

COA Board minutes, September 28, 2017 2:00 p.m.

Meeting called to order at 2:00 p.m. by Chair, Mary Williford.

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. Mary Williford will be recording the meeting as well.

COA members present:, Pat Jordan, Mary Williford, Marsha Stone, Dorothy Gagnon, Bobby O'Neill, Ginger Carson, Karen McCormack, Mary Parrott, Rachel Lively, Marsha Staples-Love, Adele Stevens.

Excused Absentees: Tom Goodwin, Janice Colbert, and Hazel Dawkins.

Staff present: Hope Macary, Kathy Dunn, Avery Schleeweis, MaryAnn Socquet.

Correspondence: Thank you letter to Kathy Dunn from Mary Kay Browne, MCOA, regarding the "Go the Distance" event.

Minutes for the July 27, 2017 approved as presented. No August meeting.

Public Comment: None.

Committee Reports:

Executive Committee: Mary Williford: Petty Cash in balance; set the agenda for the September COA Board meeting.

Staff Reports:

Activity Director: Kathy Dunn

- Two pilot programs; 1) Setting priority for Greenfield residents for certain programs and events. 2) Early Bird feature, discounted fee for early sign ups for certain programs and events.
- Seniority Dance showing on October 30th at noon at the GCC Main Campus.
- Trips have made a total of \$1,174 to date, with still another trip scheduled.
- Community partnerships are growing. RSVP will be training volunteers who would be interested in leading a Healthy Bones and Balance Program. Volunteers needed.

Volunteer Coordinator: Avery Schleeweis

Avery introduced herself to the Board as the new COA Volunteer Coordinator.

- Volunteers needed for the new Center garden project.
- Groups at the Center are working together for the Halloween Party, Boo Fest.
- STWO has 15 participants.
- CDBG may channel some money towards the garden project at the new Center.

- Poet's Seat luncheons are going well.
- Just Roots is interested in continuing their program with the Center next year.
- Student volunteers to work with NE Quality Improvement Organization.

Director: Hope Macary

- There's still no word from EOEA regarding the amount of our FY18 Formula Grant but it's fairly certain there will be a cut from last FY. At the end of the first quarter we have spent 25% of it.
- Hope did a walk through the Center with Christina from the Weldon to note what changes might need to be done to our present sight after the Senior Center moves. The lease states the space will be restored to the original design before it was modified to be the Senior Center. This will be handled by the Town.
- We had a few leaks but nothing serious.
- The New building is going well. W.B. Mason will be furnishing the new building; they have given a trial chair for the reception area. IT needs are being addressed. Any furnishings and equipment left behind after the move to the new Center will be disposed of through the Town's Municipal Disposal Procedure.
- Food service for the new Center is a work in progress. Since there is no budget to fund it, it might start off small; maybe a Coffee Shop since this could be managed by volunteers.

New COA committees are being finalized.

- **GSF:** Bobby O'Neill is the new president and Mary Williford secretary. The IRS has revoked the active status of the GSF. \$600.00 was spent from the GSF fund in order for it to become active again, if this does not happen the money in the account will go to the COA. Forms were also sent to the Attorney General's Office. Hopefully within a couple of months we will be reinstated and able to start receiving donations.

Rachel Lively will be the liaison to the GSF for the Senior Center. There is one more position for a COA Board member and other non-COA Board Member volunteers are needed. Bobby also wants to make a change in the By Laws that will allow the COA more control over the GSF and also to change the wording; that not all members be known as "Directors", only the officers, the remaining members will be known as Members.

A thank you was given to Marsha Stone, Dorothy Gagnon and a special thanks to Bobby O'Neill for their time and effort to see that the GSF will be reinstated.

New Business: None.

Old Business: List of COA Board members is out of date, will issue a new one.

The November meeting will be on the third Thursday due to the Thanksgiving Holiday. Whether or not to have a meeting in December should wait until the November meeting before deciding.

Adjourned at 2:40pm on a **motion** made by Marsha Staples-Love, seconded by Mary Parrott, unanimous.

Next COA meeting, October 26, 2017

Recorder: MaryAnn Socquet