Greenfield COA Executive Committee meeting Minutes

Thursday, Sept. 21, 2017 at 2:00 p.m.

Present: Mary Williford, Chair; Dorothy Gagnon, Pat Jordan, Hope Macary. Absent with regrets: Janice Colbert

Meeting called to order at 2:04 p.m. by Mary W.

Pat Jordan, Treasurer, reports Petty Cash in balance.

Minutes of July 20, 2017 Executive Committee meeting accepted.

Director Report: Formula Grant amount still not announced. We are spending at a deficit, for now. The town allows deficit spending on this account, however the Director is anxious to have a final amount soon since we are at the end of Quarter 1.

Kitchen Sink (3-bay) will be repurposed to JZCC. This means at some point before we move we will not have a 3-bay sink here. The staff feels they can, for the most part, work around that by ordering take out coffee for events. All plates and utensils we use here are disposable. It will not be ideal to have no sink, though.

Review of JZCC project: windows to be installed next week. parking lot paving end of October/early Nov.

Sample office chair from WB Mason at front desk. More samples to come.

Chair: Update on GSF. New members have been voted in and the group is well on its way to resuming an active fundraising status. Report to full COA next week.

Meeting adjourned at 3:25 p.m. Minutes recorded by Hope Macary