

## **COA Board minutes, November 15, 2018 2:00 p.m.**

### **Meeting called to order at 2:00 p.m. by Chair, Marsha Staples-Love.**

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. There were no other recordings.

**COA members present:**, Dorothy Gagnon, Marsha Staples-Love, Darrell Slover, Mary Williford, Karen McCormack, Pat Jordan, Hazel Dawkins, Robert O'Neill,

**Absentees;** Adele Corcoran, Ginger Carson, Janice Colbert, Marsha Stone.

**Staff present:** Hope Macary, Kathy Dunn, Avery Schleeweis, MaryAnn Socquet.

October 25, 2018 minutes accepted as presented.

**Correspondence:** None

**Executive Committee:** Petty Cash in balance;

- Building issues are still being worked on.
- Signage is pending.
- Formula Grant set at \$12 / per senior.
- Meal programs still in discussions.
- Time to apply for the next round of CDBG\* money, \$30,000.

### **Staff Reports:**

**Director:** Hope Macary:

- Drafting a list of building problems for the project manager.
- Still looking for ways to get a meals program.
- Formula Grant budget is set at \$12 per elder.
- "Shared Use"; Hope will schedule Town Departments, Commission, Boards and Committees, all others will be handled by the Mayor's Office.

**Activity Director:** Kathy Dunn:

- Due to response for free exercise classes we have lifted the cap on capacity, but will follow room capacity and see how that will work out.
- Jingle Bell Party is sold out and many thanks to those who are sponsoring it, GSF, Highland St, Floral Affairs, COA and Rockridge.
- Liberty Tax will provide free tax serves again this year.
- We will revisit trips for 2019.

### **Volunteer Coordinator:**

- Working on a brochure and designating Volunteer Program space in the lobby with information on becoming a volunteer.
- This fiscal year 66 new members have shown an interest in volunteering.

- STWO\*at the end of October participants have volunteered over one thousand, two hundred and seventy hours in different Greenfield Town departments. There has been some discussion to expand the program from about a half year to a full year.
- CDBG: We are developing new programs with new community partners. We have offered programs such as Mindfulness and A Collaborative Portrait Project with GHS\* Senior Painting Class. Also working with GHS Life Skills to develop a new multigenerational program, “Books and Bagels” where students and seniors will read the same book and discuss it over breakfast for a 4-5 week period.
- We are reevaluating programs, which have been successful and those that have not.

**GSF:** Bobby O’Neill:

- COA has received \$500 from GSF toward the Holiday Party.
- The GSF now has insurance.
- This group is really in need of more members.
- Bobby also announced he would be resigning soon from the COA Board.

**Motion** to apply for the next round of CDBG grant money, \$30,000 was made by Mary Williford, seconded by Pat Jordan, unanimous.

**New Business:** None.

**Old Business:** None.

With no further business, meeting adjourned at 2:30pm.

Next COA meeting January 24, 2019.

Recorder: MaryAnn Socquet

\*CDBG, Community Development Block Grant

\*STWO, Senior Tax Work Off

\*GHS, Greenfield High School