



William F. Martin  
Mayor

City known as the Town of  
**GREENFIELD, MASSACHUSETTS**

**Purchasing and Procurement**

Town Hall • 14 Court Square • Greenfield, MA 01301  
Phone: 413-772-1569  
purchasing@greenfield-ma.gov

Audrey LaBonte'  
Chief Procurement Officer

Phil Wartel  
Procurement Officer

**18-22 Lunt Fields ADA Paving Project  
Addendum #1**

The original specifications dated April 25, 2018 for the above-noted project are amended as noted in the addendum #1.

Receipt of this addendum shall be acknowledged by inserting its number on the bid form in the space provided.

This addendum is issued for the purpose of amending the requirements of the contract documents and is hereby made part of the contract drawings and specifications to the same extent as though it were fully incorporated therein.

Failure to acknowledge any addendum may be cause for rejection.

---

**Item #1**

- Revision on the Proposal Form.....page 14

The City of Greenfield, Massachusetts, (hereinafter called the "Owner") acting through its Department of ***Purchasing***.... (See revised form (page 14) attached.)

**Item #2**

- Special Conditions..... page 41 (See revised page 41 attached.)

1.8 Project Sign.,,,,,,

**City of Greenfield  
Lunt Fields ADA Parking Project**

...Administrated by...

**Christy Moore, Recreation Director  
MJ Adams, Grants Administrator**

**Item #3**

**Questions Received by May 4, 2018 @ 4:00 p.m.**

**Question 1:**

- Provide language update on the sign requirements per section 1.8 Project Sign

**Answer:**

- Please refer to item #2 and revised page 41 attached.

**Question 2:**

- Is the new asphalt paving meeting the existing roadway?

**Answer:**

- Yes, the new paving is to meet the existing roadway.

**Question 3:**

- Will someone mark in the field the exact location for the parking and pathways?

**Answer:**

- Yes. Parking areas, pathways and pads to be field set by Contractor and Recreation Department.

**Question 4:**

- Will a copy of the sign-in sheet be included with the addendum?

**Answer:**

- Yes. Attached.

**Question 5:**

- What is the estimated cost of this project?

**Answer:**

- The estimated cost of this project is \$74,000

\_\_\_\_\_  
Bidder's Name

## PROPOSAL FORM

To the City of Greenfield, Massachusetts, (hereinafter called the "Owner") acting through its Department of Purchasing, duly authorized therefore, who act solely for said City and without personal liability to themselves:

Gentlemen:

The undersigned \_\_\_\_\_, as bidder, declares that the only persons or parties interested in this bid as principals are those named herein; that the bidder has carefully examined the proposed form of Proposal and the Specifications (and amendments thereto); and he bids and agrees, if this bid is accepted, that the bidder will furnish all materials and labor necessary for the completion of the Work as specified in the Proposal, in the manner and time therein prescribed and according to the requirements of Owner as herein set forth.

The Bidder agrees that the Owner will have forty (40) consecutive days from date of opening to accept the bid, except as described in the specifications, the unit(s) at the price, therein. The Bidder also understands that the Owner reserves the right to accept or reject any or all bids and to waive any informalities in the Proposals if it is in the Owner's interest to do so. The Advertisement for Bidders, Information for Bidders, Specifications and Proposal Form attached thereto, shall become a contract upon the receipt by the Bidder of written acceptance of this bid by the Owner.

The Bidder will take in full payment, therefore, the following price, to wit:

Item Number	Estimated Quantity	Brief Description; lump-sum price bid in both words and figures	Total in Figures
1	Lump Sum	Installation/Construction of three (3) ADA compliant asphalt surface parking pads, walkways and resting pads and related work	
			_____dollars
			and _____cents (\$ _____)

If this BID is accepted by the City, the undersigned agrees to complete the entire work provided to be done under the Contract within the time stipulated under INFORMATION FOR BIDDERS or as otherwise expressly provided in the AGREEMENT.

The total price for the base bid, derived as described in the INFORMATION FOR BIDDERS under the heading "Comparison of Bids," is \$\* \_\_\_\_\_.

- 1.6 **Liquidated Damages.** The Contractor and Owner recognize that time is of the essence and that the Owner will suffer financial loss if the Work is not completed within the times specified, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, the Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), the Contractor shall pay the Owner \$500 for each day that expires after the time specified.
- 1.7 **Waste Reduction/Energy Efficiency.** The City of Greenfield has a commitment to resource and energy conservation and the pursuit of renewable energy options. Greenfield was one of the first communities in the Commonwealth to be designated a “Green Community”. As part of this contract, the Contractor will provide a plan to reduce waste and conserve energy. This written plan will be provided as part of the contract.
- 1.8 **Project Sign.** The Contractor acknowledges that local awareness of grant programs is essential to the success of the program and that identification of specific projects is important in enhancing local awareness. In order to identify the project which is the subject of this contract, the Contractor shall erect a temporary 4’ x 8’ plywood sign with the following information:

City of Greenfield  
**Lunt Fields ADA Paving Project**

Funding Source

The Department of Housing & Community Development  
 Community Development Block Grant Program

Charlie Baker, Governor  
 Karyn Polito, Lt. Governor  
 Chrystal Kornegay, Undersecretary, DHCD

MAYOR  
 William F. Martin

Administered by  
**Christy Moore, Recreation Director**

Community Development Department  
 MJ Adams, Grants Administrator

ENGINEER  
 DPW Engineering Department  
 Nick Reitzel, Engineer

CONTRACTOR

## Known Plan Holders

### IFB #18-22 TH VRF Retrofit Project

RFP due date: May 9, 2018

Time: 2:00 p.m.

Date/time	Bidder's Name	Bidder's Address	Phone Number	Attended site visit
1	Justin Gendron Larochelle Construction Company, Inc. Justin@larochelleconstruction.com	23 College Street South Hadley, MA 01075	Phone: 413.781.5651 Fax: 413.642.0710	Yes
2	Lindsey Draceau Lane Construction LEDraceau@Laneconstruct.com	P. O. Box 491 Westfield, MA 010863	Phone 413.333.8695	Yes
3	Clayton Davenport C. D. Davenport Trucking, Inc. clayton@cddavenport.com	130 Colrain Street Greenfield, MA 01301	Phone: 413.774.2082	Yes
4	Mike Murphy Greenfield Girls Softball (interested citizen)		Phone: 413.773.3192	Yes
5				
6				
7				
8				
9				