

COA Board minutes, February 28, 2019 2:00 p.m.

Meeting called to order at 2:00 p.m. by Chair, Marsha Staples-Love.

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. There were no other recordings.

COA Members present: Dorothy Gagnon, Marsha Staples-Love, Darrell Slover, Karen McCormack, Pat Jordan, Mary Williford, Hazel Dawkins, Marsha Stone.

Absentees; Adele Corcoran, Janice Colbert, Ginger Carson.

Staff present: Hope Macary, MaryAnn Socquet.

Minutes: January 24, 2019 minutes accepted as presented.

Correspondence: COA Board letter of Resignation from Robert O'Neill. Thank you note to Hope from Walter Mantani, from Arlington Typing and Mailing for her assistance at the Center on Feb 7th.

Executive Committee: Pat Jordan Treasurer, Petty Cash in balance.

- Concerns; snow removal, no available parking for members when outside events are held during Senior Center hours.
- Set the agenda for February 28, 2019 COA Board meeting.
- Signage update.
- Meals program making progress moving forward with LifePath partnership.

Staff Reports:

Director: Hope Macary:

- GCC Symposium not a good fit for the Center. Feb 28 was their last day at the Center.
- Hope will make the decision for Center closings or delays, the Mayor is aware.
- Building issues; 1) Lighting controls, 2) reception area not bright enough, 3) acoustics still a problem, 4) temperature in the kitchen too cold in the Winter and will be too hot in the Summer as there is no air intake in that room, 5) Security system not working nor the 6) security cameras, Zap Electric could not fix, 7) key pad lock not working for entry into the offices, 8) exterior sliding door not working properly and 9) door locks still causing a problem.
Hope is working to have these issues fixed.
Some good news, the broken chairs (ones with arms) will be replaced. Colors of the new chairs will not be the same but at least they'll be safe.
- Signage is an ongoing issue.
- Meals program looking to fund a food manager position through money from Formula Grant. To start, meals will be served two days a week and later with LifePath's assistance hopefully three days a week. H.R. will screen applicants for a

kitchen manager, Hope will make the final decision for the 6 to 8 hrs a week position.

- Still working on the best use of room space. Computers have been moved to the Lobby area.
- Two Fridays a month Piper Sagan will service the new Foot Care Program. So far this is a much better fit and is working out well.
- New program, Tournament Cribbage, Tuesday afternoons led by Rick Roy.

Activity Director: Kathy Dunn, No report.

Volunteer Coordinator: Avery Schleeweis, No report.

GSF: Mary Williford reported they are still in need of members and are now planning fund raisers.

New Business: Marsha Stone wanted to know the best way to reach out to a Board Member(s) who has been absent for several consecutive meetings.

Old Business: None.

With no further business, meeting adjourned at 2:45pm.

Next COA meeting March 28, 2019.

Recorder: MaryAnn Socquet