

City of Greenfield
Assessor's Meeting
August 22nd, 2019

14 Court Square, 2nd Floor Meeting Room

9:00 am

CALL TO ORDER: Meeting was called to order at 9:06 am by Joseph Ruggeri.

ROLL CALL OF MEMBERS: Chair Joseph Ruggeri, Clerk Deanne Letourneau and Chief Assessor Kimberly Mew.

Also present was Jeff Reynolds from RRG.

Clerk Deanne Letourneau read the August 1st 2019 meeting minutes into the record.

MOTION: On a motion by Ruggeri, second by Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE THE AUGUST 1ST, 2019 MEETING MINUTES.

PUBLIC COMMENT:

Public comment was opened at 9:10 am by Joseph Ruggeri.

NEW BUSINESS

MOTION: On a motion by Ruggeri, second by Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2018 FROM JULY 29TH, 2019 TO AUGUST 2ND, 2019 AND FOR CALENDAR YEAR 2019 FROM JULY 29TH, 2019 TO AUGUST 2ND, 2019.

Board discussed Munis upgrade.

Board discussed Registry error with the dealer plate's commitment.

Board discussed motor excise commitments.

MOTION: On a motion by Ruggeri, second by Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE AND MOTOR EXCISE COMMITMENTS # 4, 401 AND 402 FOR CALENDAR YEAR 2019 AND COMMITMENT #702 FOR CALENDAR YEAR 2018 AS PREPARED.

Mr. Reynolds gave the Board an update of work.

- New person has started and is in training in multiple Towns and Cities doing clerical work, inspection etc.
- She will be working in Greenfield two days a week.
- Inspectors are still working on open building permit inspections. Cyclical and commercial industrial inspections are to start within the next two weeks.

Mrs. Mew gave the Board an update of the office.

- RRG is helping with the entry of deeds, building permits and inspections.
- Processing 3ABC's and chapter applications.
- Working on Veterans exemption with Veterans office.

Board discussed fiscal year calendar timeline of department tasks and deadlines. Future discussion to take place.

MOTION: On a motion by Ruggeri, second by Letourneau, it was unanimously;

VOTED: TO CLOSE PUBLIC COMMENT AT 9:47 AM.

MOTION: On a motion by Ruggeri, second by Letourneau, it was unanimously,

VOTED: TO GO INTO EXECUTIVE SESSION AT 9:48 AM.

MOTION: On a motion by Ruggeri, second by Letourneau, it was unanimously

VOTED: TO END EXECUTIVE SESSION AT 10:39 AM.

MOTION: on a motion by Letourneau, second by Ruggeri, it was unanimously,
VOTED: TO ADJOURN THE MEETING AT 10:39 AM.

Next Scheduled meeting September 5th, 2019 at 9:00 am.

Respectfully submitted,

Kimberly Mew
Chief Assessor
Greenfield Assessors
BOA/kam