

PLANNING BOARD

TOWN OF GREENFIELD, MASSACHUSETTS
14 Court Square, Greenfield, MA 01301

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GREENFIELD PLANNING BOARD

Minutes of March 5, 2009

Greenfield Police Station

The meeting was called to order at 7:07 p.m. with the following members:

PRESENT: Roxann Wedegartner, Chair; Linda Smith, Vice-chair; Jim Allen; Clayton Sibley and Tracey Sutphin.

Also in attendance, Eric Twarog, Senior Planner/GIS Coordinator.

ABSENT: Mary Newton

Approval of Minutes

MOTION: Moved by Sibley, seconded by Smith and voted 5:0 to approve the minutes from February 19, 2009.

Action Items

- a. Recommendation to Town Council on Abandonment/Discontinuance of a Portion of Silvio O. Conte Drive

The Board noted that they did not receive any correspondence for this action item. Twarog gave a verbal recommendation on behalf of the DPW and the Department of Planning and Development for a positive recommendation for this request.

MOTION: Moved by Sibley, seconded by Allen and voted 5:0 to forward a positive recommendation to the Town Council on the request for abandonment/discontinuance of a portion of Silvio O. Conte Drive.

Twarog requested of the Board which reached consensus to add the following action item to the agenda:

- b. Review of the Proposed Permitting Schedule for the Franklin Regional Transit Center (FRTC) Project as Submitted by McMahan Associates (OPM for this Project)

Twarog handed out a copy of the preliminary site plan, a draft Permitting and Design Schedule, and a draft Permitting Needs and Comparison spreadsheet to the Board. Twarog stated to the Board that the FRTC project has been slated to receive its full funding using federal stimulus money but in order to receive this funding, the project has to be completed within a certain time frame. The Board discussed the proposed permitting schedule and recommended that the internal review for this project be the full 30 days. The Board discussed the issue of board re-appointments in relation to the permitting schedule for the FRTC. Twarog stated that he would e-mail the Board the re-appointment schedule. The Board reached consensus that they would work with the Operations Project Manager McMahan Associates as well as the Architectural/Engineering firm of Charles Rose Associates during the permitting process to ensure that the project schedule will be met. This would entail allowing certain submittal requirement to be submitted after the initial filing of the application to the Board.

Discussion Items

a. Master Plan Discussion

Wedegartner opened the discussion of the master plan and asked for comments on the materials they received from the Department of Planning and Development relative to master plans. The Board discussed various options for doing a community-wide survey for the master plan and how a consultant could assist in this effort. The Board discussed the Town's Capital Budget. Wedegartner stated that it is her understanding that the current request under the capital budget is \$50,000 for doing a new master plan. Twarog stated that he had not heard of the change from \$150,000 to \$50,000 and that he would find out for the Board what the current request is. The Board reached consensus that the next step relative to the master plan is to prepare a recommendation from the Board to the finance committee and Town Council on the master plan.

Correspondence

- a. Wedegartner passed around the brochure for the Eighth Annual Citizen Planner Training Collaborative Conference to be held Saturday, March 21, 2009 at the Hogan Conference Center at Holy Cross College, Worcester, MA.

Adjournment

MOTION: Moved by Sutphin seconded by Smith, and voted 5:0 to adjourn the meeting at 8:25 p.m.

Respectfully Submitted,

Eric Twarog, AICP
Senior Planner/GIS Coordinator