

GREENFIELD COMMISSION ON DISABILITY ACCESS (CDA)  
**John Zon Community Center, 35 Pleasant St.**  
Minutes of Thursday, August 9, 2018  
**\*\*\*1:00 p.m.\*\*\***

The meeting was called to order by Chair, Lynne Kelley, at 1:09 p.m.

**Members present:**

Lynne Kelley, Chair  
Douglas Mayo  
Margo Campbell

**Members Absent:**

Virginia DeSorgher  
Cynthia Dodge

No others were present. The meeting was recorded by Campbell using her cell phone.

Approval of Minutes:

The minutes of the July 12, 2018 meeting had not been yet been provided to the CDA. Discussed the need for the CDA to have our own voice recorder that can be used with headphones for transcribing, as the City does not always have someone available to attend and/or record our meetings.

Treasurer's Report:

Campbell stated that there had been no changes in the past month in the balances of either the CDA General Fund (\$297.00) or the Handicap Parking Fund (\$1,484.22).

**MOTION: Moved by Mayo, seconded by Kelley and voted 3-0 to have Mayo research the types and costs of voice recorders available for under \$100.**

Open Issues:

ADA Evaluation and Transition Plan update – Noted that the Massachusetts Office on Disability (MOD) grant application for the next phase is due this Oct. 1. Berkshire Regional Planning Commission (BRPC) needs to correct the priority tables which, as part of the Transition Plan, will be included in the application. Agreed that all of us should try to read the ADA Evaluation and Transition Plan that is available at the City website. (Kelley has a hard-copy that CDA members can borrow.)

75 Wells St. repair through the Community Block Grant – Mayo is following this closely and reports that as far as he knows, construction is still expected to start by August 30. The interim DPW director indicated that this project is high on the DPW's priority list (#4) for in-house projects. A resident of 75 Wells Street came to our last meeting to complain about the repeated postponements of the repairs and threatens to sue the City because she has fallen and may need surgery on her knee because of the dangerous condition of the sidewalks. She indicated that she will not sue if this situation is corrected soon.

Personal Emergency Preparedness Program update – Campbell reported that she has contacted MOD and is trying to work out a date in October when this program can be held at the John Zon Community Center. MOD will provide promotional materials for this event.

New Business/Announcements:

The ADA Guidelines are now on Greenfield's website. Agreed that it would be helpful if the Chamber of Commerce, Planning Board, and other relevant departments would refer potential business owners to these guidelines early in the process of permitting and opening a new business in Greenfield. Mayo will check to see if links to the Guidelines can be added under other departments and commissions.

Next Meeting:

1:00 on Thursday, Sept. 13, 2018, at the John Zon Community Center, 35 Pleasant Street.

Adjournment:

**MOTION: Moved by Mayo, seconded by Kelley and voted 3-0 to adjourn the meeting at 1:50 p.m.**