

City of Greenfield
Assessor's Meeting
July 9, 2020

ViaWebEx

9:00am

CALL TO ORDER: Meeting was called to order at 9:08 am by Chair Ruggeri

ROLL CALL OF MEMBERS: Chair Joseph Ruggeri, Chief Assessor Kimberly Mew, Admin Clerk Sandra Gradoia, Clerk Dee Letourneau

Chair Ruggeri read the June 18, 2020 meeting minutes into the record.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE THE JUNE 18, 2020 MEETING MINUTES WITH FRIENDLY AMENDMENTS.

PUBLIC COMMENT:

Public comment was opened by Chair Ruggeri at 9:12AM

NEW BUSINESS

RRG /Assessors Report

- Building permits are entered and completed; Mrs. Mew spoke with Jeff Reynolds from RRG and discussed safe ways to do permit inspections. If the work is being done outdoors, possible drive by inspections. The state is allowing inspections. These are necessary to set the tax rate.
- Mrs. Mew mentioned if people are not happy with their preliminary values they will have to wait until the final values are set to do a revaluation.

Clerk Letourneau inquired about what people can do about this year's taxes. Mrs. Mew mentioned that this is a preliminary tax rate, with an estimated 3 ½ percent increase. If it's the value of the property that is in question they will have to wait until January.

- Mrs. Mew spoke with John Frank from RRG and discussed the commercial and industrial revaluations. Mr. Frank is looking at our cost tables for these properties.

Chair Ruggeri inquired about cost tables. Mrs. Mew explained that the cost tables come from income and expense reports along with the cost of running the building and other factors that get included.

- Mrs. Mew spoke with Dani Letourneau from the mayor's office and we will continue to be open three days a week 10:00 am to 1:00 pm, by appointment only.
- Exemptions for seniors and veterans have been mailed. They are returning by mail or in person.

Chair Ruggeri inquired if the applications were online. Mrs. Mew has placed them on the City of Greenfields website.

- One of the classes for MAAO is being offered the first week in August online. Mrs. Mew will be attending this class.
- Demand letters for fiscal year 2020 unpaid tax bills were sent out. Mrs. Mew mentioned that preliminary real estate tax bills were mailed out for fiscal year 2021.

Board discussed motor excise abatements.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE MOTOR EXCISE ABATEMENTS FOR CALENDAR YEAR 2019, from September 30th.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE MOTOR EXCISE ABATEMENTS FOR CALENDAR YEAR 2018, 2019 AND 2020 FROM JUNE 18TH, 2020 TO JULY 8TH, 2020.

Board discussed preliminary commitments for personal property and real estate. For August and November Personal property anticipated to collect \$1,166,664.72. For real estate anticipated to collect \$17,498,396.15

MOTION: On a motion by Chair Ruggeri second by Clerk Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE PRELIMINARY COMMITMENTS FOR PERSONAL PROPERTY AS PREPARED

MOTION: On a motion by Chair Ruggeri second by Clerk Letourneau, it was unanimously;

VOTED: TO ACCEPT AND APPROVE PRELIMINARY COMMITMENTS FOR REAL ESTATE AS PREPARED

Mrs. Mew discussed with the Board on how to handle executive session documents. Mrs. Mew is talking with IT on how to set up new software.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau , it was unanimously;

VOTED: TO CLOSE PUBLIC COMMENT AT 9:51 AM

MOTION: On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

VOTED: TO OPEN EXECUTIVE SESSION AT 9:51 AM

MOTION: On a motion by Chair Ruggeri second by Clerk Letourneau, it was unanimously

VOTED: TO END EXECUTIVE SESSION AT 10:01 AM

MOTION: On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

VOTED: TO ADJOURN THE MEETING AT 10:03 AM

Next Scheduled meeting July 30th , 2020 via WebEx

Respectfully submitted,
Sandra Gradoia
Administrative Clerk
Greenfield Assessors
BOA/sg