

COA Executive Committee minutes April 19, 2018 2:00 p.m.

Meeting called to order at 2:00 p.m.

COA members present:, Pat Jordan, Dorothy Gagnon

Excused Absentees: Mary Williford

Staff present: Hope Macary

Guest: none

Minutes: March 15 minutes accepted as presented

Public Comment: none

Treasurer Pat Jordan reports petty cash is in balance.

Communication from Staff: Director states old building is wrapped up, fully vacated. Mayor's FY19 COA Budget \$133,72. City Council next. Highland Street Foundation donation of \$5,000 will support arts & cultural programs in the coming year.

Facility Updates: Items still on punch list include; acoustics, lighting at front desk, kitchen pull down window. Landscaping in progress. Walk-off mats now in place (lease). Kitchen is coming along slowly. COA has purchased dishes, flatware, cooking utensils, and more.

Upcoming ADA presentation will be offered at April 26, 2018 meeting.

Shared Use Discussion: Director has concerns about damage to property and theft after hours, depending on who is using the space. Also, the logistics of managing after hours use will place a burden on our dept.

New Business: None

Old Business: None

Meeting adjourned at 2:30 p.m.

Minutes submitted by Hope Macary