

**DISCLOSURE BY NON-ELECTED MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 19**

MUNICIPAL EMPLOYEE INFORMATION	
Name:	Hillary Hoffman
Title or Position:	Committee Member
Municipal Agency:	Crossroads Cultural District Committee, Greenfield, MA
Agency Address:	14 Court Square, Greenfield, MA 01301
Office Phone:	413-772-1548
Office E-mail:	mj.adams@greenfield-ma.gov
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
PARTICULAR MATTER	
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter. My business, Low Bar LLC dba Federal Street Books, is seeking a Microenterprise Loan for COVID-19 recovery. The Microenterprise Loan program is administered by the Franklin County CDC and funded through Community Development Block Grants disbursed by the City of Greenfield.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter. I am an appointed member of the City of Greenfield's Crossroads Cultural District Commission, and this committee has no direct or indirect involvement or oversight with Community Development Block Grants or Microenterprise Assistance programs.
FINANCIAL INTEREST IN THE PARTICULAR MATTER	
Write an X by all that apply.	<input checked="" type="checkbox"/> I have a financial interest in the matter. <input type="checkbox"/> My immediate family member has a financial interest in the matter. <input checked="" type="checkbox"/> My business partner has a financial interest in the matter. <input checked="" type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter. <input type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.

GREENFIELD, MASS
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 CITY CLERK

Financial interest in the matter	Please explain the financial interest and include a dollar amount if you know it. My business would receive a \$15,000 microenterprise forgivable loan.
Employee signature:	<i>[Handwritten Signature]</i>
Date:	8/5/21

DETERMINATION BY APPOINTING OFFICIAL

APPOINTING AUTHORITY INFORMATION	
Name of Appointing Authority:	
Title or Position:	
Agency/Department:	
Agency Address:	
Office Phone:	
Office E-mail:	
DETERMINATION	
Determination by appointing authority:	As appointing official, as required by G.L. c. 268A, § 19, I have reviewed the particular matter and the financial interest identified above by a municipal employee. I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.
Appointing Authority signature:	
Date:	
Comment:	

Attach additional pages if necessary.

The appointing authority shall keep this Disclosure and Determination as a public record.