

## **Greenfield COA Executive Committee Meeting Minutes**

**Thursday, July 18, 2019 at 2:00 p.m.**

**at Greenfield Senior Center , 35 Pleasant Street**

Present: Marsha Stone, Chair; Janice Colbert, Vice Chair; Pat Jordan, Treasurer; Hope Macary, COA Director

Absent with regrets: Secretary; Dorothy Gagnon, Secretary

Meeting called to order at 2:00 p.m. by the chair.

June minutes were not accepted at this meeting. Will be done in September.

Treasurer: Petty Cash in balance

Communications from staff: Building: Security Cameras and system now fully functional. Mini split for kitchen is on the way soon. No state budget has been set, so we have no final FY20 Formula Grant number. Raised bed gardens are planted. Avery did a nice job. The Ice Cream Social was a big hit, and we hope to do another similar event soon. This is a good example of why "bumping" ongoing weekly programs is sometimes needed in order to provide something special for our seniors. Director provided overview of the various accounts and how they are spent.

### **Agenda Items to add for the July 25, 2019 COA Meeting:**

1. Executive Comm. Report
2. ByLaws Committee Report. **Vote on new ByLaws sent out July 11, 2019.** *Please bring your copy or ask staff to print one for you in advance on the meeting.*
3. Sign: review sign estimate from Hale Custom Signs. **Vote is needed to approve expenditure.**
4. Staff suggests COA request \$500 from GSF to support a social event to be held between September and December 2019. **Vote is needed on this item.**
5. Staff reports: Volunteer Coordinator and Activity Director.

Meeting Adjourned at 3:00 p.m.

Minutes submitted by Hope Macary