

COA Executive Committee Meeting

February 17, 2022

In Person at Greenfield Senior Center

Meeting called to order @ 2:00 p.m. by Chair, Marsha Stone

COA Members Present: Marsha Stone, Peg Saulnier, Pat Jordan and Margot Peck

Staff present: Hope Macary

Absent with regrets:

Public Attendance: None

Secretary: Minutes of the January 20, 2022 meeting were distributed at the meeting. **Motion made by Pat Jordan, seconded by Margot Peck to accept the minutes as presented. ***Motion Passed**

Correspondence: None

Treasurer: Pat Jordan noted that as of February 2022 the petty cash was in balance.

Director's Report:

- Hope Macary reported the Formula Grant is coming in \$48,840. City Hall has signed the contract.
- Everything going well and busy.
- Lunches are still small
- There were 20 participants for the Valentine's Day party.
- Buckley lunch was cancelled in January but will be back on for February.
- Spring and Summer programs are being worked on now.
- CDA (Community Disability Access) event planned for later by the Mayor.
- Not planning on any outdoor programs.
- Looking for ideas with regard to the raised beds.
- We are hopeful to get a social services coordinator
- Staff needs to have regular hours. Looking at going back to being closed 2 weeks in the summer and again at Christmas.
- Vax bus came and went, served about 50 people including children.
- GCC will start their meetings on 2/22/2022 with a max of 40 attendees.

New Business:

- Marsha Stone mentioned having the New Community Preservation for a program. There isn't a coordinator now to do programs, too soon as the program is new. She will check back with them later in the year.
- Margot Peck suggested contacting David Levandusky of Living Waters Church to do a grief support group. Margot will check to see if he is interested and what type of program he would run.
- Discussion took place with regard to a guide of the duties of each of our committee. It was noted that we should know the duties of each committee and procedures. Peg Saulnier indicated she would put a list together for the exec board to review and decide whether to amend the by-laws to include the description or what to do with it.

Old Business:

- None

Motion made by Margot Peck, seconded by Peg Saulnier to adjourn the meeting. Motion Passed.

Meeting Adjourned: 2:30 p.m.

Respectfully submitted,

Margaret (Peg) Saulnier, Secretary