



## **Public Safety Commission**

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### **Town of GREENFIELD, MASSACHUSETTS**

*Town Hall, 14 Court Square, Greenfield, Mass, 01301*

*Phone: 413-772-1560 Fax: 413-772-1519*

#### **MINUTES**

#### **REGULAR MEETING**

**29 APRIL 2015**

The Public Safety Committee met at the Greenfield Police Department meeting room at 5:00 PM.

Attending the meeting were Chairman Butch Hawkins, and Commissioners Gary Longley, Adam Provost and Skip White.

A quorum was present.

Also present: Chief Haigh, Chief Strahan, Dispatch Manager Danielle Marie, Danielle West

#### **CALL TO ORDER**

Chairman Hawkins called the meeting to order at 5:05 pm. Proper notice had been posted.

#### **APPROVAL OF MINUTES**

Commissioner Longley moved to approve the minutes as submitted. The motion was seconded by Commissioner Provost. All in favor, the motion passed.

#### **CHAIRMAN'S REMARKS**

None

#### **OLD BUSINESS**

##### **SAFETY COMPLEX WORKING GROUP:**

-Chairman Hawkins reported that the first meeting for this group was held on Wednesday, April 15<sup>th</sup>. The meeting consisted of introductions of members and revisiting the material that had already been proposed to the town. The main focus of the meeting was on acquiring property that would meet all the current criteria. They have not yet scheduled another meeting. Chairman Hawkins noted that progress will likely continue to be slow as there are many other projects going on in town right now.

#### **NEW BUSINESS**

##### **CORRESPONDENCE RECEIVED:**

None

##### **EMS:**

- Ms. West reports that they responded to 272 calls in April, 91.15% of which were attended to in 10 minutes or less. The need for mutual aid occurred 12 times. It was also noted that they provided a record number of 668 transports in the month of March mostly due to the need for transfers to Baystate. Ms. West also mentioned that they are looking into getting a third truck that will be used 24/7 to help with the demand.

**FIRE:**

-Chief Strahan reported that

**POLICE:**

-Chief Haigh reported that

**DISPATCH:**

Ms. Marie informed the Commission that there is still a hiring freeze for 10<sup>th</sup> position and the Vacation Relief dispatch position is no longer in effect. The department has hired three per diems, two of whom are currently in training while the third dispatcher needs a 40 hour course per State 911. All but one dispatcher have completed mandatory 16 hours of continuing education. Contract negotiations are under way. She reports that the VOIP transition will be complete as of May 5th. Her progress with grant reimbursement requests continues, and she remains in good shape with her budget. However, she anticipates that May will be difficult month in terms of staffing because of multiple vacations and may increase overtime and leave gaps in coverage.

**OPEN FLOOR:**

Commissioner Provost moved to affirm Chief Strahan's recommendation of the promotion of Jesse Phelps to Fire Captain. The motion was seconded by Commissioner Longley, who noted that he had taken the vote of Rick Clark earlier that day, outside of the meeting. All in favor, the motion passed.

**EXECUTIVE SESSION: None**

Chairman Hawkins moved to adjourn the regular meeting, seconded by Commissioner Provost. All in favor the motion passes. The meeting ended at 5:49 PM.

The next scheduled meeting will be held on Wednesday, May 27<sup>th</sup> at the Greenfield Police Department meeting room.

Respectfully Submitted,

Erin Nugent, Recording Clerk