

COA Executive Committee Minutes

June 15, 2017

Meeting called to order at 2:00 p.m. by Mary Williford, Chair.

In Attendance: Mary Williford, Pat Jordan, Dorothy Gagnon, Hope Macary.

- Petty Cash in balance.
- May 18, 2017 minutes accepted as presented.
- Set agenda for June COA Board meeting.

Staff Report: Director

- Town Budget was cut by 1% (\$1,391) \$1256 from staff and \$135 from ordinary maintenance.
- Weekly meetings with Community Garden people.
- Shared Use Policy for the new building put on hold.
- Update to MSC data collection, discount feature added.
- Payments for classes to be transferred to the receptionist.
- Memory Café went extremely well.
- As of July 1st, Finance Manager's hours cut to 30.
- STWO Program to start July 1st.
- Cutting back on written reports to save paper, still available on request.
- No report given on the Slate of Officers.
- Building Committee to meet 6/21/17 to discuss furnishings.
- Whether to hold a meeting in August to be presented at the COA Board's June meeting.

New Business: None.

Old Business: None,

Board Members are encouraged to contact members of the GSF to check on the status of the foundation. Now would be the most beneficial time to have a friends group, to help with the needs of the new center.

Meeting adjourned, 2:30PM