

GREENFIELD TOWN COUNCIL
Regular Meeting Minutes
July 20, 2011

GCTV-15

7:00 pm

CALL TO ORDER: Meeting was called to order at 7:05 p.m. by President Singer.

President Singer stated this meeting was being recorded. If any other person present was doing the same, they must notify the chairperson at this time. It was noted the Town Council was audio recording and GCTV-15 was video recording the meeting for future broadcast.

ROLL CALL OF MEMBERS: Roll Call was taken. All Councilors were present.

ALSO PRESENT: Mayor William Martin; Director of Municipal Finance and Administration Marjorie L. Kelly; Town Clerk Maureen Winseck; School Superintendent Susan Hollins; Department of Public Works Superintendent Sandra Shields; GCTV-15 staff; Anita Phillips, *the Recorder*; and members of the public.

ACCEPTANCE OF MINUTES: On a motion by Councilor Allis, second by Councilor McLellan, it was unanimously **VOTED:** TO ACCEPT THE TOWN COUNCIL MINUTES OF JUNE 8, 2011.

ACCEPTANCE OF MINUTES: On a motion by Councilor Allis, second by Councilor Sutphin, it was unanimously **VOTED:** TO ACCEPT THE TOWN COUNCIL MINUTES OF JUNE 15, 2011.

ACCEPTANCE OF MINUTES: On a motion by Councilor Allis, second by Councilor McLellan, it was unanimously **VOTED:** TO ACCEPT THE TOWN COUNCIL MINUTES OF JULY 1, 2011.

PUBLIC HEARINGS: President Singer opened the Public Hearing at 7:08 pm. Councilor Sutphin read the following Public Hearing notice: In accordance with Home Rule Charter, the Greenfield Town Council will hold a public hearing on Wednesday, July 20, 2011 beginning at 7:00 p.m. at GCTV-15, 393 Main Street to receive public input on the following:

1. Transfer \$45,000 from the Employee Health Insurance Line to the following:
 - \$4,500 to the Employee Life Insurance Line
 - \$23,000 to the Medicare Town Match Line
 - \$20,000 to the Management Information Systems Line
2. Transfer \$5,700 from the Building Inspections Line to the Plumbing and Electrical Inspections Line.
3. Transfer \$9,500 from the Workers' Compensation Line to the Liability Insurances Line.
4. Transfer \$17,550 from DPW Ordinary Maintenance to DPW Street Lighting.

The Town Council will consider the same at their meeting on Wednesday, July 20, 2011 at 7:00 p.m. at the GCTV-15 Studio, 393 Main Street. Materials in alternative format and copies can be obtained from the Town Clerk's Office with advance notice at 413-772-1555, from 8:30 a.m.-5:00 p.m., Mon. - Fri. President Singer asked if anyone from the public wished to speak. Seeing none, the hearing would remain open.

Councilor Sutphin held the second reading:

- Transfer \$45,000 from the Employee Health Insurance Line to the following: \$4,500 to the Employee Life Insurance Line; \$23,000 to the Medicare Town Match Line;\$20,000 to the Management Information Systems Line
- Transfer \$5,700 from the Building Inspections Line to the Plumbing and Electrical Inspections Line.
- Transfer \$9,500 from the Workers' Compensation Line to the Liability Insurances Line.
- Transfer \$17,550 from DPW Ordinary Maintenance to DPW Street Lighting.

COMMUNICATIONS:

MAYOR: Mayor Martin spoke of the following:

- The new Health Care Law by the State. He requested a Town Council Subcommittee review the information and make a recommendation for the August meeting. President Singer noted this would be discussed at the August Committee Chairmen's meeting.
- Community Development Block Grant funds.
- Two Electric car chargers were being given to the town. One would be located at GCC and the other downtown.
- Teen Work and Learn Initiative.
- Greenfield as the County Seat 200th year Celebration occurring this weekend in Greenfield. Additional funds may be requested.

SCHOOL SUPERINTENDENT: Dr. Hollins spoke of the following:

- Informed the citizens of the good changes within the School system.
- Renovations to the Greenfield High School.

- Loss of grants.
- Advance Placement courses offered at Greenfield High School.
- Fewer students were choosing to choice-out.

TOWN OFFICERS: None.

President Singer closed the Public Hearing at 7:41 pm.

MOTIONS, ORDERS, AND RESOLUTIONS

Order no. FY 12 -011

Financial Order FY 11-

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$45,000 BE TRANSFERRED FROM EMPLOYEE HEALTH INSURANCE TO THE DEPARTMENTS LISTED FOR FY2011:

- \$ 4,500 TO EMPLOYEE LIFE INSURANCE
- \$23,000 TO MEDICARE MATCH
- \$20,000 TO MANAGEMENT INFORMATION SYSTEMS

MOTION: On a motion by Councilor Farrell, second by Councilor Wisniewski, it was unanimously, 11yes, 0 no, 0 abstain,

VOTED: TO DELETE \$4,500 AND INSERT \$2,000 IN IT'S PLACE.

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation. She noted the amendment was necessary to bring the order to financial balance. She reviewed various financial procedures for new Councilors.

It was unanimously, 11yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-011, AS AMENDED.

Order no. FY 12 -013

Financial Order FY 11-

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, upon recommendation of the Mayor, THE FOLLOWING AMOUNTS BE TRANSFERRED BETWEEN DEPARTMENTS AS LISTED FOR FY2011:

- \$ 5,700 FROM BUILDING INSPECTIONS TO PLUMBING AND WIRE INSPECTIONS
- \$ 9,500 FROM WORKERS' COMPENSATION TO LIABILITY INSURANCES
- \$17,550 FROM DPW HIGHWAY TO DPW STREET LIGHTS

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation.

It was unanimously, 11yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-013.

Order no. FY 12 -008

MOTION: On a motion by Councilor Allis, second by Councilor McLellan, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL PURSUANT TO CHARTER SECTION 2-10 ACCEPTS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE SCHOOL BUILDING COMMITTEE: KEITH MCCORMIC – UNTIL THE COMPLETION OF THE PROJECT (TO REPLACE MICHAEL KOCIELA).

DISCUSSION: Councilor Allis reported the Appointment and Ordinance Committee forwarded a unanimous positive recommendation. President Singer reviewed the appointment process outlined in the Charter.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-008.

Order no. FY 12 -009

MOTION: On a motion by Councilor Allis, second by Councilor McLellan, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL PURSUANT TO CHARTER SECTION 2-10 ACCEPTS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE PUBLIC SAFETY COMMISSION: GARY LONGLEY – THREE YEAR TERM EXPIRING JUNE 30, 2014.

DISCUSSION: Councilor Allis noted the Appointment and Ordinance Committee forwarded a unanimous positive recommendation.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-009.

Order no. FY 12 -010

MOTION: On a motion by Councilor Allis, second by Councilor McLellan, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL PURSUANT TO CHARTER SECTION 2-10 ACCEPTS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE PUBLIC SAFETY COMMISSION: FREDERICK G. CLARK – THREE YEAR TERM EXPIRING JUNE 30, 2014.

DISCUSSION: Councilor Allis stated the Appointment and Ordinance Committee forwarded a unanimous positive recommendation.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-010.

Order no. FY 12 -012

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR THE TOWN COUNCIL OFFICE TO BE TRANSFERED INTO TOWN COUNCIL ORDINARY MAINTENANCE ACCOUNT IN THE AMOUNT OF \$81.00.

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -012.

Order no. FY 12 -014

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR THE ZONING BOARD OF APPEALS TO BE TRANSFERED INTO ZONING BOARD OF APPEALS ACCOUNT IN THE AMOUNT OF \$1,112.00.

DISCUSSION: Councilor Sutphin state the Ways and Means Committee forwarded a unanimous positive recommendation. Ms. Kelly stated the ZBA line items for postage and advertising were in deficit.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-014.

Order no. FY 12 -015

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR THE DISPATCH CENTER TO BE TRANSFERED INTO DISPATCH CENTER ACCOUNT IN THE AMOUNT OF \$7,595.00.

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation. Ms. Kelly stated this would be moved to overtime budget which was \$20,000 in deficit caused by a lack of regular hours to fill shifts, thus causing the use of staff overtime.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 11 -100.

Order no. FY 12 -016

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR THE DPW STREET LIGHTS TO BE TRANSFERED INTO DPW STREET LIGHTS ACCOUNT IN THE AMOUNT OF \$857.00.

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12-016.

Order no. FY 12 -017

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR THE EMPLOYEE LIFE INSURANCE TO BE TRANSFERED INTO EMPLOYEE LIFE INSURANCE ACCOUNT IN THE AMOUNT OF \$1,850.00.

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation. She noted this was the Reserve Fund Transfer mentioned during discussion regarding Order no. FY 12 -011.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -017.

Order no. FY 12 -018

MOTION: On a motion by Councilor Sutphin, second by Councilor Farrell, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR THE LABOR ATTORNEY TO BE TRANSFERED INTO LABOR ATTORNEY ACCOUNT IN THE AMOUNT OF \$11,950.00.

DISCUSSION: Councilor Sutphin stated the Ways and Means Committee forwarded a unanimous positive recommendation.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -018.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS None.

REPORTS OF COMMITTEES

ECONOMIC DEVELOPMENT COMMITTEE – Chairman Wisniewski announced the committee would begin meeting on the second Tuesday of each month at 6: 30 pm at a location to be determined.

COMMUNITY RELATIONS AND EDUCATION COMMITTEE – Chairman Vicencio-Rasku noted the committee would meet on the fourth Monday of each month at the Greenfield Police Department at 6:30 pm.

APPOINTMENTS AND ORDINANCE COMMITTEE – Chairman Allis stated committee meetings would be held on the second Monday of each month at the Greenfield Police Department at 6:30 pm.

WAYS AND MEANS COMMITTEE – Chairman Sutphin confirmed committee meetings would be on the third Wednesday of each month at the Greenfield Police Department at 6:00 pm.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: Councilor Allis held a first reading as follows:

- Amendments to the Code of the Town of Greenfield, Chapters 117 – Pawnbrokers; 124 – Peddling & Soliciting; 128 – Pesticide Control; 138 – Public Safety; 163 – Tag Sales; 176 – Underground Storage Tanks; and 182 – Veterans Mall Smoking. Update internal references to reflect changes in Massachusetts General Laws and define references to reflect the current form of government and authorities therein.

Councilor Sutphin held a first reading as follows:

- The sum of \$50,000 be appropriated for student transport vehicles and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$50,000, pursuant to Massachusetts General Laws, Chapter 44,

Section 7 (9) or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

President Singer reviewed a request submitted by the Mayor and Historical Commission regarding the renaming of Wedgewood Gardens. He summarized the requirements of renaming municipal land as outlined in Town Ordinance, Chapter 104, "Naming of Municipal Buildings, Facilities and Public Places". President Singer requested the Council forward this request on to the Planning and Construction Committee for a hearing and recommendation back to the Town Council.

MOTION: On a motion by Councilor Allis, second by Councilor Sutphin, it was unanimously, **VOTED:** TO INITIATE THE PROCESS OF RENAMING WEDGEWOOD GARDENS BY FORWARDING SAID REQUEST TO THE PLANNING AND CONSTRUCTION COMMITTEE FOR HEARING AND RECOMMENDATION AS OUTLINED IN TOWN ORDINANCE, CHAPTER 104 NAMING OF MUNICIPAL BUILDINGS, FACILITIES AND PUBLIC PLACES.

President Singer announced a contract for use of the Town Farm Property from Just Roots had been presented to the Town Council for consideration. This would be considered at the August 2011 Town Council meeting.

MOTIONS FOR RECONSIDERATION: None.

PUBLIC FORUM: None.

Ms. Shields extended an invitation for all Councilors to take a tour of the DPW facilities in September.

ADJOURNMENT: On a motion by Councilor Wisnewski, second by Councilor Sutphin, it was unanimously **VOTED:** TO ADJOURN THE MEETING AT 8:18 P.M.

A true copy,

Attest: _____
Maureen T. Winseck, Town Clerk

GREENFIELD TOWN COUNCIL MEMBERS

GCTV-15
Regular Meeting
July 15, 2009

1. Kelner, Mariann	P						
2. McLellan, Thomas	P						
3. Allis, Brickett	P						
4. Ronhave, Steven	P						
5. Singer, David	P						
6. Hoffman, Hillary	P						
7. Vacant	---						
8. Vicencio-Rasku, Iris	P						
9. Hirschfeld, Norman	P						
10. Farrell, Timothy	P						
11. Wisnewski, Mark	P						
12. Devlin, Patrick	P						
13. Sutphin, Tracey	P						