

COA BOARD MEETING MINUTES

May 27, 2021 @ 2:00 P.M.

COA Members present: Chair, Marsha Stone, Janice Colbert, Peg Saulnier, Mary Williford, Pat Jordan, Linda Smith, Karen McCormack, Adele Coccooran Stevens and Marsha Staples-Love via telephone.

Staff present: Hope Macary, Kathy Dunn & Mary Ann Socquet

LifePath Representative: Michelle DeLisio

GUESTS/PUBLIC: None

Chair, Marsha Stone called the meeting to order at 2:09 p.m.

Correspondence:

- Thank you letter from Marsha Staples-Love to Kathy Dunn thanking her for finding Marsha's ring which has a great sentimental value. A donation was enclosed for the COA
- Letter from Highland Street Trust which awarded the COA a \$5,000 award which goes towards art and music activities for our seniors.

Secretary: The minutes of the April 22, 2021 board meeting were distributed to board members via email by MaryAnn Socquet. Minutes were accepted with the noted correction of the date of meeting was April 22, not April 23.

Treasurer: Pat Jordon reported the cash is in balance.

Executive Committee Report: Chair, Marsha Stone gave a brief highlight of the 5/20/2021 executive meeting.

Staff Report:

Director: Hope Macary

- Highland Street Trust awarded us a \$5,000 grant again this year. We have received this award for the past several years. Since we do not have a budget for art, music. This grant money affords us to have art and music programs. We are very grateful to receive this honor. In response to a question, there are no budget line items for arts & music and is not appropriate for tax payers to pay for. The City sets the budget line items and they are just the nuts & bolts. We have very strict guidelines for fundraisers, grants and donations.
- The Senior Center will re-open on June 15th with limited programs for Greenfield residents and by registration only. We will be dusting and re-organizing the space to make it our own. Donations of puzzles are being accepted. The June newsletter will provide all this information to our members.
- The Tax Work Off program has 23 interested seniors. Names will be drawn on June 1st via lottery.

- The newsletter contract will be renewed. To save money, the staff writes up the articles, programs, etc. and sends it to the publisher ready to print. In September the newsletter will be available via e-newsletter and in print.
- Mary Ann is winding up the books for Fiscal 2021

Activities Director: Kathy Dunn

- Sixty plus seniors took advantage of the free tax preparation offered by Liberty Tax. Thank you to Liberty Tax.
- Walk MA Challenge. 12 local seniors have registered to participate in the walk for 65 days from May to September. There are prizes for individuals. If interested we have forms for registration. Details on this event are on page 4 of the May 2021 newsletter.
- Members will be able to register for limited indoor programs starting 6/15/2021. Outdoor Qi Gong offered by Lynn Smith will continue.
- There will be a patio concert at the end of June
- A re-schedule of Tim Van Eggman who was originally scheduled for 3/17/2021 to speak to the board is now tentatively scheduled for our June meeting.
- Grab n Go and Brown Bag will be distributed from the side of the front porch. Members will need to get out of their vehicles and walk to the porch. This method of distribution will protect our staff and/or volunteers.
- Farmers Market coupons will be available in July 2021 from Life Path.
- Kathy has participated in more training and certification classes via zoom then she could have in person as they are located all over the country. She is now certificated for Walk with Ease for arthritis and this program will start in the fall.

LifePath: Michelle DeLisio

- Nothing to report.

Miscellaneous:

- Masks will be required when we open in June.
- The Greenfield Board of Health makes all decisions with regard to city owned properties. COA will follow the guidelines provided by this department. Program instructors will have their own safety procedures.

Old Business:

- A new speaker for June 24, 2021 board meeting will be Treavor Bouden from LifePath.
- Re-appointment letters of COA board members, Adele Stevens, Mary Williford, Marsha Staples-Love and Karen McCormack will be sent from the City. It was suggested that Hope Macary contact City Hall as someone had heard the appointments were now happening in December of each year.

New Business:

- Hope Macary indicated the Emergency Orders enacted by Governor Baker will be lifted as of 6/15/2021. Meetings can now be held in person.

Adjournment: Meeting was adjourned at 2:57 p.m.

Respectfully submitted,

Peg Saulnier, COA Secretary

Next meetings: Exec Meeting: June 17, 2021 @ 2:00 IN PERSON

Board Meeting: June 24, 2021 @ 2:00 IN PERSON