

**COA Executive Committee minutes March 15, 2018 2:00 p.m.**

**Meeting called to order at 2:00 p.m. by Chair, Mary Williford.**

COA members present: Pat Jordan, Mary Williford, Dorothy Gagnon

Excused Absentees: Janice Colbert

Staff present: Hope Macary

Guest: none

**Minutes Nov. 9, 2017 and Jan. 18, 2018 minutes accepted without changes.**

**Public Comment: none**

**Treasurer Pat Jordan reports petty cash is in balance.**

**Communication from Staff:** Director updated on both facilities, see below. Discussed confusion around the name of the building not including "senior". Staff and volunteers worked extremely hard to open the new space.

**Facility Updates:** Director, Hope Macary shared an update on the move, new building and old space. Many punch list items to complete at JZCC, being worked on. Old space at Weldon is getting cleared out. Big help from DPW.

**Upcoming ADA presentation** will be offered at March 22, 2018 meeting.

**After Hours Use Discussion:** The COA has concerns about damage to property and theft after hours, depending on who is using the space. City boards and committees do not pose an issue for the Exec. Committee. Shared use committee meets tonight.

**New Business: None**

**Old Business: None**

Meeting adjourned at 2:30 p.m.

Minutes submitted by Hope Macary