

## **COA Executive Committee minutes, July 19, 2018 2:00 p.m**

**Meeting called to order at 2:05 p.m. by Chair, Marsha Staples-Love.**

**Present:**, Dorothy Gagnon, Marsha Staples-Love, Pat Jordan, Hope Macary. No guests

**Absent:** Janice Colbert

**Minutes** for the June 21, 2018 were accepted as presented.

**Correspondence:** None

**Treasurer, Pat Jordan:** Petty Cash in balance.

### **Staff Reports:**

**Director:** Hope Macary:

- Close out for FY18 on track.
- Needed! An experienced volunteer kitchen manager approx. 4/hrs/weekly.
- Need to update our Senior Center logo.
- Formula Grant will be \$12/elder this year.
- Suggest we run requests for funding from GSF through COA, rather than direct from staff to GSF. We would like to ask for \$500 for Holiday Party.
- Community gardeners doing a great job
- Public access computers getting crowded.
- Does the Executive Comm. want each their own copy of detailed reports or is an overview of general fund, and account balances preferred? Overview preferred by committee.

### **Agenda Items for July 26, 2018 COA meeting:**

GSF request process, August meeting, and new Sign/logo for Senior Center

Adjourned at 3:10pm

Next COA meeting July 26, 2018.

Recorder: Hope Macary

\* GSF – Greenfield Senior Foundation