

Office of the Inspector of Buildings

14 Court Sq., Greenfield, MA 01301 Phone (413) 772-1404 Fax 772-1566



PERMIT APPLICATION TO INSTALL A SOLID FUEL BURNING APPLIANCE
For Wood, Coal, Pellet, Similar Stoves or Fireplace Inserts

This Section For Official Use Only	
Building Permit Number: _____	Date Issued: _____
Signature: _____	Date: _____
Building Commissioner/Inspector of Buildings	

SECTION 1 - SITE INFORMATION	
1.1 Property Address: _____	1.2 Assessors Map & Parcel Number: Map # _____ Parcel # _____

SECTION 2 - DESCRIPTION OF PROPOSED WORK (check all applicable)	
Type of Stove	____ Pellet ____ Wood ____ Other Type _____ U.L approval No. _____ ____ Insert ____ Stand Alone
Hearth	_____ Material _____ Size _____ Depth _____
Location	____ Basement ____ First Floor ____ Second Floor ____ Other _____
Type of Exhaust	____ Pipe ____ Dia. ____ Chimney Size of Chimney to be connected to _____ Size of Flue Pipe into Chimney _____ Inch Dia. Model No, if any _____ What is the BTU output of stove? _____ Is any other device connected to this chimney ____ Yes ____ No If so, what is it and where is it located? _____

SECTION 3- FEES		
Estimated cost of unit	\$ _____	
4.1 TOTAL FEE: \$50 per appliance	RECEIPT #:	CHECK #:

SECTION 4- WORKERS' COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152, # 25c (6))	
Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.	
Signed Affidavit Attached: Yes..... No.....	

SECTION 5 - PROPERTY OWNERSHIP	
Owner of Record: _____ (____) _____	
Name (Please Print)	Telephone # _____
Current Address (Please Print) _____	

Town/City _____ Zip Code _____

SECTION 5.1 - AUTHORIZED AGENT - To be completed when installer is not acting as owner's agent

Authorized Agent: _____

Name (Please Print) Signature

Title (Please Print) _____ (_____) Telephone #

Current Address (Please Print) Town State Zip Code

SECTION 6 - INSTALLER OF APPLIANCE

_____ Name (Please Print)	Not Required[]
_____ Company Name (Please Print)	_____ License Number
_____ Address (Please Print)	_____ Expiration Date
_____ Signature _____ (_____) Telephone #	

SECTION 7 - OWNER AUTHORIZATION - To Be Completed When Owners' Agent, Contractor or Installer Applies For Building Permit

I, _____ as Owner of the subject Property hereby
(Please Print)
Authorize _____ to act on my behalf, in all matters
(Please Print Contractor's Name)
relative to work authorized by this building permit application.

Signature of Owner _____ Date: _____

SECTION 8 - CONTRACTOR/INSTALLER DECLARATION (owner/agent signs if installer is not specified)

I, _____, as Installer/Owner/Authorized Agent
(Please Print) (Circle One)
hereby declare that the statements and information on the forgoing application are true and accurate, to the best of my knowledge and belief.
Signed under the pains and penalties of perjury.

Signature of Installer/Owner/Agent _____ Date

THE INSPECTION PERFORMED ON THE SOLID FUEL BURNING APPLIANCE WILL ONLY DETERMINE THAT THE APPLIANCE PLACEMENT MEETS CODE AND MANUFACTURERS SPECIFICATIONS. WHAT WILL BE CHECKED IS THE APPLIANCE DISTANCE TO ALL COMBUSTIBLE MATERIALS AND THAT THE STOVE FLUE IS CONNECTED PROPERLY TO THE THIMBLE AND CHIMNEY. THE INSPECTION WILL BY NO MEANS GUARANTEE THE CHIMNEY IS SOUND OR OF PROPER SIZE FOR THE PROPER FUNCTIONING OF THE APPLIANCE. TO DETERMINE THIS, PLEASE HIRE A CERTIFIED CHIMNEY SWEEP OR MASON TO INSPECT CHIMNEY.