



## **Public Safety Commission**

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### **Town of GREENFIELD, MASSACHUSETTS**

*Town Hall, 14 Court Square, Greenfield, Mass, 01301*

*Phone: 413-772-1560 Fax: 413-772-1519*

#### **MINUTES**

#### **REGULAR MEETING**

**26 AUGUST 2015**

The Public Safety Committee met at the Greenfield Police Department meeting room at 5:00 PM.

Attending the meeting were Chairman Butch Hawkins, and Commissioners Adam Provost, Skip White, and Frederick Clark

A quorum was present.

Also present: Chief Haigh, Deputy Chief Williams, Chief Strahan, Danielle Marie, Danielle West, Marisa Hebble, Jaime Hawkins

#### **CALL TO ORDER**

Chairman Hawkins called the meeting to order at 5:04 pm. Proper notice had been posted.

#### **APPROVAL OF MINUTES**

Commissioner White moved to approve the meeting minutes for the 29<sup>th</sup> as submitted. The motion was seconded by Commissioner Provost. Commissioner White moved to approve the meeting minutes for the 5<sup>th</sup> as submitted. The motion was seconded by Commissioner Clark. All in favor, the motions passed.

#### **CHAIRMAN'S REMARKS**

Chairman Hawkins expressed his desire for the subcommittees formed by the commission to make an effort to become more involved in the expenses of their assigned departments in order to gain a better understanding of their budgets so that they will be coming from a more informed place when making their recommendations each year.

#### **OLD BUSINESS**

**SAFETY COMPLEX WORKING GROUP:**

-No new news to report

#### **NEW BUSINESS**

**CORRESPONDENCE RECEIVED:**

-None

**POLICE SERGEANT APPOINTMENT RECOMMENDATIONS:**

-Scores have not yet been released. A special meeting may have to be scheduled for this purpose.

#### SPECIAL GUEST SPEAKER MARISA HEBBLE:

-Ms. Hebble explained the purpose and goals of the Opioid Task Force, identified those who would be involved in both giving and receiving treatment, and identified some of the changes we have already seen as a result of the Opioid Task Force's efforts. She also confirmed the plans for the Lunt Building to be used as a rehabilitation center.

#### EMS:

- EMS reported 313 responses; 92% were on scene in 10 minutes or less. Mutual Aid was needed 15 times. Other community ambulances were intercepted 29 times; 3 were for Greenfield Fire.

#### FIRE:

- Chief Strahan reported that the operating budget is right on target and call volume has gone down. He did note however that the department was very busy on August 12 with the second alarm fire on Conway Street followed by the water main break on Main Street. He also noted their assistance at second alarm fire at Lane Construction of Northfield. He mentioned that two firefighters are scheduled to graduate from the Academy and that he is working on addressing code enforcement issues that have arisen with regard to the Franklin County Fair. He told the Commission about a program called the MHPCEP which can help ambulances run by municipalities to recoup unpaid revenue. He reported that they are still trying to get IMC onto the trucks and that the department went to an iPad program for the ambulances, which has proven to be less costly and has increased efficiency with billing. He noted that the contracts have been settled and are waiting for approval from City Council. He also reported that Engine 2 required minimal repairs and that the bell tower and trim in the station are in rough shape and he is currently pricing the repairs for them.

#### POLICE:

- Chief Haigh reported that the testing process for the two available Sergeant positions is complete and that rankings are in but actual scores from Civil Service are needed in order to complete the scoring process and make a recommendation; a special meeting may be needed at that time. The budget on the payroll side is currently in good shape, with Overtime back under control and slightly under the allotted amount for this month. He does anticipate a possible issue with Overtime in September, however, with an officer out for a 6 week personal leave. The expense side of the budget is very tight, as 28% was cut during initial reviews. Some of the expenses will need to be back filled at the end of the fiscal year to account for the funds which were omitted for cruiser maintenance (which he anticipates will decrease significantly after the funds for new leases are released in October), cable, internet, and Tri-Tech's software bills. He anticipates filling a full time position during the second week of September, and the department has hired three reserve Officers, two of whom have already completed the Academy. Their PATs should be complete by September 15<sup>th</sup>. The Officer who is currently attending the Academy is set to graduate in January, and Officer West is scheduled to return at the end of October. The sub-station is open and being used frequently by both the downtown officer and weekend shift officers. Arrests and calls for service are down slightly and he would like to think it has something to do with the increase of police presence in the downtown area and staffing.

#### DISPATCH:

-Ms. Marie reported that overtime was currently being expended at a rate of \$6,000 to \$7,000 per month. She noted that her department was still negotiating their contracts.

#### OPEN FLOOR:

-Commissioner Clark suggested that the Commission invite other town departments such as the DPW/Engineering to discuss concerns regarding parking.

EXECUTIVE SESSION:

-None

Commissioner White moved to adjourn the regular meeting, seconded by Commissioner Clark. All in favor the motion passed. The meeting ended at 6:09 PM.

The next scheduled meeting will be held on Wednesday, September 23rd at the Greenfield Fire Department.

Respectfully Submitted,

Erin Nugent, Recording Clerk

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