

COA Board Minutes, October 24, 2019 2:00 p.m.

Meeting called to order at 2:00 p.m. by Chair, Marsha Stone.

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. There were no other recordings.

COA Members present: Dorothy Gagnon, Pat Jordan, Darrell Slover, Adele Corcoran, Marsha Stone, Mary Williford, Karen McCormack, Peg Saulnier.

Staff present: Hope Macary, Kathy Dunn, MaryAnn Socquet.

Excused Absence: Marsha Staples-Love, Ginger Carson, Janice Colbert.

Minutes, September, 2019 accepted as presented.

Correspondence: None.

Executive Committee: Marsha Stone.

Pat Jordan Treasurer, Petty Cash in balance.

Set agenda for the October COA Board meeting;

Communications from staff: Mini split for kitchen awaits tie in by electrician. Sign has been installed. Senior Tax Work Off Program changes suggested by City Council have been tabled pending further discussion. COA Food Services Coordinator personnel requisition form awaits signatures, then we can proceed with hiring process. COA Director continues to manage afterhours use by city depts., boards, committees and commissions. Use by other groups will wait until the city has a program plan, financial plan (for fees and expenses) policies, procedures, and staff. Director reports handling the city after hours use takes some time but it manageable. Whereas managing a "community center" would have a negative impact on day to day senior center management. Director noted that the facility used CDBG* funds for the design of a Senior Center, and the building must continue to be used as a Senior Center for five years. Other use would be permitted, but it must remain a senior center. FY21 city budget process will begin in November and conclude in January. Hence, the new Mayor will be involved. COA Director will ask for guidance from COA board about adding any new positions, such as a social worker -- a position most senior centers have. Also discussion regarding BFMC Mental Health unit.

Staff Reports:

Director's Report: Hope Macary.

New Senior Center exterior sign is in place and the cost to be covered through the Project fund; FY20 Formula Grant is finished and signed off by the Mayor and Marsha Stone, Board Chair; Food Coordinator position salary included in Formula Grant proposal, approximately \$3,000 ; Adam's Heating & Cooling need to finish the install of the kitchen Mini-split; November the City Budget is due and this year and the COA may consider including a Social Worker position; Many suggestions that after hours events be run by volunteers, not a viable idea. The Library or Recreation Dept. may be better suited to handle the after hour programs; Senior Center program scheduling would be improved if the long tables in the class room were replaced with 10 square tables and we are checking on the cost; STWO*, changes being discussed, mandatory dept. placement not advisable, extended time of the

program a good idea; Plastic bag ban coming Crafty Seniors sewing reusable bags to be distributed.

Volunteer Coordinator: Avery Schleeweis. No report.

Activity Director: Kathy Dunn. Thank you to S.A.L.T. for “Sand for Seniors” over 50 Seniors served. Thank you for GSF* for their donation; Flu Clinic by Rite-Aid served 18 seniors; Nov. & Dec. packed with events; Tickets available for Halloween Party; Holiday Party Dec 19th donations from Floral Affairs & Buckley HealthCare providing the meal and door prize. Foxwood Trip, Legends, October 22, full bus.

Old Business: None

New Business: BFMC Mental Health unit if moved out of Greenfield would be a hardship on Franklin County residents.

“Villages” a grass roots program that works by neighbors helping neighbors. The COA will continue to discuss re: create an interest through hosting discussions. Suggestion to invite Lynne Feldman of LifePath to return in the spring to kick off a COA sponsored monthly group to try to move the Village concept forward.

Motion not to have COA meetings in December 2019 was made by Mary Williford, seconded by Adele Corcoran, unanimous.

With no further business, meeting was adjourned at 3:10pm.

Next COA meeting November 21, 2019, third Thursday due to Thanksgiving Holiday.

Recorder: MaryAnn Socquet

*STWO – Senior Tax Work Off

*CDBG – Community Development Block Grant

*GSF – Greenfield Senior Foundation