

GREENFIELD TOWN COUNCIL

Regular Meeting Minutes

September 21, 2016

GCTV-15, 393 Main Street

7:00 pm

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by President Allis.

President Allis stated this meeting was being recorded. If any other person present was doing the same, they must notify the chairperson at this time. It was noted the Town Council was audio recording and GCTV-15 was video recording the meeting for future broadcast.

ROLL CALL OF MEMBERS: Roll Call was taken. Councilors Childs and Leonovich were absent.

ALSO PRESENT: Mayor William Martin; Assistant Town Clerk Gail Zukowski; Fire Chief Robert Strahan; Fire Fighters Alex Cooley and Michael Cachet Jr.; Special Assistant to the Mayor for Special Projects John Lunt; Office of the Mayor Communications and Constituent Services Lindsay Rowe; Greenfield School Superintendent Jordana Harper; Greenfield School Assistant Superintendent for Curriculum and Instructions and Professional Development Elizabeth Pratt; Direct of Pupil Services Dianna Ellis; School Business Manager Howard Barber; School Attorney Peter Smith; GCTV-15 staff; Aviva Luttrell, the Recorder; and members of the public.

The Pledge of Allegiance was held.

MOTION: On a motion by Councilor Ricketts, second by Councilor Mass, it was unanimously,

VOTED: TO SUSPEND THE TOWN COUNCIL RULES OF PROCEDURE.

President Allis invited Carrie Hale, a.k.a. Mistress Carrie, Chief Strahan and Mayor Martin to speak. Mistress Carrie spoke of a motorcycle accident she was involved in for which two Greenfield off duty firefighters stopped to assist her and her ensuing search for the men. Mayor Martin and President Allis presented citations and certificates of appreciation from their respective offices as well as from the Massachusetts Senate and House of Representatives.

ACCEPTANCE OF MINUTES: On a motion by Councilor Ricketts, second by Councilor Mass, it was unanimously,

VOTED: TO ACCEPT THE TOWN COUNCIL MINUTES OF AUGUST 17, 2016.

PUBLIC COMMENT: None.

PUBLIC HEARINGS: Councilor Lobik read the following Public Hearing notice: In accordance with Home Rule Charter, the Greenfield Town Council will hold a public hearing on Wed., Sept. 21, 2016, at 7:00 p.m. at GCTV-15, 393 Main St. to receive public input on the following:

- Appropriate \$2,000 from the Conservation Trust Fund #8500 for trail work on the Green River Conservation Land.

The Town Council will consider the same on Wed., Sept. 21, 2016, at 7:00 p.m. at GCTV-15 Studio, 393 Main St. Materials can be obtained from the Town Clerk's Office, 14 Court Sq. from 8:30 a.m.-5:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.

Brickett Allis, Greenfield Town Council President

Councilor Lobik held the following second reading:

- Appropriate \$2,000 from the Conservation Trust Fund #8500 for trail work on the Green River Conservation Land.

President Allis opened the Public Hearing at 7:25 pm and asked if anyone from the public wished to speak; seeing none he stated the hearing would remain open.

COMMUNICATIONS:

MAYOR: Mayor Martin spoke of:

- Attorney General's confirmation of a School Committee meeting violation from December 2015.
- Greenfield has been designated a Crossroads Cultural District by the State.

Ms Braccia spoke of:

- The Town of Greenfield financial software conversion.
- The Fiscal Year 2016 books should be closed soon and free cash should be certified by November 2016.

In response to Council questions, Mayor Martin stated that although Greenfield was a recipient of a State Grant for Police Body Cameras, the grant was not utilized because of difficulties including policy and procedure. The town is waiting for the State to provide legislation for all Massachusetts communities.

The Mayor, Mr. Lunt and Ms. Rowe updated the Council on the Town of Greenfield parking plan for when the Court House returns to downtown. Including the following:

- New parking permit program.
- State will notify court house workers and jurors for parking.
- Assignment of parking for specific lots.
- Parking permits will not be oversold.
- Improve parking signage.
- Communication with the public.

Questions from Councilors included:

- FRTA shuttle buses for transportation or increased routes.
- The parking garage will become reality when the state approves the funds.
- The School Administration offices are moving to the Middle School on Friday, October 7th and should be completely moved by October 12, 2016.
- Enrollment numbers for the current year was over 17,000 students.

SCHOOL SUPERINTENDENT AND SCHOOL COMMITTEE: Superintendent Harper introduced the following to the Town Council:

- Elizabeth Pratt, Greenfield School Assistant Superintendent for Curriculum and Instructions Professional Development, Dianna Ellis, Director of Pupil Services, and Madison Walker, Director of Food Services.

Ms. Walker spoke to the Town Council regarding a new culinary program for which professional chefs will be cooking in schools once a week for the remainder of the school year.

Mr. Farrell thanked the DPW, School and the Franklin County Sherriff's Office for assistance with setting up of the athletic equipment.

MOTION: On a motion by Councilor Mass, second by Councilor Burge, it was by majority (3 no) roll call, **VOTED:** TO ENTER INTO EXECUTIVE SESSION TO DISCUSS A CRIMINAL INVESTIGATION, REASON #5 AT 8:03 PM.

President Allis noted the Town Council reconvened to regular session at 8:23 pm.

Superintendent Harper, Ms. Walker, and Mr. Barber spoke regarding the following changes to the food service department:

- More effective and detailed oriented documentation.

- Snack program and menu production.
- Reorganization of staff and duties.
- All changes were in compliance with M.G.L.c 30B.

TOWN OFFICERS: None.

MOTIONS, ORDERS, AND RESOLUTIONS

Order no. FY 17-037

MOTION: On a motion by Councilor Maloni, second by Councilor Mass, it was,

MOVED: THAT IT BE ORDERED THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL PURSUANT TO CHARTER SECTION 2-10 THE TOWN COUNCIL APPROVES OF THE FOLLOWING APPOINTMENTS BY THE MAYOR TO THE FOLLOWING BOARDS AND/OR COMMISSIONS FOR THE EXPRESSED TERM:

Linda McInerney	Local Cultural Commission	remainder of a three year term expiring June 30, 2019 (to fill the seat left vacant by Michael Phillips who opted not to be reappointed)
Erika LaForme	Conservation Commission	remainder of a three year term to expire June 30, 2019 (filling an existing vacancy left by Thomas DeHoyos who opted not to be reappointed)
Heather Valenta	Recreation Commission	2nd alternate for the remainder of a three year term expiring June 30, 2019 (to fill the vacancy left by Marc Lombard who opted not to be reappointed)
John Lobik	Capital Improvement Committee	

DISCUSSION: Councilor Maloni stated the Appointment and Ordinance Committee forwarded a unanimous positive recommendation.

It was unanimously,

VOTED: TO APPROVE ORDER NO. FY 17 -037.

Order no. FY 17-038

MOTION: On a motion by Councilor Ricketts, second by Councilor Mass, it was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL TAKE FROM THE TABLE, ORDER NO. FY 17-026 “UPON RECOMMENDATION OF THE MAYOR AND IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS CHAPTER 164 §56, THAT IT BE ORDERED, THAT THE MANAGER OF THE GREENFIELD COMMUNITY ENERGY AND TECHNOLOGY DEPARTMENT BE HIRED FOR A TERM OF FIVE (5) YEARS AT A SALARY OF \$150,000 PER YEAR CONTINGENT ON HIS PROVIDING BOND PER THE STATUTE.”

President Allis stated the motion was now on the table for discussion.

MOTION: On a motion by Councilor Ricketts, second by Councilor Mass, it was unanimously,

VOTED: TO AMEND THE MOTION TO READ AS FOLLOWS: UPON RECOMMENDATION OF THE MAYOR AND IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS CHAPTER 164 §56, *THAT IT BE ORDERED THAT*, AN INTERIM MANAGER OF THE GREENFIELD COMMUNITY ENERGY AND TECHNOLOGY DEPARTMENT BE HIRED FOR A TERM OF TWO (2) YEARS AT A SALARY OF \$120,000 PER YEAR.

DISCUSSION: President Allis stated discussion would be held on the motion as amended. Comments included:

- The salary and term was amenable.
- Urged the Mayor to have an open process and seek applications when a permanent director was hired.
- Have incentive salaries in the contract.
- A typo in the contract for the weekly salary was corrected to reflect the weekly salary would be \$2,307.07

President Allis stated the main motion as amended would now be voted.

It was unanimously,

VOTED: ORDER NO. FY 17-026, FINANCIAL ORDER 17-18, THAT IT BE ORDERED UPON RECOMMENDATION OF THE MAYOR AND IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS CHAPTER 164 §56, THAT IT BE ORDERED, THAT THE MANAGER OF THE GREENFIELD COMMUNITY ENERGY AND TECHNOLOGY DEPARTMENT BE HIRED FOR A TERM OF TWO (2) YEARS AT A SALARY OF \$120,000 PER YEAR CONTINGENT ON HIS PROVIDING BOND PER THE STATUTE.

Order no. FY 17-039

MOTION: On a motion by Councilor Ricketts, second by Councilor Mass, it was,

MOVED: THAT IT BE ORDERED THAT THE CITY OF GREENFIELD FORTHWITH SEEK AND OBTAIN SPECIAL MUNICIPAL LEGISLATION, PURSUANT TO THE REQUIREMENTS OF APPLICABLE LAW, FOR THE CREATION OF A MUNICIPAL LIGHT COMMISSION SUBJECT TO THE PROVISIONS OF MGL C. 164, SECTIONS 56A-56E WITH SAID COMMISSION TO CONSIST OF 5 CITIZENS OF THE CITY WHO SHALL NOT HOLD OTHER PUBLIC OFFICE THEREIN. THE COMMISSION SHALL SELECT ONE OF ITS MEMBERS AS THE CHAIR BY MAJORITY VOTE OF THE MEMBERS AT A MEETING DULY CALLED FOR THAT PURPOSE. THE COMMISSION SHALL HAVE AND EXERCISE THE POWERS AND BE SUBJECT TO THE DUTIES RELATIVE TO THE MUNICIPAL LIGHT PLANT OF THE CITY (THE GREENFIELD COMMUNITY ENERGY AND TECHNOLOGY COMPANY OR GCET) WHICH ARE NOW CONFERRED OR IMPOSED BY LAW UPON THE MAYOR OF GREENFIELD SUCH AS, BUT NOT LIMITED TO, THE POWER TO APPOINT THE MANAGER OF THE GCET WHO SHALL BE UNDER THE COMMISSION'S DIRECTION AND CONTROL. THE MAYOR SHALL APPOINT THE MEMBERS OF THE COMMISSION, WITH APPROVAL BY TOWN COUNCIL, WHO SHALL SERVE STAGGERED 5-YEAR TERMS. ANY VACANCY OF A REGULAR MEMBER OF THE COMMISSION SHALL BE FILLED BY APPOINTMENT OF A NEW MEMBER BY THE MAYOR, WITH TOWN COUNCIL APPROVAL.

DISCUSSION: Councilor Ricketts stated the Economic Development Committee forwarded a unanimous positive recommendation for approval. Discussion included:

- This was always the intent of the MLP.
- This could be a large economic engine for the town.
- These Mayoral appointments would be specialized positions.
- The Town Council should be diligent when vetting these appointments.
- These positions could be paid appointments.

It was unanimously,

VOTED: TO APPROVE ORDER NO. FY 17 -039.

President Allis closed the Public Hearing at 8:53 pm. He noted the order to vote on the item the Town Council held a Public Hearing on was not listed on the agenda. However, if a Councilor chose to make a motion with the Public Hearing Language the Town Council could vote on the appropriation tonight.

MOTION: On a motion by Councilor Mass, second by Councilor Ricketts, it was,
MOVED: APPROPRIATE \$2,000 FROM THE CONSERVATION TRUST FUND #8500 FOR TRAIL WORK ON THE GREEN RIVER CONSERVATION LAND.

DISCUSSION: It was noted the Ways and Means Committee forwarded a unanimous positive recommendation for the appropriation during the September meeting.

It was unanimously,

VOTED: TO APPROPRIATE \$2,000 FROM THE CONSERVATION TRUST FUND #8500 FOR TRAIL WORK ON THE GREEN RIVER CONSERVATION LAND. (ORDER NO. FY 17 -058, FINANCIAL ORDER 17-11)

Order no. FY 17-040
Financial Order 17-14

MOTION: On a motion by Councilor Lobik, second by Councilor Pyfrom, it was,
MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THAT \$125 BE APPROVED WITHIN THE FY17 POLICE DEPARTMENT BUDGET TO PAY A PREVIOUS YEAR BILL FOR A MEETING ATTENDED IN MAY, 2016.

DISCUSSION: Councilor Lobik stated the Ways and Means Committee forwarded a unanimous positive recommendation.

It was unanimously,

VOTED: TO APPROVE ORDER NO. FY 17 -040, Financial Order 17-14.

Order no. FY 17-041
Financial Order 17-13

MOTION: On a motion by Councilor Lobik, second by Councilor Mass, it was,
MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THAT \$3,000 BE APPROVED WITHIN 4016.5410.5820 TO PAY A PREVIOUS YEAR BILL FOR PROJECT MANAGEMENT SERVICES FOR THE COMMUNITY CENTER.

DISCUSSION: Councilor Lobik stated the Ways and Means Committee forwarded a unanimous positive recommendation.

It was unanimously,

VOTED: TO APPROVE ORDER NO. FY 17 -041, Financial Order 17-13.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS None.

REPORTS OF COMMITTEES None.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: Councilor Lobik held the following first reading:

- Appropriate \$5,471 from Building Maintenance Stabilization for the first month's payment of a contract to maintain the new playing fields at Greenfield High School.

- Appropriate \$27,355 from Building Maintenance Stabilization for the payment of a contract to maintain the new playing fields at Greenfield High School.
- Repurposing of funds, \$19,500 Capital Article for North Street parking, to provide funding for the lease of parking from Blessed Sacrament Church and accompanying improvements to the area.
- \$17,500 be appropriated from Parking Receipts Reserved to change and install updated parking signage throughout the downtown in preparation for the return of the Franklin County Courthouse to the location on east Main Street.
- Transfer \$285,000 from Capital Stabilization for the repair and replacement of drainage, water lines, sewer inflow infiltration and paving of Silver Street
- \$14,500 be appropriated from General Stabilization to provide matching funds for the Massachusetts Cultural Council Adams Grant for FY17.

MOTIONS FOR RECONSIDERATION: None.

ADJOURNMENT: On a motion by Councilor Mass, second by Councilor Maloni, it was unanimously **VOTED:** TO ADJOURN THE MEETING AT 8:59 P.M.

A true copy,

Attest: _____
Deborah J. Tuttle, Town Clerk

GREENFIELD TOWN COUNCIL MEMBERS

GCTV-15
 Regular Meeting
 September 21, 2016

		Roll Call into Executive Session 8:03 pm	Roll Call out of Executive Session 8:23 pm				
1. Sund, Verne	Y	Y	Y				
2. Lobik, John	Y	Y	Y				
3. Allis, Brickett	Y	Y	Y				
4. Muzyka-Pyfrom, Wanda	Y	Y	Y				
5. Wainstein, Robert	Y	N	Y				
6. Burge, Maria	Y	Y	Y				
7. Childs, William	Y	Y	Y				
8. Stempel, Ashley	Y	N	Y				
9. Leonovich, Daniel	Y	Y	Y				
10. Mass, Isaac	Y	Y	Y				
11. Renaud, Karen	Ab.	---	---				
12. Ricketts, Penny	Y	N	Y				
13. Maloni, Mark	Y	Y	Y				

Yes - 9
 No - 3

Yes - 12
 No - 0