

City of Greenfield  
Assessor's Meeting  
July 30th, 2018

2<sup>nd</sup> Floor Meeting Room, 14 Court Square

3:30 pm

**CALL TO ORDER:** Meeting was called to order at 3:41 pm by Joseph Ruggeri.

**ROLL CALL OF MEMBERS:** Chairman Joseph Ruggeri and Clerk Deanne Letourneau.

Also present was Administrative Clerk Kim Mew, Harald Scheid from RRG and Jeff Reynolds from RRG.

Clerk Letourneau read the July 25<sup>th</sup>, 2018 meeting minutes into the record.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO ACCEPT THE JULY 25<sup>TH</sup>, 2018 MEETING MINUTES.

**PUBLIC COMMENT:**

None

**NEW BUSINESS**

RRG brought the current contract that was just agreed on and signed by the Mayor and Harald Scheid.

The Board briefly discussed the contract with RRG. Harald said the Mayor stated the City will take care of hiring a Chief Assessor.

RRG said they intend to create a "game plan" as to what needs to be done and what is most important. This would become more clear the more time they are able to spend working in the office. As of right now the top priority is building permits.

Jeff Reynolds discussed how he worked with other Boards in other communities. He mentioned that in many communities he gives the Board a calendar showing a list of what has been completed for the fiscal year, what they are working on and what still needs to be completed.

The Board discussed a few dates for a tentative meeting that RRG would be able to attend.

At 4:17 pm Harald Scheid departed the meeting.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2017 FROM JULY 23<sup>RD</sup>, 2018 THROUGH JULY 27<sup>TH</sup>, 2018, AND FOR THE CALENDAR YEAR 2018 FROM JUNE 23<sup>RD</sup>, 2018 THROUGH JULY 27<sup>TH</sup>, 2018.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE COMMITMENT #4 FOR CALENDAR YEAR 2018 AS PREPARED.

At 4:22 pm Jeff Reynolds departed the meeting.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 4:23 PM.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO GO INTO EXECUTIVE SESSION AT 4:23 PM

**MOTION:** On a motion by Letourneau, second by Ruggeri, it was unanimously;

**VOTED:** TO END EXECUTIVE SESSION AT 4:57 PM.

**MOTION:** On a motion by Letourneau, second by Ruggeri, it was unanimously;

**VOTED:** TO ADJOURN THE MEETING AT 4:57 PM.

Next Scheduled meeting August 27<sup>th</sup>, 2018 at 9:00 am. (Meeting was cancelled due to lack of quorum, rescheduled for September 12, 2018 at 9:00 am.)

Respectfully submitted,

Kimberly A. Mew  
Greenfield Assessors  
Administrative Clerk  
BOA/kam