



**Board of License Commissioners
Greenfield, Massachusetts**

14 Court Square, Greenfield, MA 01301
phone: 413)772-1580 fax: 413)772-1519
email: LoriK@Greenfield-MA.gov
web: www.Greenfield-MA.gov

Application for Entertainment Event

Please note: Applications must be received no later than 5:00pm on the Thursday preceding the meeting in order to be considered.

Date _____

Applicant information:

Applicant / licensee name _____

Applicant / licensee address _____

Applicant / licensee phone number _____

Applicant / licensee email _____

Event Information:

Name of proposed event _____

Dates of proposed event _____

Hours _____

Do you need a rain date (if yes, what would be the rain date)? _____

Location of proposed event _____

Approximate number of people expected to attend _____

Number of years your organization has been running this event in Greenfield _____

Will the proposed event be:

- musical
- theatrical
- exhibitions
- amusements
- other _____

Fully & specifically describe the conditions of the proposed exhibition, show, &/or amusements.



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Fully & specifically describe the premises upon which the proposed event is to take place.

Attach a map of the premises indicating parking area(s), entertainment area(s), vendor area(s), location & number of toilets, location & number of garbage receptacles, garbage storage area, camping area(s), location of first aid/medical stations.

Will vendors be selling:

- merchandise
- food/beverage
- alcohol
- other services _____

Fully & specifically describe the extent to which the event &/or premises would affect public safety, health, or order.

Describe the appropriate level and nature of security &/or traffic control that would be needed.

What provisions will be made regarding security/traffic control?



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What provisions will be made regarding first aid and emergency medical care?

Approximately how much time will be needed to clean up the site after the event? _____
What provisions will be made regarding clean up of the site?

Any other concerns or pertinent information regarding the event of which the Town should be aware?

Are you also applying to place signs within Greenfield to advertise or give directions to your event?

_____ Yes _____ No

If yes, at which locations? _____

If this is a mobile entertainment organization (i.e. Circus, Carnival, Fair), for how many staff will you be providing housing? _____

No license shall issue, however, for a traveling carnival, circus or other such traveling amusement which does not have its principal place of business within the commonwealth unless the licensee certifies that he has provided by insurance for the payment of compensation and the furnishing of other benefits under chapter one hundred and fifty-two to all persons to be employed by said licensee and that such insurance shall continue in full force and effect during the term of the license.

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1Million/\$2Million Individual/Group.

I attest that to my knowledge the information provided in this application is accurate and not misleading.

Signature of applicant _____ Date _____

License fees: Monday – Saturday = \$50.00 per day, Sunday = \$20.00