

City of Greenfield  
Assessor's Meeting  
February 14, 2019

14 Court Square, 2<sup>nd</sup> Floor Meeting Room

9:00 am

**CALL TO ORDER:** Meeting was called to order at 9:10 am by Joseph Ruggeri.

**ROLL CALL OF MEMBERS:** Chairman Joseph Ruggeri and Clerk Deanne Letourneau.

Also present was Jeff Reynolds from RRG.

Clerk Letourneau read the December 27<sup>th</sup>, 2018 meeting minutes into the record.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;  
**VOTED:** TO ACCEPT THE DECEMBER 27<sup>TH</sup>, 2018 MEETING MINUTES.

**PUBLIC COMMENT:**

Public comment was opened at 9:15 am by Joseph Ruggeri.

Former assessor Dick Henry Discussed the Women of the Moose 100<sup>th</sup> Anniversary, which will include a dinner and celebration June 21<sup>st</sup> – 23<sup>rd</sup>, 2019. Mr. Henry inquired about: 1) the permitting process, and it was suggested by the Board of Assessors that he start with the Mayor's Office to get some guidance; 2) Mr. Henry inquired about requesting a plaque from the City to mark the occasion, and again it was suggested he speak with the Mayor's Office; 3) Mr. Henry inquired about how to obtain a list of state and town elected officers, and it was suggested that he seek guidance from the Secretary of State's Office; and 4) Mr. Henry inquired about submitting a posting to the Town website to announce and advertise the event, and the Board of Assessors suggested he get guidance from the Mayor's Office.

Mr. Henry departed the meeting at 9:27 am.

**NEW BUSINESS**

Jeff Reynolds gave the Assessor's an update of current activities in the office, including RRG's handling of the NextRequest information system, answering returning email and phone message requests, and general office duties during Kimberly Mew's leave.

**MOTION:** On a motion by Letourneau, second by Ruggeri, it was unanimously;  
**VOTED:** TO CLOSE PUBLIC COMMENT AT 9:37 AM.

**MOTION:** On a motion by Letourneau, second by Ruggeri, it was unanimously;  
**VOTED:** TO GO INTO EXECUTIVE SESSION AT 9:37 AM.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;  
**VOTED:** TO END EXECUTIVE SESSION AT 9:49 AM.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;  
**VOTED:** TO ADJOURN THE MEETING AT 9:50 AM.

Next Scheduled meeting March 7<sup>th</sup>, 2019 at 9:00 am. This was postponed and scheduled for March 28<sup>th</sup>, 2019 at 9:00 am.

Respectfully submitted,

Jeff Reynolds  
Associate Regional Assessor  
Greenfield Assessors  
BOA/jtr

