

BOARD OF ASSESSORS  
Regular Meeting  
Thursday June 29, 2017  
9:00 am-10:30 am  
14 Court Square  
2<sup>nd</sup> Floor Meeting Room  
Greenfield, MA 01301

**Call to Order:**

**Chairs Statement:** If any persons present are recording or videotaping this meeting please notify the chairperson at this time.

**Roll Call:** Joseph Ruggeri, Chair present  
Christopher Miller, Clerk present  
Audrey Murphy, Chief Assessor present

**Public in Attendance:** 0

**Minutes** of the **June 15, 2017** meeting were read. Moved by Audrey Murphy to accept and approve minutes as read, 2<sup>nd</sup> by Christopher Miller, unanimously approved.

- Reviewed Abatement List of Motor Vehicle Excise Abatements. Moved by Joseph Ruggeri to approve abatements as shown on lists, 2<sup>nd</sup> by Audrey Murphy, unanimously approved.
- Reviewed Real Estate Issues/Abatement requests. Previously approved Chapter Land applications have liens that must be signed by the Board, notarized and filed at the Registry of Deeds. All members signed, notarized by Janine Greaves, notary. Will be filed at the Registry of Deeds, property owners have submitted checks for payment of filing.
- Reviewed personal property issues/abatements. Conversion issue with tax billing. LA4 listing of all property totals from AssessPro do not match billing file in Munis. This is a report issue and is being addressed by software company. Billing amount is correct, AssessPro report is not.
- Reviewed ATB cases. Home Depot has filed with the Appellate Tax Board for fiscal 2017. Chief Assessor Audrey Murphy, with the permission of the Mayor, has asked Attorney Ellen Hutchinson to review filing and give an opinion.
- Reviewed consultant work and progress. Consultant, Mayflower Ltd. continues viewing properties with permits for new construction.
- Discussion of new fiscal year and consultant contracts will be coming up for review/renewal.
- Review of MDM-1 filing with the Department of Revenue. This is a list of all exemptions granted which the State uses in determining the amount they will reimburse the Town.
- There were no new warrants or commitment for this meeting.
- There were no new TIF agreements to discuss.
- Reviewed public email correspondence regarding date to file overvaluation applications. Date to file is clearly stated on the reverse of every real and personal tax bill.
- Reviewed and discussed letter to Attorney Generals office regarding open meeting violation and the steps being taken to comply. More comprehensible notes will be taken and published. More care will be taken in posting dates, times and meeting place of meetings.
- Discussed Land Use Code changes due to the Town taking for non payment of taxes on four properties. 80B Laurel St., 7 River St., 5 Barber Av. And 29 Washington St.

Joseph Ruggeri moved that the meeting adjourn, seconded by Christopher Miller, voted unanimously.  
Adjourned 10:30 a.m.

**Next scheduled meeting:** July 20, 2017 at 9:00 am.  
(To be posted and meeting room reserved.)

Respectfully Submitted,

Chris Miller, Clerk