

GREENFIELD TOWN COUNCIL
Regular Meeting Minutes
July 18, 2012

GCTV-15

7:00 pm

CALL TO ORDER: Meeting was called to order at 7:04 p.m. by President Singer.

President Singer stated this meeting was being recorded. If any other person present was doing the same, they must notify the chairperson at this time. It was noted the Town Council was audio recording and GCTV-15 was video recording the meeting for future broadcast.

ROLL CALL OF MEMBERS: Roll Call was taken. Councilor Renaud was absent.

ALSO PRESENT: Mayor William Martin; Director of Municipal Finance and Administration Marjorie L. Kelly; Town Clerk Maureen Winseck; School Superintendent Dr. Susan Hollins; School Committee Chairman John Lunt; GCTV-15 staff; and members of the public.

ACCEPTANCE OF MINUTES: On a motion by Councilor Wisnewski, second by Councilor Devlin, it was unanimously, **VOTED:** TO ACCEPT THE TOWN COUNCIL MINUTES OF JUNE 13, 2012.

PUBLIC HEARINGS: Councilor Allis read the following Public Hearing notice: In accordance with Home Rule Charter, the Greenfield Town Council will hold a public hearing on Wednesday, July 18, 2012, beginning at 7:00 p.m. at GCTV-15, 393 Main Street to receive public input on the following:

- Appropriate \$27,000 from Additional State Aid to fund FY12 buybacks in the Police Department.
- Appropriate \$47,950 from Free Cash to fund FY12 buybacks in the Police Department.
- Transfer the following amounts from 914 Employee Health Insurance to the following departments to balance the FY12 Operating Budget:
 - \$142,000 to 543 Veterans' Services
 - \$1,200 to 915 Employee Life Insurance
 - \$25,000 to 145 Treasurer-Collector
- Transfer \$50,000 from 220 Fire Department to 213 Central Dispatch
- Transfer \$1,000 177 Planning and Community Development to 176 Zoning Board of Appeals
- Transfer \$14,000 from 192 Central Maintenance to 212 Parking Enforcement
- Transfer \$4,700 from 916 Medicare Match to 940 Police and Fire Indemnity
- Transfer \$7,200 from 241 Building Inspector to 246 Plumbing & Wiring Inspections

The Town Council will consider the same at their meeting on Wednesday, July 18, 2012 which begins at 7:00 p.m. at the GCTV-15 Studio, 393 Main Street. Materials in alternative format can be obtained from the Town Clerk's Office with advance notice at 413-772-1555. Copy is available in the Greenfield Town Clerk's Office, from 8:30 a.m.-5:00 p.m., Mon. - Fri.

Councilor Allis held the following second reading:

- \$27,000 be appropriated from Additional State Aid to fund FY12 buybacks in the Police Department
- The sum of \$47,950 be appropriated from Free Cash to fund FY12 buybacks in the Police Department
- Appropriate \$33,425 from Free Cash to fund an unexpected buyback in the Police Department.
- The following sums be transferred from 914 Employee Health Insurance to the following departments to balance the FY12 Operating Budget:
 - \$142,000 to 543 Veterans' Services
 - \$1,200 to 915 Employee Life Insurance
 - \$25,000 to 145 Treasurer-Collector
- \$50,000 be transferred from 220 Fire Department to 213 Central Dispatch
- \$1,000 be transferred from 177 Planning and Community Development to 176 Zoning Board of Appeals
- \$14,000 be transferred from 192 Central Maintenance to 212 Parking Enforcement
- \$4,700 be transferred from 916 Medicare Match to 940 Police and Fire Indemnity
- \$7,200 be transferred from 241 Building Inspector to 246 Plumbing & Wiring Inspections

President Singer opened the Public Hearing at 7:10 pm. He asked if anyone from the public wished to speak. Seeing none, the Public Hearing would remain open until prior to the vote.

COMMUNICATIONS:

MAYOR: None.

SCHOOL SUPERINTENDENT: Superintendent Hollins and School Committee Chairman Lunt spoke regarding (see attached) School grants funds and special revenue sources.

TOWN OFFICERS: None.

MOTIONS, ORDERS, AND RESOLUTIONS

Councilor Vicencio-Rasku noted the Appointment and Ordinance Committee forwarded unanimous positive recommendations for the following two appointments.

Order no. FY 13-001

MOTION: On a motion by Councilor Vicencio-Rasku, second by Councilor Allis, it was,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL PURSUANT TO CHARTER SECTION 2-10 ACCEPTS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE GREENFIELD LOCAL CULTURAL COUNCIL: JOYCE LANCIANI – THREE YEAR TERM EXPIRING JUNE 30, 2015.

Order no. FY 13-002

MOTION: On a motion by Councilor Vicencio-Rasku, second by Councilor Allis, it was,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD TOWN COUNCIL PURSUANT TO CHARTER SECTION 2-10 ACCEPTS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE GREENFIELD COUNCIL ON AGING: HAZEL DAWKINS – THREE YEAR TERM EXPIRING JUNE 30, 2015- REPLACING ANNE BAILEY WHO’S TERM EXPIRES JUNE 30, 2012.

Order no. FY 13-003

MOTION: On a motion by Councilor Wisnewski, second by Councilor Allis, it was,

VOTED: THAT IT BE ORDERED THAT IN ACCORDANCE WITH GREENFIELD HOME RULE CHARTER, SECTION 2-8(b) THE GREENFIELD TOWN COUNCIL ELECTS MAUREEN WINSECK AS TOWN CLERK FOR A TERM OF THREE YEARS.

Order no. FY 12-212

Financial Order 12-042

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$27,000 IS APPROPRIATED FROM FY2012 ADDITIONAL STATE AID TO FUND BUYBACKS IN THE POLICE DEPARTMENT.

DISCUSSION: Councilor Allis noted the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -212, Financial Order 12-042.

Order no. FY12-213

Financial Order 12-041

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$47,950 IS APPROPRIATED FROM FREE CASH TO FUND FISCAL YEAR 2012 BUYBACKS IN THE POLICE DEPARTMENT.

DISCUSSION: Councilor Allis noted the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -213, Financial Order 12-041.

Order no. FY 12-211

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$33,425 IS APPROPRIATED FROM FY2012 ADDITIONAL STATE AID TO FUND BUYBACKS IN THE POLICE DEPARTMENT.

DISCUSSION: Councilor Allis stated the language in the order was incorrect. The order had been properly published and posted.

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,
VOTED: TO STRIKE “ADDITIONAL STATE AID” AND INSERT IN ITS PLACE “FROM FREE CASH.”

DISCUSSION: Councilor Allis reported the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,
VOTED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, THE SUM OF \$33,425 IS APPROPRIATED FROM FY2012 FROM FREE CASH TO FUND BUYBACKS IN THE POLICE DEPARTMENT.

Order no. FY 12-214

Financial Order 12-043

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,
MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$168,700 BE TRANSFERRED FROM DEPARTMENT 914 EMPLOYEE HEALTH INSURANCE TO THE FOLLOWING DEPARTMENTS FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET:

- \$142,500 TO VETERANS’ SERVICES
- \$1,200 TO EMPLOYEE LIFE INSURANCE
- \$25,000 TO TREASURER/COLLECTOR

DISCUSSION: Councilor Allis reported the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,
VOTED: TO APPROVE MOTION ORDER NO. FY 12 -214, Financial Order 12-043.

Order no. FY 12-215

Financial Order 12-046

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,
MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$50,000 BE TRANSFERRED FROM DEPARTMENT 220 FIRE TO DEPARTMENT 213 DISPATCH FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET.

DISCUSSION: Councilor Allis stated the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,
VOTED: TO APPROVE MOTION ORDER NO. FY 12 -215, Financial Order 12-046.

Order no. FY 12-216

Financial Order 12-045

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,
MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$1,000 BE TRANSFERRED FROM DEPARTMENT 177 OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT TO THE DEPARTMENT 176 ZONING BOARD OF APPEALS FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET.

DISCUSSION: Councilor Allis informed the Council the Ways and Means Committee forwarded a unanimous positive recommendation for approval. He reminded the Council the Zoning Board of Appeals budget had been increased.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -216, Financial Order 12-045.

Order no. FY 12-217

Financial Order 12-046

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$14,000 BE TRANSFERRED FROM DEPARTMENT 192 CENTRAL MAINTENANCE TO DEPARTMENT 212 PARKING ENFORCEMENT FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET.

DISCUSSION: Councilor Allis reported the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -217, Financial Order 12-046.

Order no. FY 12-218

Financial Order 12-047

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$4,700 BE TRANSFERRED FROM DEPARTMENT 916 MEDICARE MATCH TO DEPARTMENT 940 POLICE AND FIRE INDEMNITY FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET.

DISCUSSION: Councilor Allis stated the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: TO APPROVE MOTION ORDER NO. FY 12 -218, Financial Order 12-047.

Order no. FY 12-219

Financial Order 12-048

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$7,200 BE TRANSFERRED FROM DEPARTMENT 241 BUILDING TO DEPARTMENT 246 PLUMBING & WIRING INSPECTIONS POLICE AND FIRE INDEMNITY FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET.

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

VOTED: TO STRIKE “POLICE AND FIRE INDEMNITY” FROM THE ORDER.

DISCUSSION: Councilor Allis informed the Town Council the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously, 11 yes, 0 no, 0 abstain,

VOTED: THAT IT BE ORDERED THAT IT BE ORDERED, UPON RECOMMENDATION OF THE MAYOR, \$7,200 BE TRANSFERRED FROM DEPARTMENT 241 BUILDING TO DEPARTMENT 246 PLUMBING & WIRING INSPECTIONS FOR THE PURPOSE OF BALANCING THE FY12 OPERATING BUDGET.

President Singer and Councilor Allis explained the following orders were Reserve Fund Transfers. It was noted the reserve fund was a line item in the operating budget specifically set for unexpected expenses.

Order no. FY 13-004

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR TOWN COUNCIL SALARY & WAGES IN THE AMOUNT OF \$1,300.

DISCUSSION: Councilor Allis stated the Ways and Means Committee forwarded a unanimous positive recommendation for approval. Ms. Kelly stated when the Fiscal Year 2012 was created the line item was underfunded.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-004.

Order no. FY 13 -005

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR MAYOR'S ORDINARY MAINTENANCE IN THE AMOUNT OF \$2,200.

DISCUSSION: Councilor Allis noted the Ways and Means Committee forwarded a unanimous positive recommendation for approval. He noted this included a payment for membership dues to the Massachusetts Municipal Association (MMA) for which the Town Council benefitted.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-005

Order no. FY 13-006

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR HUMAN RESOURCES IN THE AMOUNT OF \$10,100.

DISCUSSION: Councilor Allis reported the Ways and Means Committee forwarded a unanimous positive recommendation for approval. He stated this was in part due to the Health Insurance discussion/negotiations and personnel issues with the Police Department.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-006.

Order no. FY 13-007

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR LICENSING SALARY & WAGES IN THE AMOUNT OF \$755.

DISCUSSION: Councilor Allis informed the Council the Ways and Means Committee forwarded a unanimous positive recommendation for approval. It was noted the License Commission Administrative Assistant was required to work some unexpected extra hours during January 2012.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-007.

Order no. FY 13-008

MOTION: On a motion by Councilor McLellan, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR HEALTH DEPARTMENT SALARY & WAGES IN THE AMOUNT OF \$6,000.

DISCUSSION: Councilor Allis reported the Ways and Means Committee forwarded a unanimous positive recommendation for approval. It was noted the expenditure was for the Health Nurse who had worked extra hours during the October snow storm, Hurricane Irene as well as assisting the Health and Building departments.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-008.

Order no. FY 13-009

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR POLICE DEPARTMENT SALARY & WAGES IN THE AMOUNT OF \$33,000.

DISCUSSION: Councilor Allis stated the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-009.

Order no. FY 13-010

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR PARKING IN THE AMOUNT OF \$2,030.

DISCUSSION: Councilor Allis reported the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-010.

Order no. FY 13-011

MOTION: On a motion by Councilor Allis, second by Councilor Wisnewski, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD TOWN COUNCIL APPROVES THE ATTACHED RESERVE FUND TRANSFER FOR MANAGEMENT INFORMATION SYSTEMS IN THE AMOUNT OF \$42,500.

DISCUSSION: Councilor Allis informed the Town Council the Ways and Means Committee forwarded a unanimous positive recommendation for approval.

It was unanimously,

VOTED: TO APPROVE MOTION ORDER NO. FY 13-011.

Councilor Allis stated the remaining balance in the Reserve Fund Transfer account was \$3,985.37.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS None.

REPORTS OF COMMITTEES

APPOINTMENTS AND ORDINANCE COMMITTEE- Chairman Vicencio-Rasku reported the August agenda would include discussion regarding a Liquor License request from Sandri.

COMMUNITY RELATIONS AND EDUCATION COMMITTEE – Chairman Hoffman announced the committee would discuss how to improve communications between the committee and the School Committee. Community Forums for Fiscal Year 2013 would be discussed.

ECONOMIC DEVELOPMENT COMMITTEE – Chairman Devlin noted the committee had met with the Charwoman of the Planning Board and reviewed the Planning Board’s new proposal regarding large and small scale photovoltaic zoning amendments.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: Councilor Allis held the following first reading:

- Ordered that \$400,000 be appropriated from Stabilization to fund FY13 contractual salary increases.
- Ordered that \$25,000 be appropriated from 1610 Sale of Town Owned Land for Just Roots.

Ms. Kelly reviewed the balance and policy by the Mayor for the use of the Stabilization account. The request would be used to balance the Fiscal Year 2013 which had not previously been included in the operating budget.

Councilor Wisnewski reviewed the attached list of goals for the Town Council for Fiscal Year 2013. President Singer commended Councilor Wisnewski for his work and urged Councilors to bring forth topics for discussion and consideration. Councilors were urged to bring new business forth and attend Committee Chairs meetings to discuss the proposal. Councilor Athey requested the Town Council review Charter Section 2-8 Officers Elected by the Town Council (a) Town Auditor.

MOTIONS FOR RECONSIDERATION: None.

PUBLIC FORUM: None.

ADJOURNMENT: On a motion by Councilor Wisnewski, second by Councilor Allis, it was unanimously **VOTED: TO ADJOURN THE MEETING AT 8:20 P.M.**

A true copy,

Attest: _____
Maureen T. Winseck, Town Clerk

GREENFIELD TOWN COUNCIL MEMBERS

GCTV-15
Regular Meeting
July 15, 2009

1. Kelner, Mariann	P						
2. McLellan, Thomas	P						
3. Allis, Brickett	P						
4. Ronhave, Steven	P						
5. Singer, David	P						
6. Hoffman, Hillary	P						
7. Renaud, Karen	---						
8. Vicencio-Rasku, Iris	P						
9. Hirschfeld, Norman	P						
10. Farrell, Timothy	P						
11. Wisnewski, Mark	P						
12. Devlin, Patrick	P						
13. Vacant	---						