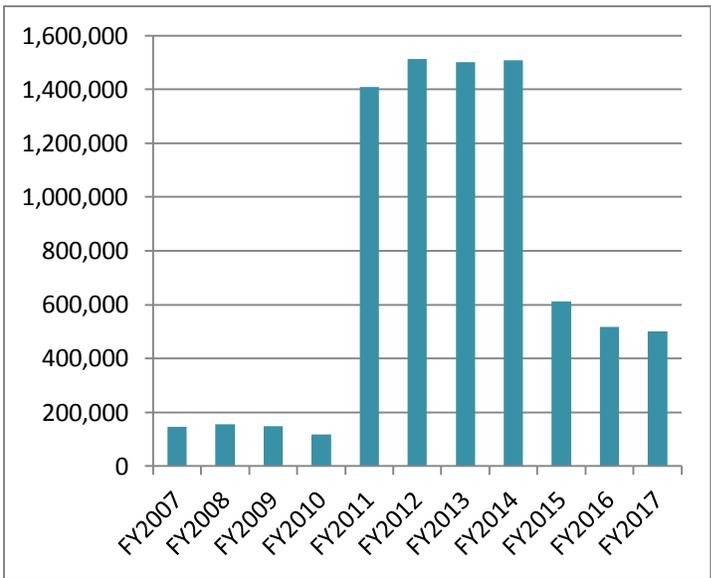
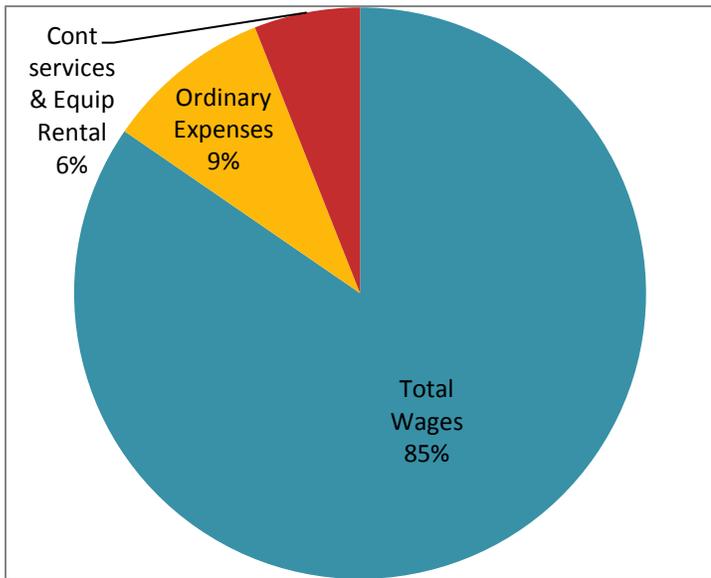
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.191.5246	Cont Services - First Aid Kits	2,000	-	-	2,500	2,500
0100.191.5252	Postage Machine	49,250	49,000	49,000	53,000	48,000
0100.191.5274	Copy Machines	9,000	15,000	15,000	19,000	18,000
0100.191.5296	Trash Bags	-	4,500	4,500	3,000	0
0100.191.5341	Telephone/Communications	18,000	5,000	5,000	45,000	40,000
0100.191.5438	Copy Machine Paper Supplies	2,200	6,500	6,500	7,000	6,500
Total Central Services²⁹		80,450	80,000	80,000	129,500	115,000



²⁹ Shifting costs for centralized services from departments where appropriate. Land line phones, postage, Copier leases, misc contracted services.

**Central
Maintenance**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.192.5110.1192	Wages Administration	57,500	58,795	58,795	59,176	59,176
0100.192.5111.1192	Wages - Skilled Labor Electrical	102,000	105,925	111,500	114,642	114,644
0100.192.5112.1192	Wages - Skilled Labor Mechanical	87,060	91,125	94,525	98,585	98,585
0100.192.5113.1192	Wages - Custodian	136,635	136,035	143,075	149,052	149,055
0100.192.5129.1192	Longevity Pay	730	730	730	0	0
0100.192.5130.1192	Overtime	5,530	3,000	3,000	2,000	2,000
	Total Wages³⁰	389,455	395,610	411,625	423,455	423,460



³⁰ 1 FT CM Director, 2 FT Electricians, 1 FT Plumber, 1 FT HVAC technician, 4 FT Custodians

**Central
Maintenance
Continued**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.192.5241.1192	Street Lights - Cont Service	5,000	3,600	3,600	990	990
0100.192.5242.1190	CM - Cont services/Equip Rental	23,000	32,000	32,000	34,730	30,000
0100.192.5242.1192	Traffic Signals - Cont Service	3,000	3,000	3,000	600	600
0100.192.5242.1193	114 Main - Cont Services	1,000	0	0	900	900
0100.192.5242.1194	Misc Town Buildings - Cont Services	1,000	0	0	1,000	1,000
0100.192.5242.1195	Generators - Cont Services	1,000	3,200	3,200	6,500	6,500
0100.192.5242.1210	Police Dept - Cont Services	1,200	0	0	500	500
0100.192.5242.1220	Fire Dept - Cont Services	1,200	0	0	0	0
0100.192.5242.1421	DPW Yard - Cont Services	1,375	0	0	0	0
0100.192.5242.1435	Transfer Station - Cont Services	350	0	0	0	0
0100.192.5242.1542	20 Sanderson -Cont Services	2,000	5,000	5,000	450	450
0100.192.5242.1610	Library -Cont Services	2,500	1,000	1,000	500	500
0100.192.5242.3340	School Buildings - Cont Services	3,000	15,000	15,000	8,000	6,000
0100.192.5246.1192	Town Hall - Cont Services	4,950	0	0	2,500	2,000
0100.192.5252.1192	Town Hall - Postage Machine	7,000	0	0	0	0
0100.192.5274.1192	Town Hall - Copy Machines	9,000	0	0	0	0
0100.192.5293.1192	Town Hall - Trash Disposal	500	0	0	0	0
0100.192.5341.1190	CM - Telephone/Communications	3,000	0	0	2,000	2,000
0100.192.5341.1192	Town Hall - Telephones	18,000	0	0	0	0
0100.192.5421.1192	Office Supplies	500	0	0	500	200
0100.192.5437.1192	Town Hall - Materials	500	2,000	2,000	1,000	1,000
0100.192.5437.1193	114 Main - Materials	200	200	200	150	150
0100.192.5437.1194	Misc Town Buildings - Materials	1,000	2,000	2,000	2,000	2,000
0100.192.5437.1195	Generators - Materials/Parts	3,000	500	500	0	0
0100.192.5437.1464	Street Lights - Materials	3,000	1,000	1,000	500	500
0100.192.5437.1542	20 Sanderson - Materials	500	500	500	800	500
0100.192.5438.1192	Copy Machine Paper Supplies	2,200	0	0	0	0
0100.192.5440.1192	Traffic Signals - Materials	1,000	5,000	5,000	500	500
0100.192.5451.1192	Town Hall - Cleaning Supplies	1,000	1,500	1,500	2,000	1,200
0100.192.5451.1210	Police Dept - Cleaning Supplies	1,000	1,200	1,200	1,500	1,200
0100.192.5451.1541	COA - Cleaning Supplies	500	600	600	600	600
0100.192.5451.1542	20 Sanderson St - Cleaning Supplies	800	600	600	1,100	600
0100.192.5451.1610	Library - Cleaning Supplies	1,000	1,000	1,000	1,500	1,000
0100.192.5482.1192	Vehicles - Fuel	3,000	3,000	3,000	3,000	2,000
0100.192.5485.1192	Vehicle Maintenance - Parts/Lube	500	500	500	500	500
0100.192.5532.1192	CM - Materials/tools/equipment	15,000	12,000	12,000	8,000	8,000
0100.192.5710.1192	Personnel Services - Clothing Allowance	4,800	4,500	4,500	4,800	4,500
0100.192.5711.1192	Personnel Services - Tuition	4,000	5,000	5,000	800	800
0100.192.5712.1192	Personnel Services - Licenses	500	800	800	300	300
0100.192.5713.1192	Travel/Mileage Reimbursement	800	1,000	1,000	150	150
	Total Ordinary Expenses	132,875	105,700	105,700	88,370	77,140
	Total Central Maintenance ³¹	522,330	501,310	517,325	511,825	500,600

³¹ Shifted energy costs to Energy Budget in FY2015.

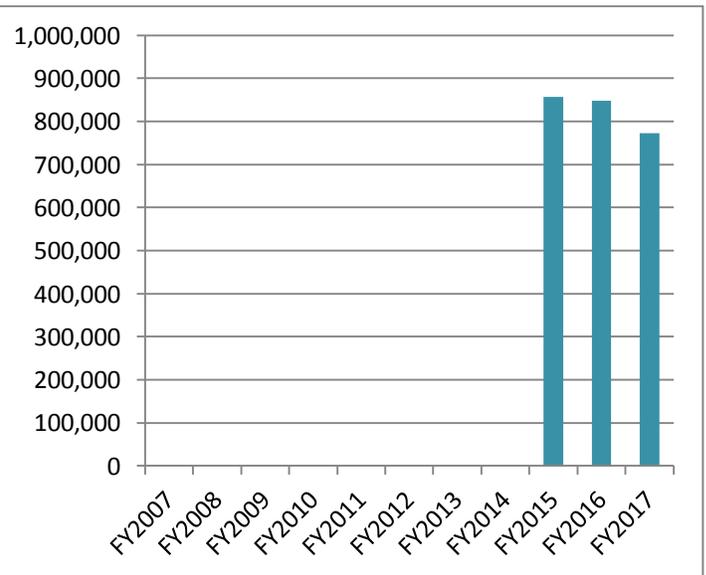
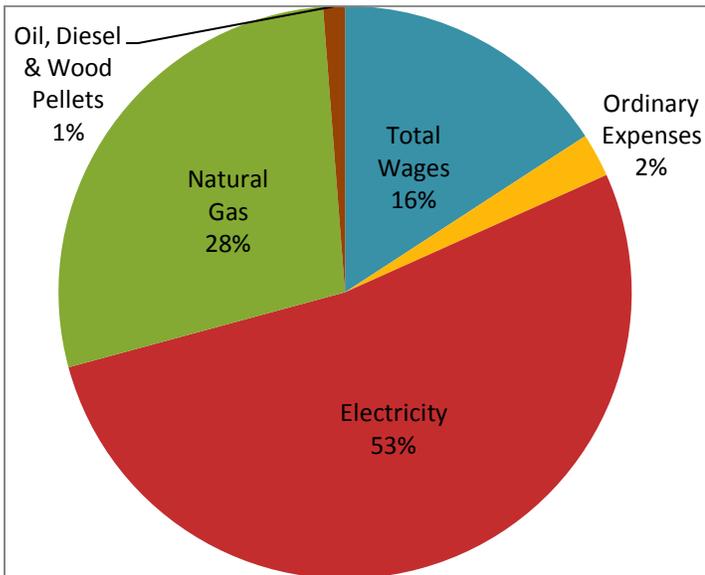
Energy

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.197.5111.0000	Perm Sal & Wages Full Time	32,000	44,500	44,500	57,730	57,750
0100.197.5112.0000	Perm Sal & Wages Part Time	40,000	28,200	28,200	42,790	64,575
0100.197.5122.0000	Temp Part-Time Wages	0	1,000	1,000	0	0
	Total Wages ³²	72,000	73,700	73,700	100,520	122,325
0100.197.5211.1192	Elec - Town Hall/Petty Plain Rd	12,000	16,000	9,000	17,500	17,500
0100.197.5211.1193	Elec - 114 Main Street	5,000	5,600	6,500	6,500	6,500
0100.197.5211.1210	Elec - Police Station	16,100	33,750	15,000	33,750	3,200
0100.197.5211.1220	Elec - Fire Station	15,000	17,000	14,000	16,000	16,000
0100.197.5211.1421	Elec - Town Yard	13,000	13,000	13,000	17,500	17,500
0100.197.5211.1435	Elec - Transfer Station & Biofilters	12,000	12,000	10,000	13,000	13,000
0100.197.5211.1464	Elec - Street Lights	50,000	63,000	20,000	55,000	35,000
0100.197.5211.1465	Elec - Traffic Signals	18,000	21,500	12,000	21,500	21,500
0100.197.5211.1466	Elec - DL (Decorative Lights)	14,000	22,750	12,000	22,750	15,000
0100.197.5211.1467	Elec - OSL (Other Space Lights)	4,500	6,100	5,000	5,750	5,750
0100.197.5211.1541	Elec - Senior Center	10,000	10,000	8,000	15,000	13,000
0100.197.5211.1542	Elec - 20 Sanderson St	9,500	7,000	7,000	8,000	8,000
0100.197.5211.1543	Elec - Veterans Center	0	1,500	1,000	3,000	3,000
0100.197.5211.1610	Elec - Library	16,000	15,000	12,000	16,000	16,000
0100.197.5211.1630	Elec - Nash Mill Rd/Pool	2,500	2,000	1,200	3,500	3,250
0100.197.5211.1650	Elec - Solar Farm	20,000	25,000	15,000	25,000	25,000
0100.197.5211.3303	Elec - Fed St School	25,000	40,000	25,000	45,000	6,600
0100.197.5211.3304	Elec - Four Corners School	22,000	28,000	18,000	29,000	29,000
0100.197.5211.3305	Elec - Green River School	13,000	15,000	9,000	16,000	16,000
0100.197.5211.3306	Elec - No Parish School	12,000	12,000	10,000	13,000	13,000
0100.197.5211.3308	Elec - Newton School & Modules	18,000	28,500	15,000	30,000	6,000
0100.197.5211.3311	Elec - Middle School	55,000	87,000	50,000	95,000	35,200
0100.197.5211.3312	Elec - High School/PSS	65,000	70,000	70,000	150,000	76,000
0100.197.5211.3317	Elec - Vets Field House	1,200	1,500	1,000	1,000	1,000
0100.197.5211.3341	Elec - Davis School Admin	14,000	11,500	6,000	15,000	4,000
0100.197.5212.1220	Oil - Fire Station	6,000	13,000	13,000	6,000	6,000
0100.197.5212.1435	Oil - Transfer Station	0	3,000	3,000	0	0
0100.197.5212.3312	Diesel - High School	0	0	0	500	500
0100.197.5212.3317	Oil - Vets Field House	2,000	7,000	7,000	0	0
0100.197.5212.3341	Oil - Davis School Admin	40,000	40,000	40,000	0	0
0100.197.5213.1192	NG - Town Hall	6,000	6,000	5,920	6,500	6,500
0100.197.5213.1210	NG - Police Station	8,000	8,000	7,900	8,000	8,000
0100.197.5213.1220	NG - Fire Station	1,200	2,000	1,970	2,500	2,500
0100.197.5213.1421	NG - Town Yard	11,000	14,000	13,820	15,000	12,500
0100.197.5213.1435	NG - Transfer Station	7,500	7,500	7,400	5,000	5,000

³² 1 FT Department Head, 2 PT

**Energy,
Continued**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.197.5213.1542	NG - 20 Sanderson St	4,000	4,000	3,950	3,500	6,000
0100.197.5213.1610	NG - Library	6,000	8,000	7,900	7,000	7,000
0100.197.5213.3303	NG - Federal St School	30,000	32,000	31,550	30,000	30,000
0100.197.5213.3304	NG - Four Corners School	15,000	16,000	15,800	15,000	15,000
0100.197.5213.3305	NG - Green River	17,500	17,500	17,275	15,000	15,000
0100.197.5213.3306	NG - No Parish School	11,000	14,000	13,820	12,000	12,000
0100.197.5213.3308	NG - Newton School	14,000	14,000	13,820	12,000	12,000
0100.197.5213.3311	NG - Middle School	45,000	47,000	46,400	45,000	45,000
0100.197.5213.3312	NG - High School	115,000	150,000	147,875	95,000	40,000
0100.197.5214.1220	Wood Pellets - Fire Station	3,000	3,000	3,000	3,000	3,000
0100.197.5421.0000	Various Office Supplies	0	4,000	4,000	4,500	2,000
0100.197.5712.0000	Mileage Reimbursement	0	250	250	400	400
0100.197.5200.1192	Consultant Services	0	0	4,600	27,100	14,600
0100.197.5733.0000	Memberships & Dues	0	0	0	425	425
0100.197.5711.0000	Conferences	0	0	0	1,500	1,500
0100.197.5640.0000	LPVEC Contract	0	0	0	150	150
Total Ordinary Expenses		785,000	974,950	774,950	988,825	651,075
Solar credits		0	200,000	0	250,000	0
Total Energy ³³		857,000	848,650	848,650	839,345	773,400



³³ Reduced through application of solar credits.

Update on Energy Initiatives

Energy upgrades across municipal projects continue to save Greenfield money. Since the beginning of Fiscal Year 2016, the Energy and Sustainability Department completed several projects, including the conversion of all decorative and cobrahead streetlights to energy saving LEDs as well as adding insulation to the attics at Green River and Newton Street Schools. These improvements were paid for by grant funds and utility incentives and are expected to save the Town over \$70,000 per year and dramatic savings are already being seen on monthly utility bills.

The Energy and Sustainability Department continues to implement a prioritized list of energy upgrades in cooperation with the utility companies to leverage utility incentives. Additionally, the Department is currently focused on enhanced energy savings through monitoring and improving existing building management systems located at six Town buildings. Improved building operations are expected to result in at least \$18,000 in energy savings annually.

On the renewable energy front, two promising projects started in FY2016 include a 1.0 MW solar array on the Mill Brook wellfield and approximately 500 kW of solar PV with battery storage for the high school. Both projects provide unique benefits to the community: the wellfield project provides 500 kW of community shared solar that allows residents and businesses to lower their electricity bills and go solar without any upfront cost and without owning property suitable for solar, and the high school project provides shelter for the community's most vulnerable populations during extended power outages. Both projects also saw significant progress over the past several months and will resume once the State announces the details of the future Massachusetts solar market.



SECTION 7: PUBLIC SAFETY

Police

Fire

Dispatch

Parking

Building Inspections

Weights & Measures

Inspection Program

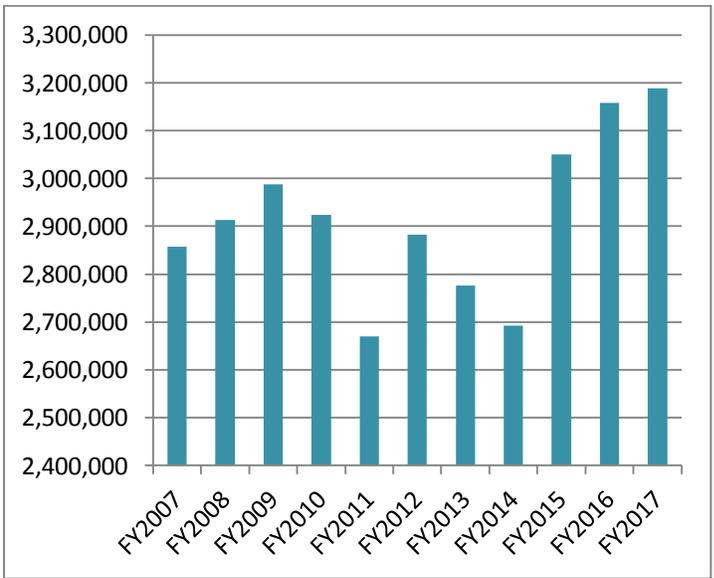
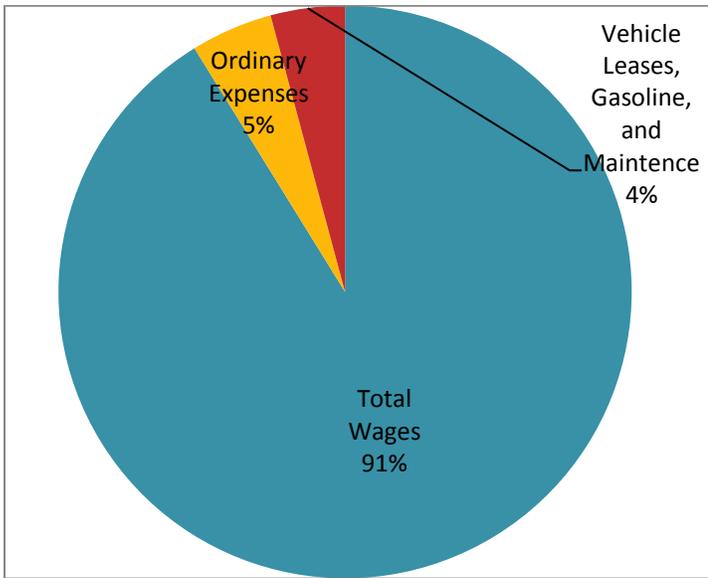
Animal Inspection

Animal Control Officer

Civil Defense

Police

Account	Account Description	FY15 Budget	FY16 Approved	FY17 Amended	FY17 Request	FY17 Mayor
0100.210.5111.0000	Perm Sal Wages Full Time	1,878,732	2,192,490	2,192,490	2,278,507	2,273,507
0100.210.5122.0000	Temp Sal Wages Part Time	54,500	54,500	54,500	54,500	40,000
0100.210.5129.0000	Longevity Pay	19,484	21,240	21,240	20,100	20,100
0100.210.5130.0000	Overtime	120,000	100,000	100,000	100,000	85,000
0100.210.5132.0000	Court Overtime	50,000	25,000	25,000	25,000	25,000
0100.210.5136.0000	Training Overtime	58,550	40,000	40,000	40,000	40,000
0100.210.5140.0000	Differential	30,015	22,710	22,710	28,136	28,136
0100.210.5142.0000	Detective Stipends	4,000	4,000	4,000	12,200	12,200
0100.210.5143.0000	F.T.O. Pay	12,000	6,000	6,000	6,000	6,000
0100.210.5152.0000	Holiday	89,028	86,850	86,850	90,690	90,690
0100.210.5161.0000	Career Incentive	300,506	298,530	298,530	287,429	287,429
0100.210.5168.0000	Time Bank	62,500	0	0	0	0
	Total Wages³⁴	2,679,315	2,851,320	2,851,320	2,942,562	2,908,062



³⁴ Staffing: 1 FT Chief, 1 FT Deputy Chief, 2 FT Lieutenants, 6 FT Sergeants, 26 FT Patrol Officers, 1 FT Court Administrator, 1 FT Management Assistant, 2 FT Administrative Assistants

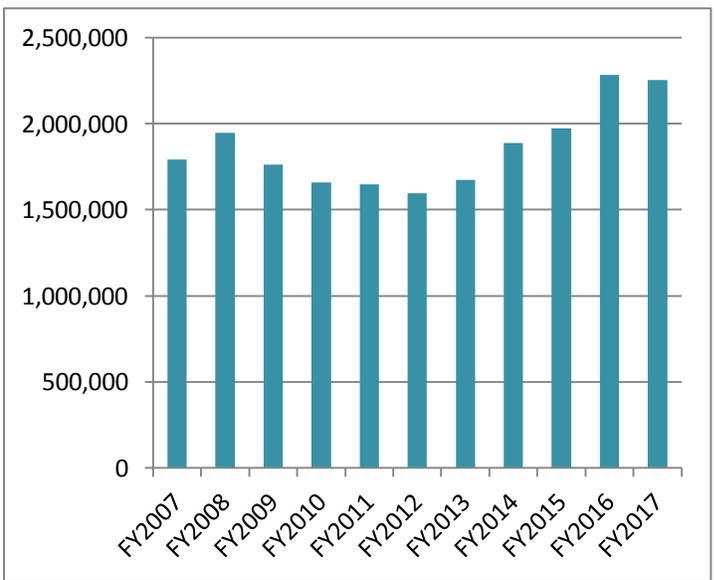
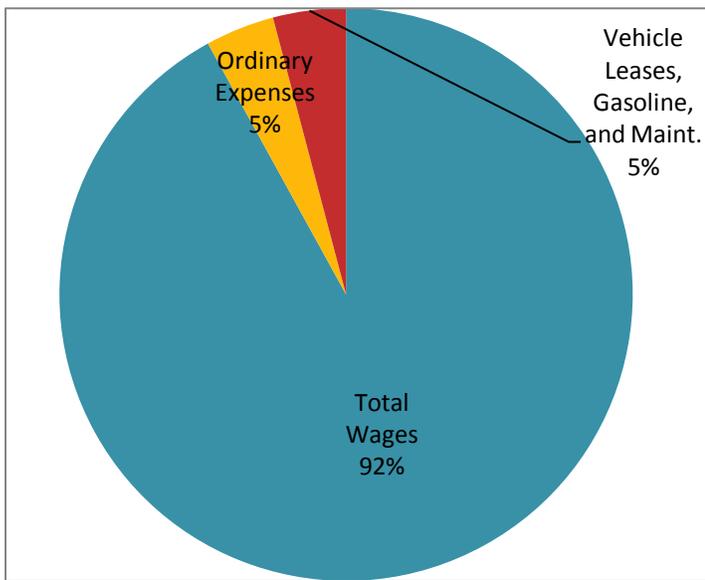
**Police,
Continued**

Account	Account Description	FY15 Budget	FY16 Approved	FY17 Amended	FY17 Request	FY17 Mayor
0100.210.5241.0000	Repair/Maintenance - Police Station	3,000	3,000	3,000	3,000	0
0100.210.5242.0000	Repair/Maintenance - Vehicles	25,000	15,000	15,000	15,000	12,500
0100.210.5243.0000	Repair/Maintenance— Office Equip	7,000	7,000	7,000	10,000	10,000
0100.210.5244.0000	Repair/Maintenance - Voice Comm.	2,800	2,800	2,800	2,800	1,000
0100.210.5245.0000	Repair/Maintenance - Radio Equip	7,000	7,000	7,000	7,000	7,000
0100.210.5246.0000	Repair/Maintenance - HVAC	5,800	0	0	0	0
0100.210.5247.0000	Repair/Maintenance - Computers	30,000	10,000	10,000	10,000	10,000
0100.210.5293.0000	Police Trash Disposal	1,500	0	0	0	0
0100.210.5321.0000	Schooling Tuition	21,000	15,000	15,000	15,000	15,000
0100.210.5322.0000	Academy Training	6,000	6,000	6,000	6,000	4,000
0100.210.5325.0000	Academy Physicals	8,800	6,000	6,000	6,000	3,000
0100.210.5341.0000	Telephone	23,000	13,000	13,000	13,000	13,000
0100.210.5342.0000	Internet	3,700	0	0	0	0
0100.210.5343.0000	Printing	3,000	3,000	3,000	3,000	1,500
0100.210.5344.0000	Postage	1,500	0	0	0	0
0100.210.5348.0000	L.e.a.p.s. Maint. Chsb/Telephone	2,500	2,500	2,500	2,500	2,500
0100.210.5384.0000	Range Allowance - Ammo	8,000	0	0	0	0
0100.210.5385.0000	Range Allowance	5,250	4,950	4,950	4,950	4,950
0100.210.5421.0000	Paper, Stat, Forms, Etc.	7,500	7,500	7,500	7,500	7,500
0100.210.5423.0000	Bldg. & Maintenance Supplies	6,000	6,000	6,000	6,000	3,000
0100.210.5482.0000	No Lead Gasoline	54,000	54,000	54,000	54,000	45,000
0100.210.5554.0000	Uniform & Other Clothing	36,000	35,400	35,400	35,400	35,400
0100.210.5556.0000	Uniform Expenses	2,500	13,500	13,500	13,500	12,000
0100.210.5557.0000	Vehicle Accessories	2,500	2,500	2,500	2,500	2,500
0100.210.5558.0000	Various Accessories	7,500	7,500	7,500	7,500	7,500
0100.210.5563.0000	Prisoners Meals	750	250	250	250	250
0100.210.5711.0000	Meetings, Seminars	4,000	4,000	2,000	4,000	4,000
0100.210.5712.0000	Mileage Reimbursement	500	500	500	500	300
0100.210.5733.0000	Dues And Memberships	3,000	3,000	5,000	3,000	3,000
0100.210.5850.0000	Equipment Purchase	11,000	0	0	0	0
0100.210.5870.0000	Cruiser Leases	77,000	77,405	77,405	76,000	76,000
	Total Ordinary Expenses	377,100	306,805	306,805	308,400	280,900
	Total Police ³⁵	3,056,415	3,158,125	3,158,125	3,250,962	3,188,962

³⁵ Wages increased through contract negotiations

Fire

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.220.5111.0000	Perm Sal Wages Full Time	1,400,458	1,638,393	1,673,658	1,742,678	1,742,678
0100.220.5112.0000	Perm Sal Wages Part Time	22,501	18,000	18,000	18,000	18,000
0100.220.5129.0000	Longevity Pay	13,040	12,565	12,513	14,423	14,423
0100.220.5130.0000	Overtime Fire Dept	117,750	133,980	116,000	133,980	100,000
0100.220.5136.0000	Training Overtime	0	17,325	15,000	17,325	17,325
0100.220.5141.0000	O.I.C. Pay	4,964	4,000	4,000	4,000	3,000
0100.220.5152.0000	Holiday Pay	66,069	77,245	77,249	80,959	80,959
0100.220.5155.0000	E.M.T. Pay	40,516	48,580	48,580	0	0
0100.220.5157.0000	Standby Pay	2,500	2,500	2,500	2,500	2,500
0100.220.5161.0000	Incentive Pay	48,932	68,026	66,600	73,341	73,341
0100.220.5163.0000	Clothing Allowance Payroll	17,600	18,300	17,000	19,950	19,950
	Total Wages³⁶	1,746,220	2,038,913	2,051,100	2,107,157	2,072,176



³⁶ Staffing: 1 FT Chief, 1 FT Deputy Chief, 1 FT Capt-Fire Prevention Officer, 3 FT Captains, 4 FT Lieutenants, 19 FT Firefighters, 1 FT Administrative Assistant

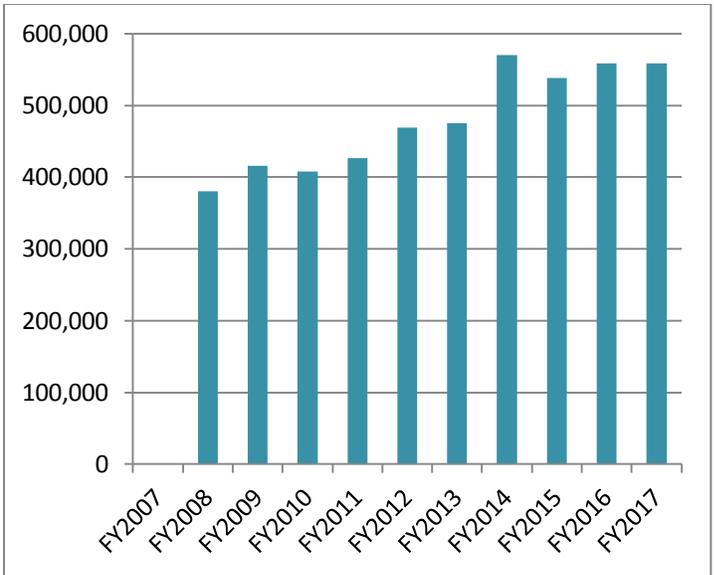
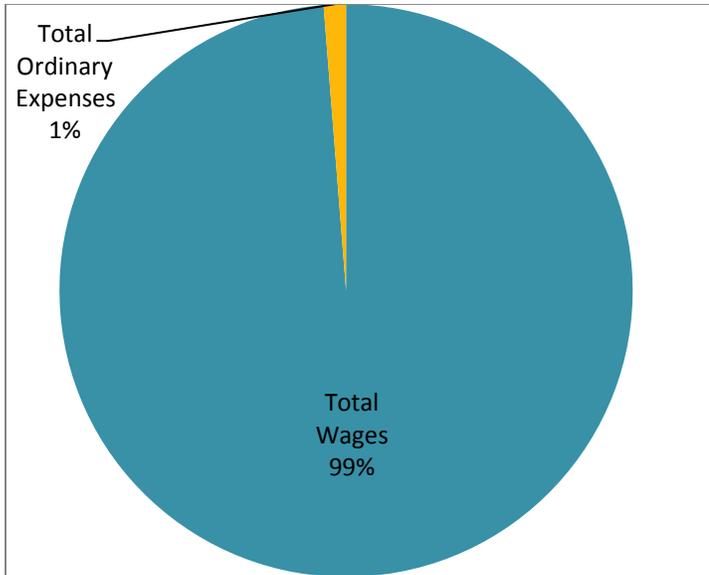
Fire, Continued

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.220.5240.0000	Repair & Maintenance to Pers Equip.	0	2,000	2,000	2,000	1,000
0100.220.5241.0000	Buildings Grounds Maintenance	10,000	6,000	6,000	6,000	1,500
0100.220.5242.0000	Vehicles Repair & Maintenance	15,500	27,000	27,000	27,000	
	Fire					18,000
0100.220.5243.0000	Office Equipment	525	1,500	1,500	1,500	1,500
0100.220.5244.0000	Building Maintenance Supplies	0	4,500	4,500	4,500	4,000
0100.220.5245.0000	Software Maintenance	5,200	8,500	8,500	8,500	5,500
0100.220.5251.0000	Maintenance Pagers Radios	12,000	7,000	7,000	7,000	5,000
0100.220.5293.0000	Trash Disposal Fire Dept	545	0	0	0	0
0100.220.5321.0000	Schooling/Training	12,000	9,000	9,000	9,000	6,000
0100.220.5341.0000	Telephone/ IT Connections	9,000	7,000	7,000	7,000	7,000
0100.220.5344.0000	Postage	300	0	0	0	0
0100.220.5350.0000	Health and Wellness	1,400	5,000	5,000	5,000	3,500
0100.220.5421.0000	Office Supplies Fire Dept	3,500	2,000	2,000	2,000	2,000
0100.220.5422.0000	Haz-Mat Supplies	0	2,500	2,500	2,500	1,500
0100.220.5482.0000	Gasoline Fire Dept	6,500	21,800	21,800	21,800	16,500
0100.220.5483.0000	Diesel Fuel Fire Dept	15,300	0	0	0	0
0100.220.5487.0000	Batteries	4,000	4,000	4,000	4,000	2,500
0100.220.5491.0000	Multi-Alarm Expenses	1,000	1,000	1,000	1,000	1,000
0100.220.5503.0000	Medical Supplies	4,500	4,500	4,500	4,500	1,000
0100.220.5551.0000	Firefighting Equipment	22,208	17,000	17,000	17,000	15,000
0100.220.5554.0000	Uniforms Clothing Reimbursement	1,257	1,500	1,500	1,500	1,500
0100.220.5555.0000	Fire Prevention	500	500	500	500	500
0100.220.5556.0000	Repair & Maintenance. Office Equipment	0	5,000	5,000	5,000	5,000
0100.220.5558.0000	Personal Fire Equipment	14,000	21,800	9,500	14,000	5,000
0100.220.5560.0000	Radio Purchase	0	9,500	21,800	9,500	14,000
0100.220.5711.0000	Meetings Seminars Conferences	600	1,600	1,600	1,600	1,200
0100.220.5712.0000	Mileage Reimbursement.	200	400	400	400	300
0100.220.5715.0000	EMT Certification	1,800	1,200	1,200	1,200	1,200
0100.220.5733.0000	Dues And Memberships	1,100	1,400	1,400	1,400	1,100
0100.220.5874.0000	Fire Truck Lease	60,000	60,000	60,000	60,000	58,000
	Total Ordinary Expenses	202,935	233,200	233,200	225,400	180,300
	Total Fire ³⁷	1,949,155	2,272,113	2,284,300	2,332,557	2,252,476

³⁷ Wages increased through contract negotiations

Dispatch

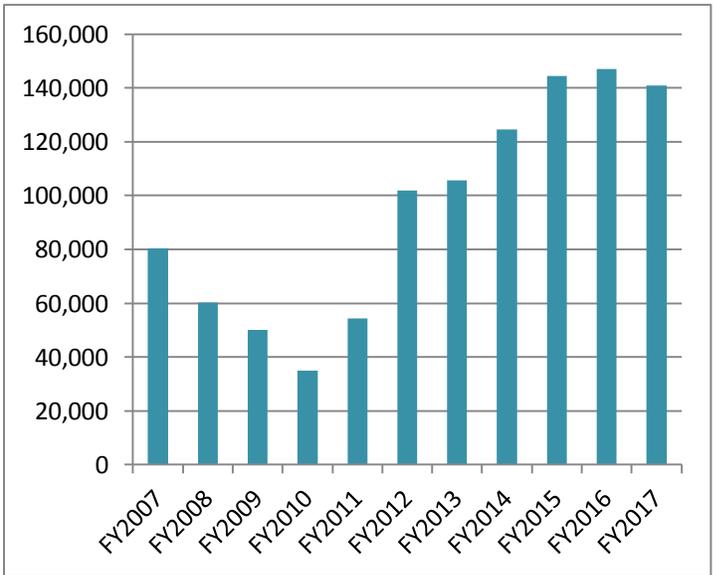
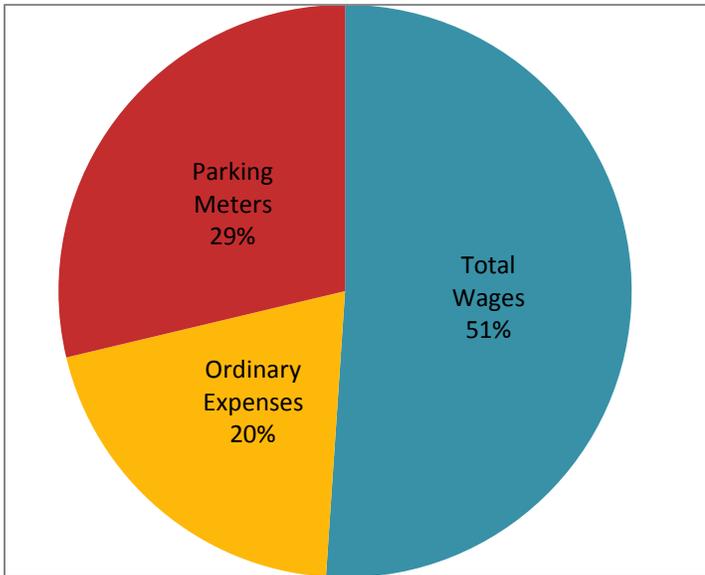
Account	Account	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.213.5111.0000	Dispatch Salary & Wages	388,675	432,450	432,450	435,350	435,350
0100.213.5112.0000	Dispatcher Part Time Wages	36,860	36,500	36,500	36,500	36,500
0100.213.5129.0000	Longevity Pay	1,560	3,840	3,840	1,666	1,666
0100.213.5130.0000	Dispatch Overtime	43,000	44,000	44,000	45,000	45,000
0100.213.5136.0000	Dispatch Training Overtime	5,000	4,000	4,000	0	0
0100.213.5140.0000	Shift Differential-Dispatch	12,575	12,728	12,728	12,000	12,000
0100.213.5152.0000	Holiday-Dispatch Center	18,090	18,532	18,532	21,040	21,040
	Total Wages³⁸	505,760	552,050	552,050	551,556	551,556
0100.213.5243.0000	Routine Equipment Replacement	1,000	1,000	1,000	1,000	1,000
0100.213.5421.0000	Office Supplies	500	500	500	500	500
0100.213.5554.0000	Dispatch Clothing & Uniforms	1,500	1,500	1,500	3,000	3,000
0100.213.5556.0000	Dispatch Uniforms	1,500	1,500	1,500	1,500	1,500
0100.213.5712.0000	Mileage Reimbursement	2,000	2,000	2,000	1,000	1,000
	Total Ordinary Expenses	6,500	6,500	6,500	7,000	7,000
Total Dispatch Expenses		512,260	558,550	558,550	558,556	558,556



³⁸ Staffing: 10 FT Dispatchers, 3 PT Dispatchers per diem

Parking

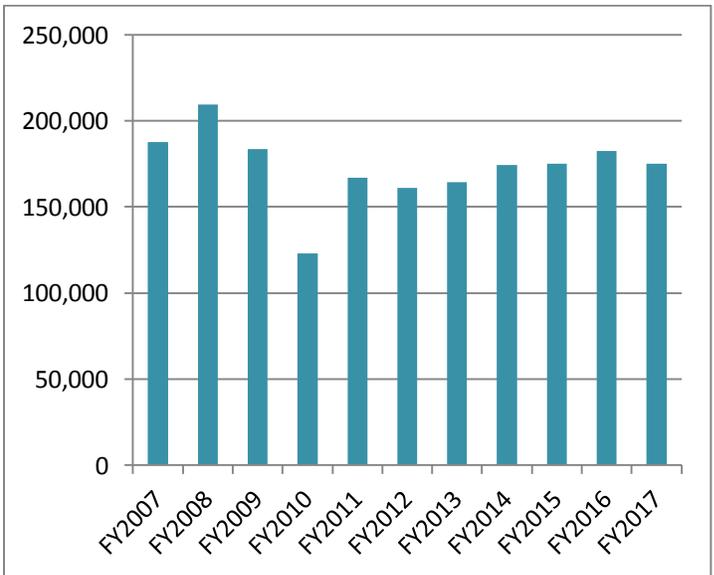
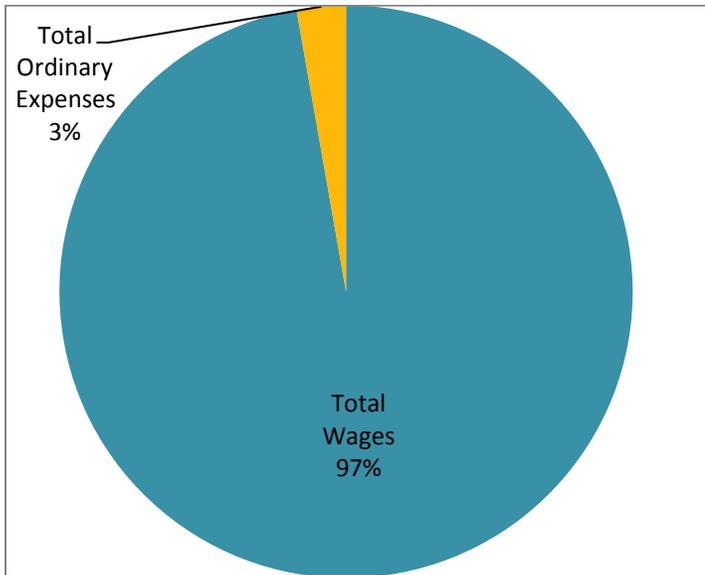
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.212.5111.0000	Sal. & Wages Perm. Full Time	36,850	72,000	72,000	72,000	72,000
0100.212.5112.0000	Perm Part Time Wages	24,500	0	0	0	0
	Total Wages³⁹	61,350	72,000	72,000	72,000	72,000
	Parking Meters - Contracted					
0100.212.5247.0000	Services	17,591	24,500	24,500	24,500	24,500
0100.212.5309.0000	Parking Meters- Bank Fees	4,000	0	0	0	0
0100.212.5339.0000	Parking Tickets	36,000	27,500	27,500	27,500	26,500
0100.212.5534.0000	Parking Meters - Materials	12,000	21,000	21,000	21,000	16,000
0100.212.5554.0000	Uniform & Other Clothing	1,000	2,000	2,000	2,000	2,000
	Total Ordinary Expenses	70,591	75,000	75,000	75,000	69,000
Total Parking		131,941	147,000	147,000	147,000	141,000



³⁹ Staffing: 4 PT Parking Enforcement Officers

Building Inspections

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.241.5111.0000	Perm Sal Wages Full Time	143,000	144,000	149,700	153,880	154,000
0100.241.5112.0000	Perm Sal Wages Part Time	20,800	21,300	21,300	16,000	16,300
0100.241.5122.0000	Temp Sal Wages Part Time	0	1,000	1,000	0	0
	Total Wages⁴⁰	163,800	166,300	172,000	169,880	170,300
0100.241.5200.0000	Purchased Services	200	200	200	200	200
0100.241.5341.0000	Telephone	1,100	1,100	1,100	1,000	1,000
0100.241.5343.0000	Printing	700	700	700	700	200
0100.241.5344.0000	Postage	1,100	100	100	70	0
0100.241.5345.0000	Advertising	150	0	0	0	0
0100.241.5391.0000	Property Board/Secure/Demo	4,200	4,200	4,200	0	0
0100.241.5421.0000	Paper, Stat, Forms, Etc.	1,500	1,500	1,500	1,250	1,250
0100.241.5554.0000	Uniforms & Other Clothing	600	600	600	600	600
0100.241.5711.0000	Meetings, Seminars	1,100	1,500	1,500	1,500	1,000
0100.241.5733.0000	Dues And Memberships	600	600	600	600	600
	Total Ordinary Expenses	11,250	10,500	10,500	5,920	4,850
Total Building Inspections⁴¹		175,050	176,800	182,500	175,800	175,150



⁴⁰ Staffing: 1 FT Building Inspector, 1 FT Assistant Building Inspector, 1 PT Building Inspector, 1 FT Administrative Assistant

⁴¹ Shifted Board and Secure costs to revolving fund

Weights & Measures

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.244.5200.0000	Purchase Of Service	11,000	11,000	11,000	11,000	11,000

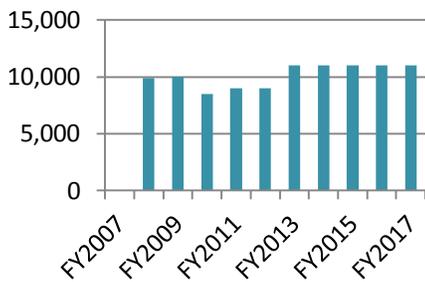
Inspection Program

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.246.5200.0000	FCCOG Inspection Program	62,500	75,100	75,100	75,100	75,100

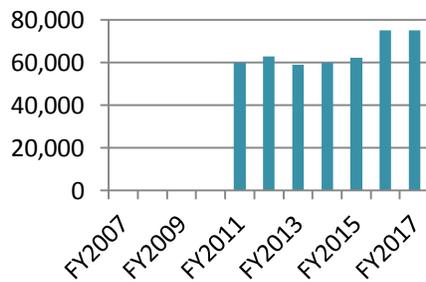
Animal Inspection

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.249.5112.0000	Animal Inspection Stipend	3,200	3,200	3,200	3,200	3,200

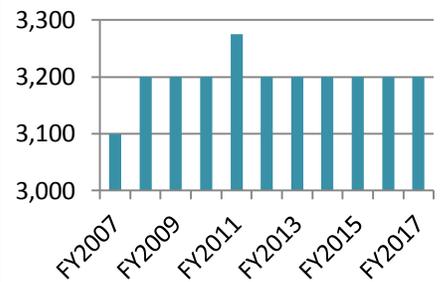
Weights & Measures



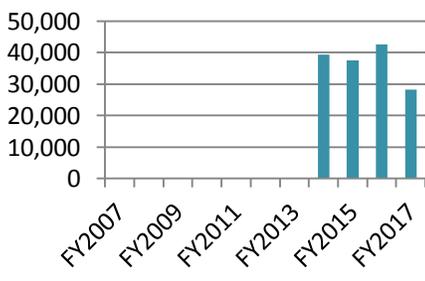
Inspection Program



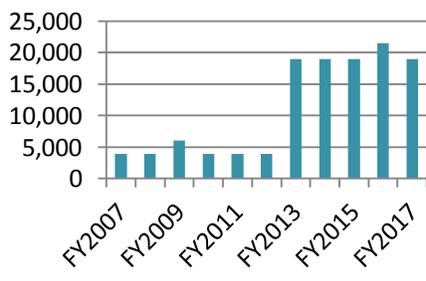
Animal Inspector



Animal Control

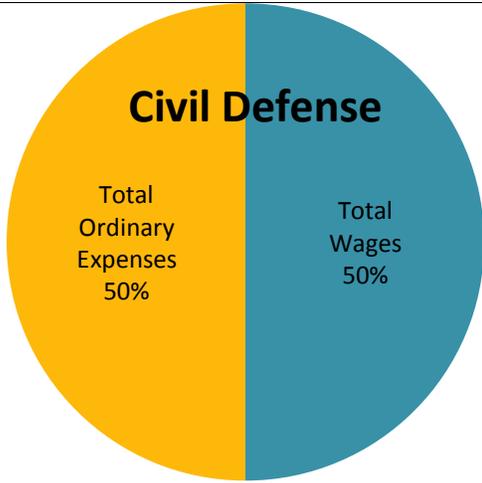
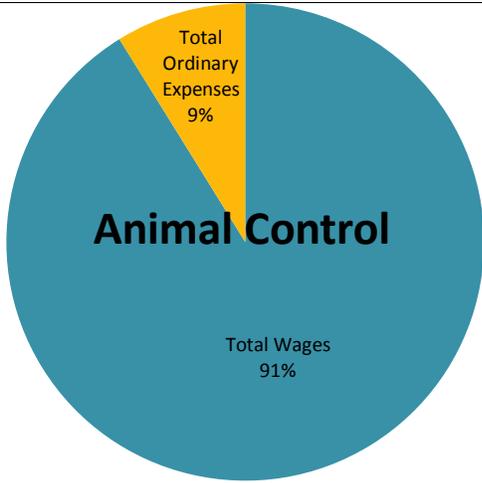


Civil Defense



Animal Control Officer

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.292.5111.0000	Animal Control Officer	40,000	40,000	40,000	40,000	25,800
	Total Wages ⁴²	40,000	40,000	40,000	40,000	25,800
0100.292.5341.0000	Cell Phone	0	0	0	600	600
0100.292.5421.0000	Supplies	2,500	2,500	2,500	1,900	1,900
	Total Ordinary Expenses	2,500	2,500	2,500	2,500	2,500
Total Animal Control Officer		42,500	42,500	42,500	42,500	28,300



Civil Defense

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.291.5112.0000	Perm Sal Wages Part Time	9,500	9,500	9,500	9,500	9,500
	Total Wages	9,500	9,500	9,500	9,500	9,500
0100.291.5200.0000	Purchase of Service Civil Defense	9,250	9,500	9,500	9,500	9,500
0100.291.5251.0000	Town Wide Radio Maintenance	0	2,500	2,500	2,500	0
0100.291.5341.0000	Telephone	250	0	0	0	0
	Total Ordinary Expenses	9,500	12,000	12,000	12,000	9,500
Total Civil Defense		19,000	21,500	21,500	21,500	19,000

⁴² Staffing: 1 FT Animal Control Officer, shared with 2 other towns

SECTION 8: EDUCATION

Greenfield Public Schools

Greenfield High School

Greenfield Middle School

Math & Science Academy

Federal Street School

Four Corners

Newton School

Academy of Early Learning

Franklin County Technical School



GREENFIELD PUBLIC SCHOOLS

141 Davis Street, Greenfield, MA 01301

“Every Child’s Success is Our Mission”

Ph: 413-772-1300 / Fax: 413-772-1379

Jordana B. Harper, Superintendent of Schools

To: Town Councilors
RE: FY17 Budget Proposal
Date: March 21, 2016
From: Jordana B. Harper, Superintendent

There are three key factors driving the FY17 Greenfield Public Schools Budget as proposed by the Superintendent and voted by the School Committee on March 9.

- a) Transportation Costs (mandated Transportation increases totaling \$152,702)
- b) Special Education Costs (mandated out-of-district tuition cost of \$498,000 plus additional personnel to provide mandated services as well as services in the least restrictive environment)
- c) Contractual Obligations/Salaries (negotiated increase of \$312,445 with savings recognized over the life of the contract)

As evident from items (a), (b), and (c) fixed costs account for the greatest portion of the increase. We have minimal new requests (approx. \$69,000) in new teacher positions based on enrollment or demonstrated need.

A comment regarding Contractual Obligations: While contractual obligations will increase the operating budget by \$312,445 in FY17, the negotiated contract is calculated to yield a savings of over \$800,000 to the Greenfield Public Schools over its term as compared to a flat 2% increase. It also results in a significantly more competitive salary for entering teachers, while reducing the number of steps in the contract.

Management and Operational Changes: In addition to the changes highlighted above, the Greenfield Public Schools has undergone a shift in accounting practice and process in preparing the FY17 Budget. These include the following:

- a) An “All Funds” Budget Approach, detailing expenditures for all revenue sources
- b) Transition from BudgetSense™ to MUNIS™ accounting software, with increase in fiscal transparency and reporting including between Town and School Department
- c) In cooperation with the Town of Greenfield, updates to the GPS Chart of Accounts
- d) New School Business Manager beginning in the 15-16 school year
- e) New membership on the Greenfield School Committee, including new School Committee Chair and new Budget, Finance & Negotiations Sub-Committee member
- f) In accordance with MGL Chapter 71 Section 59B, the FY17 Budget reflects a process towards site-based management with a re-allocation of expenses to each school or program. Increased expenses are reflected at school sites/programs, with corresponding decreases at the district level.

FY17 budget documents including the full Superintendent’s presentation are available on our website at <http://www.gpsk12.org/gps-district-wide/policies-forms/budget-information>.

The Greenfield Public Schools does not discriminate on the basis of age, sex, marital status, race, color, creed, sexual orientation, gender identity, national origin, disability, ancestry, genetic information or military service. The Greenfield Public Schools maintains a commitment to ensuring that the school community is free from discrimination in education and employment. GPS is an EOE employer.

Greenfield Public Schools

Cost Center	FY14 Budget Adopted	FY15 Budget Adopted	FY16 Budget Request	FY16 Budget Amended	FY17 Budget Request	FY17 Budget Mayor
301 North Parish	260,623	284,119	297,176	417,919	412,091	412,091
302 Federal Street	1,024,858	1,039,531	1,118,270	1,234,406	1,502,245	1,502,245
303 Green River School	53,654	268,275	261,968	130,717	160,407	160,407
304 Four Corners	840,629	924,920	941,858	1,143,191	1,514,859	1,514,859
305 Newton School	949,497	1,021,010	1,144,854	1,270,326	1,578,725	1,578,725
308 Special Education	3,558,181	3,628,652	3,872,691	3,485,628	2,383,449	2,383,449
309 Central Office	238,747	238,747	252,437	0	0	0
311 Middle School	2,340,062	2,222,127	2,333,602	2,189,273	2,633,909	2,633,909
312 High School	2,395,666	2,454,541	2,585,064	2,921,643	3,386,535	3,386,535
313 Poet Seat/Life Programs	211,865	142,932	136,245	0	0	0
314 High School Electives	250,000	250,000	250,000	0	0	0
315 Extracurricular MS	11,529	11,529	11,529	0	0	0
316 Extracurricular HS	37,501	37,501	37,501	0	0	0
318 English Language Learners	215,456	224,483	248,672	215,554	10,200	10,200
321 Athletics MS	26,300	21,300	23,800	25,000	41,565	41,565
322 Athletics HS	180,925	189,701	196,701	198,056	192,231	192,231
325 Substitutes Total	254,500	290,501	302,347	358,224	391,690	391,690
326 Nursing Total	290,281	284,033	293,144	275,728	280,200	280,200
327 Superintendent's Office	200,245	209,150	276,250	320,218	363,005	363,005
329 Curriculum and Instruction	285,614	300,615	315,615	302,620	136,650	136,650
333 Section 504	14,103	14,103	14,103	14,100	14,100	14,100
334 Custodial/Maintenance	483,831	485,703	494,039	397,800	371,103	371,103
335 Transportation	986,500	1,149,513	1,300,391	1,132,946	1,470,031	1,470,031
336 Contract Obligations	655,011	498,631	498,631	316,098	212,626	212,626
339 System-wide Non-Instr	197,142	199,143	219,642	229,038	90,500	90,500
340 School Committee	49,200	50,700	50,700	50,700	62,500	62,500
341 Central Admin	528,080	574,340	606,758	897,090	971,536	971,536
Mayor's adjustment	0	0	0	0	0	(250,157)
TOTAL	16,540,000	17,015,800	18,083,988	17,526,275	18,180,157	17,930,000

Franklin County Technical School

FY 2017 ANNUAL ASSESSMENTS

Town	10/1/2015 Enrollment	FY 2017 Rate	Minimum Contribution	Transport. Net Of St Aid	Above Net School Spending	E&D Credit	Local Assessment	Per Pupil
BERNARDSTON	20	4.3197%	\$186,185	\$12,700	\$53,965	(\$2,160)	\$250,690	\$12,534
BUCKLAND	10	2.1598%	\$107,749	\$6,350	\$26,982	(\$1,080)	\$140,001	\$14,000
COLRAIN	24	5.1836%	\$232,008	\$15,240	\$64,758	(\$2,592)	\$309,414	\$12,892
CONWAY	8	1.7279%	\$106,274	\$5,080	\$21,586	(\$864)	\$132,076	\$16,509
DEERFIELD	14	3.0238%	\$193,003	\$8,890	\$37,775	(\$1,512)	\$238,156	\$17,011
ERVING	32	6.9114%	\$441,444	\$20,320	\$86,344	(\$3,456)	\$544,625	\$17,020
GILL	10	2.1598%	\$93,844	\$6,350	\$26,983	(\$1,080)	\$126,096	\$12,610
GREENFIELD	115	24.8380%	\$886,634	\$73,024	\$310,299	(\$12,419)	\$1,257,537	\$10,935
HEATH	11	2.3758%	\$72,664	\$6,985	\$29,681	(\$1,188)	\$108,142	\$9,831
LEYDEN	9	1.9438%	\$123,494	\$5,715	\$24,284	(\$972)	\$152,521	\$16,947
MONTAGUE	56	12.0950%	\$478,742	\$35,559	\$151,102	(\$6,048)	\$659,356	\$11,774
NEW SALEM	3	0.6479%	\$25,972	\$1,905	\$8,095	(\$324)	\$35,648	\$11,883
NORTHFIELD	42	9.0713%	\$472,478	\$26,670	\$113,326	(\$4,536)	\$607,938	\$14,475
ORANGE	76	16.4147%	\$361,610	\$48,259	\$205,067	(\$8,207)	\$606,729	\$7,983
SHELBURNE	7	1.5119%	\$81,136	\$4,445	\$18,888	(\$756)	\$103,713	\$14,816
SUNDERLAND	6	1.2959%	\$78,397	\$3,810	\$16,189	(\$648)	\$97,748	\$16,291
WARWICK	4	0.8639%	\$47,516	\$2,540	\$10,793	(\$432)	\$60,417	\$15,104
WENDELL	9	1.9438%	\$75,702	\$5,715	\$24,284	(\$972)	\$104,729	\$11,637
WHATELY	7	1.5119%	\$96,559	\$4,445	\$18,888	(\$756)	\$119,136	\$17,019
TOTAL	463	100%	\$4,161,411	\$294,000	\$1,249,289	\$50,000	\$5,654,700	\$12,213

Franklin County Technical School

FY17 Budget Summary

	FY15 Actual Revenue	FY16 Operating Budget	FY17 Operating Budget
Town Assessments From Taxation	5,229,295	5,490,000	5,654,700
State Aid - Chapter 70	3,437,605	3,437,000	3,458,000
State Aid Transportation	414,600	412,000	532,000
Tuition From Non-Member Towns	931,237	615,000	500,000
Tuition From Pre-Employment Program	150,000	150,000	150,000
Other Revenues (Interest, Medicaid Reimbursement, Sale Of Surplus Equipment, Etc.)	20,000	5,000	5,000
Appropriation Of E&D	100,000	50,000	50,000
TOTAL SOURCES OF FUNDING	10,282,737	10,159,000	10,349,700
	FY15 Actual Expended	FY16 Operating Budget	FY17 Operating Budget
District Leadership & Administration	621,907	630,448	625,780
Instructional Services	5,372,872	5,309,426	5,322,491
Student Services	416,529	476,857	455,868
Pupil Transportation	808,877	822,770	826,000
Plant Operations and Maintenance	834,523	813,030	823,085
Retirement Contributions	312,099	273,000	290,000
Insurance-Active Employees	1,038,394	930,294	1,046,176
Insurance-Retirees	403,345	405,000	420,000
Other Non Employee Insurance	91,373	90,175	113,300
School Choice Tuition	5,000	15,000	15,000
Asset Acquisition	377,818	393,000	412,000
TOTAL SOURCES OF FUNDING	10,282,737	10,159,000	10,349,700



SECTION 9: DEPARTMENT OF PUBLIC WORKS

Admin & Engineering

Town Yard

Highway Division

Traffic Division

Service Division

Landfill

Waste Collection

Transfer Station

Parks

Snow & Ice Removal

Street Cleaning

Trash Disposal

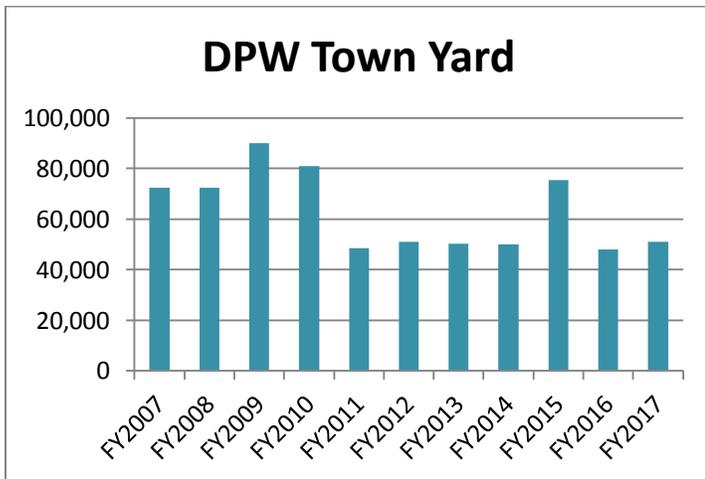
Cemetery

DPW - Summary

Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
Total Wages DPW	1,365,810	1,409,800	1,409,800	1,519,605	1,419,605
Total Expenses DPW	611,700	611,700	624,250	647,220	647,220
Total Wages Snow & Ice	76,500	76,500	76,500	74,000	76,500
Total Expenses Snow & Ice	143,500	143,500	143,500	154,000	143,500
Street Cleaning	60,000	60,000	47,450	50,000	55,000
Trash Disposal	292,000	292,000	292,000	252,000	252,000
Cemetery	19,500	19,500	19,500	10,000	10,000
TOTAL	2,569,010	2,613,000	2,613,000	2,706,825	2,603,825

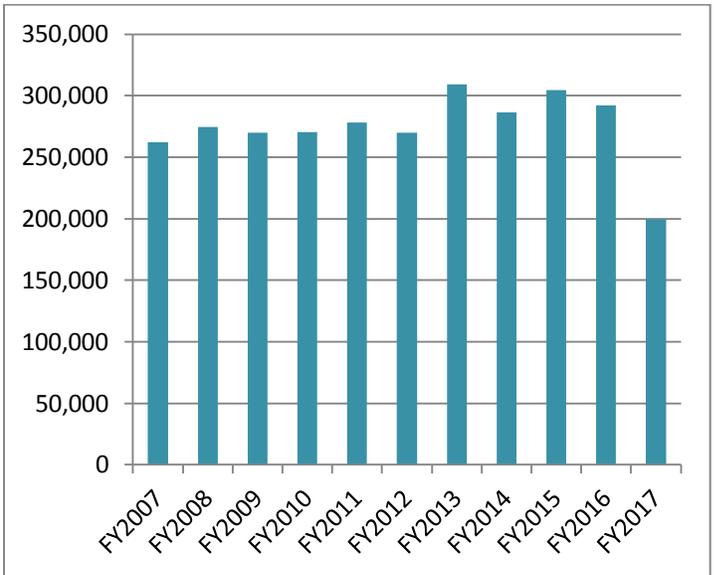
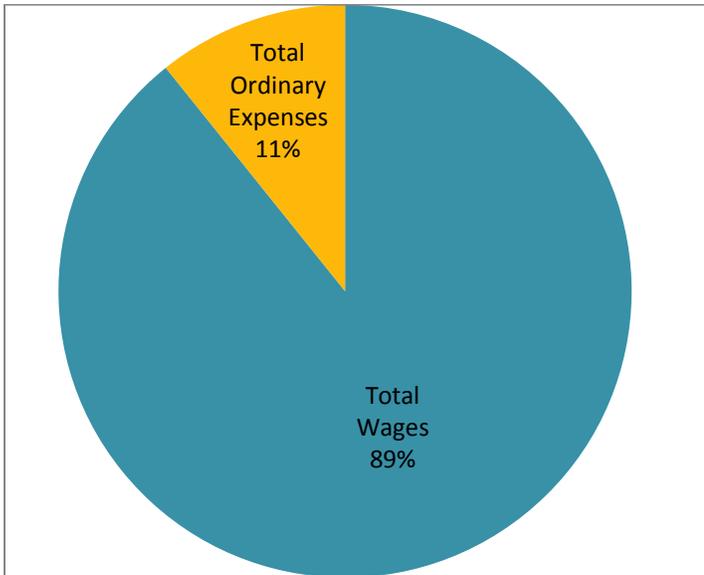
Town Yard

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.421.5241.0000	Yard Bldg-Contracted Services	20,000	20,000	20,000	21,000	21,000
0100.421.5246.0000	Drug Testing	3,000	3,000	3,000	3,000	3,000
0100.421.5293.0000	Yard Trash Disposal	500	0	0	0	0
0100.421.5341.0000	Yard Communications	7,000	5,000	5,000	5,000	5,000
0100.421.5439.0000	Yard Materials	20,000	20,000	20,000	22,000	22,000
	Total DPW Town Yard	50,500	48,000	48,000	51,000	51,000



Admin & Engineering

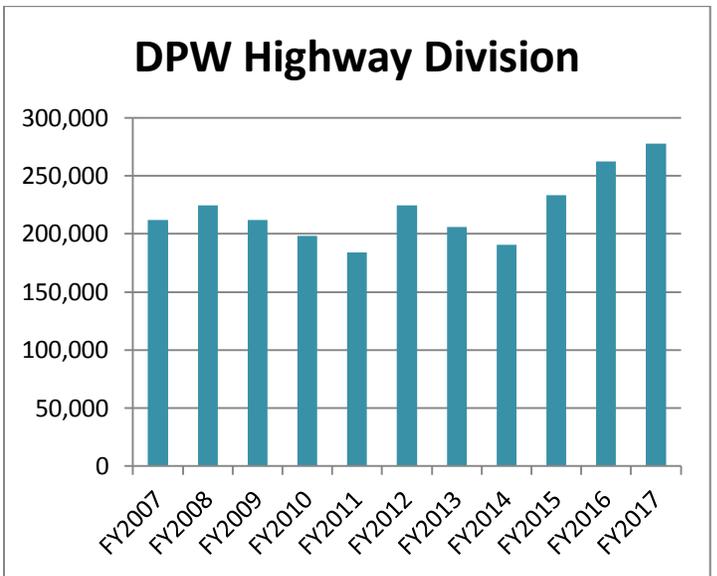
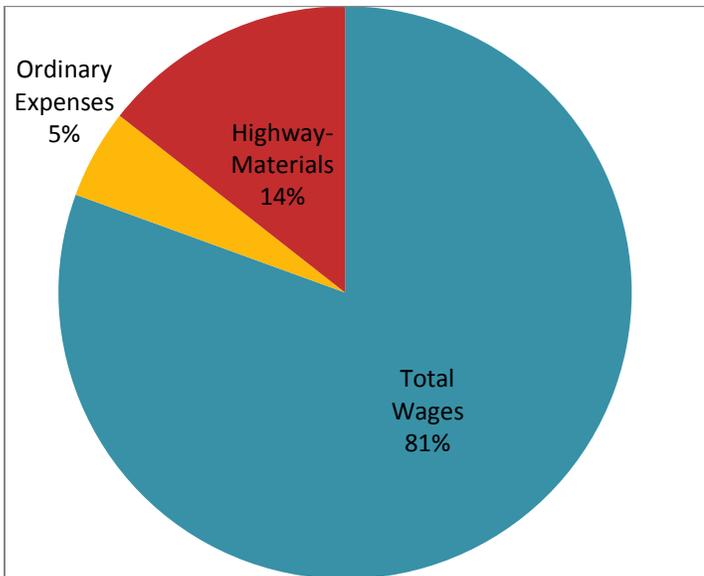
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.411.5111.0000	Perm Sal Wages Full Time	263,294	265,615	265,615	266,880	166,880
0100.411.5130.0000	Overtime	300	300	300	300	300
	Total Wages⁴³	263,594	265,915	265,915	267,180	167,180
0100.411.5243.0000	Office Contracted Services	3,500	3,500	3,500	3,450	3,450
0100.411.5303.0000	Engineering Contracted Services	4,000	3,000	3,000	3,000	3,000
0100.411.5321.0000	Tuition	1,200	1,200	1,200	1,000	1,000
0100.411.5341.0000	Telephone	400	1,800	1,800	8,500	8,500
0100.411.5344.0000	Postage	1,500	0	0	0	0
0100.411.5532.0000	Engineering-Materials	6,500	6,000	6,000	6,000	6,000
0100.411.5533.0000	Materials DPW Office	9,500	9,500	9,500	9,000	9,000
0100.411.5559.0000	Personnel Licenses	400	400	400	370	370
0100.411.5712.0000	Travel and Mileage Reimbursement	400	400	400	400	400
0100.411.5733.0000	Memberships Dues Subscriptions	700	700	700	500	500
	Total Ordinary Expenses	28,100	26,500	26,500	32,220	32,220
	Total DPW Admin & Engineering	291,694	292,415	292,415	299,400	199,400



⁴³ Staffing: 1 FT Director

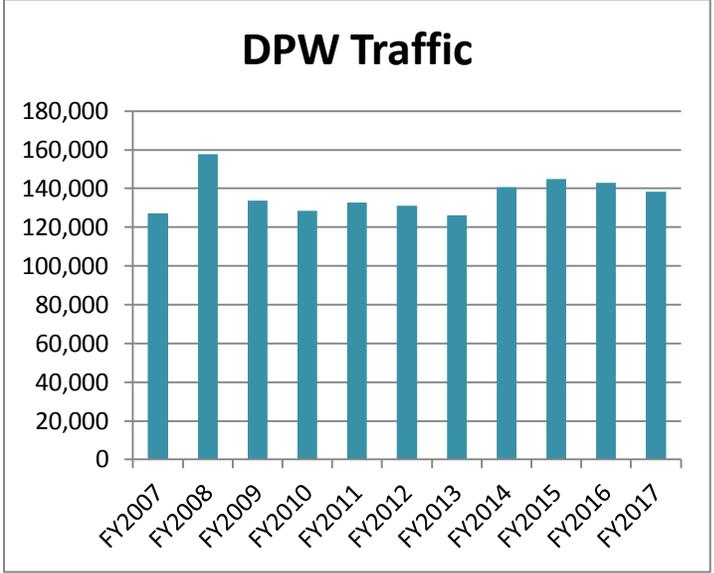
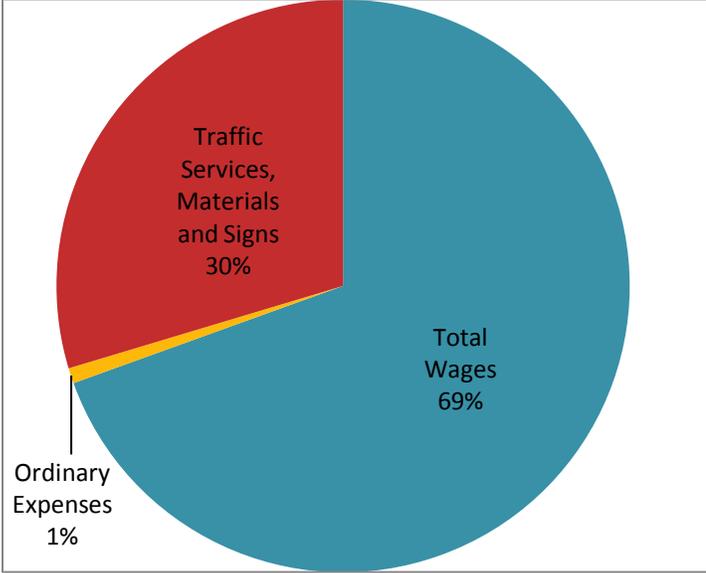
Highway Division

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.422.5111.0000	Perm Sal Wages Full Time	176,870	211,785	211,785	216,670	216,670
0100.422.5120.0000	Temp Sal Wages Full Time	4,000	4,400	4,400	5,000	5,000
0100.422.5130.0000	Overtime	3,000	2,500	2,500	2,000	2,000
	Total Wages	183,870	218,685	218,685	223,670	223,670
0100.422.5246.0000	Highways-Contracted Services	8,000	7,000	7,000	7,000	7,000
0100.422.5321.0000	Tuition	300	300	300	300	300
0100.422.5532.0000	Highway-Materials	30,000	30,000	30,000	40,000	40,000
0100.422.5533.0000	Materials Sidewalks	3,500	3,500	3,500	3,500	3,500
0100.422.5554.0000	Clothing Allowance	2,400	2,400	2,400	2,400	2,400
0100.422.5559.0000	Personnel Licenses	500	500	500	800	800
	Total Ordinary Expenses	44,700	43,700	43,700	54,000	54,000
	Total DPW Highway Division	228,570	262,385	262,385	277,670	277,670



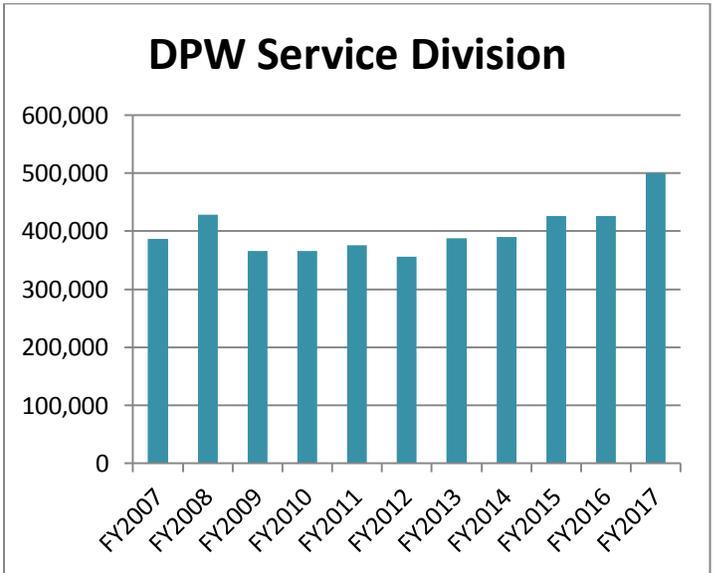
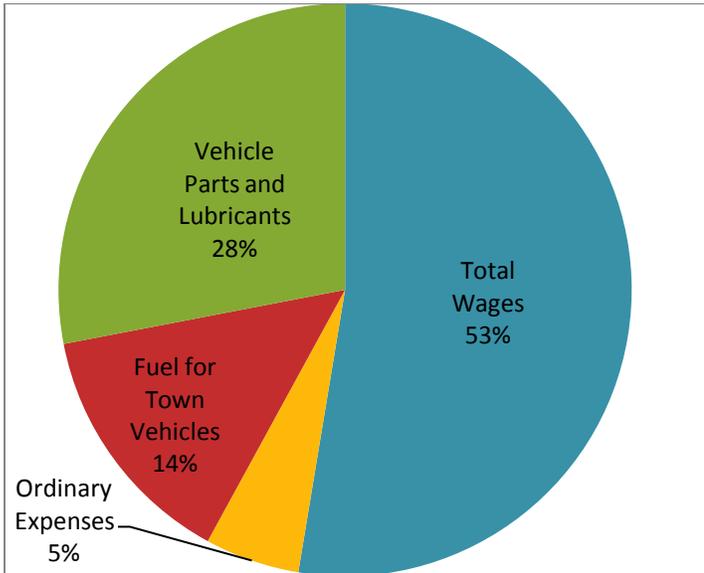
Traffic Division

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.425.5111.0000	Perm Sal Wages Full Time	86,168	86,500	86,500	83,590	83,590
0100.425.5120.0000	Temp Sal Wages Full Time	4,000	4,600	4,600	6,000	6,000
0100.425.5130.0000	Overtime	6,500	6,500	6,500	6,500	6,500
	Total Wages	96,668	97,600	97,600	96,090	96,090
0100.425.5247.0000	Parking Lots-Contract Services	0	0	0	0	0
0100.425.5248.0000	Traffic Marking-Contract Srvcs	19,000	20,000	20,000	20,000	20,000
0100.425.5532.0000	Traffic Marking-Materials	13,500	14,500	14,500	12,000	12,000
0100.425.5533.0000	Materials Traffic Signs	10,500	10,000	10,000	9,000	9,000
0100.425.5534.0000	Parking Meters-Materials	0	0	0	0	0
0100.425.5554.0000	Clothing Allowance	600	700	700	1,200	1,200
0100.425.5559.0000	Personnel Licenses	300	300	300		
	Total Ordinary Expenses	43,900	45,500	45,500	42,200	42,200
	Total DPW Traffic Division	140,568	143,100	143,100	138,290	138,290



Services Division

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.429.5111.0000	Perm Sal Wages Full Time	234,547	237,000	237,000	258,791	258,791
0100.429.5130.0000	Overtime	5,500	5,500	5,500	4,000	4,000
	Total Wages	240,047	242,500	242,500	262,791	262,791
0100.429.5242.0000	Vehicle Maintenance Contract Service	6,500	7,000	7,000	7,000	7,000
0100.429.5321.0000	Tuition	1,800	2,000	2,000	2,000	2,000
0100.429.5482.0000	Gasoline-DPW/Hi/Bldg/Insp/Assess	45,000	45,000	45,000	50,000	50,000
0100.429.5483.0000	Diesel-DPW/Hwy/Parks/Traf/Eng/VM	20,000	20,000	20,000	20,000	20,000
0100.429.5484.0000	Vehicle Maintenance-Lubricants	10,000	11,000	11,000	15,000	15,000
0100.429.5485.0000	Vehicle Parts	83,000	85,000	85,000	125,000	125,000
0100.429.5554.0000	Clothing Allowance	8,500	10,000	10,000	13,000	13,000
0100.429.5559.0000	Personnel Licenses	1,800	2,000	2,000	2,000	2,000
0100.429.5561.0000	Tool Allowance	2,700	1,800	1,800	2,700	2,700
	Total Ordinary Expenses	179,300	183,800	183,800	236,700	236,700
	Total DPW Service Division	419,347	426,300	426,300	499,491	499,491



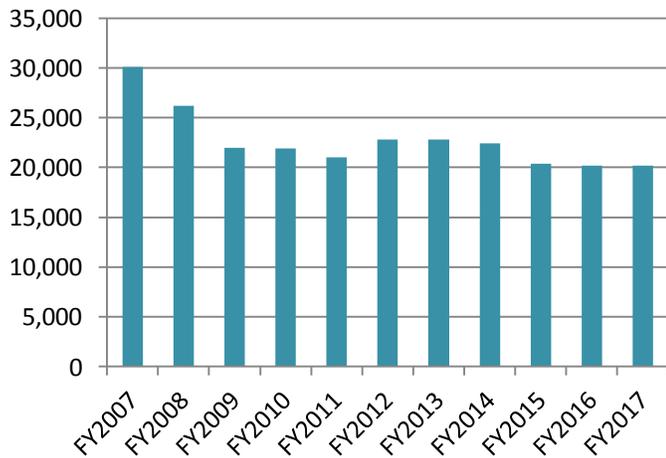
Landfill

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.431.5246.0000	Landfill-Contracted Services	20,000	20,000	20,000	20,000	20,000
0100.431.5532.0000	Landfill-Materials	400	200	200	200	200
Total DPW Landfill		20,400	20,200	20,200	20,200	20,200

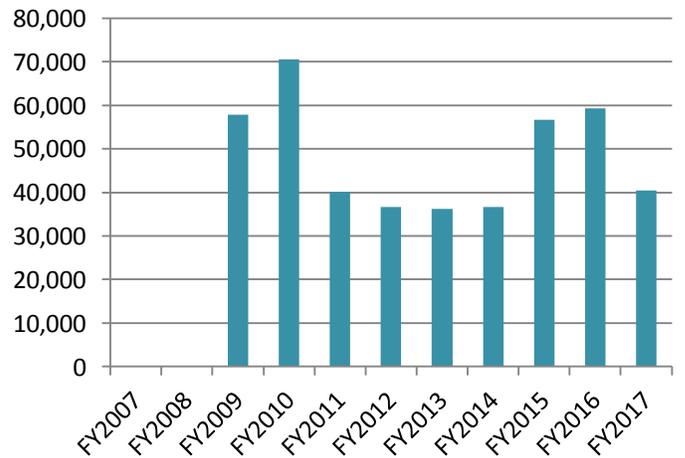
Transfer Station

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.435.5246.0000	Transfer Station Cont Services	36,100	36,100	36,100	15,000	15,000
0100.435.5297.0000	Hazard Waste Cont Serv	5,000	6,000	6,000	8,000	8,000
0100.435.5341.0000	Communications	1,000	1,000	1,000	1,200	1,200
0100.435.5535.0000	Hazardous Materials	500	1,200	1,200	1,200	1,200
0100.435.5538.0000	Materials	14,000	15,000	15,000	15,000	15,000
Total DPW Transfer Station		56,600	59,300	59,300	40,400	40,400

DPW Landfill

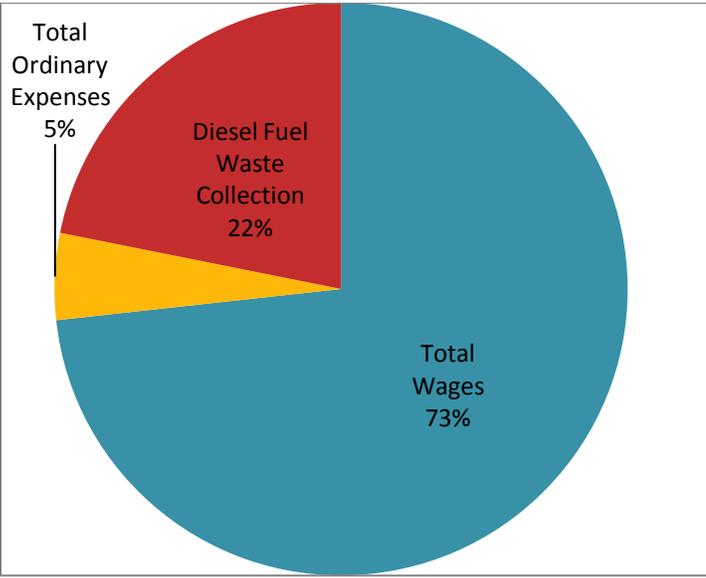


DPW Transfer Station



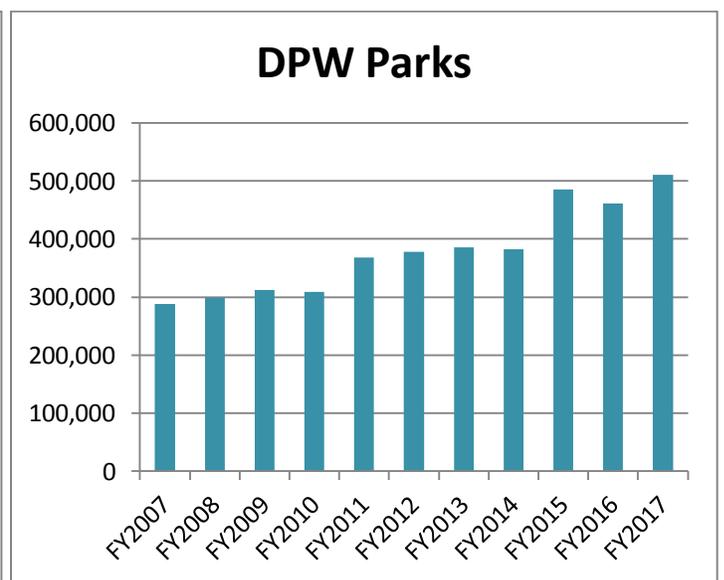
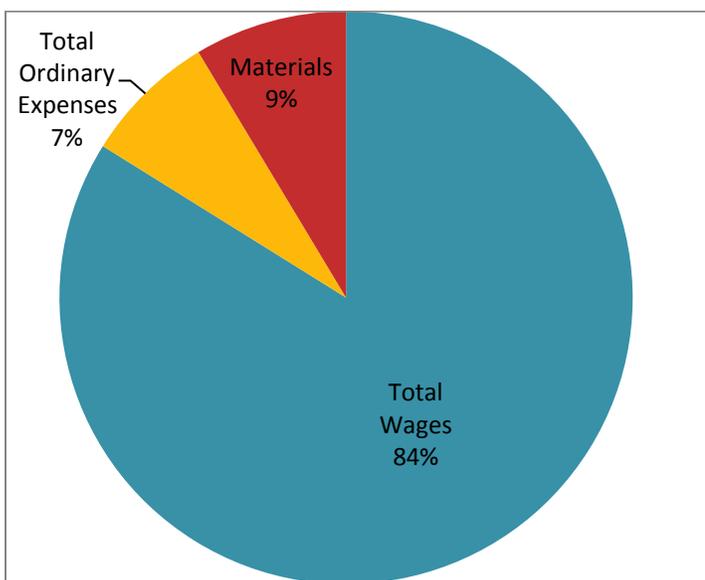
Waste Collection

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.433.5111.0000	Perm Sal Wages Full Time	198,902	204,000	204,000	217,355	217,355
0100.433.5120.0000	Temp Sal Wages Full Time	3,800	3,000	3,000	4,000	4,000
0100.433.5130.0000	Overtime	20,000	20,000	20,000	20,000	20,000
	Total Wages	222,702	227,000	227,000	241,355	241,355
0100.433.5321.0000	Tuition	700	800	800	700	700
0100.433.5482.0000	Gas Fuel Waste Collection	5,000	5,000	5,000	4,000	4,000
0100.433.5483.0000	Diesel Fuel Waste Collection	75,000	75,000	75,000	72,000	72,000
0100.433.5532.0000	Waste/Recycle/compost-Materials	3,000	3,000	3,000	1,500	1,500
0100.433.5533.0000	Materials Composting	3,500	3,500	3,500	2,500	2,500
0100.433.5534.0000	Recycling Composting	0	0	0	0	0
0100.433.5554.0000	Clothing Allowance	6,600	6,600	6,600	6,600	6,600
0100.433.5559.0000	Personnel Licenses	600	800	800	800	800
	Total Ordinary Expenses	94,400	94,700	94,700	88,100	88,100
	Total DPW Waste Collection	317,102	321,700	321,700	329,455	329,455



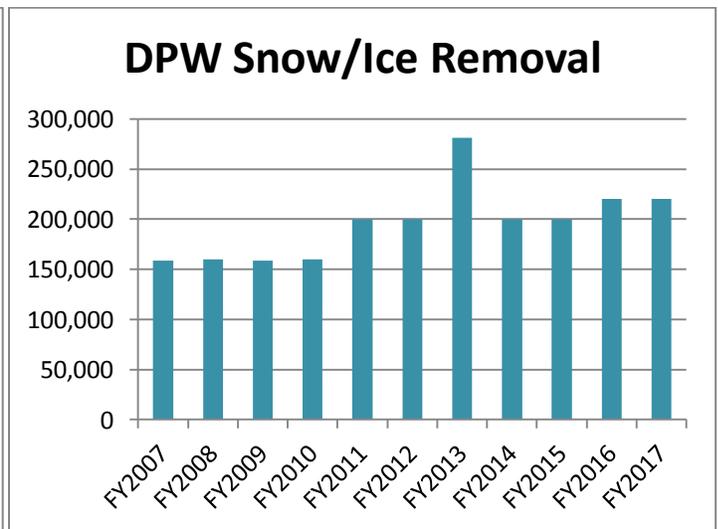
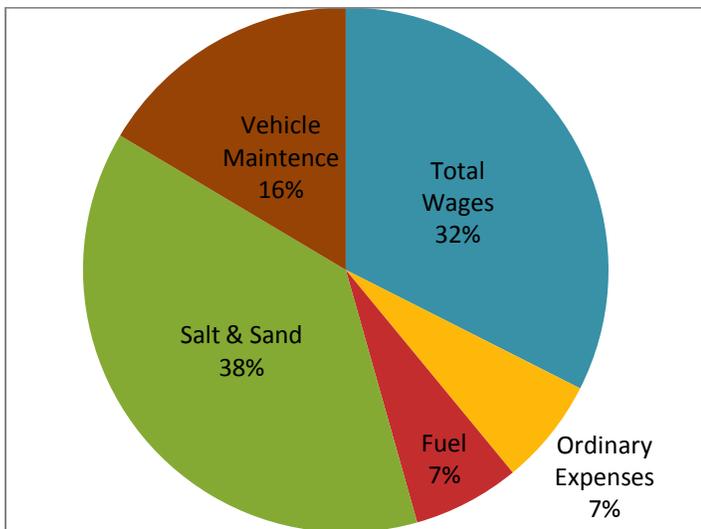
Parks

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.438.5111.0000	Perm Sal Wages Full Time	333,329	334,000	334,000	405,519	405,519
0100.438.5120.0000	Temp Sal Wages Full Time	13,600	13,600	13,600	14,000	14,000
0100.438.5130.0000	Overtime	12,000	10,500	10,500	9,000	9,000
	Total Wages	358,929	358,100	358,100	428,519	428,519
0100.438.5242.0000	Swim Area-Contracted Services	2,000	1,500	1,500	1,200	1,200
0100.438.5243.0000	Trees-Contracted Services	12,000	12,000	24,550	12,000	12,000
0100.438.5244.0000	Parks/public lands/Buildings-Cont Services	19,000	19,000	19,000	15,000	15,000
0100.438.5245.0000	School Grounds/Vets field-Cont Services	4,000	4,000	4,000	3,000	3,000
0100.438.5246.0000	Grounds - Lunt Field	0	300	300	300	300
0100.438.5321.0000	Tuition - Parks/Forestry	2,000	1,600	1,600	1,700	1,700
0100.438.5433.0000	Swim Area Materials	3,000	5,000	5,000	5,000	5,000
0100.438.5434.0000	School Grounds/Vets field- Materials	11,000	11,000	11,000	9,000	9,000
0100.438.5435.0000	Town Parks/Property-Materials	22,000	22,000	22,000	21,000	21,000
0100.438.5436.0000	Public Lands-Materials	0	400	400	1,000	1,000
0100.438.5437.0000	Trees-Materials	5,000	5,000	5,000	5,000	5,000
0100.438.5438.0000	Tennis Court-Materials	4,000	3,000	3,000	3,000	3,000
0100.438.5554.0000	Clothing Allowance Parks/Forestry	4,200	4,200	4,200	4,200	4,200
0100.438.5559.0000	Personnel Licenses - Parks/Forestry	1,000	1,000	1,000	1,000	1,000
0100.438.5820.0000	Vets Field Building	0	0	0	0	0
	Total Ordinary Expenses	89,200	90,000	102,550	82,400	82,400
	Total DPW Parks	448,129	448,100	460,650	510,919	510,919



Snow & Ice Removal

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.460.5130.0000	Overtime - Snow & Ice	65,000	67,000	67,000	67,000	67,000
0100.460.5157.0000	Standby-Snow & Ice	9,500	9,500	9,500	7,000	9,500
	Total Wages	74,500	76,500	76,500	74,000	76,500
0100.460.5482.0000	Fuel - gasoline - Snow & Ice	3,000	3,000	3,000	3,000	3,000
0100.460.5483.0000	Fuel - diesel - Snow & Ice	12,000	12,000	12,000	12,000	12,000
0100.460.5485.0000	Vehicle Maint & Parts - Snow & Ice	34,500	35,000	35,000	37,500	35,000
0100.460.5531.0000	Chemicals - Ice band	5,000	9,000	9,000	9,000	9,000
0100.460.5532.0000	Materials - Snow & Ice	1,000	6,000	6,000	6,000	6,000
0100.460.5533.0000	Materials - Salt	60,000	70,500	70,500	80,500	70,500
0100.460.5534.0000	Materials - Sand	10,000	8,000	8,000	6,000	8,000
	Total Ordinary Expenses	125,500	143,500	143,500	154,000	143,500
	Total DPW Snow & Ice Removal⁴⁴	200,000	220,000	220,000	228,000	220,000



⁴⁴ **MGL Chapter 44, Section 31D.** Any city or town may incur liability and make expenditures in any fiscal year in excess of available appropriations for snow and ice removal, provided that such expenditures are approved by the town manager and the finance or advisory committee in a town having a town manager, by the selectmen and the finance or advisory committee in any other town, by the city manager and the city council in a city having a city manager or by the mayor and city council in any other city; provided, however, that the appropriation for such purposes in said fiscal year equaled or exceeded the appropriation for said purposes in the prior fiscal year. Expenditures made under authority of this section shall be certified to the board of assessors and included in the next annual tax rate.

Every city or town shall annually, not later than September fifteenth, report to the division of local services of the department of revenue the total amounts appropriated and expended, including any funding or reimbursements received from the commonwealth, for snow and ice removal in the fiscal year ending on the preceding June thirtieth.

Street Cleaning

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.467.5295.0000	Street Cleaning-Contract Service	60,000	60,000	47,450	50,000	55,000

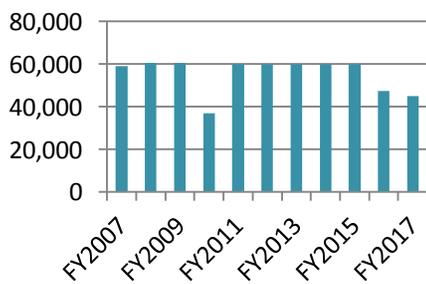
Trash Disposal

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.470.5296.0000	Trash Disposal Fees	280,000	280,000	280,000	240,000	240,000
0100.470.5400.0000	Trash Disposal-Supplies	12,000	12,000	12,000	12,000	12,000
	Total DPW Trash Disposal	292,000	292,000	292,000	252,000	252,000

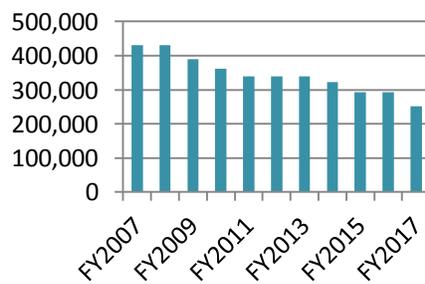
Cemetery

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.491.5240.0000	Grounds - Cemetery	15,000	15,000	15,000	10,000	10,000
0100.491.5460.0000	Materials, supplies - Cemetery	4,500	4,500	4,500	0	0
	Total DPW Cemetery	19,500	19,500	19,500	10,000	10,000

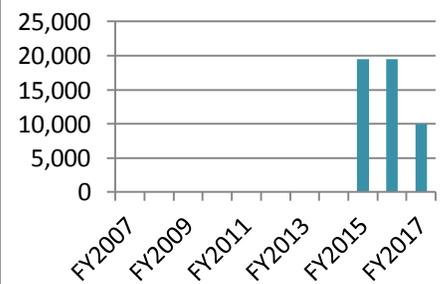
DPW Street Cleaning



DPW Trash Disposal



DPW Cemetery





SECTION 10: HUMAN SERVICES

Health Department

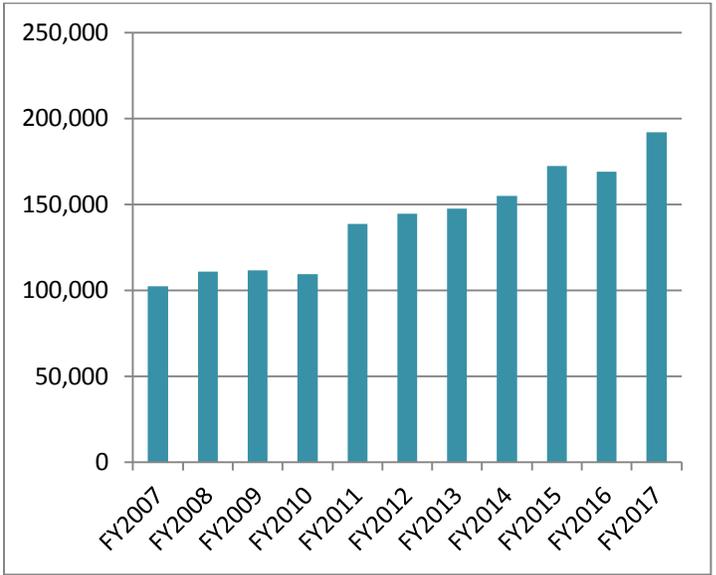
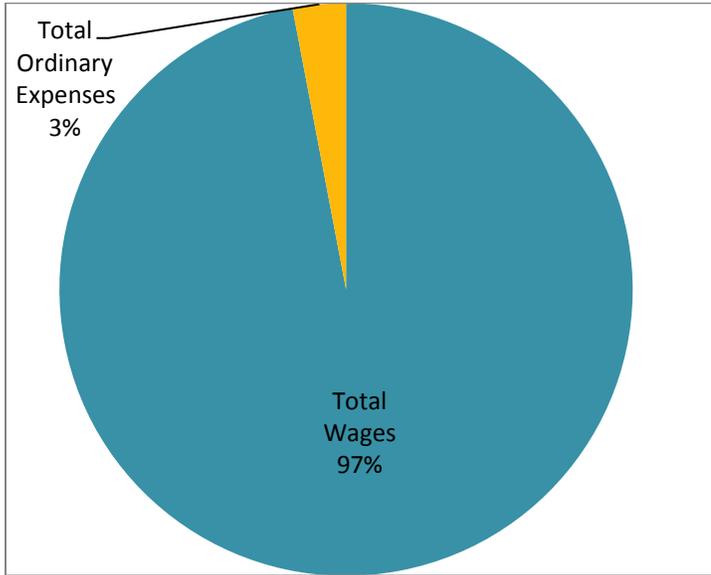
Council on Aging

Veterans' Services

Youth Commission

**Health
Department**

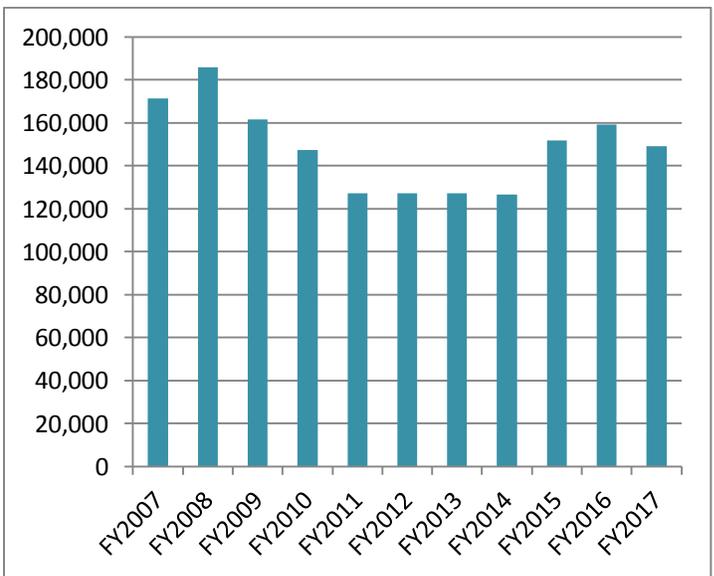
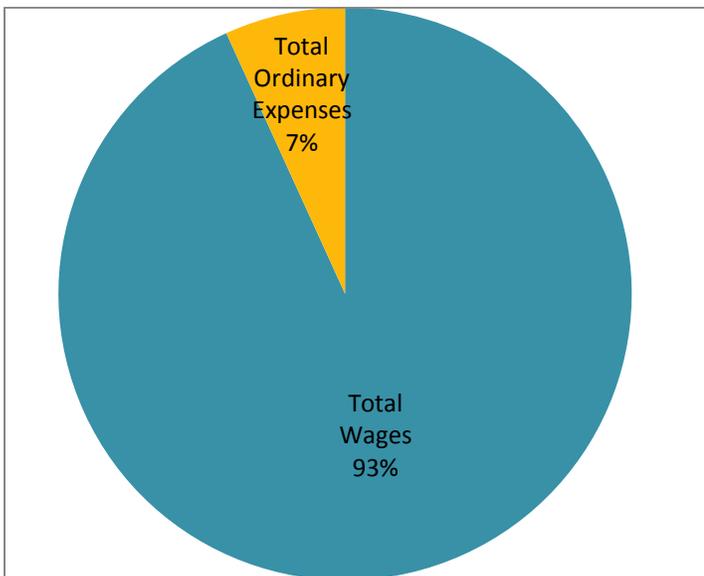
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.511.5111.0000	Perm Sal Wages Full Time	108,000	109,570	114,270	117,860	117,860
0100.511.5112.0000	Perm Sal Wages Part Time	38,725	44,500	47,950	68,446	68,453
	Total Wages⁴⁵	146,725	154,070	162,220	186,306	186,313
0100.511.5200.0000	Purchase Of Service	250	300	300	250	250
0100.511.5341.0000	Pagers/telephone	500	1,000	1,000	500	500
0100.511.5344.0000	Postage	1,000	100	100	0	0
0100.511.5421.0000	Paper, Stat, Forms, Etc.	2,100	2,100	2,100	2,000	2,000
0100.511.5503.0000	Nursing Medical Supplies	1,000	1,000	1,000	1,000	1,000
0100.511.5711.0000	Meetings, Seminars	1,500	1,800	1,800	1,500	1,500
0100.511.5733.0000	Dues And Memberships	500	500	500	500	500
	Total Ordinary Expenses	6,850	6,800	6,800	5,750	5,750
Total Health Department		153,575	160,870	169,020	192,056	192,063



⁴⁵ Staffing: 1 FT Health Director, 1 FT Health Inspector, 1 PT Public Health Nurse, 1 PT Administrative Assistant

Council on Aging

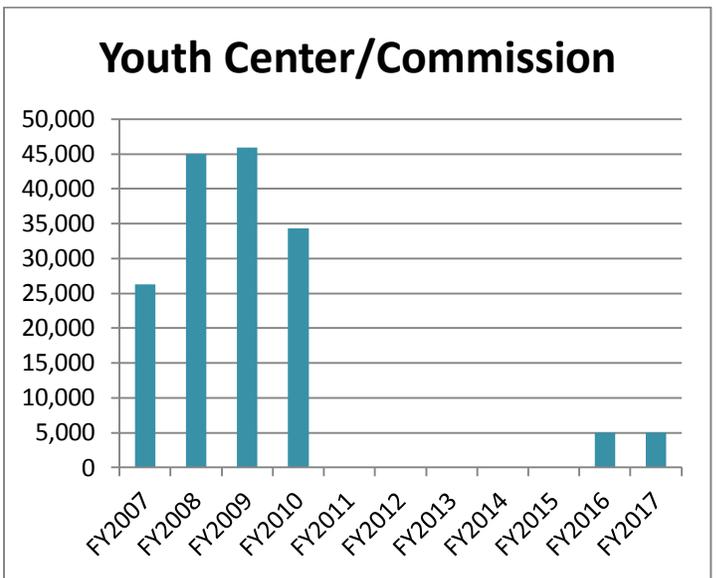
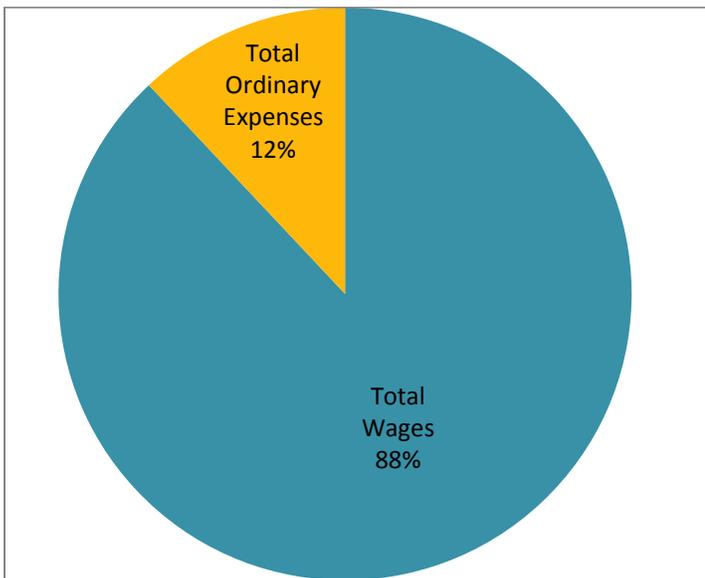
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.541.5111.0000	Perm Sal Wages Full Time	55,250	57,708	58,208	59,450	59,450
0100.541.5112.0000	Perm Sal Wages Part Time	72,100	75,492	89,992	79,448	79,448
	Total Wages⁴⁶	127,350	133,200	148,200	138,899	138,899
0100.541.5241.0000	Repairs/Maintenance Buildings & Bld	500	500	500	500	500
	Repair/Maintenance Office					
0100.541.5243.0000	Equip	500	500	500	500	500
0100.541.5271.0000	Rent - Weldon Center	6,000	6,000	6,000	6,000	6,000
0100.541.5319.0000	Fire Inspections	200	200	200	200	200
0100.541.5341.0000	Telephone	1,600	1,150	1,150	1,600	0
0100.541.5343.0000	Printing	185	185	185	185	185
0100.541.5344.0000	Postage	400	0	0	400	400
0100.541.5421.0000	Paper, Stat, Forms, Etc.	300	300	300	300	300
0100.541.5425.0000	Computer Supplies	150	250	250	150	150
0100.541.5451.0000	Cleaning Supplies	500	300	300	300	300
0100.541.5453.0000	Various Paper Products	300	200	200	300	300
0100.541.5552.0000	Rec Program Supplies	600	600	600	600	600
0100.541.5711.0000	Meetings, Seminars	150	150	150	150	150
0100.541.5712.0000	Mileage Reimbursement.	300	300	300	300	300
0100.541.5733.0000	Dues And Memberships	250	250	250	250	250
	Total Ordinary Expenses	11,935	10,885	10,885	11,735	10,135
Total Council on Aging		139,285	144,085	159,085	150,634	149,034



⁴⁶ Staffing: 1 FT Council on Aging Director, 1 FT Activities Director, 1 FT Volunteer Coordinator, 1 FT Office Manager

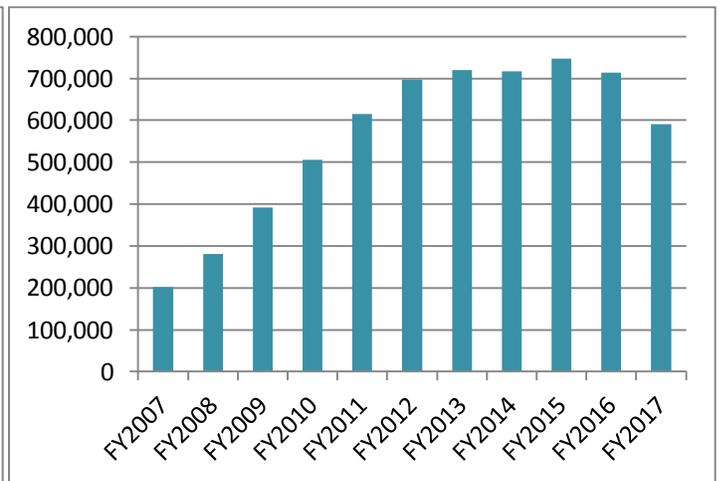
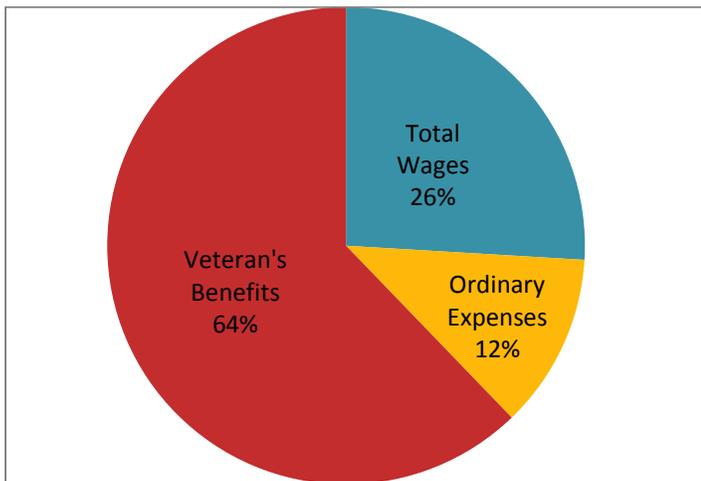
Youth Commission

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.542.5111.0000	Full Time Staff	0	0	0	4,400	4,400
	Total Wages	0	0	0	4,400	4,400
0100.542.5200.0000	Youth Comm. Purchased Services	0	2,000	2,000	100	100
0100.542.5400.0000	Youth Commission Supplies	0	3,000	3,000	500	500
	Total Ordinary Expenses	0	5,000	5,000	600	600
Total Youth Commission		0	5,000	5,000	5,000	5,000



Veterans

Account	Account Description	FY15Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.543.5111.0000	Perm Sal Wages Full Time	91,000	161,500	137,500	133,985	134,560
0100.543.5112.0000	Perm Wages, Part-Time	0	0	24,000	24,143	18,500
	Total Wages⁴⁷	91,000	161,500	161,500	158,128	153,060
0100.543.5243.0000	Repairs/Maintenance Off Equip.	2,700	2,000	2,000	400	400
0100.543.5270.0000	Rent - 294 Main Street	15,600	15,600	15,600	15,600	15,600
0100.543.5341.0000	Telephone	600	3,000	3,000	1,900	1,900
0100.543.5343.0000	Printing	200	250	250	150	150
0100.543.5344.0000	Postage-Veterans	300	0	0	663	663
0100.543.5453.0000	Various Paper Products	400	1,000	1,000	400	400
0100.543.5531.0000	Police Outside Detail	1,500	1,200	1,200	1,500	1,500
0100.543.5562.0000	Veterans Grave Markings	4,200	4,000	4,000	4,727	4,727
0100.543.5711.0000	Meetings Seminars Conf Vets	800	600	600	150	150
0100.543.5712.0000	Mileage Reimbursement Vets	400	3,500	3,500	300	300
0100.543.5733.0000	Dues Memberships Vets	100	120	120	150	150
0100.543.5771.0000	Vets Bene: Ordinary Allow	430,000	338,330	338,330	300,000	252,700
0100.543.5772.0000	Vets Bene: Fuel Allowance	108,000	102,000	102,000	97,000	95,000
0100.543.5773.0000	Vets Bene: Medical Benefits	13,000	14,000	14,000	12,000	12,000
0100.543.5774.0000	Vets Bene: Burial Allowance	8,000	6,000	6,000	6,000	6,000
0100.543.5775.0000	Vets Benefits: Dental	1,000	1,000	1,000	1,080	1,300
0100.543.5776.0000	Vets Benefits: Misc	70,000	60,000	60,000	45,000	44,000
0100.543.5870.0000	Vehicle Purchase	0				
	Total Ordinary Expenses	656,800	552,600	552,600	487,020	436,940
	Total Veterans⁴⁸	747,800	714,100	714,100	645,148	590,000



⁴⁷ Staffing: 1 FT District Director, 1 FT Veterans' Services Officer, 1 PT Veterans' Services Officer, 1 FT Veterans' Services Assistant

⁴⁸ Decrease in clients.

Humans Rights Commission

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.544.5200.0000	Purchase of Service	500	500	500	240	300
0100.544.5344.0000	Postage	100	0	0	10	0
0100.544.5345.0000	Advertising	400	400	400	0	0
0100.544.5400.0000	Supplies	0	0	0	0	0
Total Human Rights Commission		1,000	900	900	250	300

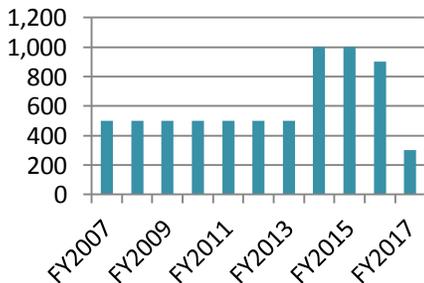
Disability Access Commission

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.545.5313.0000	Printing	200	200	200	0	0
0100.545.5344.0000	Postage	300	0	0	25	0
0100.545.5421.0000	Office Supplies	250	250	250	50	175
0100.545.5711.0000	Meetings-Training	250	250	250	125	125
Total Disability Access Commission		1,000	700	700	200	300

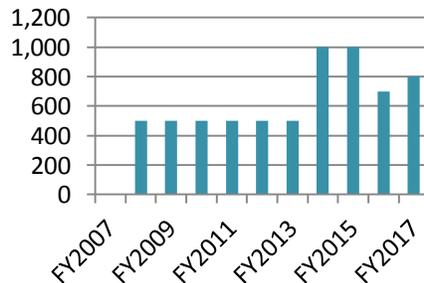
Domestic Violence Prevention

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.546.5200.0000	Domestic Violence Prevention	500	500	500	100	500
0100.546.5344.0000	Postage	200	0	0	0	0
0100.546.5400.0000	Supplies	200	200	200	100	200
0100.546.5421.0000	Office Supplies	100	100	100	0	100
Total Domestic Violence Prevention		1,000	800	800	200	800

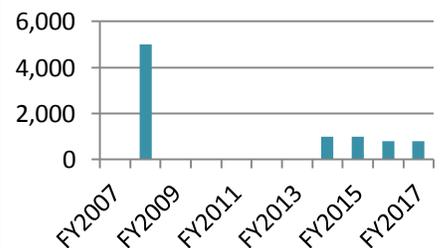
Human Rights Commission



Disability Access



Domestic Violence Prevention



SECTION 11: CULTURE & RECREATION

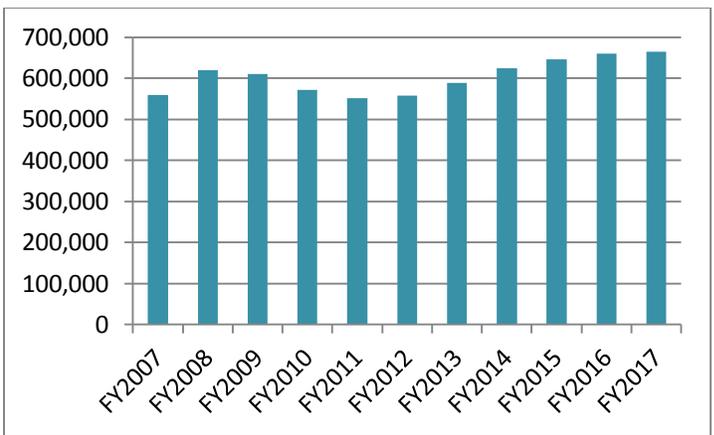
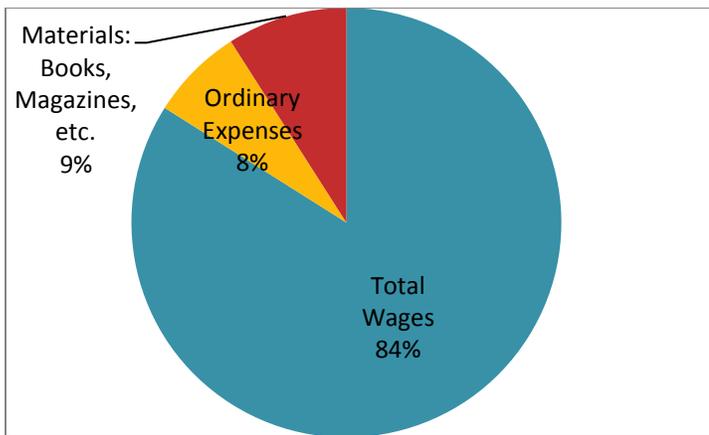
Library

Recreation

Historical Commission

Library

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.610.5111.0000	Perm Sal Wages Full Time	482,300	450,000	462,000	463,588	462,950
0100.610.5112.0000	Perm Sal Wages Part Time	42,700	79,300	79,300	91,041	87,900
0100.610.5122.0000	Temp Sal Wages Part Time	4,000	4,000	4,000	4,000	4,000
0100.610.5130.0000	Overtime	0	1,500	1,500	1,500	1,500
0100.610.5140.0000	Differential	1,500	1,500	1,500	1,500	1,500
0100.610.5167.0000	Unused Vacation Buy-Back	0	3,000	3,000	0	0
	Total Wages⁴⁹	530,500	539,300	551,300	561,629	557,850
0100.610.5241.0000	Repairs/Maint Building/Grounds	6,000	6,775	6,775	12,000	2,500
0100.610.5243.0000	Repairs Maintenance Off Equip.	500	500	500	0	0
0100.610.5293.0000	Library Trash Disposal	1,000	0	0	0	0
0100.610.5341.0000	Telephone	2,000	0	0	0	0
0100.610.5342.0000	C/W MARS	30,000	30,000	30,000	34,000	34,000
0100.610.5344.0000	Postage	700	0	0	0	0
0100.610.5345.0000	Advertising	1,000	1,000	1,000	0	0
0100.610.5422.0000	Copy Machine Supplies	4,000	0	0	0	0
0100.610.5451.0000	Cleaning Supplies	1,000	1,000	1,000	1,000	1,000
0100.610.5515.0000	Audio Visual Materials	15,000	20,000	20,000	20,000	20,000
0100.610.5516.0000	Books And Processing	25,000	30,000	30,000	30,000	30,000
0100.610.5556.0000	Magazine & Newspapers Subs	9,000	10,000	10,000	10,000	10,000
0100.610.5557.0000	Library Supplies	6,000	9,000	9,000	9,000	9,000
	Total Ordinary Expenses	101,200	108,275	108,275	116,000	106,500
	Total Library⁵⁰	631,700	647,575	659,575	677,629	664,350



⁴⁹ Staffing: 1 FT Library Director, 1 FT Assistant Library Director, 1 FT Borrower Services, 1 FT Assistant Borrowers Services, 1 FT Children’s Librarian, 1 FT Administrative Assistant, 1 FT Technical Services Librarian, 1 FT Information Services Assistant, 1 PT Information Services Assistant, 1 FT Library Assistant, 7 PT Library Assistants

⁵⁰ Annual increase of 3% for state aid requirement.

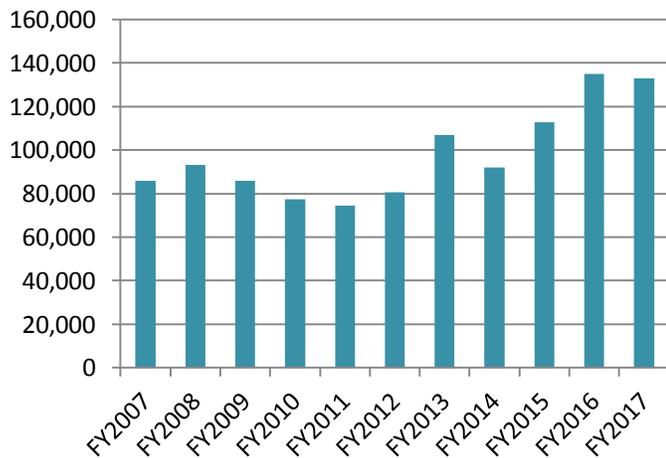
Recreation

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.630.5111.0000	Perm Sal Wages Full Time	97,000	130,000	130,000	133,608	133,000
0100.630.5112.0000	Perm Sal Wages Part Time	10,000	0	0	0	0
0100.630.5122.0000	Temp Sal Wages Part Time	0	0	5,000	0	0
	Total Wages⁵¹	107,000	130,000	135,000	133,608	133,000
	Total Recreation⁵²	107,000	130,000	135,000	133,608	133,000

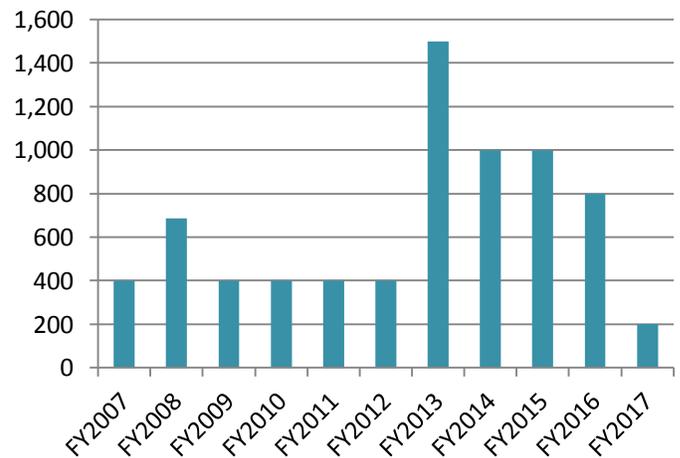
Historical Commission

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.660.5200.0000	Purchase of Service	500	500	500	100	100
0100.660.5344.0000	Postage	150	0	0	0	0
0100.660.5400.0000	Supplies	150	100	100	0	0
0100.660.5421.0000	Office Supplies	200	200	200	100	100
	Total Historic Commission	1,000	800	800	200	200

Recreation



Historical Commission



⁵¹ Staffing: 1 FT Recreation Director, 1 FT Program Supervisor, 1 PT Program Supervisor

⁵² Restoration of staffing



SECTION 12: DEBT SERVICE

Chapter 44 of the Massachusetts General Laws describes in detail the limitations and restrictions on municipalities incurring any and all debt. A city is allowed to borrow up to 5% of its equalized valuation (EQV) which is its debt limit. Based on the latest EQV of \$1,361,745,600, the debt limit for Greenfield is \$68,087,280. As of March 2016, there are bond issues outstanding from 1999, 2000, 2005, 2009, 2012, and 2014. The issues from 2000 and 2014 include school building debt which was exempted from Proposition 2 ½ by the voters.

Existing Long-Term Debt

YEAR	1999 BOND ISSUE	2000 BOND ISSUE	2005 BOND ISSUE	2009 BOND ISSUE	2012 BOND ISSUE	2014 BOND ISSUE
2017	162,999	809,118	115,043	229,446	382,733	2,080,594
2018	102,275	770,699	80,734	217,815	280,933	2,058,794
2019		726,240	59,900	176,369	266,033	2,025,544
2020			50,840	160,263	251,333	1,861,294
2021			47,940	119,783	230,708	1,842,544
2022				106,599	150,458	1,802,294
2023				46,588	102,083	1,791,694
2024				44,100	99,788	1,764,894
2025				39,683	97,088	1,707,494
2026					79,388	1,696,144
2027					61,950	1,688,869
2028						1,685,069
2029						1,648,181
2030						1,619,875
2031						1,619,800
2032						1,612,400
2033						1,408,400
2034						1,415,600
2035						1,395,800
2036						1,400,000
2037						1,407,200
2038						1,417,200
2039						1,424,800
TOTAL	265,274	2,306,057	354,457	1,140,646	2,002,495	38,374,484

Debt Service

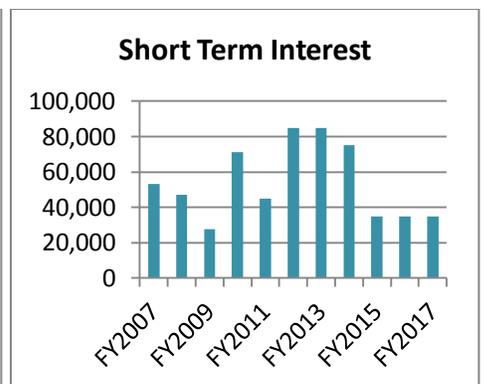
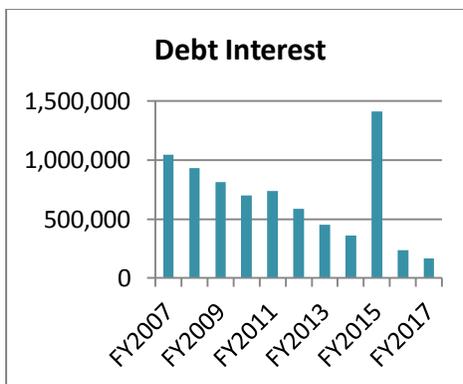
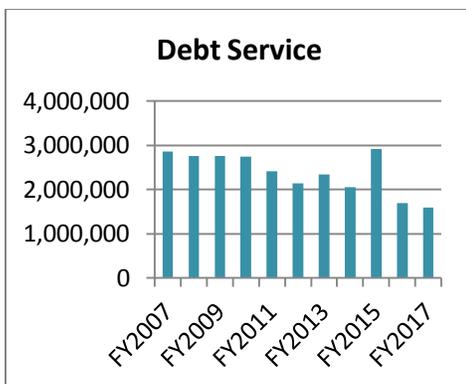
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.710.5906.0000	Multi-Purpose Loan of 2005	135,000	110,000	110,000	103,000	103,000
0100.710.5909.0000	Multi-Purpose Loan of 2009	264,000	209,000	209,000	199,000	199,000
0100.710.5910.0000	Multi Purpose Loan of 2000	34,000	19,000	19,000	18,000	18,000
0100.710.5912.0000	Multi-Purpose Loan of 2012	522,000	472,000	472,000	340,000	340,000
0100.710.5914.0000	Multi-Purpose Loan of 1999	170,000	170,000	170,000	100,000	100,000
0100.710.5916.0000	Middle School Project MPL 00	730,000	715,000	715,000	710,000	710,000
	Principal Paydown	0	0	0	128,000	128,000
Total Debt Service⁵³		1,855,000	1,695,000	1,695,000	1,598,000	1,598,000

Debt Interest

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.751.5902.0000	Multi-Purpose Loan of 2012	72,500	52,200	52,200	42,733	42,733
0100.751.5906.0000	Interest Multi-Purpose 2005	31,000	17,855	17,855	12,043	12,043
0100.751.5909.0000	Multi-Purpose Loan of 2009	50,000	35,795	35,795	30,446	30,446
0100.751.5910.0000	Multi-Purpose Loan of 2000	3,600	2,500	2,500	1,665	1,665
0100.751.5916.0000	Middle School Project MPL 00	140,400	111,500	111,500	79,453	79,453
0100.751.5923.0000	Multi-Purpose Loan of 1999	22,500	15,150	15,150	2,275	2,275
Total Debt Interest		320,000	235,000	235,000	168,615	168,615

Short Term Interest

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.752.5925.0000	Interest On Notes Payable	35,000	35,000	35,000	35,000	35,000



⁵³ Ongoing retirement of debt

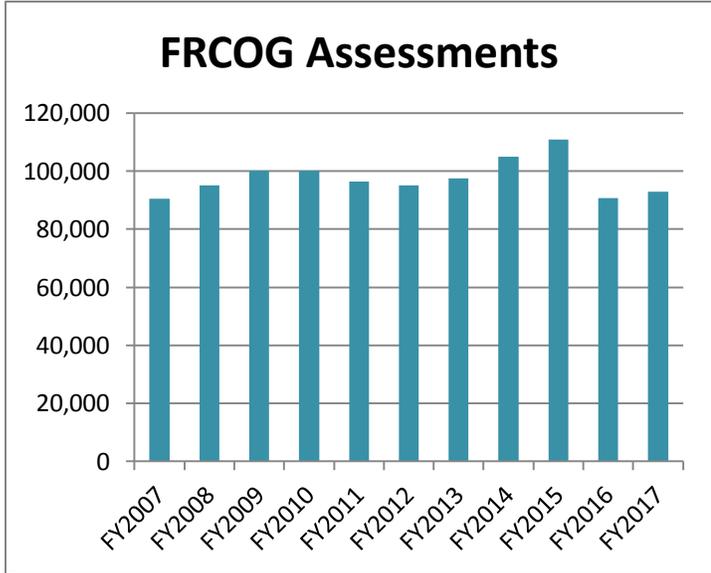
SECTION 13: MISCELLANEOUS

FRCOG Core Assessments
Contributory Retirement
Non-Contributory Retire
Worker's Compensation
Unemployment Comp
Employees' Health Ins
Employees' Life Ins
Post Emp Benefits
Medicare Match
Liability Insurances

Other than the annual assessment from the Franklin Regional Council of Governments, the accounts herein are related to employee benefits and liability insurances. Employee benefits include Contributory and Non-contributory Retirement, Employee Health and Life Insurance, Medicare Insurance, Unemployment Insurance, and Workers' Compensation. Employee benefits, including retirement costs represent 23% of the operating budget. Liability insurances include public official and school committee liability, employee bonds, equipment and vehicle coverage, law enforcement liability, police and fire indemnification, and commercial liability.

FRCOG Assessments

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.820.5621.0000	FRCOG Regional Services Assess	61,700	84,900	84,900	86,550	86,550
0100.820.5622.0000	FRCOG Statutory Assessment	49,200	5,750	5,750	6,285	6,285
Total FRCOG Assessments		110,900	90,650	90,650	92,835	92,835



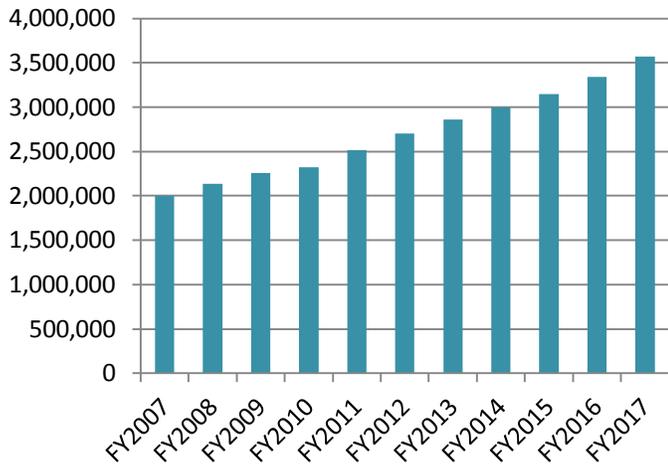
Contributory Retirement

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.911.5185.0000	Contributory Retirement ⁵⁴	3,144,100	3,342,525	3,342,525	3,569,365	3,569,365

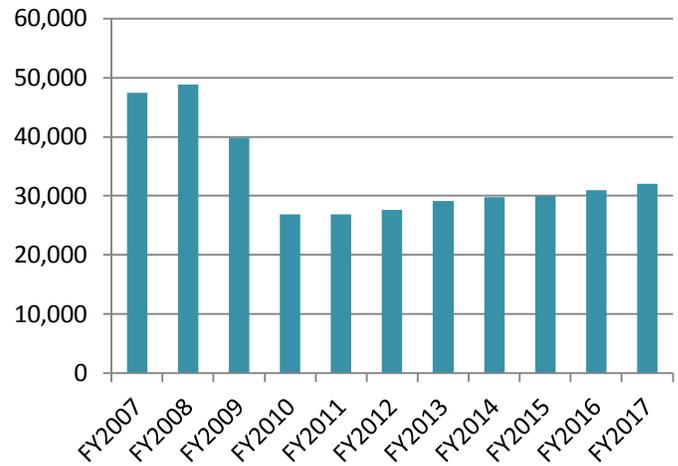
Non-Contributory Retirement

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.917.5189.0000	Non Contributory Pension Sch.	30,000	31,000	31,000	32,000	32,000

Retirement Contributory



Non-Contributory Retirement



⁵⁴ In 1990, under MGL Chapter 32 §22D, Greenfield established an amortized funding schedule to ensure full funding by 2030 for the unfunded pension benefits for Greenfield employees. Prior to this date, the pension liability was being funded on a “pay as you go” basis which proved to be inadequate. An updated actuarial study is performed every two years. Periodically, the Legislature allows a revision to the length of the funding schedule, most recently during the recession of 2008. The law allows for a schedule which can be extended out as far as 2040. Greenfield’s schedule is extended to 2038.

It is critical to understand that the annual pension payment in the annual operating budget applies strictly to the existing unfunded liability, and that today all employees contribute to the pension system through payroll withholdings. The exception to that are those employees who fall under the Non-Contributory Pension Plan. “Non-contribs” are career public employees, who are veterans who worked prior to July 1, 1939, or were municipal employees hired prior to the adoption of the contributory pension system. In Greenfield, there are two “non-contribs.”

Workers Comp Insurance

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.912.5740.0000	Workers Comp Insurance ⁵⁵	225,000	225,000	225,000	225,000	225,000

Unemployment

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.913.5964.0000	Unemployment Fund Budget Trans	116,000	100,000	100,000	100,000	100,000

Employee Health Insurance

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.914.5171.0000	PPO Health Insurance	250,000	250,000	250,000	250,000	210,000
0100.914.5177.0000	HMO Health New England	5,150,000	5,250,000	5,250,000	5,250,000	5,210,000
0100.914.5179.0000	Medicare Health Insurance	265,000	280,000	280,000	280,000	280,000
0100.914.5181.0000	Retiree Supplemental Health Ins	860,000	915,000	915,000	915,000	915,000
0100.914.5182.0000	Employee Reimbursements	25,000	0	0	0	0
0100.914.5183.0000	Long term Disability	90,000	0	0	0	0
0100.914.5184.0000	FSA	10,000	5,000	5,000	5,000	5,000
Total Employee Health Ins		6,650,000	6,700,000	6,700,000	6,700,000	6,625,000

Employee Life Insurance

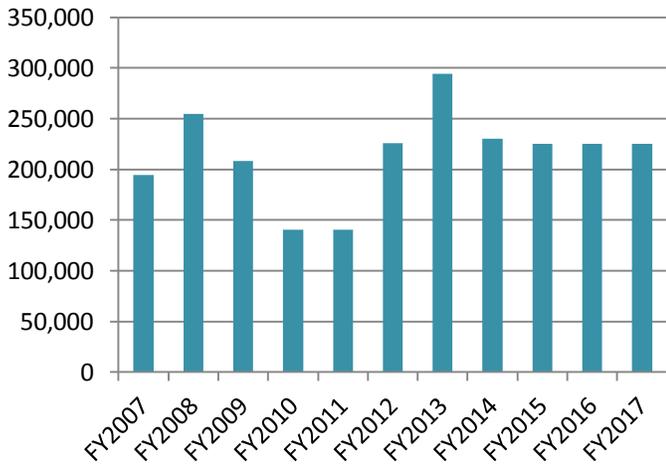
Account	Account Description	FY15 Budget	FY16 Approved	FY16YTD	FY17 Request	FY17 Mayor
0100.915.5172.0000	Life Insurance Boston Mutual	65,000	70,000	70,000	72,000	72,000

Medicare Insurance

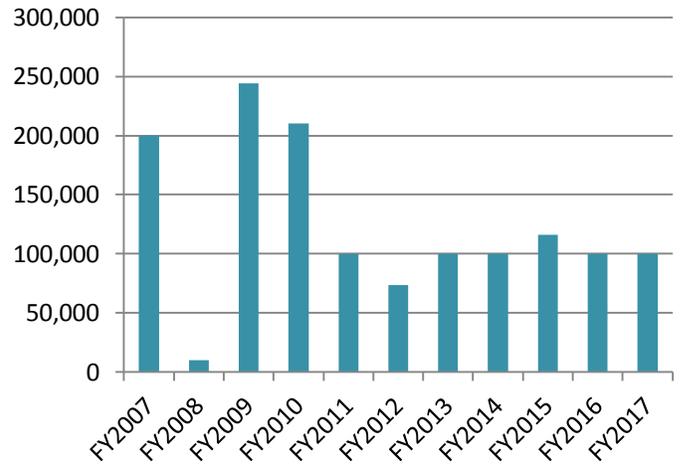
Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.916.5181.0000	Medicare Town Match	372,000	380,000	380,000	380,000	380,000

⁵⁵ New Insurance provider 2014. Levelled off due to continued safety trainings and insurance reward credits.

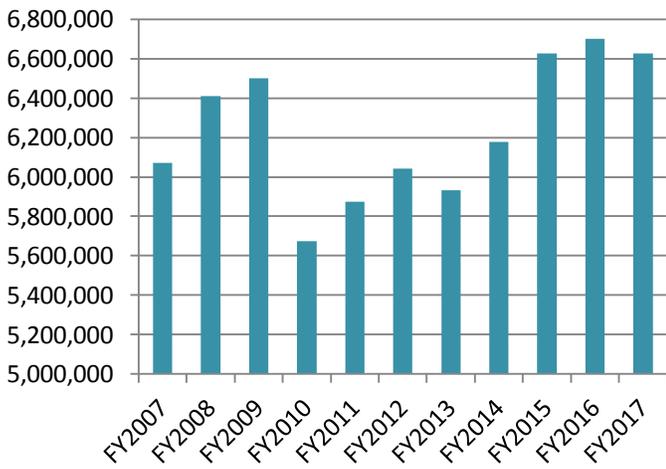
Workers Comp Insurance



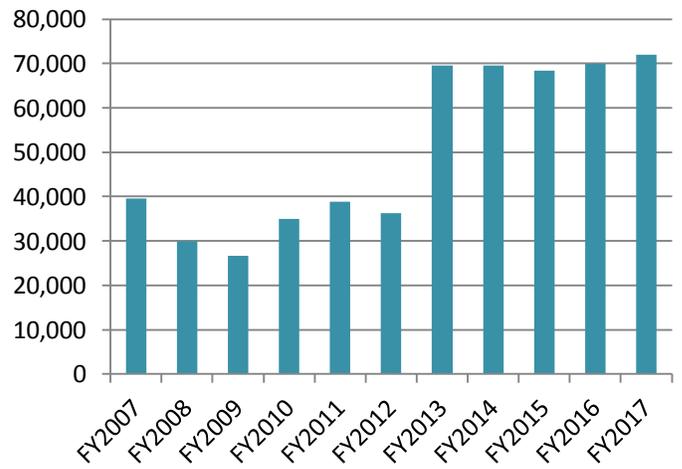
Unemployment



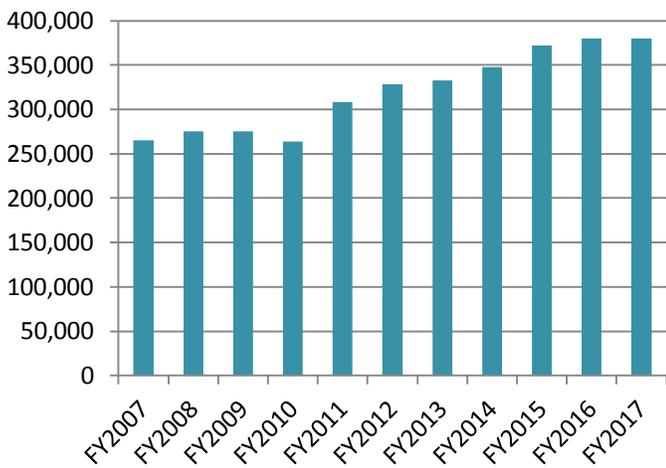
Employee Health Insurance



Employee Life Insurance

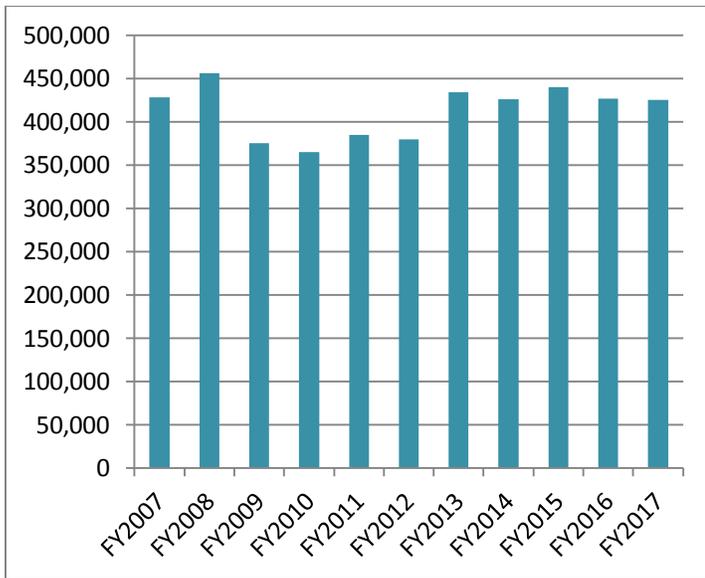


Town Medicare Match



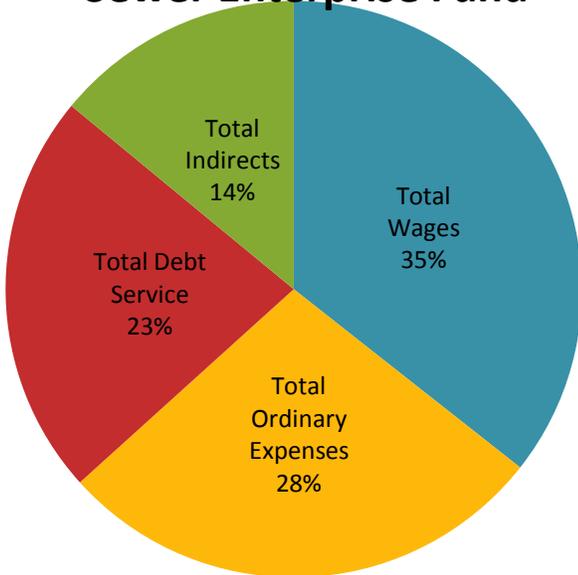
**Liability
Insurance**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
0100.940.5741.0000	Public Officials & Employees	44,000	36,000	36,000	39,000	39,000
0100.940.5742.0000	Police & Fire Indemnification	120,000	120,000	120,000	110,000	110,000
0100.940.5743.0000	Comp General Liability Ins	56,000	65,000	65,000	60,000	60,000
0100.940.5744.0000	Business Auto Liability Ins	85,000	72,000	72,000	70,000	70,000
0100.940.5745.0000	School Board Liability Ins	14,600	10,000	10,000	10,000	10,000
0100.940.5746.0000	Excess Liability Coverage	20,000	15,000	15,000	12,000	12,000
0100.940.5747.0000	Boiler & Machinery Coverage	5,000	5,000	5,000	7,000	7,000
0100.940.5748.0000	Commercial Property Liab Ins	60,000	58,000	58,000	73,000	73,000
0100.940.5749.0000	Law Enforcement Liability Ins	11,400	22,000	22,000	20,000	20,000
0100.940.5750.0000	Employee Bonds	2,000	2,000	2,000	2,000	2,000
0100.940.5751.0000	Inland Marine Liability Ins	22,000	22,000	22,000	22,500	22,500
Total Liability Insurance		440,000	427,000	427,000	425,500	425,500

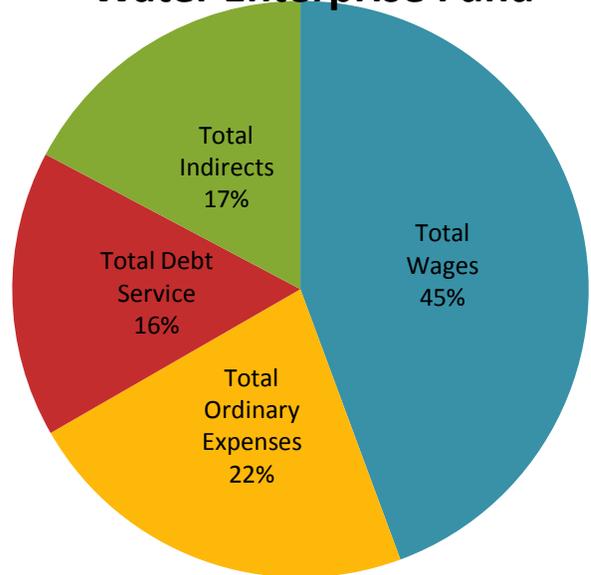


SECTION 14: ENTERPRISE FUNDS

Sewer Enterprise Fund



Water Enterprise Fund



Sewer

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
6000.411.5111.0000	Sewer Ent Salary Wages	240,000	242,448	242,448	259,154	303,304
6000.429.5111.0000	Sewer Ent Salary Wages	49,283	50,000	50,000	53,402	53,150
6000.429.5130.0000	Overtime Vehicle Maintenance	500	350	350	350	350
6000.440.5111.0000	Perm/full Time Wages	285,655	316,000	316,000	365,528	365,530
6000.440.5130.0000	Overtime-Collection	24,000	24,000	24,000	24,240	24,240
6000.440.5157.0000	Standby Collection	19,000	19,000	19,000	19,000	19,000
6000.449.5111.0000	Perm/full Time Wages	125,600	122,000	122,000	94,354	94,355
6000.449.5120.0000	Temporary Full Time	3,800	3,800	3,800	3,800	3,800
6000.449.5130.0000	Overtime-Sewer Treatment	22,000	22,000	22,000	22,000	22,000
6000.449.5157.0000	Standby-Sewer Treatment	9,700	9,000	9,000	9,000	9,000
	Total Wages	779,538	808,598	808,598	850,828	894,729
6000.145.5319.0000	Bank Service Charges	7,000	7,000	7,000	3,000	3,000
6000.429.5242.0000	Vehicle Maintenance Cont Serv	6,500	6,500	6,500	6,500	6,000
6000.429.5482.0000	Sewer Gasoline	19,000	19,000	19,000	14,000	14,000
6000.429.5483.0000	Diesel Fuel Sewer Enterprise	32,000	30,000	30,000	30,000	28,000
6000.429.5484.0000	Vehicle Maintenance Lubricants	3,000	3,000	3,000	3,000	3,000
6000.429.5485.0000	Vehicle Maintenance Parts	40,000	40,000	40,000	45,000	40,000
6000.440.5246.0000	Sewer Mains-Contract Services	2,000	4,000	4,000	6,000	4,000
6000.440.5247.0000	Sewer Service-Contract Service	25,000	22,000	22,000	22,000	20,000
6000.440.5321.0000	Tuition-Sewer Collection	1,500	1,500	1,500	1,200	1,200
6000.440.5532.0000	Sewer Mains - Materials	35,000	35,000	35,000	40,000	33,000
6000.440.5533.0000	Materials Sewer Manholes	1,500	3,000	3,000	6,000	3,000
6000.440.5534.0000	Sewer Ser - Materials	26,000	25,000	25,000	25,000	25,000
6000.440.5535.0000	Flow Meters	1,000	1,000	1,000	1,000	1,000
6000.440.5554.0000	Pers. Ser -Clothing Allow	3,600	4,700	4,700	5,200	4,700
6000.440.5559.0000	Licenses-Sewer Collection	750	1,200	1,200	1,200	1,200
6000.440.5840.0000	Sump Pump I & I	20,000	20,000	20,000	14,000	12,000
6000.440.5841.0000	Drain Line Repair	0	5,000	5,000	4,000	4,000
6000.440.5845.0000	Sewer Service Cleanout Program	0	5,000	5,000	5,000	5,000
6000.443.5211.0000	Sewer Pump Station-Electricity	5,000	5,000	5,000	6,000	5,000
6000.443.5213.0000	Sewer Pump Station Propane Gas	800	500	500	500	500
6000.443.5246.0000	Sewer Pump Station -Cntr Service	1,500	1,500	1,500	1,000	1,000
6000.443.5532.0000	Sewer Pump Station-Materials	2,500	2,500	2,500	2,000	2,000
6000.449.5211.0000	WPCF Electricity	135,000	140,000	140,000	152,800	140,000
6000.449.5212.0000	WPCF Heating Oil	13,000	13,000	13,000	11,000	11,000
6000.449.5213.0000	WPCF LP Gas	100	100	100	100	100
6000.449.5246.0000	WPCF Contacted Serv	16,000	16,000	16,000	16,000	16,000
6000.449.5247.0000	WPCF Lab-Cont Serv	6,500	6,500	6,500	6,500	6,500
6000.449.5248.0000	Sludge Disposal Contract Serv	195,000	195,000	195,000	175,000	175,000
6000.449.5293.0000	Sewer Plant Trash Disposal	200	100	100	100	100

**Sewer,
Continued**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
6000.449.5321.0000	WPCF Tuition	4,000	4,000	4,000	3,000	3,000
6000.449.5341.0000	WPCF Communications	11,500	10,000	10,000	5,000	5,000
6000.449.5531.0000	WPCF Chemicals	14,000	14,000	14,000	18,000	14,000
6000.449.5532.0000	WPCF Materials	55,000	52,000	52,000	50,000	48,000
6000.449.5533.0000	Materials WPCF Lab	7,000	7,500	7,500	7,500	7,400
6000.449.5554.0000	Clothing Allowance Uniforms	6,500	7,500	7,500	7,500	7,400
6000.449.5559.0000	WPCF Licenses	1,000	1,000	1,000	1,000	1,000
	Total Ordinary Expenses	698,450	709,100	709,100	695,100	651,100
6000.710.5906.0000	WPCP Upgrade-MWPAT Loan	388,000	389,827	389,827	402,656	402,656
6000.710.5907.0000	Sewer Principal MPL 2005	16,000	14,000	14,000	12,000	12,000
6000.710.5908.2012	Sewer Principal MPL 2012	81,000	71,000	71,000	60,000	60,000
6000.710.5908.2014	Sewer Principal MPL 2014	25,000	25,000	25,000	25,000	25,000
6000.710.5909.0000	Multi-Purpose Loan of 2009	26,000	26,000	26,000	26,000	26,000
6000.710.5910.0000	Sewer II SRF Portion	32,000	0	0	0	0
6000.710.5925.0000	Sewer Projects - MPL 2014	47,500	13,425	13,425	0	0
6000.710.5950.0000	FEMA Repairs	15,000	0	0	0	0
6000.751.5908.2012	Sewer Project - MPL 2012	13,000	11,283	11,283	9,863	9,863
6000.751.5908.2014	Sewer Project - MPL 2014	0	13,000	13,000	12,425	12,425
6000.751.5909.0000	Multi-Purpose Loan of 2009	8,900	8,280	8,280	7,598	7,598
6000.751.5916.0000	WPCP Upgrade-MWPAT Loan	32,000	18,531	18,531	7,347	7,347
6000.751.5917.0000	Sewer Interest-MPL 2005	3,000	2,370	2,370	1,790	1,790
6000.751.5920.0000	Sewer II SRF Portion	800	0	0	0	0
6000.751.5925.0000	Sewer Projects - MPL 2014-Out	13,663	0	0	0	0
6000.751.5950.0000	FEMA Repairs	2,200	0	0	0	0
6000.752.5925.0000	Temporary Interest	5,000	5,000	5,000	5,000	5,000
	Total Debt Service	709,063	597,716	597,716	569,679	569,679
6000.991.5961.0000	Indirect Cost -Workers Comp	17,293	17,293	17,293	13,941	13,941
6000.991.5962.0000	Indirect Cost -Health Insurance	142,525	142,525	142,525	151,100	151,100
6000.991.5963.0000	Indirect Cost -Life Insurance	1,476	1,476	1,476	1,476	1,476
6000.991.5964.0000	Indirect Cost -Retirement	65,973	65,973	65,973	71,387	71,387
6000.991.5965.0000	Indirect Cost -Other Departments	65,148	65,148	65,148	105,824	105,824
6000.991.5966.0000	Indirect Cost -Medicare	11,303	11,303	11,303	8,430	8,430
	Total Indirect Costs	303,718	303,718	303,718	352,158	352,158
	Total Sewer Fund	2,490,769	2,419,132	2,419,132	2,467,765	2,467,666

Water

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
6100.411.5111.0000	Admin & Engineering Wages	152,700	159,000	159,000	162,464	223,564
6100.411.5130.0000	Overtime	325	325	325	325	325
6100.429.5111.0000	Water Fund Salaries	43,527	44,000	44,000	49,211	49,211
6100.429.5130.0000	Overtime	650	650	650	650	650
6100.452.5111.0000	Perm Salary/Wages Full Time	324,937	325,000	325,000	312,700	312,700
6100.452.5120.0000	Temp Salary/Wages Full Time	7,600	9,360	9,360	9,000	9,000
6100.452.5130.0000	Overtime	9,000	9,000	9,000	9,000	9,000
6100.452.5157.0000	On Call Standby	9,700	10,000	10,000	10,000	10,000
6100.454.5111.0000	Perm Salary & Wages Full Time	94,440	97,000	97,000	135,250	135,250
6100.454.5130.0000	Overtime	13,000	13,000	13,000	16,000	16,000
6100.454.5157.0000	Standby	5,000	5,000	5,000	6,000	6,000
	Total Wages	660,879	672,335	672,335	710,600	771,700
6100.429.5242.0000	Vehicle Maintenance Cont Serv	6,500	6,500	6,500	6,500	6,500
6100.429.5482.0000	Water-No Lead Gasoline	26,000	23,000	23,000	16,000	16,000
6100.429.5483.0000	Diesel Fuel Water Enterprise	6,000	7,000	7,000	6,000	6,000
6100.429.5484.0000	Vehicle Maintenance Lubricants	3,000	3,000	3,000	3,000	3,000
6100.429.5485.0000	Vehicle Maintenance Parts	40,000	40,000	40,000	40,000	40,000
6100.452.5211.0000	Water Main Heaters Electricity	1,400	1,400	1,400	3,000	3,000
6100.452.5246.0000	Water Main Contracted Services	3,000	2,500	2,500	3,000	2,500
6100.452.5247.0000	Water - Contracted Services	1,500	1,500	1,500	2,500	1,500
6100.452.5306.0000	Water/Sewer Billing Data	11,600	12,000	12,000	12,000	12,000
6100.452.5321.0000	Personnel Services-Tuition	3,500	4,000	4,000	5,000	4,000
6100.452.5532.0000	Water Mains-Materials & Tools	24,000	24,000	24,000	25,000	25,000
6100.452.5533.0000	Materials Fire Hydrants	18,000	18,000	18,000	18,000	18,000
6100.452.5534.0000	Water Services-Materials	35,000	32,000	32,000	25,000	25,000
6100.452.5535.0000	Water Meters-Materials	10,500	10,500	10,500	10,500	10,000
6100.452.5554.0000	Personnel Services-Clothing Allowance	5,400	6,000	6,000	6,000	6,000
6100.452.5559.0000	Personnel Services Licenses	2,000	1,800	1,800	2,200	1,800
6100.453.5210.0000	Green River Plant Electricity	38,000	38,000	38,000	38,000	38,000
6100.453.5211.0000	Adams Hill Tank/Pump Electricity	6,300	6,200	6,200	6,000	6,000
6100.453.5213.0000	Green River Plant Gas	2,000	2,000	2,000	1,000	1,000
6100.453.5246.0000	Green River Pump-Cont. Service	5,000	5,000	5,000	4,500	4,500
6100.453.5247.0000	Adams Hill Tank Pump-Contr Serv	1,000	2,000	2,000	2,000	2,000
6100.453.5346.0000	Adams Hill Tank Pump Communications	1,400	1,000	1,000	900	900
6100.453.5532.0000	Green River Pump station-Materials	2,500	2,200	2,200	1,000	1,000
6100.453.5533.0000	Materials Adams Hill Tank Pump	1,000	1,600	1,600	1,600	1,600
6100.454.5210.0000	Millbrook Wells Electricity	32,000	34,000	34,000	34,000	32,000
6100.454.5211.0000	Oak Hill Filter Plant Electricity	5,800	5,500	5,500	5,500	5,000
6100.454.5212.0000	Rocky Mt Tank Electricity	1,800	2,500	2,500	2,000	2,000
6100.454.5213.0000	Millbrook Wells Gas	2,000	2,000	2,000	2,200	2,200
6100.454.5214.0000	Oak Hill Filter Plant Gas	2,800	2,800	2,800	2,500	2,500
6100.454.5215.0000	Rocky Mt Tank-Gas	200	200	200	200	200
6100.454.5246.0000	Leyden Glen Reservoir-Cont Service	3,500	3,500	3,500	3,000	3,000

**Water,
Continued**

Account	Account Description	FY15 Budget	FY16 Approved	FY16 Amended	FY17 Request	FY17 Mayor
6100.454.5247.0000	Millbrook Wells-Contract Service	8,000	7,000	7,000	8,000	7,000
6100.454.5248.0000	Oak Hill Filterplant-Contract Service	8,000	7,000	7,000	20,000	20,000
6100.454.5250.0000	Laboratory-Contract Service	13,100	13,000	13,000	10,000	9,000
6100.454.5304.0000	Leyden Glen Reservoir-Taxes	12,000	12,000	12,000	10,000	9,000
6100.454.5341.0000	Millbrook Wells-Communications	5,000	5,000	5,000	2,500	2,500
6100.454.5342.0000	Oak Hill Filter Plant- Communications	2,500	2,500	2,500	2,200	2,200
6100.454.5531.0000	Millbrook Wells-Chemicals	12,000	13,000	13,000	11,400	11,400
6100.454.5532.0000	Oak Hill Filter Plant-Chemicals	8,500	8,500	8,500	8,000	8,000
6100.454.5533.0000	Materials Leyden Glen Reservoir	300	300	300	300	300
6100.454.5534.0000	Millbrook Wells-Materials	8,500	8,500	8,500	9,000	9,000
6100.454.5535.0000	Oak Hill Filter Plant-Materials	10,000	12,000	12,000	10,000	10,000
6100.454.5536.0000	Rocky Mt Water Tank-Materials	800	1,200	1,200	1,200	1,200
6100.454.5537.0000	Laboratory Materials	7,500	7,500	7,500	7,500	7,500
	Total Ordinary Expenses	398,900	399,200	399,200	388,200	379,300
6100.710.5904.0000	Water Fund Projects-MPL 2000	156,000	152,000	152,000	147,000	147,000
6100.710.5908.2012	Water Principal MPL 2012	72,000	62,000	62,000	50,000	50,000
6100.710.5908.2014	Water Principal MPL 2014	18,000	20,000	20,000	20,000	20,000
6100.710.5909.0000	Multi-Purpose Loan of 2009	5,000	5,000	5,000	5,000	5,000
6100.710.5919.0000	Water Fund Projects-MPL 2005	13,000	16,000	16,000	15,000	15,000
6100.710.5920.0000	Water Fund Projects - MPL 2013	20,000	0	0	0	0
6100.710.5950.0000	FEMA Repairs - 25% GR Dam	27,500	0	0	0	0
6100.751.5904.0000	Water Fund Projects-MPL 2000	35,000	27,598	27,598	20,883	20,883
6100.751.5908.2012	Water Interest-MPL 2012	8,000	6,245	6,245	5,005	5,005
6100.751.5908.2014	Water Interest-MPL 2014	8,774	8,563	8,563	7,763	7,763
6100.751.5909.0000	Multi-Purpose Loan of 2009	1,800	1,625	1,625	1,494	1,494
6100.751.5910.0000	Water Fund Projects-MPL 2005	3,750	3,063	3,063	2,368	2,368
6100.751.5920.0000	Water Fund Projects - MPL 2013	1,000	0	0	0	0
6100.751.5950.0000	FEMA Repairs - 25% GR Dam	1,500	0	0	0	0
6100.752.5925.0000	Water Fund Temporary Interest	5,000	5,000	5,000	5,000	5,000
	Total Debt Service	376,324	307,094	307,094	279,513	279,513
6100.991.5961.0000	Indirect Cost -Workers Comp	19,392	19,392	19,392	14,138	14,138
6100.991.5962.0000	Indirect Cost -Health Insurance	132,265	132,265	132,265	111,326	111,326
6100.991.5963.0000	Indirect Cost -Life Insurance	1,378	1,378	1,378	1,378	1,378
6100.991.5964.0000	Indirect Cost -Retirement	57,411	57,411	57,411	60,680	60,680
6100.991.5965.0000	Indirect Cost -Other Departments	65,148	65,148	65,148	105,824	105,824
6100.991.5966.0000	Indirect Cost -Medicare	9,728	9,728	9,728	6,703	6,703
	Total Indirect Costs	285,322	285,322	285,322	300,049	300,049
Total Water Fund		1,721,425	1,663,951	1,663,951	1,678,362	1,730,562

REVOLVING FUNDS

Laws Governing Revolving Funds

Establishing revolving funds under MGL Chapter 44, 53E ½ allows the town's department heads to manage the revenues and expenses for the programs specific to their departments. This alleviates the General Fund Budget and the Tax Levy of those expenses.

Massachusetts General Laws

CHAPTER 44 MUNICIPAL FINANCE

Section 53E1/2 Revolving funds

Notwithstanding the provisions of section fifty-three, a city or town may annually authorize the use of one or more revolving funds by one or more municipal agency, board, department or office which shall be accounted for separately from all other monies in such city or town and to which shall be credited only the departmental receipts received in connection with the programs supported by such revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund nor in excess of the total authorized expenditures from such fund, nor shall any expenditures be made unless approved in accordance with sections forty-one, forty-two, fifty-two and fifty-six of chapter forty-one.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established pursuant to this section for receipts of a municipal water or sewer department or of a municipal hospital. No such revolving fund may be established if the aggregate limit of all revolving funds authorized under this section exceeds ten percent of the amount raised by taxation by the city or town in the most recent fiscal year for which a tax rate has been certified under section twenty-three of chapter fifty-nine. No revolving fund expenditures shall be made for the purpose of paying any wages or salaries for full time employees unless such revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay such wages or salaries and provided, further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund established under the provisions of this section shall be by vote of the annual town meeting in a town, upon recommendation of the board of selectmen, and by vote of the city council in a city, upon recommendation of the mayor or city manager, in Plan E cities, and in any other city or town by vote of the legislative body upon the recommendation of the chief administrative or executive officer. Such authorization shall be made annually prior to each respective fiscal year; provided, however, that each authorization for a revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; (4) a limit on

the total amount which may be expended from such fund in the ensuing fiscal year; and, provided, further, that no board, department or officer shall be authorized to expend in any one fiscal year from all revolving funds under its direct control more than one percent of the amount raised by taxation by the city or town in the most recent fiscal year for which a tax rate has been certified under section twenty-three of chapter fifty-nine. Notwithstanding the provisions of this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties, that the revenue source was not used in computing the most recent tax levy.

In any fiscal year the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city, or with the approval of the selectmen and finance committee, if any, in a town; provided, however, that the one percent limit established by clause (4) of the third paragraph is not exceeded.

The board, department or officer having charge of such revolving fund shall report to the annual town meeting or to the city council and the board of selectmen, the mayor of a city or city manager in a Plan E city or in any other city or town to the legislative body and the chief administrative or executive officer, the total amount of receipts and expenditures for each revolving fund under its control for the prior fiscal year and for the current fiscal year through December thirty-first, or such later date as the town meeting or city council may, by vote determine, and the amount of any increases in spending authority granted during the prior and current fiscal years, together with such other information as the town meeting or city council may by vote require.

At the close of a fiscal year in which a revolving fund is not reauthorized for the following year, or in which a city or town changes the purposes for which money in a revolving fund may be spent in the following year, the balance in the fund at the end of the fiscal year shall revert to surplus revenue unless the annual town meeting or the city council and mayor or city manager in a Plan E city and in any other city or town the legislative body vote to transfer such balance to another revolving fund established under this section. The director of accounts may issue guidelines further regulating revolving funds established under this section.

Revolving Funds

FUND	TITLE	AUTHORIZED TO SPEND	REVENUE SOURCE	USE OF FUND	FY16 SPENDING LIMIT	DISPOSITION OF FUND BALANCE
1550	Dog Licensing	Mayor, Town Clerk, & BOH	Dog Licenses	Offset Expenses for the Care & Management of Dogs	\$7,500	\$5,000 Avail, Balance Closed to General Fund
1553	Building Permits	Building Department	Building Department Permit Fees	Building Department Permit Expenses	\$30,000	Balance Closed to General Fund
1554	Rents/Tax Possessions	Finance	Rents collected from Foreclosed Properties	Maintenance and other costs associated with Foreclosed Properties	\$25,000	Balance Available for Expenditure
1555	Ordinance Enforcement	Town Clerk	Fines Issued for Ordinance Violations	Enforcement of Town Ordinances	\$2,500	Balance Closed to General Fund
1556	Library Fines	Library Director	Library Fines & Reimbursements for Lost Items, Fees	Purchase of Materials & Supplies	\$25,000	Balance Available for Expenditure
1558	Council on Aging/ Senior Center	Council on Aging & Director	Fees, Revenues & Donations Generated from Council on Aging Activities	Offset Expenses of Council on Aging Programs & Activities	\$20,000	Balance Available for Expenditure
1561	Burial Permits	Health Department, Cemetery Commission (DPW)	Burial Permits Fees, Cemetery Fees	Health Department Expenses, Cemetery Expenses	\$10,000	Balance Available for Expenditure
1562	Health Permits	Health Department	Health Department Permit Fees	Health Department Permit Expenses	\$7,500	Balance Closed to General Fund
1563	Nursing Services	Health Department	Fees, Revenues Generated by Nursing Services	Nursing Services Expenses	\$5,000	Balance Available for Expenditure
1570	Police Property Sales	Police Chief	Sales of Property Held, Confiscated or Forfeited to the Police Department	Police Department Expenses	\$5,000	Balance Available for Expenditure
1580	Fire Prevention	Fire Chief	Fire Department Non-General Fund Permits	Offset Expenses of Fire Prevention Activity & Emergency Response	\$35,000	Balance Available for Expenditure
1585	Ambulance Services	Fire Chief	Ambulance Transports	Offset Expenses of Ambulance Service	\$50,000	Balance Available for Expenditure
1590	Transfer Station	Public Works	Fees Generated from the Transfer Station Operation	Transfer Station Expenses & Waste Disposal	\$190,000	Balance Closed to General Fund

Aggregate Amount of All Revolving Funds Authorized

\$412,500



CAPITAL PLAN

Capital Committee Recommendations

The Capital Budget provides detailed information concerning recommended capital requests for the upcoming fiscal year. Departmental requests are sent to the Capital Improvement Committee in the fall. The CIC analyzes the requests, prioritizes spending and determines the optimum funding sources for each approved project or item. They then forward their recommendations to the Mayor who reviews and adjusts and then forwards the requests to the Council.

The following information provides the list of capital approved for funding for fiscal year 2017. The balance of the plan through fiscal year 2021 is reviewed annually and subject to change.

Program/Project	DEP	PRI	FY	FD	SR	FY17	FY18	FY19	FY20	FY21	TOTALS
General Government											
Town Wide ADA Study	545		17	GF	CS	10,000					10,000
Central Maintenance											
Replace Cm Pickup	192		17	GF	CS						0
Replace Bucket Truck	192		18	GF			45,000		45,000		90,000
Expand Cm/School Workshop	192		19	GF				300,000			300,000
Central Maintenance Total	192		19	GF		-	45,000	300,000	45,000		390,000
General Government Totals						10,000	45,000	300,000	45,000	-	400,000
Public Safety											
Public Safety Building	200		17	GF	B	50,000		16,000,000			16,050,000
Police											
Marked Cruisers (3 Leased)	210		17	GF	L	42,000	44,000	44,000	46,000	46,000	222,000
Air Conditioning System Repairs	210		17	GF	BM						0
Speed Message Boards (2)	210		17	GF	CS						0
Replace Community Policing Trailer	210		18	GF			40,000				40,000
Replace Radios	210		18	GF			45,000				45,000
Furniture For Station	210		19	GF				50,000			50,000
Police Totals						42,000	129,000	94,000	46,000	46,000	357,000
Fire											
Car/Cruiser Replacement (Lease)	220		17	GF			25,500	25,500	25,500	25,500	102,000
Purchase Firefighting Rescue Equip	220		17	GF	CS	18,000					18,000
Replace Rescue1/Fire Engine 3	220		17	GF			725,000				725,000
Replace Fire Engine 5	220		17	GF				625,000			625,000
Replace Rescue A-1	220		17	GF			225,000				225,000
Replace Brush 1	220		17	GF							0
Windows & Exterior Upgrades To FD	220		18	GF				100,000			100,000
Tower 1 (Refurb)	220		18	GF			400,000				400,000
Replace Personal Protective Gear	220		19	GF	CS	17,700		50,000			67,700
87 SCBA Bottles (Replacement)	220		19	GF			11,000		85,000		96,000
Boat	220		19	GF				50,000			50,000
Fire Totals						35,700	1,386,500	850,500	110,500	25,500	2,408,700
Public Safety Totals	200					127,700	1,515,500	16,944,500	156,500	71,500	18,815,700

Program/Project	DEP	PRI	FY	FD	SR	FY17	FY18	FY19	FY20	FY21	TOTALS
School											
All Elementary Schools											
Exterior Doors	300		17	GF	BM	45,000					45,000
Parking Lot Upgrades (4c,Gr,Ael)	300		17	GF	B	85,000	51,300	64,125			200,425
Bathroom Upgrades	300		17	GF	BM	45,000					45,000
Replace Intercom-Pa Systems	300		17	GF	B						0
High School											
Fencing North And East Sides Of Fields	300		17	GF	AF	70,000					70,000
Netting To Catch Foul Balls	300		17	GF	AF	35,000					35,000
Technology											
Replace Outdated Comp/Servers	300		17	GF	CS	29,200					29,200
Chromebooks/Carts Elem	300		17	GF	CS						0
Replace iPds, Comp, Smart Boards	300		17	GF	CS						0
Computer Lab Fss	300		17	GF	CS						0
Wireless Initiative Fss,4c	300		17	GF	B	-	76,720				76,720
Network Infrastructure/Staff Comp Upgrades	300		18	GF	B		108,000	108,000	108,000	108,000	432,000
Instructional Technology	300		18	GF	CS		25,000	25,000	25,000	25,000	100,000
Technology-Computer Labs	300		18	GF	CS		27,000	27,000	27,000	27,000	108,000
Upgrade Security And Safety	300		18	GF	CS	-	25,000	25,000	25,000	25,000	100,000
School Totals						309,200	313,020	249,125	185,000	185,000	1,241,345
Public Works											
General Fund											
Purchase Rubbish Truck	400	1	17	GF	B					240,000	240,000
Purchase Backhoe	400		17	GF			140,000				140,000
Replace Heavy Duty Pickup	400	3	17	GF	CS						0
Replace Dump Truck	400	2	17	GF	CS		200,000	380,000	200,000	320,000	1,100,000
Replace Town Guard Rails	400	18	17	GF	CS	30,000	30,000	30,000	30,000	30,000	150,000
Replace Nash Mill Bridge	400	7	17	GF	B		3,000,000				3,000,000
Replace Wisdom Way Roadway	400	12	17	GF	B	200,000	2,300,000				2,500,000
Maple Brook Repairs	400	2	17	GF	B	360,000					360,000
Replace And Repair Town Sidewalks	400	19	17	GF	B	250,000		250,000		250,000	750,000
Shelburne Rd Design	400	13	17	GF	B	88,000					88,000
Screening Of Material	400	17	17	GF	B	60,000					60,000
Replace Fuel Tank	400	6	17	GF	B	125,000					125,000
Shelburne Rd Construction	400		18	GF			1,120,000				1,120,000
Bascom Ridge Bridge Rail	400		18	GF			25,000				25,000
Replace Roof At Wells Street	400		18	GF			150,000				150,000
Replace Generator	400		18	GF			75,000				75,000
Replace Storage Bldg At Wells Street	400		18	GF			350,000				350,000
Purchase Bucket Truck	400		18	GF			170,000				170,000
Replace Bobcat	400		18	GF			70,000		80,000		150,000
Purchase Recycle Truck	400		18	GF			180,000				180,000
Purchase Mini Excavator	400		18	GF			60,000				60,000
Ms4 Storm Water Permit	400		18	GF			200,000	200,000	200,000	200,000	800,000
Purchase Pickups	400		19	GF				100,000			100,000
Purchase 1t Dump Truck	400		20	GF					80,000		80,000
Purchase 1T Dump Truck W/Plow	400		20	GF					70,000		70,000
Purchase Gang Mower	400		21	GF						110,000	110,000
Replace Supervisor's Pickup	400		21	GF						60,000	60,000
Total General Fund						1,113,000	8,070,000	960,000	660,000	1,210,000	12,013,000

Program/Project	DEP	PRI	FY	FD	SR	FY17	FY18	FY19	FY20	FY21	TOTALS
Sewer Fund											
Improve Sewer Inflow/Infiltration	400	10	17	SF	B	200,000	100,000	100,000	100,000	100,000	600,000
Replace 3 Pump Stations	400	3	17	SF	B	1,200,000					1,200,000
Purchase Sewer Truck	400	5	17	SF	b						0
Replace Scada System	400	5	17	SF	B						0
Waste Water Treatment Plant (WWTP) Upgrades	400	9	17	SF	B	170,000					170,000
Water Meter Replacement	400	4	17	SF	B		750,000				750,000
Replace WWTP Van	400		21	SF						60,000	60,000
Total Sewer Fund						1,570,000	850,000	100,000	100,000	160,000	2,780,000
Water Fund											
Water Meter Replacement	400	4	17	WF	B		750,000				750,000
Rocky Mountain Tank Rehab	400	1	17	WF	B	1,000,000					1,000,000
Water Main Replacement	400		19	WF				200,000	200,000	200,000	600,000
Well Reconditioning	400		19	WF				30,000		50,000	80,000
West Side Water Tank	400		21	WF						3,500,000	3,500,000
Interconnection W/TF	400		21	WF						500,000	500,000
Water Fund Total						1,000,000	750,000	230,000	200,000	4,250,000	6,430,000
Public Works Totals						3,683,000	9,670,000	1,290,000	960,000	5,620,000	21,223,000
Senior Center											
Construction Of New Senior Center	541		17	GF	B	5,250,000					5,250,000
Senior Center Totals						5,250,000	-	-	-	-	5,250,000
Library											
Library - Construction	610		19	GF					10,000,000		10,000,000
Library Totals									10,000,000		10,000,000
Recreation											
Replace GR School Playground	630	1	17	GF			55,000				55,000
Main Street Banner	630	3	17	GF			85,000				85,000
Hillside Park Pavilion	630	4	17	GF			72,000				72,000
Construct Skate Park	630		18	GF			275,000				275,000
Replace Lights At Vet's Field	630		18	GF			215,000				215,000
Purchase Park Bleachers	630		18	GF			61,000	61,000			122,000
Highland Park Trail Map	630		18	GF			30,000				30,000
Vet's Field Improvements	630		19	GF				200,000			200,000
Beacon Park Adult Exercise Circuit And Construct 2 Bocce Courts	630		20	GF					80,000		80,000
Beacon Ada Upgrades	630		20	GF					50,000		50,000
Recreation Needs Assessment	630		20	GF					35,000		35,000
Four Corners School Playground	630		20	GF					30,000		30,000
Upgrades Poet Seat Stairs & Benches	630		21	GF						45,000	45,000
Middle School Playground	630		21	GF						25,000	25,000
Recreation Totals						-	793,000	261,000	195,000	70,000	1,319,000
TOTAL CAPITAL PLAN						9,379,900	12,336,520	19,044,625	11,541,500	5,946,500	58,249,045





