

GREENFIELD CITY COUNCIL

Regular Meeting Minutes

December 15, 2021

Webex Conferencing System

6:30 pm

**CALL TO ORDER:** Meeting was called to order at 6:30 p.m. by President Ricketts.

**CHAIRS STATEMENT:** This meeting is being recorded and videotaped by the City Council and GCTV-15. If any other persons present are doing the same you must notify the chairperson at this time.

**ROLL CALL OF MEMBERS:** Roll Call was taken. All Councilors were present.

**ALSO PRESENT:** Mayor Roxann Wedegartner; City Clerk Kathryn J. Scott; Finance Director/City Auditor/City Accountant Elizabeth Gilman; School Committee Chairperson Amy Proietti; Parliamentarian Will Roberts; Recreation Department Director Christy Moore; Board of Assessors Chairperson Joseph Ruggeri; Board of Assessors-elect member James Geisman; RRG President Harald Scheid; Planning Board member George Touloumtzis; GCTV-15 staff; Mary Byrne, *the Recorder*; and members of the public.

The Pledge of Allegiance was held.

**ACCEPTANCE OF MINUTES:** On a motion by Councilor Forgey, second by Councilor Mayo, it was unanimously,

**VOTED:** TO ACCEPT THE CITY COUNCIL MINUTES OF NOVEMBER 17 AND DECEMBER 7, 2021.

**COMMUNICATIONS:**

**SCHOOL SUPERINTENDENT AND SCHOOL COMMITTEE:** Chairperson Amy Proietti reported the following:

- Thanked the members of the School Committee whose terms had expired.
- Assessment and audit of Elementary School libraries.
- Greta Shwachman was hired as the new food service director.
- Derek Morrison would begin his position as Principal to the Greenfield High School on January 3, 2022.

**MAYOR, CITY OFFICERS AND EMPLOYEES:** Mayor Wedegartner reported the following:

- Thanked Chief of Staff Danielle Letourneau, Human Resources Director Diana Letourneau and Attorney Gordon Quinn for their efforts to complete the negotiations for Union Contracts.

Councilors asked the following questions:

- Which City Department was responsible for enforcement of the ordinance to ban plastic bags.

**OTHER CITY EMPLOYEES AS NEEDED, BY INVITATION:** None.

**PUBLIC COMMENT:** The following members of the public spoke:

- Wendy Goodman, Green River Road, spoke to ways the community could do more to help the City thrive and make a future for the next generation.
- Glen Ayers, Davis Street, spoke of a petition that was submitted to aid in bringing more awareness to the cleanup needed at the Lunt Property. He also spoke to the need of a Health Department in the City Charter.
- Pamela Goodwin, High Street, spoke to issues of public housing and the difficulty in receiving calls back from the Health Department.
- Clarissa Clifford, Mohawk Trail, spoke to the issue with the Lunt Property cleanup.

**PUBLIC HEARINGS:** Councilor Bottomley read the following public hearing notices and second reading:

**PUBLIC HEARING**

In accordance with Home Rule Charter, the Greenfield City Council will hold a public hearing on Wed., December 15, 2021, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., or via Webex, if required: <https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=mcc0d3f6f2582003b442579d2f23a1102>, to receive public input on the following:

- Transfer \$13,375 from Contract Stabilization for Central Maintenance Union Contract Wage Provisions.
- Approve \$1,700 for Payment of Invoices from KP Law PC from FY22 Energy Department Budget.
- Appropriate \$780,000 to develop the Greenfield Skate Park.
- Appropriate \$34,359 from Contract Stabilization to fund a union contract for Clerical, Library and UE.
- Appropriate \$82,092 from Free Cash to fund a union contract for Greenfield Police.
- Appropriate \$98,251 to fund union contract for SSEA.
- Appropriate \$150,520 to fund union contract for DPW.
- Appropriate \$1,700,000 from Free Cash to Capital Stabilization Fund.

The City Council may consider the same on Wed., December 15, 2021, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., or via Webex, if required: <https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=mcc0d3f6f2582003b442579d2f23a1102> . Materials can be obtained from the City Clerk’s Office, 14 Court Sq. from 8:30 a.m.-5:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.

Penny Ricketts, Greenfield City Council President

**City Council – Second Reading- December 15, 2021**

- Transfer \$13,375 from Contract Stabilization for Central Maintenance Union Contract Wage Provisions.
- Approve \$1,700 for Payment of Invoices from KP Law PC from FY22 Energy Department Budget.
- Appropriate \$780,000 to develop the Greenfield Skate Park.
- Appropriate \$34,359 from Contract Stabilization to fund a union contract for Clerical, Library and UE.
- Appropriate \$82,092 from Free Cash to fund a union contract for Greenfield Police.
- Appropriate \$98,251 to fund union contract for SSEA.
- Appropriate \$150,520 to fund union contract for DPW.
- Appropriate \$1,700,000 from Free Cash to Capital Stabilization Fund.

**PUBLIC HEARING**

The Greenfield City Council will hold a public hearing on Wednesday, December 15, 2021, at 6:30 pm, via Webex:<https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=mcc0d3f6f2582003b442579d2f23a1102>, to adopt a residential factor in accordance with the provisions of Massachusetts General Laws, Chapter 58, Section 1A, which shall be used by the Board of Assessors to determine the percentages of the local tax levy to be borne by each class of real and personal property.

The Assessors shall provide all information and data relevant to making such determination and the fiscal effect of the available alternatives.

The hearing is required under Section 56 of Chapter 40, Massachusetts General Laws.

Penny Ricketts, Greenfield City Council President

President Ricketts opened the public hearings at 7:07 pm. She asked if anyone from the public wished to speak. Seeing none, the public hearings were closed at 7:08 pm.

## **MOTIONS, ORDERS, AND RESOLUTIONS**

### **Order no. FY 22-026**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Jarvis, it was by roll call, 13 yes, 0 no, **VOTED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, APPROVES THE PAYMENT OF PRIOR YEAR INVOICE FOR BAKERS OFFICE SUPPLY IN THE AMOUNT OF \$115.50 TO BE PAID FROM THE FY22 HUMAN RESOURCES DEPARTMENT BUDGET.

### **Order no. FY 22-044**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was, **MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, APPROVE THE PAYMENT OF PRIOR YEAR INVOICES FOR KP LAW, P.C. IN THE AMOUNT OF \$1,700 TO BE PAID FROM THE FY22 ENERGY DEPARTMENT BUDGET.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-044.

### **Order no. FY 22-043**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was, **MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF THE MAYOR WEDEGARTNER, THE SUM OF \$13,375 BE APPROPRIATED FROM THE CONTRACT STABILIZATION ACCOUNT TO ASSIST IN FUNDING WAGE PROVISIONS OF A NEW CONTRACT AGREEMENT WITH THE CENTRAL MAINTENANCE UNION.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-043.

It was noted that Councilor Mayo was having technical issues and could not participate in the meeting.

### **Order no. FY 22-060**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was, **MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF THE MAYOR WEDEGARTNER, THE SUM OF \$34,359 BE APPROPRIATED FROM CONTRACT STABILIZATION TO FUND RETROACTIVE WAGE PROVISIONS OF A NEW CONTRACT AGREEMENT WITH THE CITY HALL CLERICAL AND LIBRARY EMPLOYEES,

UNITED ELECTRICAL RADIO & MACHINE WORKERS OF AMERICA (UE) AND ITS AFFILIATE, LOCAL 274 OF THE UNITED ELECTRICAL, RADIO & MACHINE WORKERS OF AMERICA.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-060.

**Order no. FY 22-062**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was,

**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF THE MAYOR WEDEGARTNER, THE SUM OF \$98,251 BE APPROPRIATED TO FUND RETROACTIVE WAGE PROVISIONS OF A NEW CONTRACT AGREEMENT WITH SALARY SCHEDULE EMPLOYEES ASSOCIATION (SSEA) TO BE FUNDED AS FOLLOWS:

CONTRACT STABILIZATION	\$83,091
SEWER RETAINED EARNINGS	\$7,059
WATER RETAINED EARNING	\$8,101

TOTAL: \$98,251

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

Councilor Mayo rejoined the meeting via President Ricketts cell phone.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-062.

**Order no. FY 22-058**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Stempel-Rae, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY COUNCIL APPROVES THE ATTACHED RESOLUTION TITLED “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD, MASSACHUSETTS TO DEDICATE THE LAND FOR THE GREENFIELD SKATE PARK PERMANENTLY FOR PARK, PLAYGROUND OR RECREATION PURPOSES”.

**A RESOLUTION  
OF THE CITY COUNCIL  
OF  
THE CITY OF GREENFIELD, MASSACHUSETTS  
TO DEDICATE THE LAND FOR THE GREENFIELD SKATE PARK PERMANENTLY FOR  
PARK, PLAYGROUND OR RECREATION PURPOSES**

Whereas, the Greenfield Skate Park is a community-wide asset and the preservation and improvements to this recreation area is a City priority as evidenced in the City’s most recent Open Space and Recreation Plan; and

Whereas, the City wishes to meet the present and future needs of all City residents; and

Whereas, the City wishes to preserve this resource for recreational purposes in perpetuity; and

Whereas, the City has the opportunity to make improvements to the site using state grant funds that require Greenfield Skate Park be permanently dedicated for park, playground or recreation purposes.

NOW, THEREFORE, BE IT RESOLVED

That the Mayor is hereby authorized to take such action as is required to comply with the requirement of the Executive Office of Energy and Environmental Affairs Parkland Acquisitions and Renovations for Communities (PARC) Grant Program that the Greenfield Skate Park, as shown on Assessor’s Map 57 - 93 become permanently dedicated for park, playground or recreation purposes under Chapter 45, Section 3.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a majority positive recommendation, 4 yes, 1 abstention. Explanation was provided as to the submission of this order in the form of a resolution.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-058.

**Order no. FY 22-059**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Stempel-Rae, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY COUNCIL APPROVES THE ATTACHED RESOLUTION TITLED “A RESOLUTION AUTHORIZING DEVELOPMENT OF GREENFIELD SKATE PARK BY APPROPRIATION OR BORROWING SUBJECT TO REIMBURSEMENT FROM THE “PARKLAND ACQUISITIONS AND RENOVATIONS FOR COMMUNITIES (PARC) GRANT PROGRAM”.

**A RESOLUTION  
AUTHORIZING DEVELOPMENT OF GREENFIELD SKATE PARK  
BY APPROPRIATION OR BORROWING SUBJECT TO REIMBURSEMENT  
FROM THE “PARKLAND ACQUISITIONS AND RENOVATIONS FOR COMMUNITIES  
(PARC)” GRANT.**

RESOLVE, THAT THE CITY COUNCIL OF THE CITY OF GREENFIELD HEREBY VOTES TO APPROPRIATE, AND TO AUTHORIZE THE TREASURER, WITH THE APPROVAL OF THE MAYOR, TO BORROW UP TO THE SUM OF \$780,000 FOR THE PURPOSE OF DEVELOPMENT OF GREENFIELD SKATE PARK WHICH HAS BEEN DEDICATED TO PARK PURPOSES BY THE CITY COUNCIL ; AND THAT THE CITY OF GREENFIELD BE AUTHORIZED TO FILE ANY AND ALL APPLICATIONS DEEMED NECESSARY FOR GRANTS AND/OR REIMBURSEMENTS FROM THE COMMONWEALTH OF MASSACHUSETTS DEEMED NECESSARY UNDER THE PARKLAND ACQUISITIONS AND RENOVATIONS FOR COMMUNITIES (PARC) GRANT PROGRAM AND/OR ANY OTHERS IN ANY WAY CONNECTED WITH THE SCOPE OF THIS RESOLUTION, AND THE CITY OF GREENFIELD AND THE RECREATION DEPARTMENT BE AUTHORIZED TO ENTER INTO ALL AGREEMENTS AND EXECUTE ANY AND ALL INSTRUMENTS AS MAY BE NECESSARY ON BEHALF OF THE CITY OF GREENFIELD TO AFFECT SAID PROJECT.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation. She explained the reason this order was submitted in the form of a resolution and why the funds were requested in this manner.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-059.

**Order no. FY 22-061**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Mayo, it was,  
**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF THE MAYOR WEDEGARTNER, THE SUM OF \$82,092 BE APPROPRIATED FROM FREE CASH TO FUND RETROACTIVE WAGE PROVISIONS OF A NEW CONTRACT AGREEMENT WITH THE MASSCOP LOCAL 470, GREENFIELD POLICE UNION.  
**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,  
**VOTED:** TO APPROVE ORDER NO. FY 22-061.

**Order no. FY 22-063**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was,  
**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF THE MAYOR WEDEGARTNER, THE SUM OF \$150,520 BE APPROPRIATED TO FUND RETROACTIVE WAGE PROVISIONS OF A NEW CONTRACT AGREEMENT WITH THE UNITED PUBLIC SERVICES EMPLOYEES UNION (DEPARTMENT OF PUBLIC WORKS) TO BE FUNDED AS FOLLOWS:

FREE CASH	\$81,819
SEWER RETAINED EARNINGS	\$35,916
WATER RETAINED EARNING	\$32,785
TOTAL: \$150,520	

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,  
**VOTED:** TO APPROVE ORDER NO. FY 22-063.

**Order no. FY 22-064**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was,  
**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, APPROPRIATE THE SUM OF \$1,700,000 FROM FREE CASH TO THE CAPITAL STABILIZATION FUND.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,  
**VOTED:** TO APPROVE ORDER NO. FY 22-064.

**Order no. FY 22-067A**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Stempel-Rae, it was,  
**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL ADOPT A MINIMUM RESIDENTIAL FACTOR OF 1(ONE), RESULTING IN AN EQUAL TAX RATE FOR ALL CLASSES OF PROPERTY FOR THE FISCAL YEAR 2022.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-067A.

**Order no. FY 22-067B**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Jarvis, it was,

**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL VOTES THAT NO RESIDENTIAL EXEMPTION BE ADOPTED FOR FISCAL YEAR 2022.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-067B.

**Order no. FY 22-067C**

**MOTION:** On a motion by Councilor Forgey, second by Councilor Desorgher, it was,

**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL VOTES THAT NO SMALL COMMERCIAL EXEMPTION BE ADOPTED FOR FISCAL YEAR 2022.

**DISCUSSION:** Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation. Mr. Ruggeri and Mr. Scheid provided rationale for the tax recommendations from the Board of Assessors.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-067C.

**Order no. FY 22-065**

**MOTION:** On a motion by Councilor Gilmour, second by Councilor Desorgher, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENTS BY THE MAYOR:

- Samantha McIver -Board of Health – Term expires December 31, 2024
- Heidi Weeks -Crossroads Cultural District Committee – Term expires December 31, 2024
- Hannah Brookman - Greenfield Local Cultural Council – Term expires December 31, 2024
- Scott Conti - Historical Commission – Term expires June 30, 2023 (to finish out term of Terry Ruggles)
- Zoraida Agudelo - Mayor’s Task Force Against Domestic Violence – (representative of the Franklin County DA’s Office designated by the FC district attorney, as per Charter Section 6-24 (c)(ii) – Term expires December 31, 2023
- Dave Chichester - Planning Board Alternate – Term expires December 31, 2024
- Danica Hochstetler - Recreation Commission – Term expires December 31, 2024
- Mary Phillips - Recreation Commission Alternate – Term expires December 31, 2024

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-065.

**Order no. FY 22-066**

**MOTION:** On a motion by Councilor Gilmour, second by Councilor Forgey, it was,

**MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING RE-APPOINTMENTS BY THE MAYOR:

Randall Bernard - Board of License Commissioners – Term expires December 31, 2024

Douglas Mayo - Commission on Disability Access – Term expires December 31, 2024

Marsha Staples Love - Council on Aging – Term expires December 31, 2024

Karen McCormack - Council on Aging – Term expires December 31, 2024

Michael McIntyre - Franklin County Technical School – Term expires December 31, 2024

Rabbi Andrea Cohen-Keiner - Greenfield Local Cultural Council – Term expires December 31, 2024

Hannah Rechtschaffen - Greenfield Local Cultural Council – Term expires December 31, 2024

John Passiglia - Historical Commission – Term expires December 31, 2024

Douglas Mayo - Historical Commission – Term expires December 31, 2024

Mo Lyons - Human Rights Commission – Term expires December 31, 2024

Irene Woods - Mayor's Task Force Against Domestic Violence – Term expires December 31, 2024

Caitlin von Schmidt (Mayor's Designee) - Mayor's Task Force Against Domestic Violence – Term expires December 31, 2023

George Touloumtzis - Planning Board – Term expires December 31, 2024

Amy McMahan - Planning Board – Term expires December 31, 2024

Ed Berlin - Public Library Board of Trustees – Term expires December 31, 2024

Joe Ruggeri - Public Library Board of Trustees – Term expires December 31, 2024

Butch Hawkins - Public Safety Commission – Term expires December 31, 2024

Myrt Jaquay-Wilson (Reappointment from Alternate to full member) - Recreation Commission — Term expires December 31, 2024

Jean Wall - Redevelopment Authority – Term expires December 31, 2024

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-066.

**Order no. FY 22-047**

**MOTION:** On a motion by Councilor Guin, second by Councilor Elmer, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-2: MERIT PRINCIPLE, BE AMENDED TO ADD LANGUAGE AS INDICATED BELOW IN BOLD TEXT:

## SECTION 6-2: MERIT PRINCIPLE

All appointments and promotions of City officers and employees shall be made on the basis of merit and fitness demonstrated by examination, **education and certification**, or by other evidence of competence and suitability.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-047.

**Order no. FY 22-048**

**MOTION:** On a motion by Councilor Guin, second by Councilor Stempel-Rae, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-3: DEPARTMENT OF MUNICIPAL FINANCE, SUBSECTION (A): ESTABLISHMENT, SCOPE, BE AMENDED AS INDICATED BELOW WITH STRIKETHROUGH TEXT TO BE REMOVED AND BOLD TEXT TO BE ADDED:

SECTION 6-3: DEPARTMENT OF MUNICIPAL FINANCE

(a) *Establishment, Scope* - There shall be a Department of Municipal Finance responsible for the performance of all of the fiscal and financial activities of the City. ~~The Director of Municipal Finance shall assume all of the duties and responsibilities related to municipal finance activities which prior to the adoption of the Home Rule Charter were performed by or under the authority of the City Accountant, the City Treasurer, the City Collector, and the Board of Assessors~~ **The Department of Municipal Finance shall include within it the City Accountant, the City Treasurer, the City Collector and the Board of Assessors;** and it may have such additional powers, duties and responsibilities with respect to municipal finance related functions and activities as the City from time to time provide, by ordinance. So much of the powers of a chief procurement officer which the Mayor does not personally exercise, shall be assigned to the Department of Municipal Finance. All activity by the Mayor acting as a Chief Procurement Officer shall be processed through the Department of Municipal Finance.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-048.

**Order no. FY 22-049**

**MOTION:** On a motion by Councilor Guin, second by Councilor Mayo, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-3: DEPARTMENT OF MUNICIPAL FINANCE, SUBSECTION (B): DIRECTOR OF MUNICIPAL FINANCE, BE AMENDED AS INDICATED BELOW WITH STRIKETHROUGH TEXT TO BE REMOVED AND BOLD TEXT TO BE ADDED:

SECTION 6-3: DEPARTMENT OF MUNICIPAL FINANCE

(b) *Director of Municipal Finance* - The Department of Municipal Finance shall be under the direct control and supervision of a Director of Municipal Finance who shall be appointed by and who shall be responsible

to the Mayor. The Mayor shall also appoint the person, or persons, performing the duties of City Collector and City Treasurer. The Director of Municipal Finance shall be a person especially fitted by education, experience and training to perform the duties of the office. The Director of Municipal Finance shall be responsible for the supervision and coordination of all activities of the Department of Municipal Finance in accordance with General Laws, City ~~bylaw~~ **ordinance**, administrative code and rules and regulations. The Director of Municipal Finance shall serve, as the Mayor may from time to time specify, as the City Treasurer, City Collector, Treasurer-Collector or City Accountant.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-049.

**Order no. FY 22-050**

**MOTION:** On a motion by Councilor Guin, second by Councilor Stempel-Rae, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-5: ASSISTANT TO THE MAYOR FOR ECONOMIC DEVELOPMENT AND MARKETING, BE AMENDED AS INDICATED BELOW WITH STRIKETHROUGH TEXT TO BE REMOVED AND BOLD TEXT TO BE ADDED:

SECTION 6-5: ASSISTANT TO THE MAYOR FOR ECONOMIC DEVELOPMENT AND MARKETING

The Mayor ~~may~~ **shall** appoint an Assistant for Economic Development and Marketing for an indefinite period term whose function it is to promote the economic development and marketing of the City of Greenfield in accordance with the direction of the Mayor.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a negative recommendation by majority 1 no, 2 abstentions and provided rationale for their recommendation.

It was by roll call, 4 yes, 9 no,

**DEFEATED:** TO APPROVE ORDER NO. FY 22-050.

**Order no. FY 22-051**

**MOTION:** On a motion by Councilor Guin, second by Councilor Elmer, it was,

**MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-7: PLANNING AND CONSTRUCTION OF MUNICIPAL BUILDINGS AND OTHER FACILITIES, SUBSECTION (B): POWERS AND DUTIES, BE AMENDED AS INDICATED BELOW WITH STRIKETHROUGH TEXT TO BE REMOVED AND BOLD TEXT TO BE ADDED:

SECTION 6-7: PLANNING AND CONSTRUCTION OF MUNICIPAL BUILDINGS AND OTHER FACILITIES

(b) *Powers and Duties* - The Planning and Construction Committee shall be responsible for monitoring the physical condition of all municipal buildings and other facilities. The committee shall meet ~~from time to time~~ **quarterly and file a written report at least annually with the Mayor in which it shall make recommendations as to the need for any project or projects. The Committee will meet** with representatives of municipal agencies to evaluate the need for additions, renovations, or remodeling of any existing building or facility or for the construction of new buildings or other facilities, **as necessary.** ~~The committee shall file written reports, at least annually, with the Mayor in which, it shall make recommendations as to the need for any project or projects.~~

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation and provided rationale for their recommendation.

It was by roll call, 11 yes, 2 abstentions,

**VOTED:** TO APPROVE ORDER NO. FY 22-051.

**Order no. FY 22-052**

**MOTION:** On a motion by Councilor Guin, second by Councilor Elmer, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6 ADMINISTRATIVE ORGANIZATION, SECTION 6-7: PLANNING AND CONSTRUCTION OF MUNICIPAL BUILDINGS AND OTHER FACILITIES, TO AMEND THE SECOND PARAGRAPH OF SUBSECTION (B) IN ITS ENTIRETY AND REPLACE WITH THE FOLLOWING IN BOLD TEXT:

SECTION 6-7: PLANNING AND CONSTRUCTION OF MUNICIPAL BUILDINGS AND OTHER FACILITIES

~~Whenever any construction work on any municipal building or other facility is authorized, the Planning and Construction Committee shall be responsible for all work in connection with the project including site planning, surveying, engineering studies, architectural plans and specifications and the supervision of construction.~~

**Whenever any construction work on any municipal building or other facility is authorized, the Planning and Construction Committee shall monitor the work through contact with the Department of Planning and Development and Building Inspections Department.**

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation and provided rationale for their recommendation. Councilors further discussed whether this issue had been properly addressed.

It was by roll call, 10 yes, 3 no,  
**VOTED:** TO APPROVE ORDER NO. FY 22-052.

**Order no. FY 22-053**

**MOTION:** On a motion by Councilor Guin, second by Councilor Forgey, it was,  
**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-8: DEPARTMENT OF HUMAN RESOURCES, BEGINNING OF SECOND PARAGRAPH OF SUBSECTION (A): ESTABLISHMENT, SCOPE, BE AMENDED AS INDICATED BELOW WITH BOLD TEXT TO BE ADDED:

SECTION 6-8: DEPARTMENT OF HUMAN RESOURCES

The functions of the Department of Human Resources shall include, **but not be limited to**, the following:

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 13 yes, 0 no,  
**VOTED:** TO APPROVE ORDER NO. FY 22-053.

**Order no. FY 22-054**

**MOTION:** On a motion by Councilor Guin, second by Councilor Elmer, it was,  
**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-12(E): LIBRARY TRUSTEE, BE AMENDED AS INDICATED BELOW WITH BOLD TEXT TO BE ADDED:

SECTION 6-12: LIBRARY TRUSTEE

(e) The Board of Trustees of the Public Library shall, in all matters of general municipal policy and procedures, be subject to policy directives designed to achieve uniformity and better administrative control as may from time to time be issued by the Mayor, **with consultation of the Library Trustees**. Responsibility for the ordinary maintenance of library buildings and grounds may be transferred to a City Central Maintenance Department by ordinance adopted by the City Council. The Board of Trustees of the Public Library shall have all the other powers and duties as may be provided by General Law, by Charter, by ordinance or otherwise.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation and provided rationale for their recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-054.

***Order no. FY 22-055***

**MOTION:** On a motion by Councilor Guin, second by Councilor Elmer, it was,

**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-12 (A): COUNCIL ON AGING, BE AMENDED BY REDUCING THE NUMBER OF MEMBERS FROM 15 TO 11, AS FOLLOWS:

SECTION 6-18: COUNCIL ON AGING

(a) There shall be a Council on Aging consisting of not less than three (3) nor more than ~~fifteen (15)~~ **eleven (11)** members, appointed by the Mayor for staggered three-year terms.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation and provided rationale for their recommendation.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-055.

***Order no. FY 22-056***

**MOTION:** On a motion by Councilor Guin, second by Councilor Elmer, it was,

**MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-24 (A) AND (B): MAYOR'S TASK FORCE AGAINST DOMESTIC VIOLENCE BE AMENDED AS INDICATED IN EXHIBIT V OF THE CHARTER REVIEW COMMITTEE'S REPORT AND RECOMMENDATIONS, AS ATTACHED:

SECTION 6-24: MAYOR'S TASK FORCE AGAINST DOMESTIC **AND SEXUAL** VIOLENCE

(a) There shall be a Mayor's task force against domestic **and sexual** violence to advise the Mayor with regard to the formation of public policy, **public education and outreach** on domestic **and sexual** violence. The task force shall consist of 7 (**seven**) members, 3 (**three**) of whom shall be appointed by the Mayor with review by the City Council as provided in section 2-10, and 4 of whom shall be appointed as provided in subsection (c) **and two alternate members appointed by the Mayor as above.**

**Alternate members shall sit on the committee in case of the absence, inability to act or apparent conflict of interest on the part of any committee member, or as part of a regularly scheduled rotation among the regular members.**

(b) In making the Mayoral appointments, the Mayor shall seek persons who are: (i) experienced in the field of youth services; (ii) members of women's and men's advocacy groups; (iii) mental health providers; (iv) probation officers in the district or superior court system; and (v) medical professionals on the staff at the **\*Baystate** Franklin Medical Center. The 3 members **and two alternate members** to be appointed by the Mayor shall serve for terms of 3 years.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation and rationale was provided by Councilor Wheeler who submitted the proposed amendments.

It was by roll call, 13 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-056.

**PRESENTATION OF PETITIONS AND SIMILAR PAPERS** – None.

**REPORTS OF COMMITTEES** – None

**UNFINISHED BUSINESS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Councilors and other City Officials reflected on the past year and thanked all involved in their efforts in 2021 and said their farewells to the Councilors who would no longer be serving on the Council next year.

- Clerk Scott reminded the outgoing Councilors to return their Chromebooks to the Clerk’s Office before the end of the year.
- Swearing in ceremony and Councilor organizational meeting was scheduled for Monday, January 3, 2022.

**MOTIONS FOR RECONSIDERATION:** None.

**ADJOURNMENT:** On a motion by Councilor Elmer, second by Councilor Stempel-Rae, it was unanimously,

**VOTED:** TO ADJOURN THE MEETING AT 9:06 P.M.

A true copy,

Attest: \_\_\_\_\_  
Kathryn J. Scott, City Clerk

GREENFIELD CITY COUNCIL MEMBERS

Webex Conferencing System  
 Regular Meeting  
 December 15, 2021

Pg 1 of 2

	Attendance	FY22-026	FY22-044	FY22-043	FY22-060	FY22-062	FY22-058	FY22-059	FY22-061	FY22-063	FY22-064	FY22-067A	FY22-067B	FY22-067C
1. Jarvis, Edward	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Guin, Daniel	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3. Desorgher, Virginia	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4. Bottomley, John	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5. Dolan, Timothy	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6. Gilmour, Sheila	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7. Wheeler, Otis	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8. Mayo, Douglas	Y	Y	Y	---	---	Y	Y	Y	Y	Y	Y	Y	Y	Y
9. Hirschfeld, Norman	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
10. Elmer, Philip	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
11. Forgey, Christine	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
12. Ricketts, Penny	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
13. Stempel-Rae, Ashley	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
		13 y 0 n	13 y 0 n	12 y 0 n	12 y 0 no	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n

Pg. 2 of 2

	FY22-065	FY22-066	FY22-047	FY22-048	FY22-049	FY22-050	FY22-051	FY22-052	FY22-053	FY22-054	FY22-055	FY22-056		
Jarvis, Edward	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y		
Guin, Daniel	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Desorgher, Virginia	Y	--	Y	Y	Y	N	Y	N	Y	Y	Y	Y		
Bottomley, John	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y		
Dolan, Timothy	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y		
Gilmour, Sheila	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y		
Wheeler, Otis	Y	Y	Y	Y	Y	N	A	Y	Y	Y	Y	Y		
Mayo, Douglas	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y		
Hirschfeld, Norman	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y		
Elmer, Philip	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y		
Forgey, Christine	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Ricketts, Penny	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y		
Stempel-Rae, Ashley	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
	13 y 0 n	12 y 0 n	13 y 0 n	13 y 0 n	13 y 0 no	4 y 9 n	11 y 0 n 2 ab	10 y 3 n	13 y 0 n	13 y 0 n	13 y 0 n	13 y 0 n		