COA BOARD MEETING MINUTES

September 24, 2020 @ 2:00 P.M.

COA Members present: Chair, Marsha Stone, Ginger Carson, Marsha Staples-Love,Peg Saulnier, Mary Williford, Pat Jordan, Adele Corcoran, (Quorum is 6)

Staff present: Hope Macary, Kathy Dunn and MaryAnn Socquet.

Excused Absence: Karen McCormack.

GUESTS: Michelle DeLisio, Life Path Representative

Chair, Marsha Stone opened the meeting at 2:03

Secretary: The minutes of the August 27, 2020 board meeting were distributed to board members via email by MaryAnn Socquet. Peg Saulnier noted one correction that was brought to her attention; Marsha Stone is the Chair, notPresident. Chair, Marsha Stone took a vote to accept the August 27, 2020 minutes with the noted correction. Minutes accepted

Correspondence: Peg Saulnier read a letter sent from Hope Macary GCOA Director to Dorothy Gagnon in response to her resignation from the COA Board. Dorothy was thanked for her being a steadfast ally of our Senior Center and a strong advocate for area seniors. Dorothy was thanked for her long-time service on the COA Executive Committee and as COA Secretary, her active participation and engagement at countless meetings and persistent efforts toward the building of our new center.

Executive Committee Report: Marsha Stone, Chairindicated the Executive Committee met on August 17, 2020. The EOC is completely out of the Senior Center; however the Board of Health is still there. Online Fitness videos have not been well attended. Kathy Steinem has her class dancing outside in various member backyards on Wednesday evenings. There will be an outdoor concert on the 1st Friday in October; 60 people have participated in the Grab and Go lunch programs on Wednesday and Thursdays; Stanley has resigned as our food service coordinator, the budget is on track and the Formula Grant has not been assigned as yet.

Staff Report:

Activities Director: Kathy Dunn

- Brown Bag – On September 3, 2020 more than 100 households were served. Kathy thanked all the volunteers from the Medical Reserve Corp.
- Newsletters: 150 copies were mailed to members who have signed up; 450 are delivered to various businesses.
- There are two more deliveries of Protein Boxes left. Each delivery is 900 lbs. and will serve 90 families.
- 50-60 Grab and Go meals are handed out on Wednesday and Thursday (provided by Lifepath)
- 35 RUOK (Are you OK) calls are made monthly.

- Memory Café – Calls, Thinking of You cards, small craft kits, card making kits have sent out to this group.
- Foot Care – everything is going well.
- Seniority Dance Group – Kathy Steinem's class is meeting in back yards and/or via zoom.
- Qi Gong – class starting October 13 to November are being offered.
- Concert will be held in the parking lot of the Senior Center on Friday, October 2nd. A maximum of 25 vehicles.Music provided by Pat &TexLaMountain.
- Halloween Drive-thru party will be on Friday, October 30th from 1:00-2:00. Trick or Treat goodie bags will be given out. We will need 100 bags of goodies.
- Exercise classes online and/or zoom will be done on YouTube too for both Kathy Steinem and Emma Marscher classes.
- Writing, coloring, sewing, knitting classes went well this week.
- 6-7 people in each group seemto go well, cleaning needs to be done in between classes.
- Entrance to COA:Screening is done before member enters our facility.

Members have said how grateful they are for the services and food we are providing during this difficult time.

Director's Report: Hope Macary

- Our food service coordinator has resigned. There will be no loss of services, all is organized and has been put in written form so almost anyone could fill in at the last minute if necessary. Stanley was initially hired to cook in the kitchen and when Covid19 hit, our building was closed. When the kitchen is once again opened for dining inside, we will need more than volunteers and the position will be advertised. So far it is going well.
- Building OPENED this week and so far it is going well. It is wonderful to have people in the building. There is strict physical distancing, masks are required at all times; cleaning and sanitizing is done in between classes.
- The Formula Grant – we are still waiting.
- Newsletter can be mailed upon request, just call the office; it can be obtained on the City's website or by stopping by the Senior Center, there are copies just inside the entrance (you do not have to come into the building)
- Volunteer Coordinator is paid by the Block Grant money. We are more valuable dealing with people, not making internet content. Volunteers are well trained which helps Hope to do her job. We have Re-Invented our services.
- Holiday celebration will be coordinated with any special lunch we are given by Lifepath and will do something similar to Halloween.

Miscellaneous:

- Peg Saulnier requested that all Board Members obtain a copy of the current newsletter and read it prior to each board meeting. In the past several months of taking the minutes, it seems that many questions that are asked are answered in the newsletter. It would save time if we read it prior to each meeting.

- Mary Williford announced the Book Chat group will meet on October 1st @ 1:30
- Marsha Stone asked if it would be possible to meet at the Senior Center going forward. Hope indicated that the max in a group is 10 and we just can't do it now.

Old Business: None

New Business:

- Janice Colbert asked about seniors knowing how and where to vote. It was noted that there is a letter from the Mayor in the October newsletter on how, where and when to vote.
- Linda Smith has been appointed as a new board member and will be sworn in soon. With the resignation of Dorothy Gagnon, there is one opening on the board at this time.

Adjournment: Meeting was adjourned at 2:57 p.m.

Respectfully submitted

Peg Saulnier, COA Secretary

Next meeting is: October 22, 2020 @ 2; 00 via ZOOM