



## **Public Safety Commission**

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### **Town of GREENFIELD, MASSACHUSETTS**

*Town Hall, 14 Court Square, Greenfield, Mass, 01301*

*Phone: 413-772-1560 Fax: 413-772-1519*

### **MINUTES SPECIAL MEETING 10 MARCH 2015**

The Public Safety Committee met at the Greenfield Police Department meeting room at 5:00 PM. Attending the meeting were Chairman Butch Hawkins, and Commissioners Gary Longley, Skip White and Frederick Clark.

A quorum was present.

Also present: Chief Haigh, Sgt. Todd Dodge

#### **CALL TO ORDER**

Chairman Hawkins called the meeting to order at 5:00 pm. Proper notice had been posted.

#### **APPROVAL OF MINUTES**

None

#### **CHAIRMAN'S REMARKS**

None

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

None

#### **OTHER BUSINESS**

Commissioner Longley expressed that his main concern with the policy changes presented was whether or not they could provide the consistency needed to make appropriate decisions regarding promotions. Chief Haigh responded that the process would be the same for each candidate and that the "alternative" interviewing process would remain in effect only temporarily, while the department worked to build employee files in a manner that would eventually bring them all to a uniform format. He also mentioned that the current files could still be used in the determination process and that the question set would be for the purpose of consistent scoring purposes only.

Commissioner Longley inquired as to why sections 4, 5 and 6 had been deleted from the policy. Haigh recalled that this had been previously addressed and stated that the information contained in those paragraphs was covered in the 1<sup>st</sup> paragraph and that it was not necessary to include those sections.

Commissioner Clark noted a grammatical error, which will be corrected prior to submission for acceptance.

Commissioner Longley asked if there was a space in the policy for review dates. Chief Haigh explained that the department has recently implemented the use of policy software. He assured Commissioner Longley that changes could only be made by authorized personnel.

Commissioner Clark thanked Chief Haigh for his efforts to streamline the system and moved to forward the policy to the Mayor for approval. The motion was seconded by both Commissioners Longley and Provost. All in favor the motion was passed.

OPEN FLOOR: None

EXECUTIVE SESSION: None

Chairman Hawkins moves to adjourn the regular meeting, seconded by Commissioner Clark. All in favor the motion passes. The meeting ended at 5:42 PM.

The next scheduled meeting will be held on Wednesday, March 25<sup>th</sup> at the Greenfield Police Department meeting room.

Respectfully Submitted,  
Erin Nugent, Recording Clerk