

**CITY OF GREENFIELD  
DEPARTMENT OF PUBLIC WORKS  
189 Wells Street  
Greenfield MA 01301  
Ph. 413-772-1528 Fax 413-773-9593**

**APPLICATION FOR ACCESS**

Address of access: \_\_\_\_\_

Date of Application: \_\_\_\_\_

**OWNER INFORMATION:**

Owner's name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Preferred contact method for owner:

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email \_\_\_\_\_ Address: \_\_\_\_\_

Fax: \_\_\_\_\_

**CONTRACTOR (EXCAVATOR) INFORMATION:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Does contractor have a current insurance certificate on file with the DPW? \_\_\_\_\_

**PROJECT DETAILS:**

Will you be excavating? \_\_\_\_\_ If yes, Dig Safe # \_\_\_\_\_

If no, explain: \_\_\_\_\_

Is access on a State road? \_\_\_\_\_ If yes, MHD Permit #: \_\_\_\_\_

Approximate date project will begin: \_\_\_\_\_

Is any work within 100 feet of a wetland or within 200 feet of a stream or river? \_\_\_\_\_

If yes, applicant must file the project with the Greenfield Conservation Comm.

Is this a new access or maintenance/repair of existing access? \_\_\_\_\_

**SKETCH OF PROPOSED ACCESS:**

Include in sketch all nearby utilities and structures, dimensions and distances, width of drive at property line (street line) (Residential min. 10', max. 16').

**AGREEMENT:**

The permittee shall indemnify and save harmless the town against all loss, damage or claims for damage, it may suffer on account of the creation, maintenance and existence of such obstruction, excavation or acts done under this permit; that during the progress of the work such barriers shall be erected maintained and shall be necessary for the protection of the traveling public (all signs and barriers shall be provided by the contractor); that the same shall be properly lighted at night; that the highway shall be left in as good order and condition as the same now is.

When approved, copies of this permit will be sent to the owner and the contractor at the address(es) provided on this permit. A copy must be kept on the job site at all times for inspection.

I, the undersigned permittee hereby accept the conditions and terms upon which the above permit is granted to me and agree to save said town harmless from all loss, cost, damage of claims for damage in accordance therewith.

**Application valid for 1 year from date approved by DPW Engineering (Part C-1, C-2a)**

Contractor: \_\_\_\_\_

Owner: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Comments of Engineering Department:

**DPW APPROVAL OF PERMIT:**

Engineering Inspector: \_\_\_\_\_

Permit No. \_\_\_\_\_ Date \_\_\_\_\_

This permit expires \_\_\_\_\_ unless sooner revoked.

New Access Fee \$150                      Date: \_\_\_\_\_ Received By: \_\_\_\_\_