

COA BOARD MEETING MINUTES

May 26, 2022 @ 2:00 P.M.

In Person Meeting @ Greenfield Senior Center

COA Members present: Chair, Marsha Stone, Janice Colbert, Peg Saulnier, Pat Jordan, Linda Smith, Marsha Staples-Love, Karen McCormack, Michele DeLisio and Margot Peck

Excused Absence: None

Staff present: Hope Macary, Kathy Dunn

LifePath Representative: Michele DeLisio

GUESTS/PUBLIC: None

Marsha Stone called the meeting to order at 2:00 p.m.

Correspondence:

- Peg Saulnier a letter from LifePath informing the COA that they have vacancies on their board should anyone be interested.

Secretary: The minutes of the April 28, 2022 board meeting were distributed to board members via email by MaryAnn Socquet. Correction: Amend spelling of Marsha Stone's first name from Marshal to Marsha.

****Motion to accept the minutes with correction made by Marsha Staples-Love seconded by Janice Colbert **Motion passed,**

Treasurer: Pat Jordan reported that the petty cash is in balance.

Public Comments: None

Executive Committee Report: None – The exec committee is meeting on an as needed basis.

Accounting: **MaryAnn Socquet:** No report

Staff: **Kathy Dunn:**

- There are 200 plus participants in 10 different fitness classes. All classes for the past months were at no cost to participants. If we are not awarded the Fred Wells grant, we may have to charge for specialty classes.
- 25 seniors attend a Fall Prevention program sponsored by The Arbors.

Hope Macary:

- We will know by our June board meeting if we are awarded the Fred Wells Trust grant. Last year we saved seniors a lot of money for footcare.
- The FY23 Budget still has not been voted on by the City Council

- Senior Tax Work Off Program. We have 35 applications out and people are still coming in for them. The due day is tomorrow, May 27th. There are 15 positions available, and we have 25 applicants so far.
- The newsletter is now 12 pages long and we have renewed our contract.

LifePath: None

Old Business:

- **Nominating Committee:** Linda Smith, Chair placed into nomination the following slate of officers to be voted on in our June 2022 meeting:

Chair: Peg Saulnier
 Vice-Chair: Janice Colbert
 Secretary: Margot Peck
 Treasurer: Pat Jordon
 Asst Treasurer: Linda Smith

It was noted that this is a public meeting, therefore a secret ballot vote is not allowed

- **By-Law Committee :** Janice Colbert, Chair reported there was a lot of confusion about the various dates on the by-laws. The terms of service dates need to follow the current City's dates. Hope Macary indicated she feels the committee is rushing to make any changes and that By-Laws should not be rushed. Hope Macary's goal is this would be the last By-Law change, and the entire document should be carefully reviewed, perhaps obtain sample by-laws from various other COAs and no sub committees be set until the new slate of officers are voted on. It is a long process to create a document and review it. The by-laws should be easily understood, and a second pair of eyes are always a plus.

Peg Saulnier suggested the By-Law Committee continue working on the by-laws and then have the report put on the agenda when they are ready to present them to the board. It was asked who gives the stamp of approval. Hope responded that it is 2/3rds vote of the Board of Directors. The Mayor doesn't have anything to do with it.

- **New Business:** None
- **Announcements:** None
- **Miscellaneous:** The Formular Grant can now be roll overed from one Fiscal Year to another. This allows the COA to preserve some of it. Most of the grant goes to salaries. The general account can't be rolled over as it is the City's tax money which is paid by the public and must be kept separate.

Adjournment: Motion to Adjourn the Meeting was made by Marsha Staples-Love, seconded by Karen McCormack.

Adjourned at 2:41 p.m.

Respectfully submitted,

Peg Saulnier, COA Secretary

Next meetings: Exec Board Meeting: None

Board Meeting: To Be Determined