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Mayor

City of
GREENFIELD, MASSACHUSETTS

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20-13 RFQ Design Services for Anaerobic Digester

ADDENDUM #1

DATE: March 26, 2020

THE ORIGINAL SPECIFICATIONS DATED March 11, 2020 FOR THE ABOVE-NOTED PROJECT ARE AMENDED AS NOTED IN THE ADDENDUM #1

THIS ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE CONTRACT DOCUMENTS AND IS HEREBY MADE PART OF THE CONTRACT DRAWINGS AND SPECIFICATIONS TO THE SAME EXTENT AS THOUGH IT WERE FULLY INCORPORATED THEREIN.

Item #1

Response to Question: How does the City envision that these permitting tasks will be performed? In particular, can the City confirm that the designer selected through the RFQ would also provide the City with the services necessary to complete the MEPA process and acquire the MassDEP permits, and that the Designer Scope of Work from the RFQ would be amended to incorporate the necessary tasks?

Answer: The Designer shall facilitate and assist the City in preparing and applying for any federal, state or local permits and/or completing MEPA requirements as required for the design, construction and operation of the anaerobic digester.

Item #2

Address Change for the Submission of Proposals:

Due to the closure of City Hall in response to the COVID-19 crisis, there is an address change for the submission of proposals to the following address. Please note that all other submission requirements remain exactly the same regarding its due date and time, as well as required submission of hardcopy quantities and one electronic copy on a flash-drive.

Construction Monitoring Services, Inc.
270 Main Street
Marlborough, MA 01752

Item #3

V. SCOPE OF WORK Basic Services has been modified include the following:

Construction of a building to specifically house new equipment for anaerobic digestion, bio-gas combustion, electricity, and other related AD equipment as may be necessary, in consultation with, and approval by, the City; as well as any changes or modifications required to the design and construction of the processing equipment as identified in the feasibility study.

Item #4

I. GENERAL INFORMATION

The intent of this project is to build one anaerobic digester. The design should include installation of additional equipment to prepare an infrastructure that will support a 2nd tank for the possible future expansion of the AD to process up to 4 million gallons of waste per year (subject to available funding), and sized service to support a 2nd digester.

Item #5

VI. EVALUATION CRITERIA

c) Consulting Team;

Highly Advantageous: The Designer includes consultants and/or in-house engineering disciplines having relevant experience in the construction of, and/or engineering expertise with anaerobic digesters. Familiarity and past working experience with suppliers and contractors from Western Mass will be considered as having added value.

Advantageous: The Designer includes consultants and/or in-house engineering disciplines with limited relevant experience in the construction and/or engineering expertise with anaerobic digesters, and having no experience working with suppliers and contractors from Western Mass.

Unacceptable: The Designer includes no consultants and/or in-house engineering disciplines having relevant experience in the construction and/or engineering expertise with anaerobic digesters and no experience working with suppliers and contractors from Western Mass.

Item #6

The designer shall identify and list all subconsultants that are expected to be part of the project team on the Standard Designer Application Form.

END OF ADDENDUM

Please acknowledge this Addendum #1 on the FORM FOR RFQ