

GREENFIELD TOWN COUNCIL
Special Meeting Minutes
June 8, 2011

GCTV-15

6:00 pm

CALL TO ORDER: Meeting was called to order at 6:04 p.m. by President Farrell.

President Farrell stated this meeting was being recorded. If any other person present was doing the same, they must notify the chairperson at this time. It was noted the Town Council was audio recording and GCTV-15 was video recording the meeting for future broadcast.

ROLL CALL OF MEMBERS: Roll Call was taken. Councilor Sluter was absent.

ALSO PRESENT: Mayor William Martin; Director of Municipal Finance and Administration Marjorie L. Kelly; Town Accountant Elizabeth Braccia; School Superintendent Dr. Susan Hollins; School Business Manager Elizabeth Gilman; Town Clerk Maureen Winseck; Executive Assistant to the Mayor Amanda Majewski; Management Assistant Audrey LaBonte; Department of Public Works Superintendant Sandra Shields; Council on Aging Director Hope Macary; Director of Planning Eric Twarog; Human Resource Director Dennis Helmus; Library Director Sharon Sharry; Police Chief David Guilbault; Veterans' Agent Charles Loven; Fire Chief Michael Winn; Building Inspector Mark Snow; Health Director Nicole Zabko; GCTV-15 staff; Anita Phillips, the *Recorder*, and members of the public.

PUBLIC HEARINGS: Councilor Maloney read the Public Hearing notice as follows: In accordance with Home Rule Charter the Greenfield Town Council will hold a public hearing on Wednesday, June 8, 2011, beginning at 6:00 p.m. at GCTV-15, 393 Main Street to receive public input on the following:

1. Fiscal Year 2012 Capital Improvement Program:
 - o From borrowing:
 - ▶ \$185,000 for the re-sanding of the Oak Hill Filter Beds
 - ▶ Up to \$25,000 to develop a town-wide Information Technology Plan
 - ▶ Up to \$30,000 to reconfigure video cameras in the downtown area
 - ▶ Up to \$38,000 for the reconstruction of the Davis Street Tennis Courts
 - ▶ Up to \$250,000 for repairs to the Middle School Roof
 - o From Other Available Funds
 - ▶ Up to \$9,000 for wetlands delineation in the Millbrook Well Field
 - ▶ Up to \$40,000 for the development of a Municipal Telecommunications Plan
2. Appropriate \$165,000 from Free Cash to the FY11 Veterans' Benefits Account

President Farrell opened the Public Hearing at 6:23 pm. He asked if anyone from the public wished to speak. Seeing none the hearing would remain open.

Councilor Maloney held the second reading:

1. Fiscal Year 2012 Capital Improvement Program:
 - o From borrowing:
 - ▶ \$185,000 for the re-sanding of the Oak Hill Filter Beds
 - ▶ Up to \$25,000 to develop a town-wide Information Technology Plan
 - ▶ Up to \$30,000 to reconfigure video cameras in the downtown area
 - ▶ Up to \$38,000 for the reconstruction of the Davis Street Tennis Courts
 - ▶ Up to \$250,000 for repairs to the Middle School Roof
 - o From Other Available Funds
 - ▶ Up to \$9,000 for wetlands delineation in the Millbrook Well Field
 - ▶ Up to \$40,000 for the development of a Municipal Telecommunications Plan
2. Appropriate \$165,000 from Free Cash to the FY11 Veterans' Benefits Account

COMMUNICATIONS:

MAYOR: None.

SCHOOL COMMITTEE CHAIRMAN: None.

TOWN OFFICERS: None.

MOTIONS, ORDERS, AND RESOLUTIONS

Order no. FY 11-093

Financial Order FY12-1

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUMS OF MONEY FOR THE PURPOSES LISTED ON THE "TOWN OF GREENFIELD GENERAL FUND OPERATING BUDGET", NOT TO BE EXCEEDED OF \$40,744,575 FOR THE FISCAL YEAR 2012, AND TO MEET SAID APPROPRIATION, \$275,000 SHALL BE TRANSFERRED FROM PARKING METER RECEIPTS, AND THE BALANCE SHALL BE RAISED AND APPROPRIATED.

DISCUSSION: Councilor Maloney reviewed Ways and Means Committee discussion relating to the Mayor's Proposed Fiscal Year 2012 budget with department heads and the Mayor.

Councilor Maloney identified the increase in the Executive Salary for the Mayor's use for a car allowance. Councilor Allis pointed out the Charter required the Council to create an ordinance outlining how Mayoral salary increases were dealt with.

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was by majority,

VOTED: TO AMEND THE EXECUTIVE BUDGET AS FOLLOWS:

- MAYOR'S SALARY & WAGES LINE FROM \$156,500.00 TO \$153,000.00, A REDUCTION OF \$3,500.00.
- TOTAL EXECUTIVE REDUCTION OF \$3,500.00. TOTAL EXECUTIVE BUDGET - \$216,200.00.

Councilor Maloney summarized the Supplemental Fiscal Year 2012 Budget which would include the following:

- \$1,615 for the Legislative salary.
- \$12,500 for the Assessor's salary for a floater position.
- \$107,000 for the Police Department due to the loss of a grant in Fiscal Year 2012.
- \$40,000 for Dispatch Center due to a transcription error.
- \$1,500 for Plumbing and Wire Inspectors per contract with Franklin Regional Council of Governments.
- \$75,000 for Veterans' Salary and Wages due to an increase in service Fiscal Year 2012.
- \$10,000 for Liability Insurance in Fiscal Year 2012.

Discussion was held regarding projected savings in the Assessors' office as a result of the elimination of the Assistant Assessor. Councilor Maloney noted by the time the supplemental budget was proposed, there may be indicators as to whether the town would be saving money or an increase in taxable income was realized.

President Farrell commended the Ways and Means Committee, Mayor Martin and Ms. Kelly on the proposed budget and recommendations.

President Farrell asked if Councilors had additional amendments. Ms. Kelly stated the Council would be provided with parking revenue information by the end of the fiscal year. Ms. Kelly reviewed the projected parking revenue for Fiscal Year 2011. She stated the town had seen a 60% monthly increase in parking revenue receipts. In Fiscal Year 2012, she expected to have a remaining balance of \$100,000 to \$125,000 in the parking meter receipts after \$275,000 was transferred for the budget.

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: TO AMEND THE TOTAL FISCAL YEAR 2012 OPERATING BUDGET BOTTOM LINE TO \$40,741,075.

It was unanimously,

VOTED: THE SUMS OF MONEY FOR THE PURPOSES LISTED ON THE "TOWN OF GREENFIELD GENERAL FUND OPERATING BUDGET", AS AMENDED, NOT TO BE EXCEEDED OF \$40,741,075 FOR THE FISCAL YEAR 2012, AND TO MEET SAID APPROPRIATION, \$275,000 SHALL BE TRANSFERRED FROM PARKING METER RECEIPTS, AND THE BALANCE SHALL BE RAISED AND APPROPRIATED.

President Farrell thanked Ms. Hope Macary, Director of the Council on Aging. He noted the Town Council was sorry to see her leave the position. He wished her well in future endeavors.

Order no. FY 11-095**Financial Order FY12-2**

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE TOWN OF GREENFIELD APPROPRIATES THE SUM OF \$2,232,279 FOR THE SEWER

ENTERPRISE FUND FOR THE PURPOSES LISTED ON THE ATTACHED SEWER ENTERPRISE FUND OPERATING BUDGET FOR THE FISCAL YEAR 2012, AND TO MEET SAID APPROPRIATION, \$2,232,279 SHALL BE RAISED FROM SEWER RECEIPTS.

TOWN OF GREENFIELD
SEWER ENTERPRISE FUND
OPERATING BUDGET
FISCAL YEAR 2012

DEPARTMENTS	FISCAL YEAR 2010	FISCAL YEAR 2011	FISCAL YEAR 2012 MAYOR
OPERATING BUDGET			
Salary & Wages	706,000	740,800	758,450
Ordinary Maintenance	627,700	644,650	650,150
Capital Expenditures	-	-	-
TOTAL OPERATING BUDGET	1,333,700	1,385,450	1,408,600
DEBT SERVICE			
Principal	412,612	427,505	434,724
Long Term Interest	100,500	104,520	84,820
Short Term Interest	36,733	36,745	9,000
TOTAL DEBT SERVICE	549,845	568,770	528,544
INDIRECT COSTS			
Workers' Compensation	8,020	8,420	4,725
Group Health Insurance	149,000	150,775	145,564
Group Life Insurance	325	790	814
Contributory Retirement	63,360	63,630	63,890
Other Departments	67,400	67,975	69,231
Medicare Match	10,600	10,760	10,911
TOTAL INDIRECT COSTS	298,705	302,350	295,135
TOTAL SEWER ENTERPRISE FUND	2,182,250	2,256,570	2,232,279

Order no. FY 1-096

Financial Order FY12-3

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE TOWN OF GREENFIELD APPROPRIATES THE SUM OF \$1,612,735 FOR THE WATER ENTERPRISE FUND FOR THE PURPOSES LISTED ON THE ATTACHED WATER ENTERPRISE FUND OPERATING BUDGET FOR THE FISCAL YEAR 2012, AND TO MEET SAID APPROPRIATION, \$1,612,735 SHALL BE RAISED FROM WATER RECEIPTS.

TOWN OF GREENFIELD
WATER ENTERPRISE FUND
OPERATING BUDGET
FISCAL YEAR 2012

DEPARTMENTS	FISCAL YEAR 2010	FISCAL YEAR 2011	FISCAL YEAR 2012 MAYOR
OPERATING BUDGET			
Salary & Wages	637,545	646,675	657,375
Ordinary Maintenance	358,950	322,850	338,850

Capital Expenditures	-	-	-
TOTAL OPERATING BUDGET	996,495	969,525	996,225
DEBT SERVICE			
Principal	257,400	265,750	269,000
Long Term Interest	92,912	85,325	69,370
Short Term Interest	4,635	4,635	3,750
TOTAL DEBT SERVICE	354,947	355,710	342,120
INDIRECT COSTS			
Workers' Compensation	6,683	7,020	3,938
Group Health Insurance	141,250	138,070	134,023
Group Life Insurance	390	870	896
Contributory Retirement	57,500	63,930	56,853
Other Departments	67,370	67,975	69,231
Medicare Match	9,670	10,650	9,449
TOTAL INDIRECT COSTS	282,863	288,515	274,390
TOTAL WATER ENTERPRISE FUND	1,634,305	1,613,750	1,612,735

Order no. FY 11-094**Financial Order FY12-4**

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously,,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE TOWN OF GREENFIELD AUTHORIZES THE ESTABLISHMENT OF DEPARTMENTAL REVOLVING FUNDS PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 53 E ½ FOR THE FISCAL YEAR 2012, WITH SPECIFIC RECEIPTS CREDITED TO EACH FUND, THE PURPOSES FOR WHICH EACH FUND MAY BE SPENT AND THE MAXIMUM THAT MAY BE SPENT FROM EACH FUND AS LISTED ON THE ATTACHED DEPARTMENTAL REVOLVING FUNDS CHART, AND THE AGGREGATE AMOUNT OF ALL REVOLVING FUNDS SO AUTHORIZED IS NOT TO EXCEED \$289,150

REVOLVING FUND	AUTHORIZED TO SPEND	REVENUE SOURCE	USE OF FUND	FY12 SPENDING LIMIT	DISPOSITION OF FUND BALANCE
Library Fines	Library Director	Library Fines & Reimbursements for Lost Items, Fees	Purchase of Materials & Supplies	\$32,500	Balance Available for Expenditure
Library Meeting Room	Library Director	Library Meeting Room Usage Fees	Maintenance of Meeting Room	\$150	Balance Available for Expenditure
Dog Licensing	Mayor & Town Clerk	Dog Licenses	Offset Expenses for the Care & Management of Dogs	\$5,000	\$5,000 Available, Balance Closed to General Fund
Ordinance Enforcement	Town Clerk	Fines Issued for Ordinance Violations	Enforcement of Town Ordinances	\$1,500	Balance Closed to General Fund
Transfer Station	Public Works	Fees Generated from the Transfer Station Operation	Transfer Station Expenses & Waste Disposal	\$130,000	Balance Closed to General Fund
Police Property Sales	Police Chief	Sales of Property Held, Confiscated or Forfeited to the Police Department	Police Department Expenses	\$5,000	Balance Available for Expenditure

REVOLVING FUND	AUTHORIZED TO SPEND	REVENUE SOURCE	USE OF FUND	FY12 SPENDING LIMIT	DISPOSITION OF FUND BALANCE
Council on Aging/ Senior Center	Council on Aging & Director	Fees, Revenues & Donations Generated from Council on Aging Activities	Offset Expenses of Council on Aging Programs & Activities	\$20,000	Balance Available for Expenditure
Fire Prevention	Fire Chief	Fire Department Non-General Fund Permits	Offset Expenses of Fire Prevention Activities	\$35,000	Balance Available for Expenditure
School Transportation				\$50,000	
Burial Permits	Health Department	Burial Permits Fees	Health Department Permits Expenses	\$10,000	Balance Available for Expenditure
Aggregate Amount of All Revolving Funds Authorized				\$289,150	

President Farrell asked if anyone from the public wished to speak regarding the Capital Budget proposals. Seeing none, he closed the Public Hearing at 7:47 pm.

Councilor Maloney stated the Ways and Means Committee forward unanimous positive recommendations for the following Capital Improvements proposals.

Order no. FY 11-089

Financial order FY12

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$185,000 BE APPROPRIATED TO RECONSTRUCT THE OAK HILL WATER PLANT SAND FILTERS AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$185,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 8 (4) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-090

Financial order FY12

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF UP TO \$25,000 BE APPROPRIATED FOR THE COMMISSIONING OF A MUNICIPAL TECHNOLOGY STUDY FOR THE TOWN OF GREENFIELD AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW UP TO \$25,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (22) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-091

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF UP TO \$30,000 BE APPROPRIATED FOR THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS IN AND AROUND TOWN HALL AND THE ENERGY PARK AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO

BORROW UP TO \$30,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (9) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-092

Financial order FY12

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously, 11 yes, 0 no, 0 abstain,
VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$38,000 BE APPROPRIATED FOR THE RECONSTRUCTION OF THE DAVIS STREET TENNIS COURTS, AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$38,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (23) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-097

Financial Order FY12

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously, 11 yes, 0 no, 0 abstain,
VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$250,000 BE APPROPRIATED FOR THE REPAIR OF THE GREENFIELD MIDDLE SCHOOL ROOF AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$250,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7 (3A) OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THESE PROJECTS.

Order no. FY 11-098

Financial Order FY 12

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously, 11 yes, 0 no, 0 abstain,
VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$9,000 BE APPROPRIATED FOR THE PURPOSE OF DELINEATION OF WETLANDS IN THE MILLBROOK WELL FIELD AND TO MEET SAID APPROPRIATION, THE AMOUNT OF \$9,000 IS TO BE APPROPRIATED FROM RETAINED EARNINGS IN THE WATER FUND.

Order no. FY 11-099

Financial Order FY11

MOTION: On a motion by Councilor Maloney, second by Councilor Allis, it was,
MOVED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$40,000 BE APPROPRIATED FROM FY11 FREE CASH TO FUND A MUNICIPAL TELECOMMUNICATIONS STUDY.

DISCUSSION: Councilor Maloney noted this was the first step of the Mayor’s plan to create a Municipal Telecommunications Department. A study was required if the town hoped to move forward with this proposal. The Ways and Means Committee forwarded a positive recommendation, however it was not a unanimous recommendation. The Broadband initiative was outlined. Councilor Maloney emphasized approving the funds was no guarantee the Town would create said department or be chosen to allow broadband throughout Greenfield.

It was unanimously,
VOTED: TO APPROVE ORDER NO. FY 11-099, Financial Order FY11.

Order no. FY 11-100

MOTION: On a motion by Councilor Singer, second by Councilor Sutphin, it was unanimous,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL ACCEPTS AS PRESENTED BY THE TOWN CLERK, THE 2011 REPRECINCTING PLAN FOR THE TOWN OF GREENFIELD, INCLUDING THE MAP, LEGAL DESCRIPTION, AND BLOCK LISTINGS AS WRITTEN IN EXHIBITS EXHIBIT A - MAP, EXHIBIT B - LEGAL DESCRIPTION OF PRECINCT BOUNDARIES AND EXHIBIT C – BLOCK LISTINGS.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS None.

REPORTS OF COMMITTEES None.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: President Farrell informed the Town Council that Councilor Guin was not attending because he was in a serious accident one month ago and was home recovering. He thanked Councilor Guin for his service and hoped he felt better soon.

MOTIONS FOR RECONSIDERATION: None.

PUBLIC FORUM: None.

ADJOURNMENT: On a motion by Councilor Maloney, second by Councilor Allis, it was unanimously **VOTED:** TO ADJOURN THE MEETING AT 8:20 P.M.

A true copy,

Attest: _____

Maureen T. Winseck, Town Clerk

GREENFIELD TOWN COUNCIL MEMBERS

GCTV-15
Special Meeting
June 8, 2011

1. Bitters, Paul	P						
2. McLellan, Thomas	P						
3. Allis, Brickett	P						
4. Maloney, Mark	P						
5. Singer, David	P						
6. Letourneau, Danielle	P						
7. Sluter, Shenandoah	A						
8. Vicencio-Rasku, Iris	P						
9. Hirschfeld, Norman	P						
10. Farrell, Timothy	P						
11. Guin, Daniel	A						
12. Devlin, Patrick	P						
13. Sutphin, Tracey	P						