

GREENFIELD TOWN COUNCIL

Special Meeting Minutes

Annual Budget Meeting

May 28, 2014

GCTV-15

6:30 pm

CALL TO ORDER: Meeting was called to order at 6:42 p.m. by President Wisnewski.

President Wisnewski stated this meeting was being recorded. If any other person present was doing the same, they must notify the chairperson at this time. It was noted the Town Council was audio recording and GCTV-15 was video recording the meeting for future broadcast.

ROLL CALL OF MEMBERS: Roll Call was taken. All Councilor's were present.

ALSO PRESENT: Mayor William Martin; Director of Municipal Finance and Administration Marjorie L. Kelly; Town Clerk Deborah J. Tuttle; School Superintendent Susan Hollins; Business Manager Elizabeth Gilman; Police Chief Rob Haigh; Fire Chief Robert Strahan; Veterans Agent Timothy Niejadlik; Building Inspector Mark Snow; Library Director Ellen Boyer; DPW Director Art Baker; School Committee Member Maryellen Calderwood; Treasurer/Collector Kelly Varner; Human Resource Director Dennis Helmus; Council on Aging Director Hope Macary; Central Maintenance Facility Manager George VanDelinder; Dispatch Manager Danielle Marie; Director of Planning Eric Twarog; GCTV-15 staff; Anita Fritz, *the Recorder*; and members of the public.

PUBLIC COMMENT: None.

PUBLIC HEARINGS: President Wisnewski opened the Public Hearing at 6:55 pm. Councilor Allis read the following Public Hearing notice: In accordance with the Home Rule Charter, the Greenfield Town Council will hold a public hearing on Wed., May 28, 2013, at 6:30 p.m. at GCTV-15, 393 Main St.: to consider the following:

MAYOR'S PROPOSED FISCAL YEAR 2015 OPERATING BUDGET

CATEGORY

LEGISLATIVE	\$ 49,330
EXECUTIVE	\$ 249,700
FINANCIAL ADMIN	\$ 969,510
OPERATIONS SUPPORT	\$ 518,055
LICENSING & REGISTRATION	\$ 237,640
LAND USE & DEVELOPMENT	\$ 132,750
OTHER GEN'L GOVERNMENT	\$ 1,349,330
PUBLIC SAFETY	\$ 5,704,130
EDUCATION	\$ 18,218,830
PUBLIC WORKS	\$ 2,402,910
HUMAN SERVICES	\$ 1,043,660
CULTURE & RECREATION	\$ 739,700
DEBT SERVICE	\$ 2,200,000
MISCELLANEOUS	\$ 11,150,000
TOTAL OPERATING BUDGET	\$ 44,965,545

The Town Council will consider the same on Wed., May 28, 2014, at 6:30 p.m. at GCTV-15 Studio, 393 Main Street. Materials can be obtained from the Town Clerk's Office, 14 Court Sq. from 8:30 a.m.-5:00 p.m., Mon. - Fri. or phone 413-772-1555, xt. 113.

President Wisnewski asked if anyone from the public wished to speak; seeing none he stated the hearing would be left open.

Councilor Allis held the following second reading:

MAYOR'S PROPOSED FISCAL YEAR 2015 OPERATING BUDGET

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TOTAL OPERATING BUDGET	\$ 44,965,545

COMMUNICATIONS:

MAYOR: Mayor Martin spoke regarding the following:

- Efficiencies within town departments during his tenure.
- Increases in State revenue.
- Over the past 5 years several department heads have been replaced and the competence and professionalism has increased.
- Presented Fire Chief Robert Strahan with a plaque in recognition of his accreditation by the Massachusetts Fire Service Commission.

SCHOOL SUPERINTENDENT AND SCHOOL COMMITTEE: Superintendent Hollins acknowledged that she and the Mayor were in agreement that the budget presented met the needs of the schools and asked the Town Council for their support.

Councilor Devlin thanked the Superintendent for her 5 years of service.

TOWN OFFICERS: None.

President Wisniewski again asked if anyone from the public wished to speak regarding the budget, seeing none he closed the public hearing at 7:02 pm.

MOTIONS, ORDERS, AND RESOLUTIONS

Order no. FY 14-169

Financial Order FY15-01

MOTION: On a motion by Councilor Allis, second by Councilor Devlin, it was,

MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE SUMS OF MONEY FOR THE PURPOSES LISTED ON THE "TOWN OF GREENFIELD GENERAL FUND OPERATING BUDGET", NOT TO BE EXCEEDED OF \$44,965,545 FOR THE FISCAL YEAR 2015, AND TO MEET SAID APPROPRIATION, \$400,000 SHALL BE TRANSFERRED FROM PARKING METER RECEIPTS, AND THE BALANCE SHALL BE RAISED AND APPROPRIATED.

**TOWN OF GREENFIELD
GENERAL FUND OPERATING BUDGET**

DEPARTMENTS	FISCAL	FISCAL	FISCAL	FISCAL	S INC / DEC	% INC DEC
	YEAR 2013	YEAR 2014	YEAR 2015	YEAR 2015		
	ADOPTED	ADOPTED	REQUEST	MAYOR		
LEGISLATIVE						
TOWN COUNCIL						
SALARY & WAGES	37,475	39,730	39,730	39,730	-	0.00%
EXPENDITURES	4,250	2,850	9,600	9,600	6,750	236.84%
TOTAL TOWN COUNCIL	41,725	42,580	49,330	49,330	6,750	
TOTAL LEGISLATIVE	41,725	42,580	49,330	49,330	6,750	15.85%
EXECUTIVE						
MAYOR						
SALARY & WAGES	158,150	161,820	161,820	161,820	-	0.00%
EXPENDITURES	10,900	10,100	13,600	13,600	-	0.00%
TOTAL MAYOR	169,050	171,920	175,420	175,420	3,500	2.04%
ASSISTANT TO THE MAYOR ECON. DEVELOP. & MARKET.						
SALARY & WAGES	55,000	56,880	56,880	56,880	-	0.00%
EXPENDITURES	31,400	17,400	17,400	17,400	-	0.00%
TOTAL ASSIST TO THE MAY	86,400	74,280	74,280	74,280	-	0.00%
TOTAL EXECUTIVE	255,450	246,200	249,700	249,700	3,500	1.40%
FINANCIAL ADMINISTRATION						
RESERVE FUND	100,000	150,000	125,000	100,000	(50,000)	-33.33%
ACCOUNTING						
SALARY & WAGES	132,000	139,800	141,970	141,970	2,170	1.55%
EXPENDITURES	30,200	28,995	30,350	30,350	1,355	4.67%
TOTAL ACCOUNTING	162,200	168,795	172,320	172,320	3,525	2.09%
INDEPENDENT TOWN AUDIT	38,000	38,500	39,000	39,000	500	1.30%
ASSESSORS						
SALARY & WAGES	91,100	94,000	98,400	98,400	4,400	4.68%
EXPENDITURES	66,350	66,350	74,050	74,050	7,700	11.61%
TOTAL ASSESSORS	157,450	160,350	172,450	172,450	12,100	7.55%
FINANCE DEPARTMENT						
SALARY & WAGES	84,000	85,260	88,200	88,200	2,940	3.45%
EXPENDITURES	10,700	10,700	8,840	8,840	(1,860)	-17.38%
TOTAL FINANCE DEPT	94,700	95,960	97,040	97,040	1,080	1.13%
TREASURER/COLLECTOR						
SALARY & WAGES	203,000	220,000	223,000	223,000	3,000	1.36%

DEPARTMENTS	FISCAL	FISCAL	FISCAL	FISCAL	\$ INC / DEC	% INC DEC
	YEAR 2013	YEAR 2014	YEAR 2015	YEAR 2015		
	ADOPTED	ADOPTED	REQUEST	MAYOR		
EXPENDITURES	70,000	61,400	90,700	90,700	29,300	47.72%
TOTAL TREASURER/COLL	273,000	281,400	313,700	313,700	32,300	11.48%
TAX TITLE	41,000	66,000	85,000	75,000	9,000	13.64%
TOTAL FIN ADMIN	866,350	961,005	1,004,510	969,510	8,505	0.89%
OPERATIONS SUPPORT						
LEGAL						
LABOR LEGAL SVC:	60,000	60,000	60,000	60,000	-	0.00%
TOWN ATTY SVCS	50,000	50,000	50,000	50,000	-	0.00%
TOTAL LEGAL	110,000	110,000	110,000	110,000	-	0.00%
HUMAN RESOURCES OFFICE						
SALARY & WAGES	108,500	145,000	151,455	151,455	6,455	4.45%
EXPENDITURES	34,200	31,620	31,600	31,600	(20)	-0.06%
TOTAL HUMAN RESOURCES	142,700	176,620	183,055	183,055	6,435	3.64%
MANAGEMENT INFORMATION SYS.						
SALARY & WAGES	45,000	85,000	90,000	90,000	5,000	5.88%
EXPENDITURES	47,500	42,500	135,000	135,000	92,500	217.65%
TOTAL MANAGEMENT INFO	92,500	127,500	225,000	225,000	97,500	76.47%
TOTAL OP SUPP	345,200	414,120	518,055	518,055	103,935	25.10%
LICENSING & REGISTRATION						
TOWN CLERK						
SALARY & WAGES	135,000	140,230	143,000	143,000	2,770	1.98%
EXPENDITURES	7,000	5,260	7,560	7,560	2,300	43.73%
TOTAL TOWN CLERK	142,000	145,490	150,560	150,560	5,070	3.48%
ELECTIONS						
SALARY & WAGES	30,875	20,600	29,000	20,000	(600)	-2.07%
EXPENDITURES	17,500	15,000	23,600	23,000	8,000	53.33%
TOTAL ELECTIONS	48,375	35,600	52,600	43,000	7,400	20.79%
BOARD OF REGISTRARS						
SALARY & WAGES	3,500	3,500	3,500	3,500	-	0.00%
EXPENDITURES	11,500	11,500	12,050	12,050	550	4.78%
TOTAL BOARD OF REGISTR/	15,000	15,000	15,550	15,550	550	3.67%
LICENSING COMMISSION						
SALARY & WAGES	25,000	25,520	38,279	26,030	510	2.00%
EXPENDITURES	2,600	2,300	2,500	2,500	200	8.70%
TOTAL LICENSING COMM	27,600	27,820	40,779	28,530	710	2.55%
TOTAL LIC & REG	232,975	223,910	259,489	237,640	13,730	-3.89%
LAND USE & DEVELOPMENT						
CONSERVATION COMM	1,500	1,400	1,400	1,400	-	0.00%

DEPARTMENTS	FISCAL	FISCAL	FISCAL	FISCAL	\$ INC / DEC	% INC DEC
	YEAR	YEAR	YEAR	YEAR		
	2013	2014	2015	2015		
	ADOPTED	ADOPTED	REQUEST	MAYOR		
PLANNING BOARD	800	1,000	1,000	1,000	-	0.00%
ZONING BOARD OF APPEALS	1,000	1,000	1,000	1,000	-	0.00%
PLANNING & COMM. DEV						
SALARY & WAGES	114,600	138,100	137,000	105,000	(33,100)	-23.97%
EXPENDITURES	12,100	11,650	21,850	21,850	10,200	87.55%
TOTAL PLAN. & COMM. DEV	126,700	149,750	158,850	126,850	(22,900)	-15.29%
GREENFIELD REDEV AUTH.	5,000	3,100	2,500	2,500	(600)	-19.35%
TOTAL LAND USE & DEV	135,000	156,250	164,750	132,750	(23,500)	15.74%
OTHER GENERAL GOVERNMENT						
CENTRAL MAINT						
SALARY & WAGES	178,600	394,326	389,455	389,455	(4,871)	-1.24%
EXPENDITURES	1,323,017	1,107,174	1,078,175	132,875	(974,299)	-88.00%
TOTAL CENTRAL MAINT	1,501,617	1,501,500	1,467,630	522,330	(979,170)	-65.21%
ENERGY DEPT						
SALARY & WAGES	-	-	-	42,000	42,000	100.00%
EXPENDITURES	-	-	-	785,000	785,000	100.00%
TOTAL ENERGY	-	-	-	827,000	827,000	100.00%
TOTAL OTHER GENERAL GOV'T	1,501,617	1,501,500	1,467,630	1,349,330	(152,170)	-10.13%
PUBLIC SAFETY						
POLICE						
SALARY & WAGES	2,513,610	2,432,150	2,422,015	2,422,015	(10,135)	-0.42%
EXPENDITURES	275,000	260,550	300,100	300,100	39,550	15.18%
CAPITAL LEASE	-	-	36,926	77,000	77,000	100.00%
TOTAL POLICE	2,788,610	2,692,700	2,759,041	2,799,115	106,415	3.95%
PARKING ENFORCEMENT						
SALARY & WAGES	62,000	63,500	61,350	61,350	(2,150)	-3.39%
EXPENDITURES	42,500	46,000	69,000	69,000	23,000	50.00%
TOTAL PARKING ENF	104,500	109,500	130,350	130,350	20,850	19.04%
DISPATCH CENTER						
SALARY & WAGES	450,000	481,900	505,760	505,760	23,860	4.95%
EXPENDITURES	-	7,500	6,500	6,500	(1,000)	-13.33%
TOTAL DISPATCH CTR	450,000	489,400	512,260	512,260	22,860	4.67%
FIRE						
SALARY & WAGES	1,536,000	1,753,040	1,746,478	1,746,220	(6,820)	-0.39%
EXPENDITURES	150,000	140,360	226,202	142,935	2,575	1.83%
CAPITAL LEASE	0	-	60,000	60,000	60,000	100.00%

DEPARTMENTS	FISCAL	FISCAL	FISCAL	FISCAL	\$ INC / DEC	% INC DEC
	YEAR	YEAR	YEAR	YEAR		
	2013	2014	2015	2015		
	ADOPTED	ADOPTED	REQUEST	MAYOR		
TOTAL FIRE	1,686,000	1,893,400	2,032,680	1,949,155	55,755	2.94%
BUILDING INSPECTOR						
SALARY & WAGES	153,000	143,000	178,000	163,800	20,800	14.55%
EXPENDITURES	11,300	11,250	11,250	11,250	-	
TOTAL BUILDING INSP	164,300	154,250	189,250	175,050	20,800	13.48%
PLUMBING & WIRE INSPECT	59,100	60,100	62,500	62,500	2,400	3.99%
SEALER OF WGHTS & MSRS	11,000	11,000	11,000	11,000	-	0.00%
ANIMAL INSPECTOR	3,200	3,200	3,200	3,200	-	0.00%
CIVIL DEFENSE						
SALARY & WAGES	9,500	9,500	9,500	9,500	-	0.00%
EXPENDITURES	9,500	9,500	9,500	9,500	-	0.00%
TOTAL CIVIL DEFENSE	19,000	19,000	19,000	19,000	-	0.00%
ANIMAL CONTROL OFFICE						
SALARY & WAGES	0	39,430	42,500	40,000	570	1.45%
EXPENDITURES	0	2,500	2,500	2,500	-	0.00%
TOTAL ANIMAL CONTROL	-	41,930	45,000	42,500	570	1.36%
TOTAL PUBLIC SAFETY	5,285,710	5,474,480	5,764,281	5,704,130	229,650	4.19%
EDUCATION						
GREENFIELD PUBLIC SCHOC	15,635,000	16,540,000	17,325,650	17,015,800	475,800	2.88%
FRANKLIN TECH	1,180,400	1,001,507	1,184,760	1,184,760	183,253	18.30%
SMITH VOCATIONAL	-	-	18,270	18,270	18,270	100.00%
TOTAL REGIONAL SCHOOLS	1,180,400	1,001,507	1,203,030	1,203,030	201,523	20.12%
TOTAL EDUCATION	16,815,400	17,541,507	18,528,680	18,218,830	677,323	3.86%
PUBLIC WORKS						
OPERATING BUDGET						
SALARY & WAGES	1,216,000	1,260,000	1,288,810	1,288,810	28,810	2.29%
EXPENDITURES	558,200	550,000	562,100	562,100	12,100	2.20%
TOTAL OPERATING BUDG	1,774,200	1,810,000	1,850,910	1,850,910	40,910	2.26%
SNOW & ICE REMOVAL						
SALARY & WAGES	74,500	74,500	74,500	74,500	-	0.00%
EXPENDITURES	125,500	125,500	125,500	125,500	-	0.00%
TOTAL SNOW REMOVAL	200,000	200,000	200,000	200,000	-	0.00%
TOTAL PUBLIC WORKS	1,974,200	2,010,000	2,050,910	2,050,910	40,910	2.04%
OTHER D. P. W. RELATED EXPENSES						
STREET LIGHTING	-	-	-	-	-	0.00%
STREET CLEANING	60,000	60,000	60,000	60,000	-	0.00%

DEPARTMENTS	FISCAL	FISCAL	FISCAL	FISCAL	\$ INC / DEC	% INC DEC
	YEAR 2013	YEAR 2014	YEAR 2015	YEAR 2015		
	ADOPTED	ADOPTED	REQUEST	MAYOR		
TRASH DISPOSAL FEES	340,000	322,000	292,000	292,000	(30,000)	-9.32%
TOTAL OTHER D. P. W.	400,000	382,000	352,000	352,000	(30,000)	-7.85%
HUMAN SERVICES						
HEALTH INSPECTION SERVICE						
SALARY & WAGES	140,000	146,000	146,725	146,725	725	0.50%
EXPENDITURES	7,700	6,350	6,850	6,850	500	7.87%
TOTAL HEALTH INSPECTION	147,700	152,350	153,575	153,575	1,225	0.80%
COUNCIL ON AGING						
SALARY & WAGES	112,000	114,820	127,350	127,350	12,530	10.91%
EXPENDITURES	15,150	11,735	11,735	11,935	200	1.70%
TOTAL COUNCIL ON AGING	127,150	126,555	139,085	139,285	12,730	10.06%
VETERANS' SERVICES						
SALARY & WAGES	75,000	91,500	88,350	91,000	(500)	-0.55%
EXPENDITURES	625,000	625,000	656,800	656,800	31,800	5.09%
TOTAL VETERANS' SVCS	700,000	716,500	745,150	747,800	31,300	4.37%
DOMESTIC VIOLENCE	-	1,000	1,000	1,000	-	0.00%
HUMAN RIGHTS COMM	500	1,000	1,000	1,000	-	0.00%
DISABILITY ACCESS	500	1,000	1,000	1,000	-	0.00%
TOTAL HUMAN SERVICES	975,850	998,405	1,040,810	1,043,660	45,255	4.53%
CULTURE & RECREATION						
LIBRARY						
SALARY & WAGES	514,500	514,500	572,000	530,500	16,000	3.11%
EXPENDITURES	75,000	100,000	106,200	101,200	1,200	1.20%
TOTAL LIBRARY	589,500	614,500	678,200	631,700	17,200	2.80%
RECREATION						
SALARY & WAGES	99,500	92,000	107,000	107,000	15,000	16.30%
EXPENDITURES	7,500	-	7,500	-	-	0.00%
TOTAL RECREATION	107,000	92,000	114,500	107,000	15,000	16.30%
HISTORICAL COMMISSION	1,500	1,000	1,000	1,000	-	0.00%
TOTAL CULTURE & REC	698,000	707,500	793,700	739,700	32,200	4.55%
DEBT SERVICE						
BONDED DEBT PRINCIPAL	2,400,000	2,039,000	1,855,000	1,855,000	(184,000)	-9.02%
BONDED DEBT INTEREST	455,000	363,000	320,000	320,000	(43,000)	-11.85%
SHORT TERM INTEREST	85,000	85,000	25,000	25,000	(60,000)	-70.59%

DEPARTMENTS	FISCAL YEAR 2013	FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2015		
	ADOPTED	ADOPTED	REQUEST	MAYOR	\$ INC / DEC	% INC DEC
TOTAL DEBT SERVICE	2,940,000	2,487,000	2,200,000	2,200,000	(287,000)	-11.54%
MISCELLANEOUS						
FRCOG CORE ASSESSMENTS	97,500	104,900	110,900	110,900	6,000	5.72%
CONTRIBUTORY RETIRE	2,860,000	2,998,375	3,144,100	3,144,100	145,725	4.86%
NON-CONTRIB RETIRE	28,800	29,800	30,000	30,000	200	0.67%
WORKER'S COMPENSATION	150,000	230,000	225,000	225,000	(5,000)	-2.17%
UNEMPLOYMENT COMP	100,000	100,000	100,000	100,000	-	0.00%
EMPLOYEES' HEALTH INS	5,950,000	6,285,000	6,905,000	6,650,000	365,000	5.81%
EMPLOYEES' LIFE INS	61,000	61,000	65,000	65,000	4,000	6.56%
POST EMP BENEFITS	25,000	75,000	75,000	50,000	(25,000)	-33.33%
MEDICARE MATCH	333,000	330,000	335,000	335,000	5,000	1.52%
LIABILITY INSURANCES	375,000	415,300	440,000	440,000	24,700	5.95%
A. K. WARNER TRUST FUND	600	-	-	-	-	0.00%
JENNIE L. BASCOMB TRUST	200	-	-	-	-	0.00%
TOTAL MISCELLANEOUS	9,981,100	10,629,375	11,430,000	11,150,000	520,625	4.90%
TOTAL OPERATING	42,448,577	43,775,832	45,873,845	44,965,545	1,189,713	3.13%

MOTION: On a motion by Councilor Allis, second by Councilor Singer, it was unanimously,
VOTED: TO APPROVE THE TOWN COUNCIL SALARY & WAGES \$39,730 AND EXPENDITURES \$ 9,600 FOR A TOTAL LEGISLATIVE BUDGET OF \$49,330.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,
VOTED: TO APPROVE THE MAYOR SALARY & WAGES \$161,820 AND EXPENDITURES \$ 13,600; ASSISTANT TO THE MAYOR FOR ECONOMIC DEVELOPMENT SALARY & WAGES \$56,880 AND EXPENDITURES \$ 17,400 FOR A TOTAL EXECUTIVE BUDGET OF \$249,700.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,
VOTED: TO APPROVE THE TOTAL RESERVE FUND \$100,000; ACCOUNTING SALARY & WAGES \$141,970 AND EXPENDITURES \$30,350; INDEPENDENT TOWN AUDIT 39,000; TOTAL ASSESSORS SALARY & WAGES \$98,400 AND EXPENDITURES \$74,050; FINANCE DEPARTMENT SALARY & WAGES \$88,200 AND EXPENDITURES \$8,840; TREASURER/COLLECTOR SALARY & WAGES \$223,000 AND EXPENDITURES \$90,700; TAX TITLE \$75,000; FOR A TOTAL DEPARTMENT FINANCE ADMINISTRATIONS BUDGET OF \$969,510.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,
VOTED: TO APPROVE THE LEGAL LABOR LEGAL SERVICES \$60,000 AND TOWN ATTORNEY SERVICES \$50,000; HUMAN RESOURCES OFFICE SALARY & WAGES \$151,455 AND EXPENDITURES \$31,600; MANAGEMENT INFORMATION SYSTEMS SALARY & WAGES \$90,000 AND EXPENDITURES \$135,000; FOR A TOTAL OPERATIONS SUPPORT \$518,055.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was,
MOVED: TO APPROVE THE TOWN CLERK SALARY & WAGES \$143,000 AND EXPENDITURES \$7,560; ELECTIONS SALARY & WAGES \$20,000 AND EXPENDITURES \$23,000; BOARD OF REGISTRARS SALARY & WAGES \$3,500 AND EXPENDITURES \$12,050; LICENSING COMMISSION SALARY & WAGES \$26,030 AND EXPENDITURES \$2,500; FOR A TOTAL LICENSING & REGISTRATION \$237,640.

DISCUSSION: In response to Councilor Singer's question Mayor Martin explained the License Commission salary and wages line had not been increased due to the fact that part time personal were able to handle the office work load which were consistent with other communities.

It was unanimously,

VOTED: TO APPROVE THE ORDER.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was,
MOVED: TO APPROVE CONSERVATION COMMISSION \$1,400; PLANNING BOARD \$1,000; ZONING BOARD OF APPEALS \$1,000; PLANNING & COMMUNITY DEVELOPMENT SALARY & WAGES \$105,000 AND EXPENDITURES \$21,850; GREENFIELD REDEVELOPMENT AUTHORITY. \$2,500; FOR A TOTAL LAND USE & DEVELOPMENT \$132,750.

DISCUSSION: In response to Councilor Singers question Mayor Martin explained the reason for the decrease in the Planning budget was due to the creation and separation of a Department of Energy.

It was unanimously,

VOTED: TO APPROVE THE ORDER.

MOTION: on a motion by Councilor Allis, second by Councilor Ronhave, it was,

MOVED: TO APPROVE THE CENTRAL MAINTENANCE SALARY & WAGES \$389,455 AND EXPENDITURES \$132,875; ENERGY DEPARTMENT SALARY & WAGES \$42,000 AND EXPENDITURES \$785,000; FOR A TOTAL OTHER GENERAL GOV'T \$1,349,330.

DISCUSSION: It was noted the Town had spent just over \$79,000 for snow removal in Fiscal Year 2014.

It was unanimously,

VOTED: TO APPROVE THE ORDER.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE POLICE SALARY & WAGES \$2,422,015 AND EXPENDITURES \$300,100; CAPITAL LEASE \$77,000; PARKING ENFORCEMENT SALARY & WAGES \$61,350 AND EXPENDITURES \$69,000; DISPATCH CENTER SALARY & WAGES \$505,760 AND EXPENDITURES \$6,500; FIRE SALARY & WAGES \$1,746,220 AND EXPENDITURES \$142,935; CAPITAL LEASE \$60,000; BUILDING INSPECTOR SALARY & WAGES \$163,800 AND EXPENDITURES \$11,250; PLUMBING & WIRE INSPECTIONS \$62,500; SEALER OF WEIGHTS & MEASURES \$11,000; ANIMAL INSPECTOR \$3,200; CIVIL DEFENSE SALARY & WAGES \$9,500 AND EXPENDITURES \$9,500; ANIMAL CONTROL OFFICE SALARY & WAGES \$40,000 AND EXPENDITURES \$2,500; FOR A TOTAL PUBLIC SAFETY \$5,704,130.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE GREENFIELD PUBLIC SCHOOLS \$17,015,800; FRANKLIN TECH \$1,184,760; SMITH VOCATIONAL \$18,270; FOR A TOTAL EDUCATION \$18,218,830.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE PUBLIC WORKS OPERATING BUDGET SALARY & WAGES \$1,288,810 AND EXPENDITURES \$562,100; SNOW & ICE REMOVAL SALARY & WAGES \$74,500 AND EXPENDITURES \$125,500; FOR A TOTAL PUBLIC WORKS \$2,050,910.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE OTHER D. P. W. RELATED EXPENSES STREET CLEANING \$60,000 AND TRASH DISPOSAL FEES \$292,000 FOR A TOTAL OTHER D. P. W. \$352,000

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE HEALTH INSPECTION SERVICE SALARY & WAGES \$146,725 EXPENDITURES \$6,850; COUNCIL ON AGING SALARY & WAGES \$127,350 AND EXPENDITURES \$11,935; VETERANS' SERVICES SALARY & WAGES \$91,000 AND EXPENDITURES \$656,800; DOMESTIC VIOLENCE \$1,000; HUMAN RIGHTS COMMISSION \$1,000; DISABILITY ACCESS \$1,000; FOR A TOTAL HUMAN SERVICES \$1,043,660.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE LIBRARY SALARY & WAGES \$530,500 AND EXPENDITURES \$101,200; RECREATION SALARY & WAGES \$107,000; HISTORICAL COMMISSION \$1,000; FOR A TOTAL CULTURE & RECREATION \$739,700.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: TO APPROVE THE BONDED DEBT PRINCIPAL \$1,855,000; BONDED DEBT INTEREST \$320,000; SHORT TERM INTEREST \$25,000; FOR A TOTAL DEBT SERVICE \$2,200,000.

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was,

MOVED: TO APPROVE THE FRCOG CORE ASSESSMENTS \$110,900; CONTRIBUTORY RETIRE \$3,144,100; NON-CONTRIBUTORY RETIREMENT \$30,000; WORKER'S COMPENSATION \$225,000 UNEMPLOYMENT COMPENSATION \$100,000; EMPLOYEES' HEALTH INSURANCE \$6,650,000; EMPLOYEES' LIFE INSURANCE \$65,000; POST EMPLOYMENT BENEFITS \$50,000; MEDICARE MATCH \$335,000; LIABILITY INSURANCES \$440,000; FOR A TOTAL MISCELLANEOUS \$11,150,000.

DISCUSSION: In response to Councilor Renaud's questions the Mayor and Ms. Kelly discussed the Towns Health Insurance 9.6 % increase for Fiscal Year 2015. Mayor Martin stated he would be requesting the Town Council to accept the states health care reform law, Chapter 32B, which would allow the Mayor to remove health insurance negotiations from collective bargaining.

Councilor Athey stated he would not vote in favor of this order or the total operating budget because the proposed budget did not financially deal with Other Post Employments Benefits. Mayor Martin noted the Town began putting funds aside towards this issue.

It was by majority,

VOTED: TO APPROVE THE ORDER.

It was by majority,

VOTED: TO APPROVE ORDER NO. FY 14-169, FINANCIAL ORDER FISCAL YEAR 15-01.

Order no. FY 14-170

Financial Order FY15-02

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,

VOTED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE TOWN OF GREENFIELD APPROPRIATES THE SUM OF \$2,489,469 FOR THE SEWER ENTERPRISE FUND FOR THE PURPOSES LISTED ON THE ATTACHED SEWER ENTERPRISE FUND OPERATING BUDGET FOR THE FISCAL YEAR 2015, AND TO MEET SAID APPROPRIATION, \$2,489,469 SHALL BE RAISED FROM SEWER RECEIPTS.

6000 Sewer

Account Number	Account Description	FY13 Budget	FY14 Budget	FY15 Request	FY15 Approved
6000.411.5111.0000	Sewer Ent Salary Wages	235,700.00	237,000.00	240,000.00	240,000.00
6000.429.5111.0000	Sewer Ent Salary Wages	47,400.00	43,500.00	49,283.00	49,283.00
6000.429.5130.0000	Overtime Vehicle Maint	300.00	500.00	500.00	500.00
6000.440.5111.0000	Perm/full Time Wages	283,000.00	293,700.00	285,655.00	285,655.00
6000.440.5130.0000	Overtime-Collection	24,000.00	24,000.00	24,000.00	24,000.00
6000.440.5157.0000	Standby Collection	18,000.00	19,000.00	19,000.00	19,000.00
6000.449.5111.0000	Perm/full Time Wages	125,000.00	125,000.00	125,600.00	125,600.00
6000.449.5120.0000	Temporary Full Time	3,800.00	3,800.00	3,800.00	3,800.00
6000.449.5130.0000	Overtime-Sewer Treatment	22,000.00	22,000.00	22,000.00	22,000.00
6000.449.5157.0000	Standby-Sewer Treatment	9,700.00	9,700.00	9,700.00	9,700.00
6000.449.5164.0000	Car Allowance	100.00	0.00	0.00	0.00
	Total Wages	767,000.00	778,200.00	779,538.00	779,538.00
6000.145.5319.0000	Bank Service Charges	8,000.00	8,000.00	7,000.00	7,000.00
6000.429.5242.0000	Swr Veh Maint Cont Serv	6,500.00	6,500.00	6,500.00	6,500.00
6000.429.5482.0000	Sewer Gasoline	6,000.00	19,000.00	19,000.00	19,000.00
6000.429.5483.0000	Diesel Fuel Sewer Enterprise	24,000.00	32,000.00	32,000.00	32,000.00
6000.429.5484.0000	Sewer Veh Maint Lubricants	3,000.00	3,000.00	3,000.00	3,000.00
6000.429.5485.0000	Sewer Veh Maint Parts	40,000.00	40,000.00	40,000.00	40,000.00
6000.440.5246.0000	Sewer Mains-Contract Services	4,000.00	2,000.00	2,000.00	2,000.00
6000.440.5247.0000	Sewer Service-Contract Service	15,000.00	25,000.00	25,000.00	25,000.00
6000.440.5321.0000	Tuition-Sewer Collection	500.00	500.00	1,500.00	1,500.00
6000.440.5532.0000	Sewer Mains - Materials	22,000.00	35,000.00	35,000.00	35,000.00
6000.440.5533.0000	Materials Sewer Manholes	3,000.00	1,500.00	1,500.00	1,500.00
6000.440.5534.0000	Sewer Ser - Materials	25,000.00	26,000.00	26,000.00	26,000.00
6000.440.5535.0000	Flow Meters	5,000.00	1,000.00	1,000.00	1,000.00
6000.440.5554.0000	Pers. Ser -Clothing Allow	8,000.00	3,000.00	3,600.00	3,600.00
6000.440.5559.0000	Licenses-Sewer Collection	500.00	500.00	750.00	750.00
6000.440.5840.0000	Sump Pump I & I	0.00	0.00	20,000.00	20,000.00
6000.443.5211.0000	Sewer Pump Station-Electricity	5,600.00	5,000.00	4,000.00	4,000.00
6000.443.5213.0000	Sewer Pump Station Propane Gas	800.00	800.00	500.00	500.00
6000.443.5246.0000	Sewer Pump Sta-Cntr Service	1,500.00	1,500.00	1,500.00	1,500.00
6000.443.5532.0000	Sewer Pump Station-Materials	2,500.00	2,500.00	2,500.00	2,500.00
6000.449.5211.0000	WPCF Electricity	145,000.00	145,000.00	135,000.00	135,000.00
6000.449.5212.0000	WPCF Heating Oil	13,000.00	13,000.00	13,000.00	13,000.00
6000.449.5213.0000	WPCF LP Gas	100.00	100.00	100.00	100.00
6000.449.5246.0000	WPCF Contacted Serv	16,000.00	16,000.00	16,000.00	16,000.00
6000.449.5247.0000	WPCF Lab-Cont Serv	5,000.00	6,500.00	6,500.00	6,500.00
6000.449.5248.0000	Sludge Disposal Contract Serv	195,000.00	195,000.00	195,000.00	195,000.00
6000.449.5293.0000	Sewer Plant Trash Disposal	200.00	200.00	200.00	200.00
6000.449.5321.0000	WPCF Tuition	3,500.00	3,000.00	4,000.00	4,000.00
6000.449.5341.0000	WPCF Communications	4,000.00	11,000.00	11,500.00	11,500.00
6000.449.5531.0000	WPCF Chemicals	26,500.00	12,000.00	14,000.00	14,000.00
6000.449.5532.0000	WPCF Materials	55,000.00	55,000.00	55,000.00	55,000.00
6000.449.5533.0000	Materials WPCF Lab	8,000.00	7,000.00	7,000.00	7,000.00
6000.449.5554.0000	Clothing Allow Uniforms	6,500.00	6,500.00	6,500.00	6,500.00
6000.449.5559.0000	WPCF Licenses	800.00	800.00	1,000.00	1,000.00
	Total Ordinary Expenses	657,500.00	683,900.00	697,150.00	697,150.00

6000 Sewer

Account Number	Account Description	FY13 Budget	FY14 Budget	FY15 Request	FY15 Approved
6000.710.5902.0000	WPCP Bar Rack System-MPL 1994	3,000.00	0.00	0.00	0.00
6000.710.5904.0000	Rehab 30 Xtown Swr-MPL 02	8,000.00	0.00	0.00	0.00
6000.710.5905.0000	WPCP Upgrade-MPL 02	20,000.00	0.00	0.00	0.00
6000.710.5906.0000	WPCP Upgrade-MWPAT Loan	328,772.00	358,000.00	388,000.00	388,000.00
6000.710.5907.0000	Sewer Principal MPL 2005	15,000.00	15,000.00	16,000.00	16,000.00
6000.710.5908.2012	Sewer Principal MPL 2012	0.00	88,000.00	81,000.00	81,000.00
6000.710.5908.2014	Sewer Principal MPL 2014	0.00	0.00	25,000.00	25,000.00
6000.710.5909.0000	Multi-Purpose Loan of 2009	27,000.00	25,000.00	26,000.00	26,000.00
6000.710.5910.0000	Sewer II SRF Portion	25,952.00	29,000.00	32,000.00	32,000.00
6000.710.5914.0000	High St Swr Line-MPL 1999	7,000.00	0.00	0.00	0.00
6000.710.5925.0000	Sewer Projects - MPL 2014	0.00	0.00	47,500.00	47,500.00
6000.710.5950.0000	FEMA Repairs	0.00	0.00	15,000.00	15,000.00
6000.751.5908.0000	Sewer Project - MPL 2012	0.00	15,000.00	13,000.00	13,000.00
6000.751.5909.0000	Multi-Purpose Loan of 2009	10,598.00	9,375.00	8,900.00	8,900.00
6000.751.5912.0000	Multi-Purpose Loan of 1994	152.00	0.00	0.00	0.00
6000.751.5914.0000	30 In Xtown Sewer MPL 02	3,525.00	0.00	0.00	0.00
6000.751.5915.0000	WPCP Upgrade-MPL 02	7,327.00	0.00	0.00	0.00
6000.751.5916.0000	WPCP Upgrade-MWPAT Loan	135,520.00	48,000.00	32,000.00	32,000.00
6000.751.5917.0000	Sewer Interest-MPL 2005	4,765.00	3,700.00	3,000.00	3,000.00
6000.751.5920.0000	Sewer II SRF Portion	2,706.00	1,100.00	800.00	800.00
6000.751.5923.0000	Multi-Purpose Loan of 1999	227.00	0.00	0.00	0.00
6000.751.5925.0000	Sewer Projects - MPL 2014	0.00	0.00	13,663.13	13,663.13
6000.751.5950.0000	FEMA Repairs	0.00	0.00	2,200.00	2,200.00
6000.752.5925.0000	Temporary Interest	9,000.00	7,000.00	5,000.00	5,000.00
	Total Debt Service	608,544.00	599,175.00	709,063.13	709,063.13
6000.991.5961.0000	Indrct Cost/worker Comp-Trans	4,725.00	6,785.00	17,293.00	17,293.00
6000.991.5962.0000	Indirect Cost/health Ins-Trans	145,564.00	119,130.00	142,525.00	142,525.00
6000.991.5963.0000	Indirect Cost/life Ins-Trans	814.00	1,280.00	1,476.00	1,476.00
6000.991.5964.0000	Indirect Cost/retirement-Trans	64,027.00	61,400.00	65,973.00	65,973.00
6000.991.5965.0000	Indirect Costs/other Dpt-Trans	64,027.00	61,400.00	65,148.00	65,148.00
6000.991.5966.0000	Indirect Cost-Medicare Match	11,124.00	11,255.00	11,303.00	11,303.00
	Total Indirects	290,281.00	261,250.00	303,718.00	303,718.00
	Total Sewer Fund	2,323,325.00	2,322,525.00	2,489,469.13	2,489,469.13

Order no. FY 14-171

Financial Order FY15-03

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously, **VOTED:** THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE TOWN OF GREENFIELD APPROPRIATES THE SUM OF \$1,731,425 FOR THE WATER ENTERPRISE FUND FOR THE PURPOSES LISTED ON THE ATTACHED WATER ENTERPRISE FUND OPERATING BUDGET FOR THE FISCAL YEAR 2015, AND TO MEET SAID APPROPRIATION, \$1,731,425 SHALL BE RAISED FROM WATER RECEIPTS.

6100 Water

Account Number	Account Description	FY13 Budget	FY14 Budget	FY15 Request	FY15 Approved
6100.411.5111.0000	Admin & Engineering Wages	159,000.00	150,000.00	152,700.00	152,700.00
6100.411.5130.0000	Overtime	325.00	325.00	325.00	325.00
6100.429.5111.0000	Water Fund Salaries	47,500.00	49,300.00	43,527.00	43,527.00
6100.429.5130.0000	Overtime	600.00	650.00	650.00	650.00
6100.452.5111.0000	Perm Salary/Wages Full Time	322,700.00	329,700.00	324,937.00	324,937.00
6100.452.5120.0000	Temp Salary/Wages Full Time	3,800.00	7,800.00	7,600.00	7,600.00
6100.452.5130.0000	Overtime	8,000.00	9,000.00	9,000.00	9,000.00
6100.452.5157.0000	On Call Standby	9,700.00	9,700.00	9,700.00	9,700.00
6100.452.5166.0000	Unused Accrued Time Buyback	30,000.00	30,000.00	10,000.00	10,000.00
6100.454.5111.0000	Perm Salary & Wages Full Time	86,000.00	90,700.00	94,440.00	94,440.00
6100.454.5130.0000	Overtime	12,000.00	13,000.00	13,000.00	13,000.00
6100.454.5157.0000	Standby	5,000.00	5,000.00	5,000.00	5,000.00
	Total Wages	684,625.00	694,975.00	670,879.00	670,879.00
6100.429.5242.0000	Water-Vehicle Maint Cont Serv	6,500.00	6,500.00	6,500.00	6,500.00
6100.429.5482.0000	Water-No Lead Gasoline	13,000.00	26,000.00	26,000.00	26,000.00
6100.429.5483.0000	Diesel Fuel Water Enterprise	6,000.00	6,000.00	6,000.00	6,000.00
6100.429.5484.0000	Water-Vehicle Maint Lubricants	3,000.00	3,000.00	3,000.00	3,000.00
6100.429.5485.0000	Water-Vehicle Maint Parts	40,000.00	40,000.00	40,000.00	40,000.00
6100.452.5211.0000	Water Main Heaters Electricity	1,400.00	1,400.00	1,400.00	1,400.00
6100.452.5246.0000	Water Main Contracted Services	2,000.00	3,000.00	3,000.00	3,000.00
6100.452.5247.0000	Water Services Contracted Services	1,500.00	1,500.00	1,500.00	1,500.00
6100.452.5306.0000	Water/Sewer Billing Data	6,500.00	7,500.00	11,600.00	11,600.00
6100.452.5321.0000	Personnel Services-Tuition	2,800.00	2,800.00	3,500.00	3,500.00
6100.452.5532.0000	Water Mains-Materials & Tools	22,000.00	24,000.00	24,000.00	24,000.00
6100.452.5533.0000	Materials Fire Hydrants	12,000.00	18,000.00	18,000.00	18,000.00
6100.452.5534.0000	Water Services-Materials	35,000.00	35,000.00	35,000.00	35,000.00
6100.452.5535.0000	Water Meters-Materials	10,500.00	10,500.00	10,500.00	10,500.00
6100.452.5554.0000	Personnel Services-Clothin Allowance	5,500.00	5,500.00	5,400.00	5,400.00
6100.452.5559.0000	Personnel Services Licenses	1,600.00	1,600.00	2,000.00	2,000.00
6100.453.5210.0000	Green River Plant Electricity	45,000.00	34,000.00	38,000.00	38,000.00
6100.453.5211.0000	Adams Hill Tank/Pump Electricity	6,300.00	6,300.00	6,300.00	6,300.00
6100.453.5213.0000	Green River Plant Gas	2,000.00	2,000.00	2,000.00	2,000.00
6100.453.5246.0000	Green River Pump-Contract Service	1,500.00	1,500.00	5,000.00	5,000.00
6100.453.5247.0000	Adams Hill Tank Pump-Contract Service	500.00	1,000.00	1,000.00	1,000.00
6100.453.5346.0000	Adams Hill Tank Pump Communications	1,400.00	1,400.00	1,400.00	1,400.00
6100.453.5532.0000	Green River Pumpstation-Materials	1,000.00	2,500.00	2,500.00	2,500.00
6100.453.5533.0000	Materials Adams Hill Tank Pump	1,000.00	1,000.00	1,000.00	1,000.00
6100.454.5210.0000	Millbrook Wells Electricity	32,000.00	30,000.00	32,000.00	32,000.00
6100.454.5211.0000	Oak Hill Filter Plant Electricity	5,200.00	5,800.00	5,800.00	5,800.00
6100.454.5212.0000	Rocky Mt Tank Electricity	1,800.00	1,800.00	1,800.00	1,800.00
6100.454.5213.0000	Millbrook Wells Gas	2,300.00	2,300.00	2,000.00	2,000.00
6100.454.5214.0000	Oak Hill Filter Plant Gas	2,800.00	2,800.00	2,800.00	2,800.00
6100.454.5215.0000	Rocky Mt Tank-Gas	200.00	200.00	200.00	200.00
6100.454.5248.0000	Leyden Glen Reservoir-Contract Service	2,000.00	3,500.00	3,500.00	3,500.00
6100.454.5247.0000	Millbrook Wells-Contract Service	8,000.00	8,000.00	8,000.00	8,000.00
6100.454.5248.0000	Oak Hill Filterplant-Contract Service	3,500.00	8,000.00	8,000.00	8,000.00
6100.454.5250.0000	Laboratory-Contract Service	5,000.00	5,000.00	13,100.00	13,100.00
6100.454.5304.0000	Leyden Glen Reservoir-Taxes	5,300.00	5,300.00	12,000.00	12,000.00
6100.454.5341.0000	Millbrook Wells-Communications	4,500.00	4,500.00	5,000.00	5,000.00
6100.454.5342.0000	Oak Hill Filter Plant-Communications	2,000.00	2,000.00	2,500.00	2,500.00

6100 Water

Account Number	Account Description	FY13 Budget	FY14 Budget	FY15 Request	FY15 Approved
6100.454.5531.0000	Millbrook Wells-Chemicals	12,000.00	12,000.00	12,000.00	12,000.00
6100.454.5532.0000	Oak Hill Filter Plant-Chemicals	6,500.00	8,500.00	8,500.00	8,500.00
6100.454.5533.0000	Materials Leyden Glen Reservoir	300.00	300.00	300.00	300.00
6100.454.5534.0000	Millbrook Wells-Materials	4,000.00	8,500.00	8,500.00	8,500.00
6100.454.5535.0000	Oak Hill Filter Plant-Materials	6,000.00	10,000.00	10,000.00	10,000.00
6100.454.5536.0000	Rocky Mt Water Tank-Materials	300.00	800.00	800.00	800.00
6100.454.5537.0000	Laboratory Materials	7,500.00	7,500.00	7,500.00	7,500.00
	Total Ordinary Expenses	339,200.00	368,800.00	398,900.00	398,900.00
6100.710.5902.0000	Water Fund Projects-MPL 1994	58,000.00	0.00	0.00	0.00
6100.710.5904.0000	Water Fund Projects-MPL 2000	156,000.00	154,000.00	156,000.00	156,000.00
6100.710.5905.0000	Water Fund Projects-MPL 2002	18,000.00	0.00	0.00	0.00
6100.710.5908.0000	General	63,000.00	0.00	0.00	0.00
6100.710.5908.2012	Water Principal MPL 2012	8,000.00	92,000.00	72,000.00	72,000.00
6100.710.5908.2014	Water Principal MPL 2014	0.00	0.00	18,000.00	18,000.00
6100.710.5909.0000	Multi-Purpose Loan of 2009	0.00	10,000.00	5,000.00	5,000.00
6100.710.5919.0000	Water Fund Projects-MPL 2005	29,000.00	14,000.00	13,000.00	13,000.00
6100.710.5920.0000	Water Fund Projects - MPL 2013	0	0.00	20,000.00	20,000.00
6100.710.5950.0000	FEMA Repairs - 25% GR Dam	0	0.00	27,500.00	27,500.00
6100.751.5902.0000	Water Fund Projects-MPL 1994	2,236.00	0.00	0.00	0.00
6100.751.5904.0000	Water Fund Projects-MPL 2000	52,357.00	40,800.00	35,000.00	35,000.00
6100.751.5908.2012	Water Interest-MPL 2012	0.00	\$10,000.00	8,000.00	8,000.00
6100.751.5908.2014	Water Principal MPL 2014	2,248.00	\$0.00	8,773.80	8,773.80
6100.751.5909.0000	Multi-Purpose Loan of 2009	5,896.00	\$1,900.00	1,800.00	1,800.00
6100.751.5910.0000	Water Fund Projects-MPL 2005	6,633.00	\$4,250.00	3,750.00	3,750.00
6100.751.5915.0000	Water Fund Projects-MPL 2002	3,750.00	\$0.00	0.00	0.00
6100.751.5920.0000	Water Fund Projects - MPL 2013	0.00	\$10,000.00	1,000.00	1,000.00
6100.751.5950.0000	FEMA Repairs - 25% GR Dam	0.00	\$0.00	1,500.00	1,500.00
6100.752.5925.0000	Water Fund Temporary Interest	0.00	\$0.00	5,000.00	5,000.00
	Total Debt Service	405,120.00	336,950.00	376,323.80	376,323.80
6100.991.5961.0000	Indirect Cost Transfer-Workers Comp	3,938.00	5,655.00	19,392.00	19,392.00
6100.991.5962.0000	Indirect Cost Transfer-Health Insurance	134,023.00	135,880.00	132,265.00	132,265.00
6100.991.5963.0000	Indirect Cost Transfer-Life Insurance	896.00	1,480.00	1,378.00	1,378.00
6100.991.5964.0000	Indirect Cost Transfer-Retirement	56,691.00	55,775.00	57,411.00	57,411.00
6100.991.5965.0000	Indirect Cost Transfer-Other Departments	64,027.00	61,400.00	65,148.00	65,148.00
6100.991.5966.0000	Indirect Cost Transfer-Medicare	9,930.00	10,100.00	9,728.00	9,728.00
	Total Indirects	269,505.00	270,290.00	285,322.00	285,322.00
	Total Water Fund	1,698,450.00	1,671,015.00	1,731,424.80	1,731,424.80

Order no. FY 14-172

Financial Order FY15-04

MOTION: On a motion by Councilor Allis, second by Councilor Ronhave, it was unanimously,
VOTED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE TOWN OF GREENFIELD AUTHORIZES THE ESTABLISHMENT OF DEPARTMENTAL REVOLVING FUNDS PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 53 E ½ FOR THE FISCAL YEAR 2015, WITH SPECIFIC RECEIPTS CREDITED TO EACH FUND, THE PURPOSES FOR WHICH EACH FUND MAY BE SPENT AND THE MAXIMUM THAT MAY BE SPENT FROM EACH FUND AS LISTED ON THE ATTACHED DEPARTMENTAL REVOLVING FUNDS CHART, AND THE AGGREGATE AMOUNT OF ALL REVOLVING FUNDS SO AUTHORIZED IS NOT TO EXCEED \$397,100.

REVOLVING FUND	AUTHORIZED TO SPEND	REVENUE SOURCE	USE OF FUND	FY 15 SPENDING LIMIT	DISPOSITION OF FUND BALANCE
Library Fines - 1540	Library Director	Library Fines & Reimbursements for Lost Items, Fees	Purchase of Materials & Supplies	\$25,000	Balance Available for Expenditure
Library Meeting Room - 1541	Library Director	Library Meeting Room Usage Fees	Maintenance of Meeting Room	\$100	Balance Available for Expenditure
Dog Licensing -1550	Mayor & Town Clerk	Dog Licenses	Offset Expenses for the Care & Management of Dogs	\$5,000	\$5,000 Avail, Balance Closed to GF
Ordinance Enforcement - 1555	Town Clerk	Fines Issued for Ordinance Violations	Enforcement of Town Ordinances	\$5,000	Balance Closed to GF
Transfer Station - 1590	Public Works	Fees Generated from the Transfer Station Operation	Transfer Station Expenses & Waste Disposal	\$190,000	Balance Closed to GF
Police Property Sales - 1570	Police Chief	Sales of Property Held, Confiscated or Forfeited to the Police Department	Police Department Expenses	\$10,000	Balance Available for Expenditure
Council on Aging/ Senior Center - 1705	Council on Aging & Director	Fees, Revenues & Donations Generated from Council on Aging Activities	Offset Expenses of Council on Aging Programs & Activities	\$15,000	Balance Available for Expenditure
Fire Prevention - 1580	Fire Chief	Fire Department Non-General Fund Permits	Offset Expenses of Fire Prevention Activity & Emer Resp	\$35,000	Balance Available for Expenditure
Ambulance Back Up Services	Fire Chief	Ambulance Services	Offset Expenses of EMS and Ambulance	\$50,000	Balance Available for Expenditure
School Transportation - 1523	School Department	School Department Transportation Fees	School Vehicle Expenses	\$15,000	Balance Available for Expenditure
Burial Permits - 1561	Health Department	Burial Permits Fees	Health Department Permit Expenses	\$10,000	Balance Available for Expenditure
Health Permits - 1562	Health Department	Health Department Permit Fees	Health Department Permit Expenses	\$5,000	Balance Closed to General Fund
Building Permits - 1532	Building Department	Building Department Permit Fees	Building Department Permit Expenses	\$25,000	Balance Closed to GF
Nursing Services - 1563	Health Department	Fees, Revenues Generated by Nursing Services	Nursing Services Expenses	\$2,000	Balance Available for Expenditure
Rents/Tax Possessions - 1533	Finance	Rents collected from Foreclosed Properties	Maintenance and other costs associated with Foreclosed Properties	\$5,000	Balance Available for Expenditure
Aggregate Amount of All Revolving Funds Authorized				\$397,100	

PRESENTATION OF PETITIONS AND SIMILAR PAPERS None.

REPORTS OF COMMITTEES

COMMUNITY RELATIONS AND EDUCATION COMMITTEE – Councilor Kelner reviewed topics discussed at the May 26, 2014 CRE meeting held at Leyden Woods.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

MOTIONS FOR RECONSIDERATION:

MOTION: On a motion by Councilor Singer, second by Councilor Devlin, it was,

MOVED: TO SUSPEND THE RULES OF PROCEDURE TO CONSIDER THE MOTION FOR RECONSIDERATION SUBMITTED BY COUNCILOR ALLIS REGARDING CHAPTER 195 WETLANDS ORDINANCE VOTED BY THE TOWN COUNCIL ON MAY 21, 2014.

DISCUSSION: Councilor Singer believed the current Council should be the body to reconsider the ordinance. Councilor Allis submitted the Motion for Reconsideration because he wanted to change his vote to “no” regarding the ordinance; he outlined his reasons for changing his vote. Councilor Kelner stated the ordinance put forward to the Town Council from the Appointment and Ordinance Committee was beneficial to the Town of Greenfield. Councilors Singer and Siano acknowledged every Councilor and member of the public had ample opportunity to comment on the ordinance prior to Town Council consideration.

Order no. FY 14-136

It was by majority,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL AMENDS THE CODE OF THE TOWN OF GREENFIELD BY DELETING THE EXISTING CHAPTER 195 – WETLANDS PROTECTION, IN ITS ENTIRETY AND REPLACING WITH THE NEW CHAPTER 195 ATTACHED HERETO AS “EXHIBIT A” AND FURTHER AMENDS THE CONTENT AND THE INDEX OF THE CODE AND THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE TOWN OF GREENFIELD.

051214 APPOINTMENTS AND ORDINANCE COMMITTEE PROPOSAL

CHAPTER 195

WETLANDS PROTECTION

§195-1. PURPOSE.

This Ordinance is intended to:

- A. Provide guidelines on the protection of wetlands, water resources, lands subject to flooding, and adjoining upland areas.
- B. Utilize the home rule authority of the Town of Greenfield for the protection of wetland resource areas by prior public review.
- C. Control activities likely to have a significant or cumulative effect upon jurisdictional areas as outlined in the Massachusetts Wetlands Protection Act, MGL c. 131 § 40, and 310 CMR 10.00.

This Ordinance also provides additional local enforcement measures in conjunction with the Massachusetts Wetland Protection Act. It is also the intention of this Ordinance, unless otherwise stated, that the

jurisdiction, authority, exceptions, exemption, time periods, application procedures, definitions and enforcement standards of the Wetland Protection Act shall apply.

§195-2. JURISDICTION.

Except as permitted by the Conservation Commission (hereafter referred to as ‘the Commission’) no person shall commence to remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter the following resource areas: any freshwater wetlands, marshes, wet meadows, bogs, swamps, vernal pools, springs, banks, reservoirs, lakes, ponds, beaches, and lands under water bodies; lands adjoining these resource areas out to a distance of 100 feet, known as the buffer zone; rivers, streams, brooks and creeks, whether perennial or intermittent; lands adjoining these resource areas out to a distance of 200 feet, known as the riverfront area; lands subject to flooding or inundation by groundwater or surface water (collectively the “resource areas protected by this ordinance”). Said resource areas shall be protected whether or not they border surface waters.

Jurisdiction under this Ordinance shall be the same as in the Massachusetts Wetlands Protection Act, MGL c. 131, § 40, except as outlined below.

In accordance with the Massachusetts Wetlands Protection Act and based upon local historical experience, the Commission has determined that the following provisions are necessary to address and clarify issues particular to Greenfield and to protect the interests contained in the Massachusetts Wetlands Protection Act, MGL c. 131, § 40. Each provision is followed by a brief explanation in italics of the intended purpose, which is not binding.

- a. For activities within jurisdiction, a minimum of a 25-foot "No Disturb Zone," shall be maintained or provided between resource areas and all altered areas. The Commission shall create a wider "No Disturb Zone" within the 100-foot buffer zone when deemed necessary to protect the resource area because of the environmental quality or the hydrology of the resource area. The following are not subject to a “No Disturb Zone”:
 - i. Utility rights-of-way;
 - ii. emergency activities;
 - iii. any work with Limited Project Status; and
 - iv. activities currently exempted from the requirements for the riverfront area under 310 CMR 10.58(6).

This provision serves to ensure protection from negative impacts during activities within a resource area and the long-term viability of a resource area.

- b. The following activities are prohibited within the 100-year floodplain if implemented after August 7, 1996:
 - i. The outdoor storage of autos, auto parts and associated materials, lawn equipment, including but not limited to lawn mowers, weed whackers, snow blowers, etc.
 - ii. Solid waste landfills, junkyards, salvage yards, dumps;
 - iii. The manufacture, storage, or disposal of hazardous, toxic, or radioactive wastes;
 - iv. The temporary or permanent storage or disposal of materials used in snow and ice control including sand, salt or other deicing chemicals;
 - v. The outdoor storage or placement of storage tanks, above or below ground for petroleum products or other hazardous material;
 - vi. The storage, dumping, filling, disposal, of earth, yard waste, or other materials.

These restrictions serve to protect areas within the floodplain from potential sources of contamination from pollutants. Vehicles and their accessories (road salt, sand, oil, gas) stored in the floodplain will pollute surface water during flooding events, as well as themselves becoming dangerous debris.

- c. 100% compensatory storage shall be provided for all flood storage volume that will be lost as the result of a proposed project within the 100-year floodplain.

This provision clarifies that the Commission considers all incremental reductions in flood storage capacity to be significant over time, and therefore requires replacement at a 1:1 ratio.

- d. Wetlands crossings to provide access to otherwise unreachable upland areas may be allowed only if:
 - i. The only buildable uplands available on the lot have no reasonable alternative means of access from any road, whether publicly or privately owned
 - ii. The crossing is designed to minimize to the greatest extent possible any disruption of the wetland
 - iii. The driveway length and design is the minimum length and width necessary to provide access to the proposed use.

This provision clarifies the criteria for determining the appropriateness of proposed wetlands crossing. The Commission may request the applicant to utilize access over an adjacent parcel of land currently or formerly owned by the applicant, or in which the applicant has, or can, obtain an ownership interest; may impose conditions to protect the wetlands; or the Commission may deny a permit for a wetland crossing if the above criteria have not been satisfactorily met.

- e. To prevent resource area loss, the Commission shall require applicants to avoid or minimize alteration wherever feasible; and, where alteration is unavoidable and has been minimized, to provide full mitigation. The Commission may require replication of wetlands as a form of mitigation, but only with specific plans, professional design, proper safeguards, adequate security, and professional monitoring and reporting that assures success. Replication shall only be allowed when a preponderance of the evidence demonstrates to the satisfaction of the Commission that the hydrological and ecological value of the replicated wetland would be greater than that of the wetland to be replaced. Estimation of wetland value and guidelines for replication shall be based upon the guidelines for wetland replication as described in the 2002 Massachusetts Inland Wetland Replication Guidelines; Commonwealth of Massachusetts Guidance No. BRP/DWM/WetG02-2.

The purpose of this provision is to provide clarification that the destruction of wetlands shall only be considered as a last resort. Because replication does not in fact substitute for many wetlands values, proposed wetlands replications are at the discretion of the Commission based upon solid scientific reasoning and shall not be permitted simply based upon a proposed 1:1 replication ratio or the "highest and best use" of a property based upon development potential.

§195-3. EXEMPTIONS AND EXCEPTIONS.

- A. The applications and permits required by this Ordinance shall not be required for work performed for normal maintenance or improvement of land in agricultural and aquacultural use as defined by the Wetlands Protection Act regulations at 310 CMR 10.04.
- B. The permit and applications required by this Ordinance shall apply to the harvesting of forestry products under the provisions of M.G.L. ch. 132 sec. 40-46 when an approved forest cutting plan has been properly filed with the Commission.

- C. The applications and permits required by this Ordinance shall not be required for maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, wastewater, storm water, telecommunication services, or public transportation (roads, bridges) provided that written notice has been given to the Commission prior to commencement of work, and provided that the work conforms to any performance standards and design specifications in regulations adopted by the Commission.
- D. Except as otherwise provided in this Ordinance or regulations of the Commission, the definitions of terms, exemptions, limited projects, performance standards, time frames, and requirements shall be as set forth in the Wetlands Protection Act, MGL Chapter 131, Section 40, and in 310 CMR 10.00 ("the State regulations") as may be amended from time to time.
- E. The applications and permits required by this Ordinance shall not be required for emergency projects necessary for the protection of the health and safety of the public, provided that the work is to be performed by or has been ordered to be performed by an agency of the Commonwealth or a political subdivision thereof; provided that advance notice, oral or written, has been given to the Commission prior to commencement of work or within 24 hours after commencement; provided that the Commission or its agent certifies the work as an emergency project; provided that the work is performed only for the time and place certified by the Commission for the limited purposes necessary to abate the emergency; and provided that within 21 days of commencement of an emergency project a permit application shall be filed with the Commission for review as provided by this Ordinance. Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures. No work on any emergency project shall be conducted after the expiration of thirty (30) days from the initial certification of the project as an emergency project.

§195-4. APPLICATION AND FEES.

- A. Written application shall be filed with the Commission to perform activities affecting resource areas protected by this Ordinance. The permit application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the resource areas protected by this Ordinance. No activities shall commence without receiving and complying with a permit issued pursuant to this Ordinance.
- B. The Commission may accept as the application and plans under this Ordinance any application and plans filed under the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00), but the Commission is not obliged to do so.
- C. Any person desiring to know whether a proposed activity or an area is subject to this Ordinance may in writing request a determination from the Commission. Such a Request for Determination of Applicability (RDA) or Abbreviated Notice of Resource Area Delineation (ANRAD) filed under the Act shall include information and plans as are deemed necessary by the Commission.
- D. Procedures under this Ordinance are the same as the Massachusetts Wetlands Protection Act, MGL c. 131, § 40, in terms of procedures and forms, with the following exception:
 - a. At the time of filing an application, the applicant shall pay a Town filing fee specified in *Rules and Regulations of the Commission*. This fee is in addition to that required by the Wetlands

Protection Act and Regulations. This fee shall be deposited in the *Greenfield Conservation Commission Ordinance Account*.

- b. The Applicant shall submit seven (7) copies of each application. Applicant must submit complete application and all supplemental materials by noon at least seven (7) business days prior to the Commission meeting date. *Please note, Town observed holidays might change this timeframe.*
- E. Upon receipt of a Request for Determination of Applicability (RDA), Notice of Intent (NOI), Abbreviated Notice of Intent (ANOI), or Abbreviated Notice of Resource Area Delineation (ANRAD) application, or at any time during the hearing process, the Commission is authorized to require an applicant to pay a fee for the costs and expenses borne by the Commission for securing specific outside consultants including engineers, wetlands scientists, land surveyors, wildlife biologists or other experts deemed necessary by the Commission to come to a final decision on the application. This fee is called the "Consultant Fee." The specific consultant services may include, but are not limited to, performing or verifying the accuracy of a resource survey and delineation; analyzing resource area functions and values, including wildlife habitat evaluations, hydrogeologic and drainage analysis; and researching environmental or land use law.
- F. Such funds shall be deposited with the town treasurer, who shall create an account specifically for this purpose. Additional Consultant Fees shall be requested where the requisite review is more expensive than originally calculated or where new information requires additional consultant services. Only costs relating to consultant work done in connection with a project for which a consultant fee has been collected shall be paid from this account, and expenditures may be made at the sole discretion of the Commission.
- G. Any consultant hired under this provision shall be selected by, and report exclusively to, the Commission. The Commission shall provide applicants with written notice of the selection of a consultant, identifying the consultant, the amount of the fee to be charged to the applicant, and a request for payment of that fee. Notice shall be deemed to be given on the date it is mailed or delivered. The applicant may withdraw the application or request within five (5) business days of the date notice is given without incurring any costs or expenses. The entire fee must be received before the initiation of consulting services. Failure by the applicant to pay the requested consultant fee within ten (10) business days of the request for payment shall be cause for the Commission to declare the application administratively incomplete and deny the permit without prejudice, except in the case of an appeal. The Commission shall inform the applicant and Department of Environmental Protection (DEP) of such a decision in writing. An applicant aggrieved by the imposition of, or size of, the consultant fee, or any act related thereto, may appeal according to the provisions of the Massachusetts General Law.

§195-5. NOTICE AND HEARINGS.

- A. An application for any wetland permit (NOI, RDA, ANOI, or ANRAD) shall be filed with the Commission, Greenfield Department of Planning and Development by mail, electronic, or hand delivery. Applicant shall give written notice to the property owner if other than the applicant.
- B. When submitting any wetland permit, other than a Request for Determination of Applicability, applicant shall notify by certified mail all abutters and owners of property within 300-ft of the property lines, as determined by the most recent assessor's maps, of nature and intent of proposed project and dates of applicable public hearing, if known. The notice to abutters shall also state where copies may be examined and obtained by abutters. An affidavit of the person providing such notice, with a copy of the notice to abutters, shall be filed with the Commission.

- C. The Commission shall conduct a public hearing on any wetland permit application (NOI, RDA, ANOI, or ANRAD). Notice of said hearing shall be published in a local newspaper of general circulation at least five working days prior to said hearing at the expense of the applicant. The published notice, which shall be prepared by the Commission, shall contain the following information: the date, time, and place of hearing; the location of the property affected; the name of the applicant; and the action requested from the Commission. The Commission shall have authority to continue the hearing, with the applicants' approval, to a specific date announced at the hearing, for reasons stated at the hearing, which may include the need for additional information from the applicant or others as deemed necessary by the Commission.
- D. The Commission shall issue its wetland permit, other order or determination in writing within 21 days of the close of the public hearing thereon unless an extension is authorized in writing by the applicant. The Commission shall send the wetland permit, other order or determination to the property owner as well as the applicant, if different. The Commission in an appropriate case may combine its hearing under this ordinance with the hearing conducted under the Wetlands Protection Act (G.L. Ch.131 §40) and regulations (310 CMR 10.00). *Applicants may contact the Conservation Agent or refer to the Greenfield Conservation Commission Rules and Regulations for more information on meeting structure.*

§195-6. COORDINATION WITH OTHER BOARDS.

An applicant must provide, at their own expense, seven (7) copies of the application and associated materials to the Commission. One (1) copy is distributed to each Commissioner; two (2) copies are on file at the Department of Planning and Development for review by other Boards/Departments (Zoning Board of Appeals, Agricultural Commission, Building Department, Health Department, Planning Board, and the Assessor's office). Once finalized materials are received, the Conservation Agent shall notify relevant Boards/Departments that materials are available for review. Comments from other boards and departments should be submitted to the Conservation Agent prior to the scheduled public meeting.

§195-7. PERMITTING CONDITIONS.

A. Permits

If the Commission, after a public hearing, determines that the activities which are subject to the permit application, or the land and water uses which will result therefrom, are likely to have a significant individual or cumulative effect on the resource area values protected by this ordinance, the Commission, within 21 days of the close of the hearing, shall issue or deny a permit for the activities requested. The Commission shall take into account the extent to which the applicant has avoided, minimized and mitigated any such effect. The Commission also shall take into account any loss, degradation, isolation, and replacement or replication of such protected resource areas elsewhere in the community and the watershed, resulting from past activities, whether permitted, unpermitted or exempt, and foreseeable future activities.

B. Conditions

If it issues a permit, the Commission shall impose conditions which the Commission deems necessary or desirable to protect said resource area values, and all activities shall be conducted in accordance with those conditions.

C. Denials

Where no conditions are adequate to protect resource areas, the Commission may deny a permit for failure to meet the requirements of this Ordinance. It may also deny a permit for:

- a. failure to submit necessary information and plans requested by the Commission;
- b. failure to comply with the procedures, design specifications, performance standards, and other requirements of the Commission;

- c. failure to avoid, minimize, or mitigate unacceptable significant or cumulative effects upon the resource area values protected by this Ordinance.
- d. failure to correct any outstanding violations within the Town of Greenfield under this Ordinance or the Massachusetts Wetlands Protection Act, MGL c. 131, § 40.

Due consideration shall be given to any demonstrated hardship on the applicant by reason of denial, as presented at the public hearing.

D. Waiver

The Commission may waive specifically identified and requested procedures, design specifications, performance standards, or other requirements set forth in its regulations, provided that: the Commission finds in writing after said public hearing that there are no reasonable conditions or alternatives that would allow the proposed activity to proceed in compliance with said regulations; and that avoidance, minimization and mitigation have been employed to the maximum extent feasible; and to avoid a decision that so restricts the use of the property as to constitute an unconstitutional taking without compensation.

E. Buffer Zone

In reviewing activities within the buffer zone, the Commission shall presume the buffer zone is important to the protection of other resource areas because activities undertaken in close proximity have a high likelihood of adverse impact, either immediately, as a consequence of construction, or over time, as a consequence of daily operation or existence of the activities. These adverse impacts from construction and use can include, without limitation, erosion, siltation, loss of groundwater recharge, poor water quality, and loss of wildlife habitat. The Commission may establish, in its regulations, design specifications, performance standards, and other measures and safeguards, including setbacks, no-disturb areas, no-build areas, and other work limits for protection of such lands, including without limitation strips of continuous, undisturbed vegetative cover, unless the applicant convinces the Commission that the area or part of it may be disturbed without harm to the values protected by the ordinance.

F. Riverfront

In reviewing activities within the riverfront area, the Commission shall presume the riverfront area is important to all the resource area values unless demonstrated otherwise. No permit issued hereunder shall permit any activities within the riverfront unless the applicant, in addition to meeting the otherwise applicable requirements of this ordinance, has proved by a preponderance of the evidence that:

- a. there is no practicable alternative to the proposed project with less adverse effects, and;
- b. such activities, including proposed mitigation measures, will have no significant adverse impact on the areas or values protected by this ordinance.

The Commission shall regard an alternative as practicable that which is reasonably available and capable of being done after taking into consideration the proposed property use, overall project purpose (e.g., residential, institutional, commercial, or industrial), logistics, existing technology, costs of the alternatives, and overall project costs.

G. Alteration and Replication

To prevent resource area loss, the Commission shall require applicants to avoid alteration wherever feasible; to minimize alteration; and, where alteration is unavoidable and has been minimized, to provide full mitigation. The Commission may authorize or require replication of wetlands as a form of mitigation, but only with specific plans, professional design, proper safeguards, adequate security,

and professional monitoring and reporting that assures success. Replication shall only be allowed when a preponderance of the evidence demonstrates to the satisfaction of the Commission that the hydrological and ecological value of the replicated wetland would be greater than that of the wetland to be replaced. Estimation of wetland value and guidelines for replication shall be based upon the guidelines for wetland replication as described in the 2002 Massachusetts Inland Wetland Replication Guidelines; Commonwealth of Massachusetts Guidance No. BRP/DWM/WetG02-2.

H. Special Studies

The Commission may require a special study (i.e., wildlife habitat, geomorphic, hydrologic, stormwater studies) of the project area, to be paid for by the applicant, whenever it deems appropriate, regardless the type of resource area or the amount or type of alteration proposed. The decision shall be based upon the Commission's estimation of the importance of the area considering (but not limited to) such factors as proximity to other areas suitable for wildlife, importance of wildlife "corridors" in the area, actual or possible presence of rare plant or animal species in the area, physical properties of the site, or proximity of the site to nearby resource areas of particular importance. Special studies shall be performed by an individual who at least meets the qualifications set out in the Wetlands Protection Act regulations (310 CMR 10.60).

I. Special Resource Areas

The Commission may assign special resource area status to sites that perform unique resource functions and condition protections for those special resource areas. These areas may include (but are not limited to) rare species habitat, wildlife migration corridors, areas sensitive to runoff, flooding, erosion, desiccation, and vernal pools. The Commission shall presume that all areas meeting the definition of "vernal pools" under §195-9 (Definitions) of this ordinance, including the adjacent area, perform essential habitat functions, and warrant protection. Assignment of special resource areas may be supported or refuted only by credible evidence which, in the judgment of the Commission, demonstrates that the area does or does not provide essential or special resource functions. Any formal special resource area evaluation should be performed by an individual who at least meets the qualifications under the Wetlands Protection Act regulations.

J. Term of Applicability, Renewals, Revocations, and Amendments

- a. A permit, Determination of Applicability (DOA), or Order of Resource Area Delineation (ORAD) shall expire three years from the date of issuance. Notwithstanding the above, the Commission in its discretion may issue a permit expiring five years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. Any permit may be renewed once for an additional one-year period, provided that a request for a renewal is received in writing by the Commission prior to expiration. Notwithstanding the above, a permit may identify requirements which shall be enforceable for a stated number of years, indefinitely, or until permanent protection is in place, and shall apply to all present and future owners of the land.
- b. For good cause the Commission may revoke any permit, DOA, or ORAD or any other order, determination or other decision issued under this ordinance after notice to the holder, the public, abutters, and town boards, pursuant to §V and §VI, and after a public hearing.
- c. Amendments to permits shall be handled in the manner set out in the Wetlands Protection Act regulations and policies thereunder.

- d. The Commission in an appropriate case may combine the decision issued under this ordinance with the permit, DOA, ORAD, or Certificate of Compliance (COC) issued under the Wetlands Protection Act and regulations.

K. Initiation of Work

No work proposed in any application shall be undertaken until the permit, or ORAD issued by the Commission with respect to such work has been recorded in the registry of deeds or, if the land affected is registered land, in the registry section of the land court for the district wherein the land lies, and until the holder of the permit certifies in writing to the Commission that the document has been recorded. If the applicant fails to perform such recording, the Commission may record the documents itself and require the Applicant to furnish the recording fee therefore, either at the time of recording or as a condition precedent to the issuance of a COC.

§195-8. REGULATIONS.

Rules and Regulations, and any changes or modifications, shall be adopted and take effect only following Public Notice and Public Hearing, a vote by the Commission, approval by Town Council, and the filing with the Town Clerk. Rules and Regulations are established to carry out the purpose of this Ordinance, to explain the conduct and procedures of the Commission, and to provide guidance to applicants seeking to conduct a regulated activity. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this Ordinance. At a minimum, these regulations shall reiterate the terms defined in this Ordinance, define additional terms not consistent with the Ordinance, and impose filing and consultant fees.

§195-9. DEFINITIONS.

- A. Except as otherwise provided in this ordinance or in associated regulations of the Conservation Commission, the definitions of terms and the procedures in this ordinance shall be as set forth in the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00).
- B. The following definitions shall apply in the interpretation and implementation of this ordinance:
 - a. The term “agriculture” shall refer to the definition as provided by 310 CMR 10.04 (Agriculture).
 - b. The term “alter” shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this ordinance:
 - i. Removal, excavation, or dredging of soil, sand, gravel, or aggregate materials of any kind
 - ii. Changing of preexisting drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics
 - iii. Drainage, or other disturbance of water level or water table
 - iv. Dumping, discharging, or filling with any material which may degrade water quality
 - v. Placing of fill, or removal of material, which would alter elevation
 - vi. Driving of piles, erection, expansion or repair of buildings, or structures of any kind
 - vii. Placing of obstructions or objects in water
 - viii. Destruction of plant life including cutting or trimming of trees and shrubs
 - ix. Changing temperature, biochemical oxygen demand, or other physical, biological, or chemical characteristics of any waters
 - x. Any activities, changes, or work which may cause or tend to contribute to pollution of any body of water or groundwater
 - xi. Incremental activities which have, or may have, a cumulative adverse impact on the resource areas protected by this ordinance.

- c. The term “bank” shall include the land area, which normally abuts and confines a water body; the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is higher.
- d. The term “person” shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to city ordinances, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.
- e. The term “pond” shall follow the definition of 310 CMR 10.04.
- f. The term “rare species” shall include, without limitation, all vertebrate and invertebrate animals and all plant species listed as endangered, threatened, or of special concern by the Massachusetts Division of Fisheries and Wildlife, regardless whether the site in which they occur has been previously identified by the Division.
- g. The term “vernal pool” shall include, in addition to scientific definitions found in the regulations under the Wetlands Protection Act, any confined basin depression which, at least in most years, holds water for a minimum of two continuous months during the spring and/or summer, and which is free of adult fish populations, as well as the area within 100 feet of the mean annual boundary of such a depression, and provides essential breeding and rearing habitat functions for amphibian, reptile or other vernal pool community species, regardless of whether the site has been certified by the Massachusetts Division of Fisheries and Wildlife. The boundary of the resource area for vernal pools shall be the mean annual high-water line defining the depression.
- h. The term “cumulative effect” shall include any impact on the resource area environment which results from the incremental impact of the action when added to other past, present, and reasonably foreseeable future actions.

§195-10. SECURITY.

As part of a permit issued under this ordinance, in addition to any security required by any other municipal or state board, or official, the Commission may require that the performance and observance of the conditions imposed there under be secured wholly or in part by one or more of the methods described below:

- A. Surety – By bond, deposit of money, or other undertaking of financial responsibility sufficient in the opinion of the Commission payable to the Town of Greenfield, to be released in whole or in part upon the issuance of a certificate of compliance for work performed pursuant to the permit; or
- B. Restriction – By conservation restriction, easement, or other covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of the municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage. This method shall be used only with the consent of the applicant.

§195-11. VIOLATIONS, ENFORCEMENT, AND PENALTIES.

- A. Activities which remove, fill, dredge, build upon or otherwise alter resource areas protected by this ordinance, or cause, suffer, or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or enforcement order issued pursuant to this ordinance shall constitute a violation.

- B. The Commission shall have authority to enforce this ordinance, its regulations, and permits issued thereunder by violation notices, non-criminal citations under G.L. Ch. 40 /21D, and civil and criminal court actions. Any person who violates provisions of this ordinance may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.
- C. When a violation is believed to have occurred, the following procedures for violations shall be followed by the Conservation Agent or member(s) of the Commission:
- a. Contact the property owner to:
 - i. Request oral permission from the property owner to conduct a site visit; or
 - ii. If the property owner cannot be contacted or refuses entry onto the property, verify violation from a public way or a cooperative neighboring property; or
 - iii. Obtain the necessary court order to allow entry onto the property and send a certified letter to the property owner's mailing address according to the most recent Tax Assessor information notifying property owner of a scheduled site visit.
 - b. Conduct a site visit. Determine if a violation has occurred and the extent of the violation through examination, survey, or sampling as determined by the Commission.
 - c. Based upon the severity of the violation, issue a cease and desist order and require any of the following remedies:
 - i. Stoppage of work and implementation of soil erosion control measures if necessary;
 - ii. Owner to attend a scheduled Commission meeting to present a "mitigation plan";
 - iii. Filing of a request for determination of applicability;
 - iv. Filing of a notice of intent.
- B. If the property owner does not comply with the cease and desist order or order of conditions in a timely manner the Commission shall issue an enforcement order as per 310 CMR 10.08.
- C. If the property owner fails to comply with the enforcement order by the specified date, a maximum of a \$500 a day fine shall be levied at the discretion of the Conservation Commission under the Noncriminal Disposition Act. The property owner shall be notified of the fine by certified mail or served by the enforcing person(s) who shall be the Conservation Commission, any of its designees or any police officer.
- D. Upon request of the Commission, the Town shall take legal action for enforcement under civil law. Upon request of the Commission, the chief of police shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this ordinance, or regulations, permits, or administrative orders issued thereunder, shall be punished by a fine of not more than \$300 per day. Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense, and each provision of the ordinance, regulations, permits, or administrative orders violated shall constitute a separate offense.

As an alternative to criminal prosecution in a specific case, the Commission may issue citations with specific penalties pursuant to the non-criminal disposition procedure set forth in G.L. Ch. 40 §21D, which has been adopted by the Town in §1-3 and §1-9 of the general bylaws.

§195-12. BURDEN OF PROOF.

The applicant requesting a permit under this Ordinance shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the application will not have a significant or cumulative effect upon the jurisdictional resource areas protected by this Ordinance. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions.

§195-13. APPEALS.

A decision of the Commission shall be reviewable in the superior court in accordance with G.L. Ch. 249 §4.

§195-14. RELATION TO THE WETLANDS PROTECTION ACT.

This Ordinance is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, independent of the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00) thereunder. It is the intention of this Ordinance that the purposes, jurisdiction, authority, exemptions, regulations, specifications, standards, and other requirements shall be interpreted and administered as stricter than those under the Wetlands Protection Act and regulations.

This Ordinance establishes expanded jurisdiction over all resource areas, beyond the Act. The standards applied, however, are not intended to be identical for all resource areas, as they differ. For instance, it is expected that the Commission’s regulations and decisions will be stricter for wetlands and vernal pools than they will be for floodplains. It is expected that the test of avoid-minimize-mitigate set forth in the Ordinance will be applied to activities within all resource areas, but that the stricter two-part “no practicable alternative” and “no significant adverse impact” test set forth in the Ordinance will be applied within the riverfront area. The Commission will develop and apply its own standards within the buffer zone, especially to protect its buffering function.

§195-15. SEVERABILITY.

The invalidity of any section or provision of this Ordinance shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or determination, which previously has been issued.

PUBLIC FORUM: Isaac Mass, 50 Linden Ave, expressed disappointment that the Rules of Procedure were not followed and the Wetlands Ordinance was reconsidered.

ADJOURNMENT: On a motion by Councilor Allis, second by Councilor Devlin, it was unanimously **VOTED:** TO ADJOURN THE MEETING AT 8:01 P.M.

A true copy,

Attest: _____
Deborah J. Tuttle, Town Clerk

GREENFIELD TOWN COUNCIL MEMBERS

GCTV-15
Special Meeting
May 28, 2014

1. Kelner, Marian	P						
2. Siano, Alfred	P						
3. Allis, Brickett	P						
4. Ronhave, Steven	P						
5. Singer, David	P						
6. Hoffman, Hillary	P						
7. Renaud, Karen	P						
8. Shapiro Miller, Karen	P						
9. Hirschfeld, Norman	P						
10. Athey, Dalton	P						
11. Wisnewski, Mark	P						
12. Devlin, Patrick	P						
13. Maloni, Mark	P						