

City of Greenfield  
Assessor's Meeting  
June 6<sup>th</sup>, 2019

14 Court Square, 2<sup>nd</sup> Floor Meeting Room

9:00 am

**CALL TO ORDER:** Meeting was called to order at 9:10 am by Joseph Ruggeri.

**ROLL CALL OF MEMBERS:** Chairman Joseph Ruggeri, Clerk Deanne Letourneau and Chief Assessor Kimberly Mew.

Clerk Letourneau read the May 29<sup>th</sup>, 2019 meeting minutes into the record.

**MOTION:** On a motion by Ruggeri, second by Mew, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE THE MAY 29<sup>TH</sup>, 2019 MEETING MINUTES.

**PUBLIC COMMENT:**

Public comment was opened at 9:14 am by Joseph Ruggeri.

**NEW BUSINESS**

Jeff Reynolds joined the meeting at 9:14 am.

Mr. Reynolds gave the Board an update on the last of the Overvaluations. Discussion to continue in executive session on individual applications.

Board discussed the benefits of having RRG.

- Prevent ATB case
  - Or help represent the City in court
- Focus on commercial properties accuracy
  - One area was already looked at and values have increased creating more revenue.
- Assist with City wide inspections both commercial and residential
  - Implementing a plan to be more accurate and inspect as many parcels as possible
- Personal Property has been taken care of by an outsourced company for the last 8 years.
  - RRG has one person who is dedicated to personal property; they know the ins and outs. Research is done to make sure that personal property is valued equally throughout the state.
  - This person has schooling and knowledge as to who can be taxed and what can be taxed.
- RRG have people that specialize in one area only. This allows for more time to be spent on specific items as well as a better understanding of processes which creates more accuracy.
- The office has just worked through a transition period and come out with a stable plan. Without RRG that plan will not work and the office/City will struggle through another bumpy year of not meeting deadline and State requirements.
- The City and RRG has developed a professional successful relationship and RRG would like to stay working here.

Mr. Reynolds departed the meeting at 9:36 am

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2018 FROM MAY 13<sup>TH</sup>, 2019 THROUGH MAY 17<sup>TH</sup>, 2019 AND FOR CALENDAR YEAR 2019 FROM MAY 13<sup>TH</sup>, 2019 THROUGH MAY 31<sup>ST</sup>, 2019.

Board discussed a request to abate the income and expense fine on two properties.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO ACCEPT AND ABATE THE TWO HUNDRED AND FIFTY DOLLAR FINE FROM EACH PROPERTY DUE TO THE PAPERWORK BEING COMPLETED AND TURNED IN.

Liz Gilman joined the meeting at 9:49 am.

Board discussed the budget cut and Ms. Gilman explained that a request for funding of \$104,000 out of fiscal year 2018 free cash was submitted to the City Council. This will be voted on at the June 19<sup>th</sup> City Council meeting.

Ms. Gilman departed the meeting at 9:53 am

Board discussed supplemental bills.

**MOTION:** On a motion by Letourneau, second by Ruggeri , it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE SUPPLEMENTAL BILLS AS PREPARED.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 10:07 AM.

**MOTION:** On a motion by Ruggeri, second by Letourneau, it was unanimously;

**VOTED:** TO GO INTO EXECUTIVE SESSION AT 10:07 AM.

**MOTION:** On a motion by Letourneau, second by Ruggeri, it was unanimously;

**VOTED:** TO END EXECUTIVE SESSION AT 10:21 AM.

**MOTION:** On a motion by Letourneau, second by Ruggeri, it was unanimously;

**VOTED:** TO ADJOURN THE MEETING AT 10:50 AM.

Next Scheduled meeting June 13<sup>th</sup>, 2019 at 9:00 am.

Respectfully submitted,

Kimberly Mew  
Chief Assessor  
Greenfield Assessors  
BOA/kam