

COA Executive Committee Meeting

October 21, 2021

In Person at Greenfield Senior Center

Meeting called to order @ 2:00 p.m. by Chair, Marsha Stone

COA Members Present: Marsha Stone, Peg Saulnier, Janice Colbert

Staff present: Hope Macary

Absent with regrets: Pat Jordan

Public Attendance: None

Secretary: Minutes of the July 15, 2021 meeting were distributed prior to the meeting and were approved by the executive committee.

Correspondence: Letter received from Trustees of the Fred W. Wells Trust was read. Greenfield Senior Center (COA) was awarded a Fred W. Wells Health Grant Award (COVID Support) in the amount of \$15,400. (check was enclosed). This grant is used to subsidize foot care. COA pays \$15 and the client pays \$35 out of the \$50 total fee.

Treasurer: It was noted that as of 10/19/2021 the petty cash was in balance.

Director's Report:

- Hope Macary reported there are a lot of in person programs and they are going well. We are almost back to pre-covid attendance.
- Food Service Coordinator, Bill Hume is the right person for us. He is now serve-safe certified. Bill has the technical skills and takes care of the entire kitchen.
- The City is using the building in the evening.

New Business:

- None

Old Business:

- Agenda for 10/28/2021 Board Meeting: Committee section and staffing needs for 2022 Budget.
- Discussion took place with regard to what staffing is needed going forward. It was unanimously agreed that a social service type staff member who can help with Shine; Fuel Assistance, Snap, Housing, support groups, etc. We will discuss at the October 28, 2021 Board Meeting and Vote in November 2021.

Meeting Adjourned: 2:25 p.m.

Respectfully submitted,

Margaret (Peg) Saulnier, Secretary