

COA Board minutes, June 22, 2017 2:00 p.m.

Meeting called to order at 2:00pm by Chair, Mary Williford.

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. No other recorders announced.

COA members present:, Pat Jordan, Mary Williford, Tom Goodwin, Marsha Stone, Dorothy Gagnon, Bobby O'Neill, Ginger Carson, Adele Stevens.

Excused Absentees: Mary Parrott, Karen McCormack, Rachel Lively, Marsha Staples-Love.

Staff present: Hope Macary, Kathy Dunn.

Correspondence: None.

Minutes for the May 25, 2017, approved with correction to date of the "Go the Distance" (held on June 21st not June 8th as stated in the original minutes).

Public Comment: John Andrews from the Moose Club wanted to learn more about the Council on Aging and plans on working with them at the new senior center.

Committee Reports:

Executive Committee: by Mary Williford: Petty Cash in balance; set the agenda for the June COA Board meeting; August meeting, Building Committee report.

Nominating Committee: Pat Jordan presented the Slate of Officers for FY18.

- Chair – Mary Williford
- Vice Chair – Janice Colbert
- Secretary – Dorothy Gagnon
- Treasurer – Pat Jordan

Motion was made by Robert O'Neill, seconded by Pat Jordan, to accept the Slate as presented. There being no other nominations and no further discussion, motion carried. Building Committee will make a report next meeting.

Staff Reports:

Activity Director:

- Memory Café doing well.
- Seniority Dance thankful for funding from HighLand St Foundation, which is also funding the "Ice Cream Fundae" event.
- August 1st the Greenfield High School will once again hold a Bar-B-Que at the Senior Center.
- Thanked Rockridge for sponsoring "Go the Distance".
- Trips going well.
- Community partnerships are growing.

Director:

- Thanked the officers for their service and welcomed a new member to the slate.
 - Budget cut of \$1,391.00. \$1,290 taken from salaries and \$100.35 from general maintenance.
 - Weldon Property Manager was send a notice of the Senior Center's intent to vacate, will send a 90 day notice when the time gets closer.
 - The lease with the Federal Management (Weldon) will be checked regarding putting the senior center's unit back to its original state.
 - Director meets weekly with the new building construction supervisor, project manager, designer, and owner of the company.
 - Furnishings for the new center will be discussed at the next Building Committee meeting.
 - A meeting was held with the Pleasant St Community Garden representative regarding the garden and landscaping.
 - The development of the shared use agreement is put on hold until the staffing is stabilized.
 - Update to MSC allows for inputting discounts.
 - Preparing to transfer the receiving of payments to the front desk.
 - There were 21 applicants for the Volunteer Coordinators position and interviews will be held next week.
- STWO Program, (up to \$500) has partnered with the Town DPW, Library, Four Corner School, Assessor's office, Senior Center and possibly the Mayor's office. Veterans may earn up to \$1,000, so any veteran applying is advised to check with the Veteran's Dept.

New Business: It was agreed upon to have no COA Board meeting in August.

Ginger Carson reported on the furnishing of the new center. Building Committee made a list of what the center has now and what it will need for the new center. They will also meet with the building designer to find out what kinds of space will need to be filled and to meet with someone who knows about furnishings for the center.

Old Business: None.

Adjourned at 2:30pm on a **motion** made by Pat Jordan, seconded by Tom Goodwin, unanimous.

Next COA meeting, July 27, 2017

Recorder: MaryAnn Socquet