

**TOWN OF GREENFIELD**  
**DEPARTMENT OF PUBLIC WORKS**  
**14 Court Square**  
**Greenfield MA 01301**  
Ph. 413-772-1528 Fax 413-773-9593

**Application for New Sewer Connection**  
**(Non-Residential)**

All applicants must complete Section I.  
Industrial applicants must complete Sections I & II.

**PART A:**

1. Address of proposed establishment: \_\_\_\_\_

2. Name of proposed establishment: \_\_\_\_\_

3. Owner's name: \_\_\_\_\_ Contractor's name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

4. Person(s), Agent completing this application:  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

5. Nature of business (agricultural, commercial, industrial, etc.)  
\_\_\_\_\_

6. Provide a brief description of business. Include a description of activities, facilities and plant processes on the premises including all materials that are or could be discharged.

7. SIC number according to the Standard Industrial Classification Manual, Bureau of Budget, 1972, as amended \_\_\_\_\_

8. a.) Anticipated flow in gallons/day (attach information as needed)  
SEWAGE \_\_\_\_\_  
PROCESS \_\_\_\_\_  
TOTAL \_\_\_\_\_

b.) Time and duration of flow contribution including daily, monthly and seasonal variations, if any \_\_\_\_\_.

9. Number of employees: \_\_\_\_\_.  
Name of operation: \_\_\_\_\_.
10. Site plans, profiles, floor plans, mechanical and plumbing plans and details to show to sewer, sewer connections, roof drains, footing drains, cellar drains, sumps and appurtenances by size, location and elevation. Attach as "Exhibit A."
11. The minimum size of service shall be *6 inches* in diameter of SDR 35 PVC (type/material) pipe.
12. Anticipated date service is to be installed \_\_\_\_\_.
13. No service will be installed between December 1 and April 1 and no new sewer service application will be accepted by the Department after November 15.

**PART B:**

14. Type and amount of raw materials processed (average and maximum per day).
15. Each product produced by type, amount, process, or processes and rate of production.
16. Attach as "Exhibit B" the following information:
  - a.) A complete schedule of all process waters and industrial wastes produced or expected to be produced at said property, including a description of the character of each waste, the daily volume and maximum rates of discharge, and representative analysis performed by an approved analytical laboratory.
  - b.) Where known, the nature and concentration of any pollutants in the discharge which are limited by any Town, State, or Federal Pretreatment Standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and Maintenance (O & M) and/or
  - c.) additional pretreatment is required for the User to meet applicable Pretreatment Standards;
  - d.) If additional pretreatment and/or O & M will be required to meet the Pretreatment Standards; the shortest schedule by which the User will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard:

The following conditions shall apply to this schedule:

1. The schedule shall contain increments of progress in the form of dates for commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.)
2. No increment referred to in paragraph (1) shall exceed 9 months.
3. Not later than 14 days following each date in the schedule and the final date for compliance, the User shall submit a progress report to the Superintendent including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the User to return the construction to the schedule established. In no event shall more than 9 months elapse between such progress reports to the Superintendent.

The Superintendent will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the Superintendent may issue an Industrial Discharge Permit subject to the terms and conditions of the Town's Sewer Use Regulations.

In consideration of the granting of this permit, the undersigned agrees:

4. To furnish any additional information relating to the installation or use of the industrial sewer for which this permit is sought as may be requested by the Superintendent.
5. To accept and abide by all provisions of the Sewer Use Regulations of the Town of Greenfield, and of all other pertinent rules or regulations that may be adopted in the future.
6. To operate and maintain any waste pretreatment facilities, as may be required as a condition of the acceptance into the public sewer of the industrial wastes involved, in an efficient manner at all times, and at no expense to the Town.
7. To cooperate at all times with the Superintendent and his representatives in this inspecting, sampling, and study of the industrial wastes, and any facilities provided for pretreatment.
8. To notify the Superintendent and reapply as deemed necessary in the event of change in use, process, and flow rates.
9. To notify the Superintendent immediately in the event of any accident, negligence, or other occurrence that occasions discharge to the public sewers of any wastes or process waters not covered by this permit.

- 10. To notify the Engineering Inspector at 413-772-1528 when the building sewer is ready for inspection and connection to the public sewer, but before any portion of the work is covered.
- 11. All trenches must be patched and a minimum 10' driveway apron must be paved or the water service will not be turned on.

**Application valid for 1 year from date approved by DPW Engineering (Part C-1, C-2a)**

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
 (Applicant)

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**PART C: FOR OFFICE USE ONLY**

1. PERMIT FEE	DATE PAID	AMOUNT	PAYMENT RECEIVED BY
\$450		\$	

2. Permit reviews and approvals:

A. Engineering Division

a.) Reviewed and approved  
 DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

b.) D.E.P. Sewer Extension Permit  
 Required \_\_\_\_\_ Y \_\_\_\_\_ N  
 If yes, state conditions of permit (monitoring schedule, parameters, record keeping, etc.)

B. Water Facilities Division

a.) Reviewed and approved  
 DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

b.) Classification: \_\_\_\_\_ Industrial \_\_\_\_\_ Commercial  
 \_\_\_\_\_ Categorical \_\_\_\_\_ Significant  
 \_\_\_\_\_ Non-significant

C. D.E.P. permit approved by D.E.P. and on file.

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

Application approved and permit granted:

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_

D. Connection inspected and approved.

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_