

COA Executive Committee Meeting Minutes
October 18, 2018 2:00 p.m.

Present: Dorothy Gagnon, Pat Jordan, Marsha Staples-Love, Janice Colbert, Hope Macary

Reports

Pat Jordan, Petty Cash in balance.

Director reported the issues with the lighting, security and acoustics are still being worked on. Formula Grant amount finally set at \$12 / senior this is good news. The Center has been short-staffed for a the past week or so due to illnesses, but we are getting by. Discussion regarding congregate lunch programs vs. other options and how to be cost-effective but also serve good food. Discussion regarding building signage, with a full discussion to come at the next COA meeting. We discussed the cost of having a "nice" holiday party and general consensus that the COA sponsorship of the party would be a good use of donated funds. Pat Jordan emphasized it is not just a party but an important social opportunity for many seniors and let's make it special.

Set the agenda for the COA 10/25/18 Board meeting:

1. Ask COA for \$500 from donations account to keep the price of the holiday ticket affordable.
2. Discussion regarding building signage

Meeting Adjourned at 2:50 p.m.

Next Executive Committee meeting, November 8, 2018.

Minutes submitted by Hope Macary