Application for temporary or annual license for use of the public rights of way

For the purposes of this application, uses of the public rights of way include any activity &/or things located, placed, or displayed on or above sidewalks, streets, or parking lots.
(For demonstrations, parades, or other similar assemblies, there is a different application.)

Date __________________________

Applicant information:
Name __________________________
Establishment name (if applicable) __________________________
Phone __________________________ email __________________________
Address __________________________

Please check the type(s) of public way uses for which you are applying:

☐ Organized run or bicycling road race – (Please provide a map/plan showing the route.)
☐ Block party
☐ Informational tabling
☐ Street musician
☐ Sidewalk sale, vending
☐ Farmers’ market *
☐ Outdoor seating *
☐ Sandwich board sign *
☐ Awning
☐ Other __________________________

Location or route:
Specify the location, segment of the public way, or the route. __________________________

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Are you applying for an annual or temporary license?

□ Annual
  Days of week and hours during which use will occur ______________________________
  ______________________________

□ Temporary
  What dates and hours are you applying for? ______________________________
  ______________________________
  Do you need a rain date, if so when? ______________________________

Use this section to give details about what you are applying for or other additional information.

________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

* Sidewalk sales, vending, outdoor seating, sandwich board signs – Please provide a site plan indicating location and dimensions of all proposed uses. The plan should include their relationship to adjacent buildings, roads, driveways, etc as well as all street amenities (i.e. street lights, fire hydrants, etc.). The Licensing Coordinator can provide you with a base map with this information if needed.

Liability insurance naming the Town of Greenfield as an additional insured is required for all annual licenses for use of the public way. Insurance for temporary uses of the public way may be required when applicable at the discretion of the Licensing Commissioners.

Annual fees:
  Outdoor seating - $10
  Sandwich board sign - $10

Awning - $25 one-time fee