



William F. Martin
Mayor

City known as the Town of
GREENFIELD, MASSACHUSETTS

Members:
DeSorgher, Virginia (2020)
Dodge, Cynthia (2020)
Kelley, Lynne (2019)

COMMISSION ON DISABILITY ACCESS

Town Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1389 • Fax 413-772-1309
Laurie.didonato@greenfield-ma.gov • www.greenfield-ma.gov

GREENFIELD COMMISSION ON DISABILITY ACCESS
John Zon Community Center, Room 112
35 Pleasant Street

Minutes of Thursday, April 12, 2018

***** 1:00 p.m. *****

The meeting was called to order by Chair, Lynne Kelley at 1:02 p.m. with the following members:

Members Present:

Lynne Kelley, Chair
Virginia DeSorgher
Cynthia Dodge

Others Present:

MJ Adams
Margo Campbell, potential member

Meeting is being recorded.

Approval of Minutes:

MOTION: Moved by DeSorgher, seconded by Dodge, and voted 3:0 to approve the Minutes from March 20, 2018 as amended.

Treasurer's Report for Commission's account funds and handicapped parking fund – Kelley believed it had not changed from last month, although there may be a change to the handicap parking fund. She stated the CDA



William F. Martin
Mayor

City known as the Town of
GREENFIELD, MASSACHUSETTS

Members:
DeSorgher, Virginia (2020)
Dodge, Cynthia (2020)
Kelley, Lynne (2019)

COMMISSION ON DISABILITY ACCESS

Town Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1389 • Fax 413-772-1309
Laurie.didonato@greenfield-ma.gov • www.greenfield-ma.gov

account contains \$297.00, and will check on the handicap parking fund for next month.

MOTION: Moved by Dodge, seconded by DeSorgher and voted 3:0 to accept the Treasurer's report.

ADA Transition Plan Update:

Berkshire Regional Planning Commission consultants have gone through all the buildings and much of the sidewalks and have done preliminary data collection. They will meet with MJ, Laurie and Town Engineer Friday the 13th to give an update. Additional work includes data collection on external infrastructure, and setting up the Transition Plan. A second public meeting is planned at the next Council on Aging monthly meeting – April 26th 2pm in the Community Center. And there will be a final presentation when the project is completed.

There was a complaint that the Community Center needs better signage for entrances, especially handicapped entrance from handicapped parking space. CDA members or members of the public should provide a list of issues they encounter to Laurie DiDonato to pass on to consultants. Project will be completed by the end of June.

Personal Emergency Preparedness Program – The Commission would like to have this program at the JZ Community Center in the end of summer or fall. The committee must contact the Mass Office on Disability two months before a desired date to set it up. Clarification is needed as to whether MOD coordinates with Emergency Personnel, or whether CDA does that. Dodge thought MOD did, but we might want to follow up. September or October is desired



William F. Martin
Mayor

City known as the Town of
GREENFIELD, MASSACHUSETTS

Members:
DeSorgher, Virginia (2020)
Dodge, Cynthia (2020)
Kelley, Lynne (2019)

COMMISSION ON DISABILITY ACCESS

Town Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1389 • Fax 413-772-1309
Laurie.didonato@greenfield-ma.gov • www.greenfield-ma.gov

timeframe– Kelley will contact someone at MOD to get more information. Last time, weekday scheduling prevented many Town employees from attending. We could do more outreach ahead of time.

Garden Cinema access update – Kelley spoke to William Joyce, a compliance officer at Architectural Access. He said they can't enforce anything until the date of waiver has passed. He can check on the progress - as they are supposed to submit a report every 6 months. Kelley will submit a formal letter outlining the issues and asking for enforcement. DeSorgher will include her pictures along with this letter.

Recruiting New Members - Campbell was likely approved at the last Appointments and Ordinances Meeting. Her appointment next needs to be approved at the Town Council Meeting, then she should receive a letter with instructions about getting sworn in. It was clarified that seats need to be taken by disabled residents. One person can be a caregiver or relative. One has to be a town representative. Jeff Dougan was consulted and he said that there was flexibility on these restrictions. If the person doesn't meet the criteria, they can appoint them for a year, if there ends up being too many fitting people that want the position, they wouldn't be reappointed. Kelley has a prospective person who is not disabled but has past experience with disabled relative. Dodge might have others interested. There was discussion on what is the best for the size of the Board. It is currently 7, but can go up to 9. The goal is to have available space for all interested, but also need to make sure we have quorum if we don't have enough people. Dodge checked with the State Ethics Board on this question and they said that quorum is the majority of the number of people appointed to the Board, not the full number. Conflicting information has been given by the Town Clerk. Adams will get back in touch with Joannah Whitney



William F. Martin
Mayor

City known as the Town of
GREENFIELD, MASSACHUSETTS

Members:
DeSorgher, Virginia (2020)
Dodge, Cynthia (2020)
Kelley, Lynne (2019)

COMMISSION ON DISABILITY ACCESS

Town Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1389 • Fax 413-772-1309
Laurie.didonato@greenfield-ma.gov • www.greenfield-ma.gov

about whether she can make the new meeting time. Others have been contacted and many have difficulty getting out to attend meetings. A flyer can be made up trying to recruit new members. Dodge will work on it and mail to Laurie to print and distribute. Mayor's Office will be the contact on the flyer.

Correspondence – from AAB Re: Greenfield Trial Court – Mail from Architectural Access Board. Architect of Trial Court sent a CD with the many variances they got when building. Court ADA coordinator only deals with communications, someone else deals with building compliance. Lynne will follow up on who the right person is and will plan to do a site visit.

Next Meeting:

1:00 PM on Tuesday, May 10, 2018, at the John Zon Community Center, 35 Pleasant Street. Kelley will not be there. Kelley and Campbell are attending Community Access Monitor training April 24-25.

Adjournment:

MOTION: Moved by Dodge, seconded by DeSorgher, and voted 3-0 to adjourn the meeting at 2:16 p.m.

Respectfully Submitted,

Laurie DiDonato
Liaison to Commission on Disability Access