

COA Board minutes, February 22, 2018 2:00 p.m.

Meeting called to order at 2:00 p.m. by Chair, Mary Williford.

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. There were no other recordings.

COA members present:, Pat Jordan, Mary Williford, Karen McCormack, Marsha Staples-Love, Janice Colbert, Hazel Dawkins, Ginger Carson, Bobby O'Neill, Rachel Lively, Dorothy Gagnon.

Excused Absentees: Adele Stevens, Mary Parrott, Marsha Stone

Staff present: Hope Macary, Avery Schleeweis, MaryAnn Socquet.

Guest: Marvin Shapiro, future Board Member.

Minutes for the January 26, 2018 accepted with a correction: corrected the spelling of a name.

Public Comment: None.

Correspondence: None.

GSF Report: None.

Committee Reports:

Executive Committee: There was no February Executive Committee meeting, Petty Cash was checked and balanced.

Staff Reports:

Director: Updates:

March 1st, Brown Bag will be held at 54 High St address and the center will close at noon in preparation to move to JZCC.*

Approved by the Mayor;

March 2nd, center will be closed.

March 5th, move to the new site.

March 6th, there will be a receptionist training.

March 7th, the center will open.

March 2nd, from 4:00pm – 6:00pm the Town Council will tour the new JZCC.

March 3rd, from 11:00am – 3:00pm there will be a public community walk through.

- Shared Use; is being worked out but will not include the garden plots. Setting policies and procedures still to be worked out.-
- COA has not yet been granted the okay for control of the JZCC.

- Food Service: Right now there is no budget but there is still planning going on for the future.
- The furniture was delivered 2/22/18.

Other updates;

- The Senior Newsletter format has been changed to accommodate all the new programs.
- Volunteer Recognition will be held in July, not May, this year due to the time constraints of the move.
- FY19 Budget was submitted at level funding with the 1% decrease voted on by the Town Council.
- Hope introduced Marvin Shapiro as an upcoming member of the COA Board.

Activity Coordinator: No report.

Volunteer Coordinator: Avery Schleeweis:

1. Would like either the COA Board or GSF* to approve spending up to \$700.00 for tee shirts for the volunteer recognition in July.
2. Now would be a good time to think about redesigning our logo to go along with our new location.
3. Kitchen space; we are going to need more dinnerware, and the dinner plates we have now are heavy and breakable, lighter, non-breakable plates would be a better fit.

New Business: None.

Old Business: None.

Adjourned at 2:35 pm

Next COA meeting March 22, 2018.

Recorder: MaryAnn Socquet

*JZCC, John Zon Community Center

*GSF, Greenfield Senior Foundation