

**CITY OF GREENFIELD  
DEPARTMENT OF PUBLIC WORKS**

189 Wells Street, Greenfield, MA 01301

Phone: 413-772-1528

**APPLICATION FOR NEW SEWER CONNECTION: NON-RESIDENTIAL**

Address of proposed establishment: \_\_\_\_\_

Name of proposed establishment: \_\_\_\_\_

**OWNER INFORMATION:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone : \_\_\_\_\_

Email: \_\_\_\_\_

**CONTRACTOR/EXCAVATOR INFORMATION:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone : \_\_\_\_\_

Email: \_\_\_\_\_

*Please provide contractor's current insurance certificate if not already on file at the DPW.*

**APPLICANT INFORMATION: (IF DIFFERENT)**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone : \_\_\_\_\_

Email: \_\_\_\_\_

**BUSINESS DESCRIPTION:** Nature of business, including description of activities, facilities and plant processes on the premises, including a list of materials that are or could be discharged.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- NAICS (North American Industry Classification System) #: \_\_\_\_\_
- Anticipated flow in gallons per day: (attached information as needed)
- Sewage: \_\_\_\_\_ Process: \_\_\_\_\_ Total: \_\_\_\_\_
- # of Employees: \_\_\_\_\_ # of public restrooms: \_\_\_\_\_

- Time and duration of flow contribution including daily, monthly or seasonal variations:

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- Anticipated date of service installation: \_\_\_\_\_
- Attach as "Exhibit A" ; site plans, profiles, floor plans, mechanical and plumbing plans and details to show sewer connections, roof drains, footing drains, cellar drains, sumps and appurtenances by size, location and elevation.
- The minimum size of the service shall be 6 inches in diameter of SDR 35 PVC (type/material) pipe.
- No service will be installed between December 1<sup>st</sup> and April 1<sup>st</sup>. No new sewer service application will be accepted after November 15<sup>th</sup>.

**FOR INDUSTRIAL APPLICANTS ONLY:**-----

Is a D.E.P. Sewer Extension Permit Required?    **Yes**    **No**  
*(If yes, review and attach state conditions of permit (monitoring schedule, parameters, record keeping, etc.)*  
 Is there a D.E.P. Wastewater Permit?    **Yes**    **No**  
 Is there on-site Pre-treatment?    **Yes**    **No**

- Type and amount of raw materials processed (average and maximum per day): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Each product produced by type, amount, process and rate of production: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Attach as "Exhibit B" the following information:**

- A complete schedule of all process waters and industrial wastes produced or expected to be produced at said property, including a description of the character of each waste, the daily volume and maximum rates of discharge, and representative analysis performed by an approved analytical laboratory.
- Where known, the nature and concentration of any pollutants in the discharge which are limited by any City, State, or Federal Pretreatment Standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional Operation and Maintenance (O&M) and/or if additional pretreatment is required for the User to meet applicable Pretreatment Standards.
- If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards; the shortest schedule by which the User will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.

**The following conditions shall apply to this schedule:**

- The schedule shall contain increments of progress in the form of dates for commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing a contract for major components, commencing construction, completing construction, etc.)
- No increment referred to in paragraph (1) shall exceed 9 months.
- Not later than 14 days following each date in the schedule and the final date for compliance, the User shall submit a progress report to the Director including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the User to return the construction

to the schedule established. In no event shall more than 9 months elapse between such progress reports to the Director.

The Director will evaluate the data furnished by the User and may require additional information. After evaluation and acceptance of the data furnished, the Director may issue an Industrial Discharge Permit subject to the terms and conditions of the City's Sewer Use Regulations.

**AGREEMENT:**

In Consideration of the granting of this permit, the undersigned agrees;

- 1.) To furnish any additional information relating to the installation or use of the industrial sewer for which this permit is sought as may be requested by the Director.
- 2.) To accept and abide by all provisions of the Sewer Use Regulations of the City of Greenfield, and of all other pertinent rules or regulations that may be adopted in the future.
- 3.) To operate and maintain any waste pretreatment facilities, as may be required as a condition of the acceptance into the public sewer of the industrial wastes involved, in an efficient manner at all times, and at no expense to the City
- 4.) To cooperate at all times with the Director and his representatives in inspecting, sampling, and study of the industrial wastes, and any facilities provided for pretreatment
- 5.) To notify the Director and reapply as deemed necessary in the event of a change in use, process, and/or flow rates.
- 6.) To notify the Director immediately in the event of any accident, negligence, or other occurrence that occasionally discharges to the public sewer of any wastes or process waters not covered by this permit.
- 6.) To notify the Engineering inspector at 413-772-1528 between the hours of 7:00am and 2:30pm when the sewer service is ready for inspection, but before any portion of the work is covered.
- 7.) To pave a minimum of 10 feet of driveway apron and patch all trenches or the water service will **not** be turned on.

**Application valid for 1 year from date approved by DPW Engineering.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

FOR OFFICE USE ONLY

PERMIT FEE: \$1,000 Check #: \_\_\_\_\_ Received By: \_\_\_\_\_

**REVIEWS AND APPROVALS:**

**A. Engineering Division:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**B. Director or Designee:**

Classification: **Industrial**      **Commercial**      **Categorical**      **Significant**      **Non-significant**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**C. Water Facilities Superintendent:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**D. Connection inspected:**

Date inspected: \_\_\_\_\_ Service size/material: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_