

**COA Executive Committee minutes January 18, 2018 2:00 p.m.**

**Meeting called to order at 2:00 p.m. by Chair, Mary Williford.**

COA members present:, Pat Jordan, Mary Williford, Dorothy Gagnon

Excused Absentees: Janice Colbert

Staff present: Hope Macary

Guest: Linda Smith, Planning Board

**Minutes** no Minutes accepted at this meeting

**Public Comment:** Linda Smith asked questions about landscaping for the new Center. The chair explained that Executive Committee is not overseeing the building project. Mary Williford spoke, as member of the JZCC building committee, to the rationale for staying with the original landscape plan. 1) Warranty for the city for all of the work is important. 2) Project planning was completed some time ago.

**Treasurer Pat Jordan reports petty cash is in balance.**

**Communications from staff:** Director, Hope Macary shared an update on the moving schedule, with a caution that it is subject to change. The project is on schedule and under budget. She stated concern over the current pool table, noting its age, fragile state. Recommend the COA consider buying a new one. The grand opening celebration will need a small planning committee, Pat Jordan agreed to be part of this group. The event will take place when the weather improves - springtime.

**New Building Committee Review:** This agenda item was carried over from a past agenda in error. There was no building committee review.

**New Business:** MOTION: First, Dorothy Gagnon, Second, Pat Jordan. Authorize up to \$1,000 expenditure from revolving account to cover cost of additional ballet barre and other dance/fitness equipment. Unanimous yes. This will be on COA agenda.

**Old Business:** None

Meeting adjourned at 2:30 p.m.

Minutes submitted by Hope Macary