

GREENFIELD TOWN COUNCIL
Special Meeting Minutes
March 30, 2011

GCTV-15

6:00 pm

CALL TO ORDER: Meeting was called to order at 6:05 p.m. by President Farrell.

President Farrell stated this meeting was being recorded. If any other person present was doing the same, they must notify the chairperson at this time. It was noted the Town Council was audio recording and GCTV-15 was video recording the meeting for future broadcast.

ROLL CALL OF MEMBERS: Roll Call was taken. Councilors Letourneau and Guin were absent.

ALSO PRESENT: Mayor William Martin; Director of Municipal Finance and Administration Marjorie L. Kelly; Town Clerk Maureen Winseck; Department of Public Works Superintendant Sandra Shields; Candidate for Town Council at Large Cameron Ward; GCTV-15 staff; and members of the public.

PUBLIC HEARINGS: None.

Councilor Maloney held the second reading:

FISCAL YEAR 2012 CAPITAL IMPROVEMENT PROGRAM

PROGRAM/PROJECT	Amount	Funding
GENERAL GOVERNMENT	Requested	Source
Purchase Treasurer Folding/Insertion Machine	25,000	BORROW
Update Town Code	17,000	TAX
CENTRAL MAINTENANCE		
Purchase Central Maintenance Bucket Truck	30,000	BORROW
POLICE		
Purchase Police Video/Audio Recording System	20,900	BORROW
Purchase Police Radio/Phone Recording System	21,450	BORROW
Purchase Two Marked Police Cruisers	68,000	BORROW
FIRE		
Repair Fire Station	10,000	TAX
Purchase Personal Protective Equipment	25,800	BORROW
Purchase Firefighting Equipment	36,250	BORROW
SCHOOL		
Purchase School Technology	145,000	BORROW
Install Elementary School Flooring	65,000	BORROW
Purchase Three Student Transport Vehicles	50,000	BORROW
Review Elementary School Asbestos	11,000	BORROW
Repair Elementary School Trim	60,000	BORROW
PUBLIC WORKS		
Repair & Replace Town Sidewalks	100,000	BORROW
Replace Town Guard Rails	27,000	BORROW
Purchase Rubbish Collection Truck	198,000	BORROW
Purchase DPW Dump Truck	216,000	BORROW
Install Solar Powered Radar Speed Signs	11,000	BORROW
Purchase Sewer 3/4 Ton Pickup	32,000	SEWER FUND
Replace WPCP Chlorination Analyzer	28,000	SEWER FUND
Construct WPCP Vactor Dumping Station	20,000	SEWER FUND
Improve Sewer Inflow/Infiltration	350,000	SEWER FUND
Authorize Chapter 90 Paving Program	500,000	GRANT

Purchase Water Enterprise Van	28,000	WATER FUND
RECREATION		
Upgrade Green River Swimming Area Park	10,000	TAX
Purchase Beacon Park Tables & Benches	8,000	TAX
LIBRARY		
Replace Energy Management Software for HVAC	10,000	BORROW
Replacement Computers	12,000	BORROW
TOTALS	2,135,400	

COMMUNICATIONS:

MAYOR: None.

SCHOOL COMMITTEE CHAIRMAN: None.

TOWN OFFICERS: None.

MOTIONS, ORDERS, AND RESOLUTIONS**MOTION:** On a motion by Councilor Sutphin, second by Councilor Devlin, it was unanimously,**VOTED:** TO SUSPEND THE RULES TO DISCUSS THE MOHAWK TRAIL REZONING AND BANK ROW URBAN RENEWAL ORDERS BEFORE THE FISCAL YEAR 2012 CAPITAL PLAN.

President Farrell stated the Mayor had withdrawn his request for the Bank Row Urban Renewal Amendments. He noted the proposed amendment had been tabled by the Town Council on March 16, 2011. No action needed to be taken regarding this issue.

President Farrell stated if the Town Council was going to act on the Petition to rezone a portion of the Mohawk Trail it would have to be done prior to April 6, 2011. The Petitioner would have preferred to withdraw the petition but at this point that could not legally be done. The Petition was currently tabled by the Council and significant amendments cannot be made. If the Town Council did not act by the deadline, this proposal could not be taken up for two years. President Farrell noted proposals with significant changes could be brought forward for consideration. He suggested the Town Council let the petition expire.

Order no. FY 11-066Financial order FY12-08**MOTION:** On a motion by Councilor Maloney, second by Councilor Allis, it was,**Moved:** THAT IT BE ORDERED THAT THE TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUMS OF MONEY FOR THE PURPOSES LISTED BELOW NOT TO BE EXCEEDED OF \$45,000 FOR THE FISCAL YEAR 2012, AND TO MEET SAID APPROPRIATION, \$45,000 SHALL BE RAISED AND APPROPRIATED.

UPDATE TOWN CODE	\$17,000
REVIEW OF ASBESTOS IN ELEMENTARY SCHOOLS	\$10,000
PURCHASE RECREATIONAL EQUIPMENT FOR PARKS	\$18,000
TOTAL	\$45,000

DISCUSSION: Councilor Maloney stated all of the figures used within the proposed orders should be considered the maximum amount allotted for an item. For example if the \$17,000 was not spent to update the Town Code, the remainder of the funds would be left and at a future point a vote would come before the Council to rescind the remaining amount. Ms. Kelly stated by request of the State, the funds for asbestos review was to ensure there was no asbestos within the schools.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 11-066, FINANCIAL ORDER FY12-08.Order no. FY 11-073Financial Order FY12-01**MOTION:** On a motion by Councilor Maloney, second by Councilor Allis, it was,**Moved:** THAT IT BE ORDERED THAT THE TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$658,000 IS APPROPRIATED IN FISCAL YEAR 2012 FOR THE COMMONWEALTH OF

MASSACHUSETTS CHAPTER 90 HIGHWAY CONSTRUCTION PROGRAM AND TO MEET SAID APPROPRIATION, THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE FUNDS OR GRANTS AVAILABLE FOR THESE PROJECTS TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

DISCUSSION: Ms. Kelly announced Bond Counsel had informed the Town that the Council did not need to vote on Chapter 90 funding. The Treasurer along with the Mayor was authorized to take care of this. Councilor Maloney noted this was the first time in many years there was an increase in Chapter 90 funds.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 11 -073, FINANCIAL ORDER FY 12-01.

Order no. FY 11-067

Financial Order FY12-02

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$135,000 BE APPROPRIATED FOR THE FOLLOWING PURPOSES AND AMOUNTS:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
REPAIRS TO FIRE STATION	\$ 10,000
REPLACE ELEMENTARY SCHOOL FLOORING	\$ 65,000
PAINT ELEMENTARY SCHOOL TRIM	\$ <u>60,000</u>
TOTALS	\$135,000

AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$135,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (3A) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

DISCUSSION: Councilor Maloney announced the Ways and Means Committee forwarded a unanimous positive recommendation on all Capital orders.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 11-067, FINANCIAL ORDER FY12-02.

Order no. FY 11-068

Financial Order FY12-03

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$702,400 BE APPROPRIATED FOR THE FOLLOWING PURPOSES AND AMOUNTS:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
PURCHASE FOLDER-STUFFER MACHINE	\$25,000
PURCHASE CENTRAL MAINTENANCE BUCKET TRUCK	30,000
PURCHASE MARKED POLICE CRUISERS	68,000
PURCHASE SOLAR POWERED RADAR SPEED SIGNS	11,000
PURCHASE POLICE AUDIO/VIDEO RECORDING SYSTEM	20,900
PURCHASE POLICE RADIO/PHONE RECORDING SYSTEM	21,450
PURCHASE FIRE PERSONAL PROTECTION EQUIPMENT	25,800
PURCHASE FIRE FIGHTING EQUIPMENT	36,250
PURCHASE STUDENT TRANSPORT VEHICLES	50,000
PURCHASE PUBLIC WORKS RUBBISH TRUCK	198,000
PURCHASE PUBLIC WORKS DUMP TRUCK	<u>216,000</u>
TOTALS	\$702,400

AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$702,400, PURSUANT TO MASSACHUSETTS GENERAL LAWS,

CHAPTER 44, SECTION 7 (9) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

DISCUSSION: Councilor Maloney noted Police Cruiser was requested every two (2) years, for two (2) or three (3) vehicles.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 11-068, FINANCIAL ORDER FY12-03.

Order no. FY 11-069

Financial Order FY12-04

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$27,000 BE APPROPRIATED TO INSTALL AND REPAIR TOWN GUARDRAILS, AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$27,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (7) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-070

Financial Order FY12-05

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$167,000 BE APPROPRIATED FOR THE FOLLOWING PURPOSES AND AMOUNTS:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
PURCHASE UPDATED SOFTWARE FOR LIBRARY ENERGY MANAGEMENT SYSTEM	\$10,000
PURCHASE LIBRARY COMPUTERS	12,000
PURCHASE SCHOOL COMPUTER TECHNOLOGY	<u>145,000</u>
TOTALS	\$167,000

AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$167,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (28 & 29) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-071

Financial Order FY12-06

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: THAT THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$100,000 BE APPROPRIATED FOR THE FOLLOWING PURPOSES AND AMOUNTS:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
REPLACE TOWN SIDEWALKS	\$100,000

AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$100,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (6) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-072

Financial Order FY12-07

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was, **MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$350,000 BE APPROPRIATED TO IMPROVE AND RECONSTRUCT SEWER INFLOW AND INFILTRATION FACILITIES, AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$350,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 8 (15) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

DISCUSSION: Ms. Shields reviewed the Sewer inflow and infiltration facilities functions. She noted DEP has very strict rules and guidelines requiring yearly maintenance. President Farrell suggested any Councilor who would like to go on a tour of the Sewer Water system in Greenfield should contact Ms. Shields.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 11-072, FINANCIAL ORDER FY12-07.

Order no. FY 11-075

Financial order FY12-10

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was, **MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$52,000 BE APPROPRIATED TO PURCHASE SEWER ENTERPRISE FUND EQUIPMENT FOR THE FOLLOWING PURPOSES AND AMOUNTS:

WPCP VACTOR DUMPING STATION	\$ 20,000
¾ TON DUMP TRUCK	\$ <u>32,000</u>
TOTAL	\$ 28,000

AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$28,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (9) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: TO DELETE \$28,000 AND REPLACE IT WITH \$ 52,000 IN THE BODY OF THE ORDER.

DISCUSSION: Ms. Shields reviewed the construction of an access ramp to elevate difficulties of disposing of materials.

It was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$52,000 BE APPROPRIATED TO PURCHASE SEWER ENTERPRISE FUND EQUIPMENT FOR THE FOLLOWING PURPOSES AND AMOUNTS:

WPCP VACTOR DUMPING STATION	\$ 20,000
¾ TON DUMP TRUCK	\$ <u>32,000</u>
TOTAL	\$ 52,000

AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$28,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (9) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-074

Financial order FY12-09

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$28,000 BE APPROPRIATED TO PURCHASE A WATER ENTERPRISE FUND VAN, AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$28,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (9) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

President Farrell suggested this seemed like a lot of borrowing, however, this was the cost of providing services to the citizens of Greenfield.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS None.

REPORTS OF COMMITTEES None.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

MOTIONS FOR RECONSIDERATION: None.

PUBLIC FORUM: None.

ADJOURNMENT: On a motion by Councilor Maloney, second by Councilor Sutphin, it was unanimously

VOTED: TO ADJOURN THE MEETING AT 6:50 P.M.

A true copy,

Attest: _____

Maureen T. Winseck, Town Clerk

GREENFIELD TOWN COUNCIL MEMBERS

GCTV-15

Special Meeting

March 30, 2011

1. Bitters, Paul	P						
2. McLellan, Thomas	P						
3. Allis, Brickett	P						
4. Maloney, Mark	P						
5. Singer, David	P						
6. Letourneau, Danielle	A						
7. Sluter, Shenandoah	P						
8. Vicencio-Rasku, Iris	P						
9. Hirschfeld, Norman	P						
10. Farrell, Timothy	P						
11. Guin, Daniel	A						
12. Devlin, Patrick	P						
13. Sutphin, Tracey	P						