



Department of Veteran Services
 294 Main Street • Greenfield, MA 01301
 Phone 413-772-1571 • Fax 413-772-1401
www.greenfield-ma.gov

Timothy Niejadlik, Director
Laura Thorne, Assistant
Christopher Demars, VSO
Brian Brooks, VSO

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

Member Towns

- Ashfield*
- Bernardston*
- Buckland*
- Charlemont*
- Colrain*
- Conway*
- Deerfield*
- Erving*
- Gill*
- Greenfield*
- Hawley*
- Heath*
- Leverett*
- Leyden*
- Monroe*
- Montague*
- New Salem*
- Northfield*
- Plainfield*
- Rowe*
- Shelburne*
- Shutesbury*
- Sunderland*
- Warwick*
- Wendell*
- Whately*

Meeting Notice
Upper Pioneer Valley Veterans' Services District
Wednesday October 9, 2019
6:00 P.M.

Upper Pioneer Valley Veterans' Services District
 294 Main Street, Greenfield, MA 01301

Agenda

1. Call to Order
2. Approval of Prior Meeting Minutes
3. Old Business
 - None pending
4. New Business
 - Review of Open Meeting Law Packets
 - 90 day report on district to include outreach events, office hours in district, trends in district, and FY17 budget to date
 - **FY21 budget presentation/approval** to include new MA EQVs
 - Set next meeting date / time (May 2019) and location
5. Executive Session, if desired

***Please note that the list of topics in this notice was comprehensive at the time of posting, however the public body may consider and take action on unforeseen matters not specifically named in this notice.**

S Drive: UPPVSD/District Mtg & Notices

BOARD MEMBERS ARE REMINDED TO BRING COMPLETED OPEN MEETING LAW PACKETS IF NOT ALREADY SENT IN THANK YOU



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April 17, 2019 UPVVSD Advisory Board Meeting Minutes

Member Towns

- Ashfield*
- Bernardston*
- Buckland*
- Charlemont*
- Colrain*
- Conway*
- Deerfield*
- Erving*
- Gill*
- Greenfield*
- Hawley*
- Heath*
- Leverett*
- Leyden*
- Monroe*
- Montague*
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- Northfield*
- Plainfield*
- Rowe*
- Shelburne*
- Shutesbury*
- Sunderland*
- Warwick*
- Wendell*
- Whately*

- Meeting called to order at 1802 by Chairman Dave Gendron
- Towns Present: Ashfield, Bernardston, Charlemont, Colrain, Deerfield, Erving, Gill, Greenfield, Heath, Montague, New Salem, Northfield, Shutesbury (board has quorum)
- Leo Parent motion to accept Oct 2018 meeting minutes, second by Michael Hasting, Motion passes
- Old business Tim Niejadlik presents information on FY19 district report for towns; this was part of packet handed out for meeting. Motion to accept by Leo Parent, second by Al Springer, report accepted
- New business:
 - Board Officers re- elected Chairman Dave Gendron, Vice-Chair Al Springer, and Secretary Dennis Brennan although elected in Oct, term was over and needed new election due to no meeting in April 2018
 - Review of upcoming events for district. Discussion of town official training. Motion by Leo Parent to accept, 2nd by Al Springer, motion to accept passes.
 - Tim Niejadlik presented new hours at Montague and Shelburne. Hours reduced to 1st and 3rd weeks to allow more in home visits by staff.
 - Review of OSHA training and Open Meeting Law training. Open Meeting training will be sent to all board members for completion
 - Review of officers duties, official duties will be mailed to Dennis Brennan and David Gendron to see if any changes needed, and issues getting towns to respond or/and post meetings. Idea to add Finance Committee to our fall budget meeting will be implemented
 - Next meeting date set for Oct 9, 2019 at 6pm UPVVSD offices
 - Motion to adjourn by Leo Parent at 1835, seconded by Al Springer, meeting adjourned



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3rd QTR Updates for UPVVSD

Below are some highlights and bullet points for activities in the district:

1-District staff held 6 Outreach Events in 3rd Qtr

- A-VA Town Hall: Greenfield Senior Center**
- B-Training of Town Officials: Greenfield Senior Center**
- C-TRIAD Senior Fair-Gill, MA**
- D-Bernardston Vets Club**
- E-Conway Festival of the Hills**
- F-Peoples Saving Bank-Deerfield**

These events resulted in numerous compensation claims, several VA Healthcare applications and helped several towns understand our programs/processes

2-Staff continues to try and get towns on board with a graves officer and answers on flags/marker policy for each town. Chris and Brian have not had all towns respond

3-Developing district wide Assignment for Chapter 115 clients/applicant to re-coup money from clients

4- District exploring becoming our own National Service Officer so we can submit claims directly to VA. Will have finalized cost pros/cons after Oct training with State and National County Service Officers Association

Future Events:

District staff will be attending Annual Training end of Oct, office will be shut Monday Oct 21-Thursday Oct 24

Regards,

Tim Niejadlik

Account Number	Account Description	FY 21 Req All Franklin County
0100.543.5111.0000	Perm Sal Wages Full Time	156,000.00
0100.543.5111.0000	Perm Wages, Part-Time	21,500.00
0100.543.5122.0000	Temp Wages Partime	0.00
	Indirect	29,000.00
	Total Wages	<u>177,500.00</u>
	Total Wages	206,500.00
0100.543.5243.0000	Repairs/maint Off Equip.	600.00
0100.543.5343.0000	Printing	300.00
0100.543.5344.0000	Postage-Veterans	400.00
0100.543.5453.0000	Various Paper Products	300.00 (Greenfield higher for special pap
0100.543.5711.0000	Meetings Seminars Conf Vets	250.00
0100.543.5712.0000	Mileage Reimb Vets	400.00
0100.543.5733.0000	Dues Memberships Vets	350.00
	Vehicle Depreciation	0.00
	Rent per year	18,600.00

Total Office & Mileage 21,200.00

Total Veterans 227,700.00
Veterans footnotes:

***Wages: FY 2021**
Director \$63153.3 est
VSA \$52161.66
Full- Time Staff (1) \$40238.27each
Part-Time Staff (1) \$22500.00 each

District Assessments FY 21
FY21 Upper Pioneer Valley Veterans' Services District budget less Greenfield portion (56%)

		Greenfield	District	Total		Retiree Ins.	Total District	Grand Total	District Credit	Final Assessment
		\$127,512	\$100,188	\$227,700		\$7,160	\$ 100,188.00	\$107,348.00		\$107,348.00
	EQV 2018	50%	Population	50%	Total %					
Ashfield	248,466,800	1.9%	1,733	1.9%	3.7%	\$ 277.04	\$ 3,720.42	\$3,997.46	\$ -	\$3,997.46
Bernardston	216,624,000	1.6%	2,123	2.3%	3.9%	\$ 289.69	\$ 3,901.28	\$4,190.97	\$ -	\$4,190.97
Buckland	216,985,500	1.6%	1,889	2.0%	3.6%	\$ 271.48	\$ 3,652.57	\$3,924.05	\$ -	\$3,924.05
Charlemont	142,686,500	1.1%	1,251	1.3%	2.4%	\$ 179.22	\$ 2,411.35	\$2,590.57	\$ -	\$2,590.57
Colrain	179,350,200	1.3%	1,661	1.8%	3.1%	\$ 232.23	\$ 3,126.10	\$3,358.33	\$ -	\$3,358.33
Conway	270,902,400	2.0%	1,902	2.0%	4.1%	\$ 303.04	\$ 4,069.80	\$4,372.84	\$ -	\$4,372.84
Deerfield	711,485,200	5.3%	5,089	5.5%	10.8%	\$ 803.26	\$ 10,789.39	\$11,592.65	\$ -	\$11,592.65
Erving	895,171,300	6.7%	1,796	1.9%	8.6%	\$ 648.25	\$ 8,625.10	\$9,273.35	\$ -	\$9,273.35
Gill	160,146,100	1.2%	1,491	1.6%	2.8%	\$ 207.98	\$ 2,799.81	\$3,007.79	\$ -	\$3,007.79
Hawley	49,044,100	0.4%	335	0.4%	0.7%	\$ 54.13	\$ 726.76	\$780.89	\$ -	\$780.89
Heath	93,228,900	0.7%	703	0.8%	1.4%	\$ 108.10	\$ 1,452.64	\$1,560.74	\$ -	\$1,560.74
Leverett	273,488,400	2.0%	1,861	2.0%	4.0%	\$ 301.28	\$ 4,045.09	\$4,346.37	\$ -	\$4,346.37
Leyden	92,167,800	0.7%	721	0.8%	1.5%	\$ -	\$ 1,464.04	\$1,464.04	\$ -	\$1,464.04
Monroe	24,977,400	0.2%	121	0.1%	0.3%	\$ 23.66	\$ 316.83	\$340.49	\$ -	\$340.49
Montague	878,728,100	6.6%	8,377	9.0%	15.5%	\$ 1,156.62	\$ 15,573.06	\$16,729.69	\$ -	\$16,729.69
New Salem	113,802,700	0.8%	1,002	1.1%	1.9%	\$ 143.27	\$ 1,927.78	\$2,071.05	\$ -	\$2,071.05
Northfield	452,727,800	3.4%	3,023	3.2%	6.6%	\$ 494.20	\$ 6,634.22	\$7,128.41	\$ -	\$7,128.41
Plainfield	94,118,800	0.7%	650	0.7%	1.4%	\$ 104.43	\$ 1,402.35	\$1,506.78	\$ -	\$1,506.78
Rowe	284,026,200	2.1%	392	0.4%	2.5%	\$ -	\$ 2,545.55	\$2,545.55	\$ -	\$2,545.55
Shelburne	249,718,300	1.9%	1,893	2.0%	3.9%	\$ 290.34	\$ 3,901.69	\$4,192.02	\$ -	\$4,192.02
Shutesbury	220,424,500	1.6%	1,773	1.9%	3.5%	\$ 264.31	\$ 3,553.65	\$3,817.96	\$ -	\$3,817.96
Sunderland	374,363,600	2.8%	3,690	4.0%	6.8%	\$ 502.29	\$ 6,764.75	\$7,267.04	\$ -	\$7,267.04
Warwick	78,434,800	0.6%	774	0.8%	1.4%	\$ 105.31	\$ 1,418.27	\$1,523.58	\$ -	\$1,523.58
Wendell	95,742,900	0.7%	868	0.9%	1.6%	\$ 122.50	\$ 1,648.73	\$1,771.23	\$ -	\$1,771.23
Whately	280,732,300	2.1%	1,505	1.6%	3.7%	\$ 277.38	\$ 3,716.77	\$3,994.15	\$ -	\$3,994.15
Totals:	6,697,544,600	50.0%	46,623	50.0%	100.0%	\$ 7,160.00	\$ 100,188.00	\$107,348.00	\$0.00	\$107,348.00

Estimated Ch. 115 Benefit Payments FY21

	Estimated by			Estimated Benefits	
	July 2020	2%	per month	annual	
Ashfield	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Bernardston	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Buckland	\$ 3,200.00	\$ 64.00	\$ 3,264.00	\$	39,168.00
Charlemont	\$ 1,000.00	\$ 20.00	\$ 1,020.00	\$	12,240.00
Colrain	\$ 800.00	\$ 16.00	\$ 816.00	\$	9,792.00
Conway	\$ 500.00	\$ 10.00	\$ 510.00	\$	6,120.00
Deerfield	\$ 1,700.00	\$ 34.00	\$ 1,734.00	\$	20,808.00
Erving	\$ 1,700.00	\$ 34.00	\$ 1,734.00	\$	20,808.00
Gill	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Greenfield	\$ 25,000.00	\$ 500.00	\$ 25,500.00	\$	306,000.00
Hawley	\$ -	\$ -	\$ -	\$	-
Heath	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Leverett	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Leyden	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Monroe	\$ -	\$ -	\$ -	\$	-
Montague	\$ 7,500.00	\$ 150.00	\$ 7,650.00	\$	91,800.00
New Salem	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Northfield	\$ 1,000.00	\$ 20.00	\$ 1,020.00	\$	12,240.00
Plainfield	\$ -	\$ -	\$ -	\$	-
Rowe	\$ -	\$ -	\$ -	\$	-
Shelburne	\$ 900.00	\$ 18.00	\$ 918.00	\$	11,016.00
Shutesbury	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00
Sunderland	\$ 2,900.00	\$ 58.00	\$ 2,958.00	\$	35,496.00
Warwick	\$ 500.00	\$ 10.00	\$ 510.00	\$	6,120.00
Wendell	\$ 1,200.00	\$ 24.00	\$ 1,224.00	\$	14,688.00
Whately	\$ 600.00	\$ 12.00	\$ 612.00	\$	7,344.00